City of Stirling

Ordinary Meeting of the 41st Council

27 May 2025

Minutes

To: The Mayor and Councillors

Here within the Minutes of the Ordinary Meeting of Council of the City of Stirling held Tuesday 27 May 2025 in the City of Stirling Council Chamber, 25 Cedric Street, Stirling.



Stevan Rodic | Chief Executive Officer

Our Vision, Mission and Values

Vision

A sustainable City with a local focus.

Mission

To serve our community by delivering efficient, responsive and sustainable service.

Values

The City of Stirling's core values are:

- Approachable
- Responsive
- Transparent
- Innovative.

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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MINUTES OF THE ORDINARY MEETING OF COUNCIL OF TUESDAY 27 MAY 2025 HELD IN CITY OF STIRLING COUNCIL CHAMBER, 25 CEDRIC STREET, STIRLING

1. OFFICIAL OPENING

The Presiding Member declared the Ordinary Meeting of Council open at 6.32pm.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Mayor	Mark Irwin
Councillors	Councillor Andrea Creado Councillor Joe Ferrante Councillor Damien Giudici Councillor Chris Hatton Councillor Tony Krsticevic Councillor David Lagan Councillor Teresa Olow Councillor Rob Paparde Councillor Karlo Perkov Councillor Stephanie Proud JP Councillor Elizabeth Re Councillor Lisa Thornton

Employees	Chief Executive Officer - Stevan Rodic Director Community Development - Michael Quirk Director Corporate Services - Ingrid Hawkins Director Infrastructure - Andrew Murphy Director Planning and Development - Amanda Sheers Manager Community Services - Chris Brereton Manager Community Safety - Peter Mullins Manager Engineering Services - Paul Giamov Manager Governance - Brad Sillence Manager Parks and Environment - Ian Hunter Manager Recreation and Leisure Services - Cheyne Cameron Manager Strategy and Performance - Michelle Wolsoncroft Manager Waste - Yvette Plimbley Acting Manager Development Services - James Fletcher Head of Community Engagement - James Murphy Internal Auditor - Kerry Flynn Service Lead Marketing and Communications - Caitlin Tiller Acting Service Lead Council & Civic - Regan Clyde Lead Governance Advisor - Jackson Mawby Senior Governance Officer - Sean McDiarmid Senior Media Advisor - Liam Croy Governance Project Officer - Katherine Williams
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APOLOGIES

Councillor Michael Dudek
Councillor Suzanne Migdale

3. APPROVED LEAVE OF ABSENCE

Nil.

4. DISCLOSURES OF INTEREST

Where a member has disclosed a financial or proximity interest in an item, they must leave the Chamber for consideration of that item.

Where a member has disclosed an impartiality interest in an item, they may remain in the Chamber. The member is required to bring an independent mind to the item and decide impartially on behalf of the City of Stirling and its community.

Audit Committee - 19 May 2025

Nil.

Community and Resources Committee - 20 May 2025

Councillor Rob Paparde disclosed an Impartial Interest in Item 12.2/8.1 as he is a member of an organisation named within the report.

Council - 27 May 2025

Nil.

5. PETITIONS

5.1 PETITION - WORDSWORTH AVENUE AND ALEXANDER DRIVE, YOKINE - REQUEST TO CEASE INTERSECTION MODIFICATIONS

Councillor Joe Ferrante tabled the following petition containing 97 verified signatures:

"We the undersigned do respectfully request that the Council not proceed with modifications to the Wordsworth Avenue and Alexander Drive intersection as proposed in the City's correspondence dated 28 April 2025 with an attached plan sent to electors in the locality.

The reasons for our opposition to the stated proposed road safety upgrade are as follows:

We concur with the findings of the City's own reviews of Intersection Safety and Crash Patterns which state inter-alia:

- *A review of historical crash data indicates that the crash frequency for this intersection has been progressively reducing over the last decade.*
- *This intersection ranks 44th of all unsignalised intersections across the City in terms of crash frequency.*
- *Based on the relatively low frequency of the major crash types described above, there does not appear to be a significant crash type or trend that requires further treatment in comparison to other intersections. The City has to prioritise its activity and budget based on intersections with the greatest need and has an existing program to deliver these improvements. Diverting resources away from existing traffic safety projects with higher risk, to improve this intersection is not supported.*

Wordsworth Avenue is a local distributor road feeding into Alexander Drive which is a district distributor road. It is not normal engineering practice to restrict turning movements at such intersections. Local vehicular traffic and vehicular traffic leaving Yokine Reserve carparks and currently utilising the right hand turn to access Alexander Drive for travel in a southerly (City) direction will inevitably be redistributed to Chaucer Street, Browning Street, Wordsworth Avenue West, Latrobe Street, Bradford Street and Meenaar Crescent. Separate left and right turn lanes are provided on the Wordsworth Avenue approach and a previous modification to the wide median in Alexander Drive created a seagull arrangement which allows for a safer two stage right hand movement out of Wordsworth Avenue."

Council Resolution

0525/019

Moved Councillor Re, seconded Councillor Lagan

That Council RECEIVES the petition tabled at the Council meeting held Tuesday 27 May 2025 and the petition be REFERRED to the Chief Executive Officer for the appropriate action.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

All petitions will have an update available in due course on the Petition Status Update page of the City's website which can be accessed here.

6. RESPONSES TO PREVIOUS QUESTIONS FROM MEMBERS OF THE PUBLIC TAKEN ON NOTICE

All Public Question Time responses from the previous Council meeting were published in the minutes of that meeting.

Nil.

7. PUBLIC QUESTION TIME

Public Question Time is included in the live stream. Members of the public are only required to state their name and suburb when addressing the meeting.

Members of the public who wish to ask question/s at the Council meeting are requested to submit these through the City's online Public Question Time submission form (click here).

7.1 PUBLIC QUESTION TIME - R CICCOTOSTO

The following questions were submitted by R Ciccotosto, Inglewood WA 6052, at the Council Meeting held Tuesday 27 May 2025.

Q1. *"In the event that the restrictive covenant on 969-971 Beaufort Street, Inglewood for the over-55s demographic does not go through, what contingency plans does the City have in place to address concerns about the development becoming all-ages, especially in terms of community integration and the safety and needs of older residents in the area?"*

A1. The Director Planning and Development advised that the City is not the determining authority for the application. The City has limited ability to influence the decision and did put through the request to have a covenant on the property, however the City does not know if that will eventuate. The City will continue to work with the Department of Communities and West Australian Police to ensure that the City is doing everything it possibly can to secure a future tenancy mix suitable for the area. The assessment from the Planning officers is purely around the residential use; it does not determine anything around the over-55s or the social makeup of that building.

Q2. "*Given Minister Carey's comments about the development potentially being outsourced, what steps can the City take to ensure that the State Government does not award this project to organisations like Ruah, which takes on clients that other charities are often unwilling to engage with – for instance, individuals facing severe mental health and substance abuse challenges, as we have seen with ongoing issues in areas like the Ninth Avenue apartments?"*

A2. The Mayor advised that the City has been strong in its advocacy position on this issue and is generally in favour with these sorts of developments having oversight and some sort of wrap-around services provided to them. However, the City has very little ability through the referral stage to provide input to the determining authority on issues such as this.

Q3. "*With the future of our community at stake, can you provide a clear timeline for when residents will be informed about the final decision regarding the demographic occupancy for this development? Additionally, what concrete steps will the City of Stirling take to ensure that communication remains open, transparent, and accountable throughout the whole entire process?"*

A3. The Director Planning and Development advised that the determining authority is looking to finalise their report in early June, with a decision then being taken to the relevant decision maker – the Statutory Planning Committee (SPC). The SPC will make the final decision, and the City is unaware of when this decision will be made. When a submission on the application is received, the submitter is notified of when that report is available and included on the agenda – unless a specific box on the application form is ticked. The City will continue to advocate for and inform concerned residents when it is made aware of the decision date.

7.2 PUBLIC QUESTION TIME - L NOACK

The following questions were submitted by L Noack, Karrinyup WA 6018, at the Council Meeting held Tuesday 27 May 2025.

Q1. *"On 4 March 2025, I asked questions of this Council regarding road safety and parking around Karrinyup Shopping Centre – each of my questions was answered with 'this will be addressed in the traffic report to be released in May' – I note that this report is being tabled tonight. I acknowledge the people who have worked tirelessly on this, thank you very much, because it is definitely needed. I think most people will acknowledge that Davenport Street, Karrinyup is in desperate need of calming. This is the street with the most elderly people, along with young pre-school children. I hope recommendations will be addressing their needy issues.*

However, I live on Burroughs; I hope the needs of my street are also addressed and acknowledged. There is a very active church on this street with bus stops outside on both sides of Burroughs Road. There are many elderly people, invalid people and migrants that attend this church; this church has a strong need. I reiterate, this church needs a crosswalk outside, which would facilitate the people who are alighting from the bus stops – two of them – and going into the church. Will this need be addressed in the recommendations along with the Davenport and Francis Street needs?"

A1. The Manager Engineering Services advised that the infrastructure improvements on Burroughs Road, Karrinyup have been considered as part of the Karrinyup West Village Development. Those improvements have been imposed as a condition of development, including a pedestrian refuge island at a midblock location along Burroughs Road, Karrinyup to allow pedestrians to cross the road in two stages. The island will assist in moderating vehicle speeds.

Q2. "*On 4 March, I also asked at this meeting what parking arrangements are going to be made for the upcoming building for the high-rise on Burroughs Road, but I am not so sure it is actually going ahead just at the moment given there does not seem to be an allocated builder who will undertake the building of this development. Is the parking addressed in this report? Or are we going to wait many years before they finally do get to build these buildings?"*

A2. The Director Planning and Development confirmed that the Construction Management Plan, which is a requirement of approval, is yet to be submitted to the City. A preliminary building application has been submitted, which includes preliminary site works. The City has not received a substantive building permit application for the construction of the Towers, nor been made aware of when this may occur. However, the final building permit does require the inclusion of that Construction Management Plan which will deal with the parking for the site.

Q3. *"Plans for improvement are not likely to be effective when they are retrofitted. The traffic problems have been ignored by the developers since the inception of the Karrinyup Shopping Centre Redevelopment Plan was shown to the public. Is it time for this Council to consider and enter discussions with the owners of the Karrinyup Shopping Centre for an alternative parking plan, such as a designated parking building offsite on Karrinyup Road, with ease of entry and exit for both cars and pedestrians?"*

The Mayor asked for clarification of "offsite on Karrinyup Road"?

"Not on the Karrinyup Shopping Centre site."

A3. The Mayor advised that the question would be taken on notice to seek further clarification.

Additional Information

A3. The City is open to having discussions with proponents of the Karrinyup Shopping Centre regarding alternative parking locations and welcomes any potential locations that can be investigated for consideration. Should Ms Noack have any particular properties the City can investigate, these can be submitted to the planning@stirling.wa.gov.au mailbox, attention of the Manager Development Services.

7.3 PUBLIC QUESTION TIME - E IERACI

The following questions were submitted by E Ieraci, Inglewood WA 6052, at the Council Meeting held Tuesday 27 May 2025.

Q1. *"My question is about the laneways. There are still the private laneways that are still not being completed. Is there a completed date for all these laneways?"*

A1. The Mayor advised that it would depend on what the laneway category is. All laneways have a category listing. Whether they are a priority due to the developments that are occurring on them, the ones that are currently listed as the right category, so a category 1 or 2 laneway for example would already be perhaps either in progress or on the listings for the next couple of years and then they go down to a category that they may be done or will be done in a future state. If you give the City the laneway name, the City can take it off line.

"I am talking about the laneway between 7th and 8th Avenue, which is the one directly behind Woolworths which is a commonly used laneway. I thought that would have been one of the first ones that would have got done, but we are a down the track now and it still has not been done and it is a commonly used laneway too."

The Mayor advised that the question would be taken on notice to seek further clarification.

Q2. "*My next question is for the lighting of them. I mean, everyone knows what has been happening on 9th Avenue there, which I am only like a stone throw away from there. If they were lit up quite nicely, then it stops these undesirables hiding in these laneways, which is what they are doing, waiting for early hours of the morning before they start breaking into vehicles and all that which is what we are experiencing out there."*

A2. The Mayor advised that the lighting of laneways is part of a forward works program and normally forms part of the development contributions of the people who develop onto laneways. Aside from the laneway, the City can investigate whether more lighting is needed in that area.

Q3. "*I know there has been talks about more security in the Inglewood area, but is that going to continue? We cannot leave our cars out on the road; they just get broken into constantly."*

A3. The Mayor advised that criminal activity in the area should be a police matter as it is not under the remit of the City's Community Safety Team.

The Director Community Development confirmed that the City's community patrols will be continuing for the foreseeable future. The City works closely in partnership with WA Police, who are also undertaking regular patrols. It is important obviously where there is criminal behaviour and obviously breaking into vehicles is criminal behaviour even if it is after the fact to report that to WA Police. Both the Police and the City of Stirling work on statistics to inform their patrol patterns, so the more reports is the best way to make sure that patrols continue.

Additional Information

A1. The laneway between Seventh Avenue and Eighth Avenue, located directly behind Woolworths, is known as ROW 28019. It is one of more than 400 Rights of Way (ROWs) and dedicated laneways managed by the City. Each ROW is assessed and prioritised using a multi-criteria matrix that considers a range of factors, including category, health and safety issues, and extent of surrounding development. Based on this assessment, ROW 28019 is currently scheduled for a lighting retrofit upgrade in the 2029/2030 financial year. The City regularly reviews the upgrade schedule, and while adjustments are sometimes made due to changing priorities or budget constraints, the timeline reflects its current priority within the broader program.

At 6.49pm in accordance with Clause 5.2(14) of the City of Stirling's Meeting Procedures Local Law 2021, Mayor Mark Irwin ruled that Public Question Time be EXTENDED.

7.4 PUBLIC QUESTION TIME - L CARTLEDGE

The following question was submitted by L Cartledge, Inglewood WA 6052, at the Council Meeting held Tuesday 27 May 2025.

Q1. *"I would like to thank the City of Stirling for all the efforts that they have made towards solving some of these problems in Inglewood. Just to inform the meeting, my son was the young man that was attacked on the 10th May. How many state housing properties are in the ward of Inglewood?"*

A1. The Mayor advised the question would be taken on notice and a written response provided.

Additional Information

A1. The City will investigate if it has relevant information that can be disclosed and if so, will provide this directly to Ms Cartledge. However, the most appropriate source of information for any member of the public seeking the number of state housing units in specific areas would be the Department of Communities. They are responsible for managing and providing state-owned social housing in Western Australia. The nearest Community Housing Office to Inglewood is in Mirrabooka. Their contact details are below.

Mirrabooka North Central
5 Milldale Way, Mirrabooka WA 6061
Ph: 6414 3000 or 1800 093 325
Email: mirrabooka@communities.wa.gov.au

Landgate is Western Australia's land information authority and may also be able to provide the information that Ms Cartledge is seeking. The website for Landgate is listed below.

https://www.landgate.wa.gov.au/

7.5 PUBLIC QUESTION TIME - M ROZICH

The following questions were submitted by M Rozich, Inglewood WA 6052, at the Council Meeting held Tuesday 27 May 2025.

Q1. *"Regarding the abandoned Nicheliving construction site located on Beaufort Street between Normanby Road and Crawford Road in Inglewood, is it owned by the government?"*

A1. The Director Planning and Development advised that the site is not owned by the government.

Q2. "*Regarding the social housing properties in Inglewood, is the Council able to provide a list of all the property owned by the government in Inglewood and Mount Lawley? And if not, is the Council able to direct me to where I could obtain this information, please?"*

A2. The Mayor confirmed that the City would provide any available information and would direct Ms Rozich to the appropriate agencies to obtain any additional information as required.

Additional Information

A2. The City will investigate if it has relevant information that can be disclosed and if so, will provide this directly to Ms Rozich. However, the most appropriate source of information for any member of the public seeking the number of state housing units in specific areas would be the Department of Communities. They are responsible for managing and providing state-owned social housing in Western Australia. The nearest Community Housing Office to Inglewood is in Mirrabooka. Their contact details are below.

Mirrabooka North Central
5 Milldale Way, Mirrabooka WA 6061
Ph: 6414 3000 or 1800 093 325
Email: mirrabooka@communities.wa.gov.au

Landgate is Western Australia's land information authority and may also be able to provide the information that Ms Rozich is seeking. The website for Landgate is listed below.

https://www.landgate.wa.gov.au/

7.6 PUBLIC QUESTION TIME - M MOLINARI

The following questions were submitted by M Molinari, Inglewood WA 6052, at the Council Meeting held Tuesday 27 May 2025.

Q1. *"Before I ask my questions, I just wanted to say, Mr Mayor, I was doing a radio interview last week and a gentleman rang in and was very critical of yourself and the Stirling Council in regard to you not being helpful with this situation. I just want to let you know that I do not agree with that and that is not the voice of those of Inglewood.*

Last week the CEO of Stirling Council met with the Director General of the Department of Housing. Can the Mayor detail the outcomes agreed upon in that meeting, and would the Mayor be willing to forward the minutes taken from that meeting?"

A1. The Mayor advised that the City could not provide minutes from the meeting with the Director General.

The Director Community Development advised that he could not provide any specific details of the conversations. However, through these conversations, there are now weekly operational meetings between the Department of Communities, Western Australia Police and the City. There is significant focus from the Department and WA Police on this matter, and the City is encouraged that these meeting and actions are taking place.

The Chief Executive Officer advised that the conversation between himself and the Director General was confidential and that minutes were not taken during the meeting. He confirmed that he had strongly voiced the concerns and matters that residents had raised through Council. He is currently awaiting receipt of a letter from the Department of Housing, after which he hopes to be able to share further information with residents.

Q2. *"Can the Mayor provide me with the details and locations of drug related clinics that reside in the Inglewood and Maylands ward or surrounding areas, and a list of registered pharmacies in the same area that authorise and provide types of methadone programmes and medication to patients?"*

A2. The Mayor advised the question would be taken on notice and a written response provided.

Q3. *"On Friday 23 May, two new video security towers were erected and placed in the rear car park of 157 Ninth Avenue, Inglewood. This now makes a total of three security towers monitoring this property. There are no CCTV cameras installed on the property due to the privacy of tenants that live there, even after three stabbings, one attempted murder, numerous bashings, knife attacks, and drug and alcohol related violence. Could you please tell me, Mr Mayor, who is footing the bill for these towers? Is it the hard-working rate paying citizens of the City of Stirling, or is it the State Government, the ones who have created this hell hole for us, the ones that did not bother to consult yourself, the community or even the police before doing so? Who have also avoided all questions being asked to them in relation to this matter."*

A3. The Mayor advised that the two new towers are provided by the State Government.

Additional Information

A2. The WA Department of Health is responsible for the provision of programs and services such as methadone and other drug clinics, and registered dispensing pharmacies. Requests for the location of these sites should be directed to the Department of Health. The below information may be of some assistance.

https://www.health.wa.gov.au/Articles/N_R/Opioid-substitution-treatment
https://www.healthywa.wa.gov.au/Articles/N_R/Opioid-medicines

Requests for information relating to the program should be directed to the Department of Health via the Medicines and Poisons Branch:

Medicines and Poisons Regulation Branch
Mailing address: PO Box 8172, Perth Business Centre, WA 6849
Phone: 9222 6883
Email: MPRB@health.wa.gov.au

7.7 PUBLIC QUESTION TIME - P FITZPATRICK

The following questions were submitted by P Fitzpatrick, Inglewood WA 6052, at the Council Meeting held Tuesday 27 May 2025.

Q1. *"You may be aware of the community petition to the State Development Assessment Unit (SDAU) and the Statutory Planning Committee (SPC), now with over 1,100 verified signatures, supporting this Council's recommendation for a restricted covenant at the 969 Beaufort Street, Inglewood development should the SPC approve the application. Yesterday I received a letter of support from the Housing for the Aged Action Group, a nationally recognised advocacy organisation, explicitly endorsing both the petition and the Council's conditional requirement for the restricted covenant. In light of this endorsement, and the CEO's meeting with the Director General of the Department of Communities, can Council please confirm whether this meeting addressed this commitment to seniors? And did this conversation result in any concrete, legally enforceable commitments by the Department of Communities to ensure the Beaufort Street development will be exclusively for seniors as promised?"*

A1. The Chief Executive Officer advised that the meeting with the Director General of the Department of Communities did not address the Beaufort Street, Inglewood development; it was explicitly regarding Ninth Avenue, Inglewood.

Q2. *"After another recent Ninth Avenue assault victim confided in me about their trauma leaving them so isolated and unsupported that it led to a suicide attempt, it is clear our community urgently needs better mental health resources. As someone trained in mental health first aid, through Mental Health First Aid Australia, I have seen first-hand that this training equips people to recognise crises and provide lifesaving support before situations escalate. This practicable step would empower residents to help each other in moments of crisis. So, would Council commit to sponsoring mental health first aid courses for volunteer community members?"*

A2. The Director Community Development advised that the City currently partners with a number of mental health organisations and is happy to discuss further with the community if required.

Q3. *"Further to this, the Council already provides targeted resources for seniors and domestic violence survivors on their website. Will Council please extend the same lifeline by extending a dedicated webpage listing crises contacts, counselling services, and trauma resources for all residents in need?"*

A3. The Mayor advised that the City supports vulnerable residents through various Community Services programs.

Additional Information

A3. The City of Stirling provides over 200 support services to our diverse community, which can be found on our Community Support webpage.

7.8 PUBLIC QUESTION TIME - B RUSSELL

The following questions were submitted by B Russell, Trigg WA 6029, at the Council Meeting held Tuesday 27 May 2025.

Q1. "What are the top five objectives of the proposed coastal boardwalk between Trigg and Scarborough?"

A1. The Mayor advised the question would be taken on notice and a written response provided.

Q2. "Last meeting on 13 May 2025, you stated that the City is considering all options for a walkway between Trigg to Scarborough, including widening the existing path or creating a separate path next to the current path. Will the ratepayers be given a choice of these two options as part of the planned community engagement process, so that they can make up their own mind? And if not, why not?"

A2. The Mayor advised that the widening of the footpath is not one of the community engagement options. However, it will form part of the assessment and be publicised to the community.

"Just to clarify, there are no designs being done for the pathway so far?"

The Mayor confirmed that there were not.

Q3. "When you consider the context of the City of Stirling as a whole – that is 240,000 ratepayers – and the likelihood that the existing shared path could be widened for a fraction of the cost, please rationalise to the ratepayers and other Elected Members that are requiring urgent money in their wards, how the additional spend required to build a boardwalk through the dunes could possibly be justified?"

A3. The Mayor advised that this will form part of the assessments and studies, which are then consulted with the community.

Additional Information

A1. The Coastal Boardwalk Feasibility Study aims to understand if it is feasible to construct a coastal boardwalk that will enhance connectivity between Scarborough and Trigg beaches, improve safety for pedestrians, create an iconic experience and minimise the impact on the natural environment.

7.9 PUBLIC QUESTION TIME - M MASIELLO

The following questions were submitted by M Masiello, Trigg WA 6029, at the Council Meeting held Tuesday 27 May 2025.

Q1. *"Item 12.2/ES2 is regarding erosion management of Mettams and Watermans, two sandy beaches collectively only a couple hundred metres long. Previous councils and or governments have developed infrastructure too close to a coastline that is now exposed to extreme coastal erosion. CSIRO has confirmed Australia is highly exposed to erosion due to sea level rise of .6m to 1.1m and more frequent extreme sea level events. This item references both the CHRMAP and State Planning Policy 2.6, both of which advise avoidance is a recommended strategy for new development within the 100-year erosion hazard. zone. You are well aware South Trigg beach (zone MU5) is considered a high to extreme erosion risk over the next 20 to 70 years, yet rather than investing in preserving and building the protective vegetative buffer, the City is pouring hundreds of thousands of dollars into a ludicrous concept of building a multimillion-dollar structure within this zone.*

The initial cost of sand nourishment for these two small beaches is $4 million. However, this is only considered a short-term solution given the fact the erosion erodes un-stabilised sand quite rapidly.

As part of the feasibility assessment, has the City itemised and evaluated the cost to protect or relocate this proposed significant structure from erosion or flooding, given it could span 1km of sandy coast within a known high erosion zone? If not, why not?"

A1. The Mayor confirmed that this would form part of the assessments. The structure will be assessed in line with all of those planning policies and CHRMAP and Environmental Protection, and the Council will then make a decision whether they want to proceed.

Q2. *"The City commissioned an external consultant, MP Rogers and Associates, to complete an independent multi criteria analysis of proposed options to address the erosion issue of Watermans and Mettams. The process engaged a community reference group. As stated in the executive summary, a multi criteria analysis was developed to evaluate the potential adaption options based on a range of relevant technical, social, environmental and economic criteria. This process is useful for assessing multiple, often conflicting decision-making criteria and identifying a preferred option with the highest score.*

It seems logical that an independent multi criteria assessment and community reference group should be used to identify and evaluate potential options for an upgrade to the walking path between South Trigg and North Scarborough. Will the City be engaging a community reference group, identifying options using an independent multi criteria assessment prior to the community engagement? And if not, why not?"

A2. The Mayor advised that the City will not be undertaking the process suggested by Mr Masiello. The multi criteria assessment was used for Mettams. It is a very different situation in this particular case, the City was not looking to improve the path; the City, the Council itself, elected to look at a proposed boardwalk, so it was clear in terms of what the project was. Following on with the assessments etc there will be stages where assessments are completed on different options for that boardwalk if it proceeds.

Q3. "It seems the City is being selective when choosing to, or not to, follow the guidance of CHRMAP and State Planning Policy 2.6. Through our questioning the responses provided by the City in the minutes have obfuscated definitions and sidestepped the guidance of these policies when that guidance has not supported the boardwalk. viability. I am still unsure if this is selective ignorance or negligence. Will the City be able to obtain insurance for a coastal boardwalk through the dunes? And if not, who will be responsible or liable for the cost of protecting and or removing a coastal boardwalk if the forecasts are wrong and the predicted erosion situation transpires at a faster rate than is currently forecast?"

A3. The Mayor advised that this will all form part of the assessment and will include the risks associated with building, if it is proposed to go ahead.

"So you are going to determine whether you can obtain insurance as part of the feasibility assessment?"

The Mayor advised that it would be premature. The Council has not even decided if there is a boardwalk getting built yet.

"So you would not make any preliminary inquiries, whether it is insurable before you…"

I have just answered that Mr Masiello. The question will be taken on notice and a written response provided.

Additional Information

A3. The City's CHRMAP and State Planning Policy 2.6 is informing the Coastal Boardwalk Feasibility Study. As advised by the Mayor, it is premature to seek information on insurance while the project is in the feasibility/concept stage.

7.10 PUBLIC QUESTION TIME - M BOND

The following questions were submitted by M Bond, Scarborough WA 6019, at the Council Meeting held Tuesday 27 May 2025.

Q1. "When Councillors voted to approve the Corporate Business Plan 2024 - 2028 on 25 June 2024, I noticed that the coastal boardwalk feasibility study was one of 34 projects listed on this Corporate Business Plan. Reviewing the replay of the livestream of this meeting, the Mayor's discussion on the allocation of $500,000 for the boardwalk feasibility study lasted all of six seconds. Can the Mayor please confirm if all Councillors were provided with adequate information, and unanimously and specifically agreed that $500,000 allocated in the Corporate Business Plan for the coastal boardwalk feasibility study would be used exclusively for external contractors and that City officers' time would not be included in the feasibility study allocation?"

A1. The Mayor advised that all Councillors are provided with enough information to perform their duties. They go through a strict budget process and then they endorse the budget. The City of Stirling budget and Corporate Business Plan are administrative documents that Council endorses, which enable the Administration to enact the Strategic Community Plan, which is endorsed by Council following community consultation.

Q2. "City officers are allocating significant time towards the boardwalk feasibility study. When I asked on 13 May 2025 about the City sending through a time and cost estimate for the City officer time spent on the coastal boardwalk project, the Mayor stated, and I quote, 'sure we will do this'. Each project that the City does or services is allocated to the cost centres through the staff. However, when the meeting minutes were released the response given was individual administration staff costs have not been allocated to the project and are captured within the City's overall employee costs. This contradicts, Mr Mayor, your reply to me on video and previous advice given to ratepayers that the $500,000 included City officer time. Why are City staff costs not able to be allocated to this project?"

A2. The Mayor advised that it is their job to do it. As you would see from these Council meetings, a large number of requests come through related to community interests - there is a lot of stuff that just happens, business as usual. Another example tonight is public housing Inglewood. It was not a budget item. It is not in our Corporate Business Plan. But there would probably be a lot more resources in terms of staff time spent on that issue than on a boardwalk in recent times. But it is not budgeted or necessarily isolated staff employed by the City - officers are here to serve the community.

Q3. "*$4,500 ex GST was paid to Y.Architecture Studio for artistic impressions of the proposed coastal boardwalk. This firm comprises of two staff who are both interior designers who work in office fit-outs, gyms and residential interior design. They have zero landscape architecture experience. This is probably why the artist impression of the City website is so unrealistic and does not reflect the topography, vegetation and or unachievable view given the high frontal dune.*

I am confident the majority of Councillors or staff have not walked through these dunes as they have not opposed the unrealistic artist impression. When the claimed tourists arrive, the barren dunes covered by a sea of plastic tubes filled with dying plants will make the City a laughingstock of the world. My question why did the City waste $4,500 on an interior designer and not a landscape architect?"

A3. The Mayor advised the question would be taken on notice and a written response provided.

Additional Information

A3. Y-Architecture Studio is a licensed and qualified architectural studio and has demonstrated landscape design experience, delivering value for money services to the City.

7.11 PUBLIC QUESTION TIME - R MADDEN

The following questions were submitted by R Madden, Innaloo WA 6018, at the Council Meeting held Tuesday 27 May 2025.

Q1. *"I thank the Manager Community Safety for the recent detailed response with regards to the Cat Local Law. I am seeking additional clarification on that law. It has a provision for full cat containment within protected zones and their buffers under clause 3.9(1)(b) That clause states that '…a premises must be adequately fenced'; that adequate fencing then is '…determined on if there is more than one escape of a cat from the premise.' The clause states that if a cat has escaped more than once, the City may require containment.*

I am a little bit confused by that language as it seems conflicted. Why is the City not using less ambiguous language in the first instance and stating cats 'must' be contained rather than 'may'? And why is there not an instant assessment/penalty applied on a single escape?"

A1. The Manager Community Safety advised that the City aims to balance the requirements for this community around cat management and the legislative issues around cat containment. The inclusion of adequate fencing is not, in the City's opinion, the full containment of a cat. The ability to issue a permit enables the City, as the operator, to utilise 'may' as opposed to 'shall' and this can be done on a case-by-case basis. The intention being that if a cat does enter into a cat prohibited area, the City may choose to issue a permit to contain that cat onto that property.

The City is amending an existing local law that has fauna protection buffer zones and has the ability to issue permits in those zones. The fauna protection zones are something unique to the City and it is untested as to whether the City will be able to continue with this. The local law is also subject to the approval from the Joint Standing Committee on Delegated Legislation (JSCDL) making a determination as to whether the City can or cannot implement that.

Q2. *"Is the City aware that the West Australian Feral Cat Working Group is hosting a workshop on Thursday 12 June, and they have invited eastern states local governments that are sharing their positive and often easy experiences with pathways to, and enforcement of, full cat containment? Are City officers going to be attending that workshop and will they be advising Councillors to attend in kind?"*

A2. The Manager Community Safety advised that he will be attending as a City officer and is looking forward to the presentation. Information has been provided to all Elected Members to consider if they wish to attend.

Q3. *"It is very positive that the City has previously written to the former Minister for Local Government regarding changes to the State Cat Act. It's also particularly positive that the City is continuing to engage with the Department of Local Government (DLG). regarding their progress to review the Cat Act. The concern there is those engagements are not in the public eye and are happening behind closed doors. As a sign of good faith to the community with the new Minister for Local Government (Hannah Beasley), a change to the JSCDL and now new legal advice being given to the JSCDL, would the City write a new, open letter that the other 30 some LGs also raising their pitchforks and torches to argue for change? Would the City be willing to lead that and write a public letter that is open for other councils to sign on to?"*

A3. The Manager Community Safety advised that part of the role of City officers is to engage with the Department. The last communication with them was 10 April 2025. *[A typographical error in the report stated 10 April 2024 – this has now been corrected to accurately reflect that the last communication was issued 10 April 2025]*.

The Manager Community Safety advised that if the Mayor was agreeable, the Manager would write a letter on the Mayor's behalf to the Minister for Local Government.

The Mayor confirmed that the City could add this in.

7.12 PUBLIC QUESTION TIME - R HADLEY

The following questions were submitted by R Hadley, Woodlands WA 6018, at the Council Meeting held Tuesday 27 May 2025.

Q1. *"The Ewen Street Community Group seeks details of public money spent engaging consultants since 2021. Can you please supply the name of the consultant and the company, for what purpose was the consultant engaged, and the monetary value involved? Thank you."*

A1. The Mayor clarified that the request was not regarding anything specific but was a general query; he advised that the question would be taken on notice and a written response provided.

Q2. "*Members of the Ewen Street Community Group ask why Mayor Irwin and former CEO Stuart Jardine did not liaise with both the Federal and State Governments to seek funding for this failed $1 billion trackless tram project. Why did this not happen?"*

A2. The Mayor advised that there was nothing to fund.

Q3. "*It appears that the City is now repeating this failure, particularly when the cost of constructing a 1km boardwalk will cost millions. Furthermore, has Mayor Mark Irwin sought approval from the Federal and State Governments, and state agencies to even construct a boardwalk in an A Class Reserve, or is the City just simply overriding the rules and regulations that apply to A Class Reserves in this country?"*

A3. The Mayor advised that there is no relationship between a boardwalk and a trackless tram. The City is not overriding any authorities; the City has not decided if it is progressing with a boardwalk. The City will do initial designs and environmental considerations, then seek community consultation on whether to proceed, and then go through a significant approval process, which is legislated, and then the City will work out the funding model, whether the City advocates to a State or Federal Government for funding if it decides to proceed with it. So, the City will go through a normal process and it will be very public.

"Obviously it would cost millions, so therefore expecting the City or the ratepayers to pay for this substantial cost?"

The Mayor advised it would be for Council to decide, but he would expect that State or Federal funding would be sought.

Additional Information

A1. The City will gather this information and provide to the Ewen Street Community Group, via Mr Hadley, by 6 June 2025.

7.13 PUBLIC QUESTION TIME - D KELLY

The following questions were submitted by D Kelly, Scarborough WA 6019, at the Council Meeting held Tuesday 27 May 2025.

Q1. "*My question is in relation to the Karrinyup Shopping Centre traffic review. Firstly, I would like to congratulate Councillors, the Mayor and staff on undertaking the review, in particular Councillor Krsticevic, because it is badly needed. Thank you. In attending community meetings, and one of those held in a forum in February, one of the things that came out of that is a need for a more robust, holistic infrastructure plan for the whole Karrinyup Precinct area, rather than bits and pieces to incrementally improve the situation for residents. Are there any plans afoot by the City or the State to undertake such a plan or Infrastructure Review?"*

A1. The Mayor advised that there are not. The City recommended that the development not go ahead because the planning framework did not support many future planning considerations such as road networks and transport requirements. The current planning for the Karrinyup Shopping Centre precinct can not keep up with the increasing number of people commuting within the area.

"Thanks. I am sure local residents would agree entirely. In that sense, you are not aware of anything from the State Government, anything to sort of make-up and retrofit any sort of planning schemes or anything like that?"

The Mayor advised that writing a letter to the Local Member of the State Government is a part of the recommendation to Council on tonight's Agenda.

Q2. "What assistance, if any, did the City receive from the State Government or Local Member in that regard for this review?"

A2. The Manager Engineering Services advised that the City did not specifically seek any assistance from the State Government or Local Member. This was intended to be an internal review of the traffic and road safety issues around the shopping centre.

Q3. "*You mentioned there are requests that have been made. Can you elaborate on what requests have been made so far? I am keen to make sure there is some sort of State Government horsepower to make sure that this problem will be solved once and for all."*

A3. The Mayor advised that the question would be taken on notice and a written response provided.

Additional Information

A3. The City has engaged with the State Government to address traffic and road safety concerns surrounding Karrinyup Shopping Centre. Specifically, the City requested the assistance of the Minister for Transport to lower the speed limits on the three local roads adjacent to the centre. This request was approved, and the reduced speed limits were implemented in December 2023. In addition, City officers have held multiple meetings with Main Roads WA to discuss ongoing traffic and safety issues in the area. These discussions have included consideration of potential treatments at midblock sections and intersections to improve safety and traffic flow. The City remains committed to working closely with State Government agencies to ensure that long-term solutions are considered.

7.14 PUBLIC QUESTION TIME - B MATTHEWS

The following questions were submitted by B Matthews, Churchlands WA 6019, prior to the Council Meeting held Tuesday 27 May 2025.

Q1. "I and many rate payers in the Doubleview Ward would like to know why our two ward councillors, Cr Re and Cr Proud, have not in our view represented or advocated on behalf of the best interests of the majority of constituents that reside in their ward?

Can the Council advise me why both Councillors have not adhered to the provisions of the Local Government Act 1995 and the key principles of their role as detailed by the Department of Local Government, Sport and Cultural Industries and when will they meet with myself and other concerned rate payers in their ward about their views on the proposed connector road.....or even acknowledge correspondence?"

A1. The City is unable to comment on the actions and activities of individual Elected Members in performing their functions under the *Local Government Act 1995.* Each Elected Member is likely to perform those functions in view of their own personal circumstances, being cognisant of their legal and legislative obligations.

Q2. "In response to the recent and sudden death of a 450+ year old indigenous shield tree (and others) in the public Churchlands Bushland area (right in the proposed pathway of the Newman College designed road) the City of Stirling has advised:

> *"The City doesn't have the legislative authority to investigate damage or take compliance action about use of the area. In a similar way, any use of the Road Reservation in connection with Newman College, either as part of the JDAP approval or in the future, requires consent from Main Roads Western Australia without input from the City".*

That statement isn't correct, and the CEO of the City of Stirling has significant legislative authority vested under the Environmental Protection Act 1986. The Council is the third level of government and has governing authority over all the land within its boundaries.

It does not require consent from Main Roads WA to investigate or take action re: the environmental damage in the bushlands much like it can enforce by-laws on individuals' private property and residences.

The State Government, which Main Roads WA is just a department of, have delegated their powers and responsibilities to local councils for their geographical areas. The local council has both executive and legislative powers.

Can the Council take legal advice on its obligations to the environment within its geographical authority and reconsider that statement and advise us correctly as to what legislative authority the City has to investigate and act related to any environmental damage to public land (or any land) in its geographical remit?"

A2. The City has no jurisdiction or delegated authority under the *Enviromental Protection Act 1986* regarding such matters relating to environmental damage and associated remedial actions. This has been confirmed by the City to the resident in an email previously.

Q3. "On 10 January 2025 the City of Stirling refused to protect the above 450+ year old tree (which now appears to be dead) that is in the pathway of the proposed connector road despite a strong nomination and justification from rate payers.

It stated at the time:

> *"In relation to the nomination, the City advises that the nomination has not been successful in this instance as it does not meet the criteria set out in Local Planning Policy 6.17. The subject land is owned by the State of WA and consent has not been provided for the nomination."*

Can the City of Stirling advise why it appears to be the only Council that needs consent from another party to accept a nomination of a tree that is on public land and who or what department from the WA government refused to protect a 450+ year old shield tree that holds indigenous cultural significance?"

A3. The City's officers recognise that some local governments allow trees to be placed on a Significant Tree Register without the landowner consent, however, this is not an approach that the City has supported.

In developing the City's Significant Tree Register, the City's officers recognised the necessity of obtaining the consent of all landowners of land which contains the tree and its structural root zone in order to ensure the tree has the best chance of future survival.

7.15 PUBLIC QUESTION TIME - C CURTIS-DAVIS

The following questions were submitted by C Curtis-Davis, Churchlands WA 6018, prior to the Council Meeting held Tuesday 27 May 2025.

The below questions relate to the Hertha Road Wetland.

Q1. "When will public consultation happen about the sound wall along a portion of Mitchell Freeway?"

A1. The City has no oversight on the construction of the sound walls along the Mitchell Freeway and is therefore unaware if and when public consultation will occur. This question would be best directed to Main Roads WA as the agency responsible for the project.

Q2. "How will this sound wall minimise noise?

A2. Sound walls are structures designed to reduce the impact of traffic noise on nearby residential and commercial areas. They work by blocking the direct path of sound waves generated by vehicles on freeways and highways. When sound waves encounter these barriers, much of the noise is either reflected back toward the road or absorbed by the materials used in the wall, depending on the design.

Q3. "What is the proof this sound wall is wanted by the community?

A3. This question would be best directed to Main Roads WA as the agency responsible for the project.

7.16 PUBLIC QUESTION TIME - A MCKIRDY

The following question was submitted by A Mckirdy, Innaloo WA 6018, prior to the Council Meeting held Tuesday 27 May 2025.

The below question relates to Item 12.2/GOV1 on the agenda.

Q1. "I wonder if we can include 'road reserves' as part of the proposed areas requiring a cat permit? As we have a feral cat living in Hertha Wetlands, and it explains the poor numbers of vertebrae living in the vegetation. The ecologist who did the sweep said the low numbers were surprising. Also, our juvenile turtles are at risk."

A1. The proposed inclusion of road reserves could amount to the banning or placing of a restriction on cats in public places or forcing an owner of a cat to confine the cat to avoid committing an offence. Previous decisions by the Joint Standing Committee on Delegated Legislation (JSCDL) and advice from the Department of Local Government, Sport and Cultural Industries (DLGSC) has been that any local law that seeks to include this is beyond power and not authorised by the *Cat Act 2011.*

An assessment of natural areas for potential inclusion in the proposed Cat Local Law was undertaken using a specific methodology, and this process did not identify 'Hertha Wetlands'. Although advertising of the proposed Cat Local Law 2025 will provide residents with the opportunity to make a submission identifying the location and rationale for any additional cat prohibited areas. All public submissions will then be presented to a future Council Meeting for consideration.

7.17 PUBLIC QUESTION TIME - L THOMPSON

The following questions were submitted by L Thompson, Innaloo WA 6018, prior to the Council Meeting held Tuesday 27 May 2025.

The below questions relate to Item 12.2/ES2 on the agenda.

Q1. *"Why is this council utilising CHRMAP adopted in 2023, Multicriteria Analysis and State Coastal Policies to endorse Erosion measures to Mettams Pool and Watermans Bay but are seemingly disregarding any of these policies in relation to the proposed Trigg Boardwalk?"*

A1. The City is not disregarding these policies in relation to the Coastal Boardwalk Feasibility Study.

Q2. *"Why is this Sand Nourishment continuing when there has been no scientific studies done on the effect of the increased damage it is causing to the Trigg sand dunes by taking away this natural buffer zone?"*

A2. In response to rising sea levels, most coastal LGAs are now dependent on sand nourishment as a short-term measure to maintain beach amenity and protect coastlines. This is reflected in the City's CHRMAP and is being undertaken under advice from an independent coastal engineering consultant.

The sand being relocated is sourced from areas of natural seasonal sand build-up at Trigg Beach – specifically from the upper and back sections of the beach. This approach ensures that the natural buffer zone, including the sand dunes, remains intact and unaffected. The goal of the nourishment is to protect more vulnerable areas like Mettams Pool from erosion, not to compromise the stability of Trigg's dune system.

Q3. *"Your Council seemed not to understand what a multi criteria options analysis was when asked at the recent Electors Meeting but in this agenda the Council has paid M P Rogers & Associates PL to complete one. Why has this Council seemingly chosen to pick and choose when they want to utilise this tool and is this inconsistency another attempt to disregard proper process??"*

A3. The City is currently exploring the feasibility of constructing a boardwalk in the South Trigg Beach Class A Reserve No. 46248. Part of the feasibility study will be the analysis of options of where a boardwalk can be constructed taking into consideration various environmental and economic factors, together with community feedback. The City is conducting its due diligence and liaising with all stakeholders to ensure that best practice principles are applied throughout this process.

8. APPLICATIONS FOR LEAVE OF ABSENCE

Councillor Suzanne Migdale requested a leave of absence for the remainder of the Council meeting on this date (27 May 2025).

Councillor Joe Ferrante requested a leave of absence for the period 16 June 2025 to 20 June 2025 inclusive.

Councillor David Lagan requested a leave of absence for the period 16 June 2025 to 20 June 2025 inclusive.

Council Resolution

0525/020

Moved Councillor Krsticevic, seconded Councillor Olow

1. **That Council APPROVES Councillor Suzanne Migdale's request for a leave of absence for the date of 27 May 2025.**

2. **That Council APPROVES Councillor Joe Ferrante's request for a leave of absence for the period 16 June 2025 to 20 June 2025 inclusive.**

3. **That Council APPROVES Councillor David Lagan's request for a leave of absence for the period 16 June 2025 to 20 June 2025 inclusive.**

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

9. CONFIRMATION OF MINUTES

Council Resolution

0525/021

Moved Councillor Giudici, seconded Councillor Hatton

That the Minutes of the Ordinary Meeting of Council of 13 May 2025 be confirmed as a true and correct record of proceedings.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

10. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil.

11. UNRESOLVED BUSINESS FROM PREVIOUS MEETING

Nil.

12. REPORTS AND RECOMMENDATIONS OF COMMITTEES

12.1 AUDIT COMMITTEE - 19 MAY 2025

12.1/CG2 EMERGING RISKS AND STRATEGIC RISK REVIEW

Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 5.23(2) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:-

(f) a matter that if disclosed, could be reasonably expected to -
(ii) endanger the security of the local government's property

Council Resolution

0525/022

Moved Councillor Lagan, seconded Councillor Giudici

1. That Council NOTES that a major review of the City's Strategic Risk Register will be conducted as part of the first stage of the major review of the Strategic Community Plan with the findings presented to the Audit Committee meeting to be held 4 August 2025.

2. That in response to the emerging risks and changes to residual risk ratings, Council COMMENCES a detailed review into the SR02: People and Safety, SR03: Environment and SR09: Business Disruption with the findings presented to the Audit Committee meeting to be held 17 November 2025.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Council Resolution

0525/023

Moved Councillor Lagan, seconded Councillor Krsticevic

That, with the exception of Item 12.1/9.1 - Confidential Matter, which is to be heard behind closed doors, the balance of the Audit Committee recommendations be ADOPTED by exception resolution in accordance with Clause 4.7 of the City of Stirling Meeting Procedures Local Law 2021.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

12.1/IA1 INTERNAL AUDITOR ACTIVITY REPORT

Business Unit:	Office of the CEO	Service: Executive Services
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/024

Moved Councillor Lagan, seconded Councillor Krsticevic

1. **That Council RECEIVES and ENDORSES the updated Internal Auditor's Report.**

2. **That Council NOTES the current status of the Management Action Plans for past audits and reviews.**

3. **That the Management Action Plan tasks currently under review REMAIN on this report until complete, so they can be monitored by the Audit Committee.**

The motion was put and declared CARRIED (13/0) by exception resolution.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council RECEIVES and ENDORSES the updated Internal Auditor's Report.
2. That Council NOTES the current status of the Management Action Plans for past audits and reviews.
3. That the Management Action Plan tasks currently under review REMAIN on this report until complete, so they can be monitored by the Audit Committee.

Officer's Recommendation

1. That Council RECEIVES and ENDORSES the updated Internal Auditor's Report.
2. That Council NOTES the current status of the Management Action Plans for past audits and reviews.
3. That the Management Action Plan tasks currently under review REMAIN on this report until complete, so they can be monitored by the Audit Committee.

Purpose

To provide Council with updates on a range of internal audit activity.

Details

Under its Terms of Reference, the Audit Committee assists Council in overseeing the City's internal audit function. The Internal Audit Activity Report (refer to Attachment 1) summarises the current status of the Annual Internal Audit Plan. Additional Internal Audit activity is noted below.

Consultation and Other Activity

Regular meetings are held with the CEO, Directors, Manager Strategy and Performance, and the Risk and Compliance Coordinator. This assists with the coordination between internal audit, performance, improvement and risk management functions.

Tender Conflict Checks

The Internal Auditor has reviewed the results of the tender conflict checks 853 - 874 performed since the Audit Committee meeting held 24 February 2025. No issues were noted.

Misconduct, Corruption and Fraud Reporting

No calls or emails have been received through the Misconduct and Fraud Hotline and Email since the Audit Committee meeting held 24 February 2025.

No occurrences of misconduct were reported that required the integrity panel to convene since the Audit Committee meeting held 24 February 2025.

Management Action Plan Updates

There are currently 11 open audit recommendations with five overdue and six not yet due as follows:

Audit Name	Closed this Period	Open Actions	Not Yet Due	Overdue
Risk Management	0	2	0	2
Environmental Health	1	1	0	1
OAG Staff Exit Controls	2	1	0	1
Procurement & Contract Management	1	1	0	1
Financia Management (Reg 5)	0	6	6	0
OAG Financial Statement Audit	3	0	0	0
Total	**7**	**11**	**6**	**5**

The five overdue audit recommendations have the following criticality and age:

	Number of days overdue				
Recommendation Criticality	**1-30**	**31-60**	**61-90**	**> 91**	**Total**
High	0	0	0	(1) Procurement & Contract Management	1
Medium	(1) OAG Staff Exit Controls	0	0	(1) Environmental Health (2) Risk Management	4
Total	**1**	**0**	**0**	**4**	**5**

Overdue medium/high rated management action plans have trended as follows over the past 18 months:

	Nov-23	Feb-24	May-24	Jul-24	Aug-24	Nov-24	Feb-25	May-25
Number of overdue actions	5	6	5	9	9	9	8	5

Full details can be viewed in Attachment 2 – Management Action Plan – Medium/High Risk.

Financial Assessment and Implications

Nil.

Stakeholder Engagement

Affected Business Unit Managers and Executive Team were consulted regarding the status of open management action plans.

Recommended Action

1. That Council RECEIVES and ENDORSES the updated Internal Auditor's Report.
2. That Council NOTES the current status of the Management Action Plans for past audits and reviews.
3. That the Management Action Plan tasks currently under review REMAIN on this report until complete, so they can be monitored by the Audit Committee.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Priority: Conscious and effective management of risk

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Internal Audit Activity Report (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - Management Action Plans - Medium & High Rated (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

12.1/IA2 FLEET MANAGEMENT AUDIT REPORT

Business Unit:	Office of the CEO	Service: Executive Services
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/025

Moved Councillor Lagan, seconded Councillor Krsticevic

1. **That Council RECEIVES the Fleet Management Internal Audit Report.**

2. **That the 'high' and 'medium' rated observations be LISTED on the Management Action Plan for Audit Committee review until completed.**

The motion was put and declared CARRIED (13/0) by exception resolution.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council RECEIVES the Fleet Management Internal Audit Report.
2. That the 'high' and 'medium' rated observations be LISTED on the Management Action Plan for Audit Committee review until completed.

Officer's Recommendation

1. That Council RECEIVES the Fleet Management Internal Audit Report.
2. That the 'high' and 'medium' rated observations be LISTED on the Management Action Plan for Audit Committee review until completed.

Purpose

To inform Council of the outcome of the Fleet Management Internal Audit.

Details

This audit was undertaken as part of the 2023/2024 Internal Audit Plan endorsed by Council (Council Resolution Number 0823/059) at its meeting held 29 August 2023.

The objective of this audit was to assess:

- The City's fleet management practices are adequate, including maintenance, replacement, and emissions reduction; and;
- Fleet management processes and controls are designed and operating effectively.

It is important to note that the City plans to conduct a comprehensive analysis of its current fleet provision during the 2025/26 financial year. This review, led by the Executive, will ensure the fleet is fit for purpose.

The audit identified the following eight areas where opportunities exist to enhance current practices:

Audit Issue	Audit Risk Rating
Business Continuity Plans	High
Workplace Health and Safety	Medium
Fleet disposals	Medium
Monitoring of fuel usage	Medium
Training of Workshop staff	Medium
Physical access to the Depot	Medium
Key Performance Indicators	Medium
Position Descriptions	Low

Further details are documented in the Fleet Management Internal Audit Report (refer to Attachment 1). This audit was performed by the acting Internal Auditor. It was conducted in accordance with the Institute of Internal Auditors (IIA) Standards for the Professional Practice of Internal Auditing.

Financial Assessment and Implications

Suggested business improvement opportunities in the Fleet Management Internal Audit Report may have financial implications for the Council.

Stakeholder Engagement

- Chief Executive Officer;
- Director, Infrastructure;
- Manager, Waste and Fleet;
- Service Lead Fleet;
- Co-ordinator Fleet Services;
- Administrator Fleet Workshop;
- Senior Fleet Technical Officer;
- Team Leader Supply Officer;
- Systems Accountant, Finance Services;
- Manager Human Resources;
- Service Lead, Workplace, Health and Safety;
- Risk and Compliance Coordinator;
- Service Lead, Community Safety Operations;
- Insurance Officer, Finance Services;
- Chief Technology Officer, Corporate Information Services;
- Senior Systems Business Analyst;
- Team Lead Supply Officer;
- Co-ordinator Systems and Strategy, Community Safety; and
- Human Resources Business Partner, Human Resources.

Recommended Action

1. That Council receives the Fleet Management Internal Audit Report.

2. That the ‘high’ and ‘medium’ rated observations be listed on the Management Action Plan for Audit Committee review until completed.

Relevant Policies, Legislation and Council Resolutions

City of Stirling Fleet Management Practice
Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Priority: Conscious and effective management of risk

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Fleet Management Internal Audit Report (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

12.1/CG1 ACCOUNTABLE STIRLING QUARTER 4 2024/2025 REPORT

Business Unit:	Governance	Service: Compliance, Risk & Information Management
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/026

Moved Councillor Lagan, seconded Councillor Krsticevic

1. That Council RECEIVES the Accountable Stirling Quarter 4 2024/25 Report.

2. That Council NOTES the completion of the five-year Compliance Self-Assessment Plan.

The motion was put and declared CARRIED (13/0) by exception resolution.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council RECEIVES the Accountable Stirling Quarter 4 2024/25 Report.

2. That Council NOTES the completion of the five-year Compliance Self-Assessment Plan.

Officer's Recommendation

1. That Council RECEIVES the Accountable Stirling Quarter 4 2024/25 Report.

2. That Council NOTES the completion of the five-year Compliance Self-Assessment Plan.

Purpose

To provide Council with an update on the following items:

- The progress of the Accountable Stirling Action Plan 2023-2025.
- Quarterly status update on the City's risk, compliance and integrity functions.

Details

Accountable Stirling Action Plan (ASAP) 2023-2025 Update

The implementation of the actions in the ASAP have been successfully completed for four of the five key themes. These are as follows:

1. Key Documentation Review

The development/review of the below key organisational documents have been completed and rolled out across the City:

- Employee Code of Conduct
- Employee Conflicts of Interest Management Practice
- Integrity and Misconduct Management Practice
- Public Interest Disclosure Management Practice
- Social Media Management Practice
- Risk Management Policy
- Elected Member Code of Conduct
- Inclusion of Risk Management Accountability in job descriptions

2. Refinement of Processes and Procedures

The Internal Control Assurance action within the Refinement of Processes and Procedures have been completed. The City's control assurance process is supported by the below assurance activities:

- Annual Compliance Audit Return
- Annual Compliance Self-Assessments
- Internal and External Audits, providing independent assurance on the City's risk management, governance and internal control processes.

Further Internal Control Assurance program of works will be included in the Internal Audit Service Plan. The program of works will be scoped following the transfer of the City's risk function to Strategy and Performance Business Unit to further embed and strengthen the control assurance process across the City. This program will be reported to the Audit Committee and Council once the scope and details have been fully defined. Control assurance activities are continuous and will continuously be improved to ensure its effectiveness.

3. Establishment of New Reporting Protocols

The below new reporting protocols have been developed and implemented:

- Service Risk Reporting
- Non-Compliance Reporting
- Integrity Reporting Process

4. Assessment, Analysis and Reporting

All actions under the Assessment, Analysis and Reporting theme have been established, completed and implemented. These actions are as follows:

- Review of the City's Strategic Risks
- Alignment of Strategic Risk to Strategic Risk Appetite
- Development of Strategic Risks Key Risk Indicators
- Service Risk Identification and Reporting
- Service Risk Key Risk Indicators
- Compliance Self-Assessment and Reporting
- Integrity and Fraud Risk Assessments and Reporting

The remaining ASAP action relates to LMS Reporting under the Training and Awareness theme.

5. Training and Awareness

Requirements for the LMS system to generate regular reporting have been captured for inclusion in the replacement system. This action is captured in the Management Action Plan updates in the Internal Auditor Activity Report. On this basis, updates on this action will be reported to the Audit Committee and Council through the Management Action Plan rather than as an ASAP update.

Figure 1 below provides a high-level overview of the five themes and a progress snapshot of the ASAP against each theme as at Quarter 4. A detailed overview of the actions assigned against each of the themes is provided in Attachment 1.

ASAP Themes	Overview of ASAP Theme	Q4 2024/2025 Actions Snapshot Status	Q3 2024/2025 Actions Snapshot Status
Key Documentation Review	Review or develop key organisational documents and policies identified within the ASAP (including Employee Code of Conduct, Social Media Management Practice, Integrity and Misconduct Management Practice).	• **3/3** Completed	• **3/3** Completed
Refinement of Existing Processes and Procedures	Develop and implement key organisational processes and procedures identified within the ASAP (including control assurance process to ensure controls are monitored, reviewed, and improved continuously).	• **1/1** Completed	• **0/1** Completed • **1/1** In Progress
Establishment of New Reporting Protocols	Review or establish new organisational reporting protocols identified within the ASAP (including reporting of service risk, non-compliance, integrity and misconduct matters).	• **3/3** Completed	• **3/3** Completed
Training And Awareness	Review and implement targeted training and awareness programs for People Leaders and employees identified within the ASAP (including risk management, integrity and compliance).	• **1/2** Completed • **1/2** In Progress	• **1/2** Completed • **1/2** In Progress
Assessment, Analysis and Reporting	Review, assessment, analysis and reporting of organisational risks (including strategic and service risks, compliance self-assessments, integrity/fraud risks).	• **7/7** Completed	• **7/7** Completed

Figure 1: Quarter 4 Snapshot status of Accountable Stirling Action Plan for 2023-2025

Risk Management Update

Strategic Risk SR02: People and Safety

With changes to the Work Health and Safety legislation including the additional obligations placed on the City, an Elected Member workshop is being held prior to this Audit Committee to review the existing residual risk rating.

Refer to item CG2 of this agenda, for further information about this strategic risk.

Strategic Risk SR09: Business Disruption

At the February Audit Committee, it was noted that a detailed update will be provided on the risk treatment plans assigned to SR09: Business Disruption. Of the six risk treatment plans assigned, the following risk treatment plans have been successfully completed.

- Implementation of Emergency Management Training and Awareness Program.
- Scoping and Implementation of regular scenario-based exercises.

The remaining four risk treatment plans are progressing well and on track to be completed by the target due dates.

Refer to Item CG2 of this agenda, for further information about this strategic risk.

Compliance Update

Compliance Self-Assessments

The City's Compliance-Self Assessment (CSAs) process was reviewed and adopted by Council in late 2020, introducing a more targeted and risk-based approach based on a five-year plan, covering all Business Units as shown below. Property Services was not included in the five-year plan adopted by Council as the business unit had not been established at the time. A proactive approach was undertaken to ensure the incorporation of Property Services into the 24/25 plan.

Year	Business Unit 1	Business Unit 2	Business Unit 3	Business Unit 4
20/21	Governance	Development Services		
21/22	Community Safety	Parks and Sustainability	City Future	
22/23	Finance	Facilities, Projects and Assets	Community Development	Human Resources
23/24	Recreation and Leisure	Waste and Fleet	Strategy and Policy	
24/25	Corporate Information Services	Engineering Services	Customer and Communications	*Property Services*

The risk-based approach focussed on the most significant compliance obligations for each area that would likely have the greatest impact on the City's ability to achieve its objectives.

The assessments focus on Financial, Legislative/Regulatory and Reputational inherent risk consequences of non-compliance with no controls in place using an extract on the City's risk matrix (Attachment 2).

The basis for the inherent assessment is to enable a determination on the impact on the City for non-compliance on a worst-case scenario.

The approach involved:

- Identifying key compliance obligations of each service within the Business Unit (statutory, regulatory, contractual, funding arrangements or self-imposed).
- Identifying how information and training is provided for employees on the key compliance obligations (at induction/ongoing)
- Details of qualifications/certifications/licenses (if applicable).
- Identifying how the Business Unit keeps up to date with changes to key compliance obligations.
- Reviewing policies and procedures to ensure they reflect changes to the key compliance obligations.
- Assessing and rating the nature of the City's relationship with key regulator/s for each compliance obligation.
- Details of actions and actions due dates for Fair/Poor rated key regulator relationships.

The completion of the 2024/25 CSAs for Corporate Information Services, Customer and Communications, Engineering Services and Property Services marked the completion of the five-year plan. With the CSAs now established for all business units, all CSAs will be subject to an annual review or reviewed upon any reported non-compliances, ensuring the CSAs are up to date, with any relevant changes in legislative obligations captured.

The 2024/25 CSAs outcomes are summarised below:

- All key compliance obligations have been identified for each Business Unit.
- The majority of the compliance processes are up to date and aligned to relevant legislation.
- Potential risk consequences of non-compliance have been determined.
- Regulator relationships have been rated as Good.
- All relevant legislation compliance requirements were met.

Non-Compliance Reporting

The Non-Compliance reporting process establishes a structured framework for the formal reporting and management of non-compliance. Its implementation aligns with the City's core values of Approachable, Responsive, Transparent and Innovative, reinforcing the City's commitment to accountability, good governance and continuous improvement.

There are nil incidents of non-compliances reported in Quarter 4 2024/25.

Integrity Update

On 30 October 2024, the Public Sector Commission released the 'Embedding Integrity: Integrity Strategy for WA Public Authorities 2024-2028' ("Strategy"). This Strategy replaces the 'Integrity Strategy for WA Public Authorities 2020-2023'. This is contained within Attachment 3.

A high-level assessment of the Strategy, against the City's Integrity model has been completed. It has been identified that the majority of the actions required, have already been completed as part of the Accountable Stirling Action Plan or progressed through the City's ongoing integrity practices. This is contained within Attachment 4. The Internal Control Assurance program of works will address and close the gaps identified in the initial high-level assessment.

This Strategy will be reviewed in further detail, in the second half of this year to determine any actions the City will be required to undertake. This detailed assessment will be conducted in line with the Public Sector Commission's Integrity Framework Maturity Self-Assessment Tool.

The outcomes of this assessment will be presented to a future Audit Committee meeting, with a proposed timeline for completion of any actions.

Financial Assessment and Implications

Nil.

Stakeholder Engagement

Consultations were conducted with the Accountable Stirling Management Group and the Executive Team, including key internal stakeholders and Business Unit Managers.

Recommended Action

It is recommended that Council proceeds with the recommendation as contained at the commencement of this report.

Relevant Policies, Legislation and Council Resolutions

Risk Management Policy
Risk Management Framework
Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Conscious and effective management of risk

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Accountable Stirling Action Plan 2023-25: Quarter 4 Update 2024-25 (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - Compliance Self-Assessments 2024/25 (previously circulated to Elected Members under confidential separate cover)

Attachment 3 - Embedding Integrity: Integrity Strategy for WA Public Authorities 2024-28 ⇩

Attachment 4 - Integrity Strategy 2024-28 Actions ⇩

Available for viewing at meeting

Nil

Linked Documents

Nil.

GOVERNMENT OF WESTERN AUSTRALIA

Public Sector Commission

Embedding Integrity

Integrity Strategy for WA Public Authorities 2024-28

September 2024

From the Commissioner

Integrity is an absolute imperative for a strong government sector that is resistant to misconduct and corruption, and maintains the trust of the community it serves.

But it cannot be left to chance. Integrity has to be actively managed and improved especially as new technologies come to the fore, the pace of change accelerates, and different operating environments and risks emerge.

Each person who works in the Western Australian government sector is responsible for integrity – for their own actions and decisions, for being honest and respectful, and for doing the right thing even behind closed doors. More than this, each person has responsibility for taking their commitments and their work seriously, and for understanding their responsibilities and obligations as a public officer.

In essence integrity must be the common frame of reference for how we operate and deliver services for Western Australians.

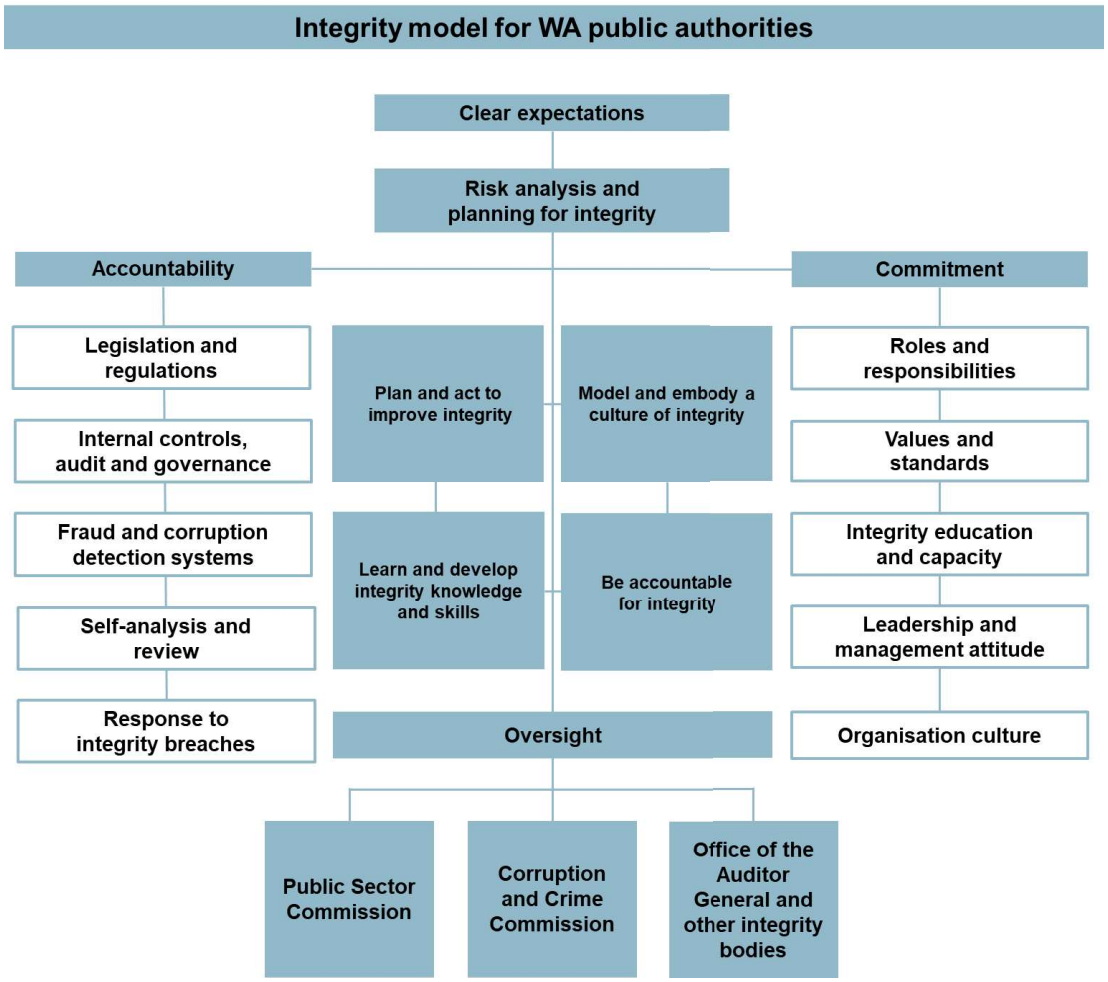
Embedding Integrity is my second integrity strategy since being appointed Public Sector Commissioner in 2018. The first strategy focused on getting the foundations in place through an integrity framework supported by a toolkit of resources.

Now we must embed integrity which means having it running through everything we do as a matter of course.

In this strategy we look at further supporting authorities to use the toolkit of resources through formal education opportunities, community of practice sessions and targeted support for identified authorities. We pick up on specific aspects of integrity that can deliver value for the government sector such as pre-employment screening, speaking up and reporting, managing discipline processes, and better use of data to monitor the integrity environment. We also continue our series of thematic reviews examining specific aspects of integrity policy and practice to drive tangible improvements.

While the Commission can – and will – play its part as a key integrity agency, the actions of authorities are paramount to embed integrity. I expect every authority head to implement this strategy to strengthen integrity across the entire government sector.

Sharyn O'Neill PSM
Public Sector Commissioner


Integrity model for WA public authorities
Clear expectations
Risk analysis and planning for integrity
Accountability
Commitment
Legislation and regulations
Internal controls, audit and governance
Fraud and corruption detection systems
Self-analysis and review
Response to integrity breaches
Plan and act to improve integrity
Model and embody a culture of integrity
Learn and develop integrity knowledge and skills
Be accountable for integrity
Oversight
Roles and responsibilities
Values and standards
Integrity education and capacity
Leadership and management attitude
Organisation culture
Public Sector Commission
Corruption and Crime Commission
Office of the Auditor General and other integrity bodies

A focus on improvement through action

This strategy focuses on the 4 improvement areas in the integrity model to promote integrity and prevent misconduct and corruption.

Each improvement area has actions for the Commission, public authorities and individuals.

Actions for the Commission reflect its leadership in helping to prevent misconduct by informing, consulting with and making recommendations to the sector; providing advice and training; and analysing systems in authorities to prevent misconduct.

Actions for public authorities support and build on Commission actions, recognising that each authority needs to prioritise and tailor the actions for its particular operating context, remit and risk profile.

Actions for individuals are for those appointed to, employed by and contracted to public authorities to contribute to integrity in their authorities.

This tiered approach across the 4 improvement areas reflects the responsibilities of all those in the government sector. Actions at any one tier or actions in only one improvement area are not enough – it is the combined effort of the 3 tiers working together across the 4 improvement areas that can have the most impact.

Terms used

In this strategy, ‘public authorities’ refers to WA public sector bodies (including agencies, and government boards and committees), local governments, public universities and government trading enterprises.

'Staff' refers to employees, board and committee members, and contractors.

1 Plan and act to improve integrity

Effective governance systems and frameworks are established.

	Actions for Commission	Actions for public authority	Actions for individual
1.1	**Support integrity framework implementation** Identify authorities that do not have an integrity framework, and provide practical advice and information to support them to develop one.	**Implement a framework** Develop and implement an integrity framework[1] to ensure a comprehensive and coordinated approach to integrity.	**Understand and act** Understand and act in accordance with the authority's integrity framework by following the code of conduct, policies and procedures.
1.2	**Drive a continuous improvement approach** Identify authorities that have not completed the Integrity Framework Maturity Self Assessment Tool and provide practical advice to support them to complete it.	**Continue to improve** Use the Integrity Framework Maturity Self Assessment Tool to assess the maturity of the authority's approach to integrity, and use results to develop and implement improvement actions.	**Contribute to improvement** Contribute ideas to improve your authority's integrity framework.
1.3	**Raise awareness about misconduct risks** Publish insights, develop guidance and provide advice to inform authorities about misconduct risks and contemporary practices to manage them.	**Take a risk based approach** Check that specific misconduct risks, vulnerable functions and activities are identified, controls are implemented and their effectiveness is monitored.	**Identify risks and opportunities** Inform the authority of any gaps or weaknesses that provide opportunities for misconduct or corruption to occur.
1.4	**Strengthen integrity pre-employment screening** Examine integrity pre-employment screening options and share information with authorities to strengthen their approaches.	**Recruit with integrity in mind** Screen potential staff having regard to their roles and risks.	**Implement screening requirements** Implement the authority's screening requirements and undertake appropriate checks.

[1] Under Commissioner's Instruction 40: Ethical Foundations, each public sector agency is required to have an integrity framework.

2 Model and embody a culture of integrity

A culture of integrity exists and is reinforced and communicated by leaders.

	Actions for Commission	Actions for public authority	Actions for individual
2.1	**Support speaking up** Explore ways and make recommendations to support reporting across the government sector and at an authority level.	**Strengthen reporting** Review reporting processes to ensure a clear tone from the top that promotes staff confidence to report, and helps leaders understand how they support staff to speak up.	**Contribute to cultural health** Speak up when you suspect misconduct, and respectfully challenge conduct not aligned to the authority's values and code of conduct.
2.2	**Target engagement** Develop an engagement plan and provide tailored integrity guidance and support to specific authorities.	**Collaborate to improve approach** Collaborate with the Commission, other integrity agencies and peers to ensure the authority is equipped to prevent misconduct.	**Contribute to prevention** Champion a pro-integrity message.
2.3	**Promote an integrity mindset** Conduct promotions and provide resources to help authorities raise staff awareness of integrity and what it means for them.	**Shape mindsets** Use Commission resources in conjunction with authority initiatives to raise staff awareness of integrity and shape attitudes towards it.	**Adopt an integrity mindset** Demonstrate integrity in all actions and decisions.

3 Learn and develop integrity knowledge and skills

Individual and authority integrity knowledge, skills and competence are grown.

	Actions for Commission	Actions for public authority	Actions for individual
3.1	**Increase capability** Deliver formal integrity education for specified authority staff to increase their capability to promote integrity and prevent misconduct.	**Increase the capability of others** Target key staff to attend formal Commission education opportunities and provide ways for these staff to share their learnings in the authority.	**Increase knowledge** Attend authority education opportunities to build integrity knowledge and skills.
3.2	**Share information** Work with integrity practitioners, integrity agencies and experts to deliver community of practice sessions on investigation and review findings, and share lessons learned and examples of good practice.	**Provide opportunities to apply learning** Have key staff attend community of practice sessions run by the Commission and other integrity agencies to build their integrity knowledge and networks, and give these staff opportunities to share ideas in the authority on how to improve processes and practices.	**Apply learning in practice** Apply the knowledge and skills gained from attending community of practice sessions to improve processes and practices.

4 Be accountable for integrity

Prevention, detection and response to integrity matters are everyone's personal and professional responsibilities.

	Actions for Commission	Actions for public authority	Actions for individual
4.1	**Promote good practice** Pilot a workshop initially for public sector staff conducting or managing discipline processes to build capacity to respond to misconduct.	**Skill practitioners** Make knowledge available in the authority to conduct or manage discipline processes and adopt a lesson learned approach to inform improvements.	**Apply practice** Apply good practice when undertaking or managing discipline processes.
4.2	**Enhance reporting** Trial a platform for anonymous reporting of minor misconduct to the Commission.	**Take action** Have clear processes to support staff and community reporting and guide action to be taken.	**Lead at all levels** Contribute to creating an environment where everyone knows the reporting avenues and is confident to report.
4.3	**Review performance** Conduct thematic reviews to identify and share areas of good practice and areas for improvement.	**Learn and improve** Use learnings from Commission reviews to evaluate systems, processes and practices, and make improvements.	**Improve continuously** Implement improvements made by the authority.
4.4	**Encourage an insights approach** Provide guidance about internal and external data sources and information that help authorities monitor their integrity environment and inform their approach to misconduct prevention.	**Use insights to inform prevention approach** Leverage data and information from internal and external sources to identify emerging issues and areas for improvement.	**Use collected data** Use data collected by the authority to support improvements.
4.5	**Collaborate for improvement** Participate with integrity practitioners, integrity agencies and others in research and projects that strengthen approaches to misconduct prevention.	**Apply findings** Use research insights to evaluate prevention methods used and make improvements.	**Adopt new approaches** Adopt changes to prevention methods.

Measuring success

Monitoring the success of the strategy for both the Commission and authorities is important in further embedding integrity across the government sector.

The table below has signs of success for the Commission and examples of signs of success for authorities.

Commission signs of success	Public authority signs of success
• Approaches to integrity are maturing across authorities over time as demonstrated by reviews conducted and data collected by the Commission. • Authority leaders and staff understand and value the work of the Commission and the assistance provided, as demonstrated by their positive feedback and requests for advice and collaboration. • Surveys and collections conducted by the Commission indicate there is growing confidence by individuals to report integrity breaches. • Authorities use the resources and tools provided by the Commission to improve integrity. • Commission sessions are well attended and evaluations indicate knowledge has increased because of attendance. • Commission reporting mechanisms assist the detection of misconduct in the sector.	• The authority's leaders are satisfied that the levels of maturity assessed through the Integrity Framework Maturity Self Assessment Tool are appropriate to their operating context and risk profile. • Findings from reviews and audits indicate the authority's approach to integrity is improving. • Staff survey results show a positive perception of integrity in the authority. • Staff survey results show staff have a good understanding of integrity requirements that apply to them and are confident to report integrity breaches. • Stakeholder survey results indicate confidence that the authority operates with integrity. • Training and information sessions related to integrity are well attended and evaluations indicate knowledge has increased because of attendance. • Time taken to resolve integrity matters is reasonable and results in improvements where necessary. • Notifications and reports to integrity bodies are timely.
Commission progress against these measures is reported periodically over the life of the strategy.	Consider other internal measures that may indicate integrity is improving in the authority.

Integrity Strategy For WA Public Authorities 2024-28			
#	**Actions for Public Authority**	**As part of the ASAP or the City's approach?**	**Proposed Areas for Improvement**
1.1	**Implement a framework** Develop and implement an integrity framework to ensure a comprehensive and coordinated approach to integrity.	Yes. The City has an Integrity Strategy and an Integrity and Misconduct Management Practice.	The City's Integrity Strategy to be reviewed in line with the new Public Sector Commission's Integrity Strategy for WA Public Authorities 2024 - 2028.
1.2	**Continue to improve** Use the Integrity Framework Maturity Self Assessment Tool to assess the maturity of the authority's approach to integrity, and use results to develop and implement improvement actions.	Yes. The City has been largely assessed between "Embedded and Excelling" for the majority of assessments. Opportunities for improvements were identified for areas where the City was assessed as "Developing." Actions to progress these improvements formed part of the Accountable Stirling Action Plan.	Additional business improvement opportunities to be identified following the completion of the detailed assessment against the Integrity Maturity Self-Assessment Tool.
1.3	**Take a risk based approach** Check that specific misconduct risks, vulnerable functions and activities are identified, controls are implemented and their effectiveness is monitored.	Yes. The City has developed and implemented a Fraud and Misconduct Control Plan and Fraud and Misconduct Risk Assessment process.	Additional program of works to be scoped to further embed and strengthen the control assurance process across the City. The program of works will be reported to the Audit Committee and Council once the scope and details have been fully defined. Control assurance activities are continuous and will continuously be improved to ensure its effectiveness.
1.4	**Recruit with integrity in mind** Screen potential staff having regard to their roles and risks.	Yes. Risk Management accountability requirements are included in job descriptions. Risk themed KPO(s) have been presented and endorsed by the Executive Team. These were inputted into MyDevelopment and issued to all Business Unit Managers.	This work is ongoing, with any new or reviewed position descriptions to be transferred onto the updated template.
2.1	**Strengthen reporting** Review reporting processes to ensure a clear tone from the top that promotes staff confidence to report, and helps leaders understand how they support staff to speak up.	The City rolls out campaigns and key messages to reinforce this. The below new reporting protocols have been developed and implemented as part of the ASAP: • Service Risk Reporting • Non-Compliance Reporting • Integrity Reporting Process	Additional business improvement opportunities to be identified following the completion of the detailed assessment against the Integrity Maturity Self-Assessment Tool.
2.2	**Collaborate to improve approach** Collaborate with the Commission, other integrity agencies and peers to ensure the authority is equipped to prevent misconduct.	Yes. The City continuously adopts this approach through knowledge sharing with key agencies.	Consider the establishment of an inter-agency integrity working group.

Integrity Strategy For WA Public Authorities 2024-28			
#	Actions for Public Authority	As part of the ASAP or the City's approach?	Proposed Areas for Improvement
2.3	**Shape mindsets** Use Commission resources in conjunction with authority initiatives to raise staff awareness of integrity and shape attitudes towards it.	Yes. The City holds an annual International Anti-Corruption Day campaign to raise awareness.	Consider the incorporation of integrity training for all employees, as part of the City's corporate employee induction.
3.1	**Increase the capability of others** Target key staff to attend formal Commission education opportunities and provide ways for these staff to share their learnings in the authority.	Yes. Key staff are provided the opportunity to attend these training opportunities, as part of their professional development. The City also holds Good Governance Forums which are open for all employees to attend. Fraud and Misconduct Briefing Sessions were provided to the Leadership Team and all employees in 2024/25.	Governance to consider partnering with the Human Resources business unit to roll out the additional integrity training to key leaders and employees.
3.2	**Provide opportunities to apply learning** Have key staff attend community of practice sessions run by the Commission and other integrity agencies to build their integrity knowledge and networks, and give these staff opportunities to share ideas in the authority on how to improve processes and practices.	Yes. Key staff are provided the opportunity to attend these training opportunities, as part of their professional development. The City also holds Good Governance Forums which are open for all employees to attend. Fraud and Misconduct Briefing Sessions were provided to the Leadership Team and all employees in 2024/25.	Governance to consider partnering with the Human Resources business unit to roll out the additional integrity training to key leaders and employees.
4.1	**Skill practitioners** Make knowledge available in the authority to conduct or manage discipline processes and adopt a lesson learned approach to inform improvements.	This approach is implemented. The City has a suite of management practices to support this. Including the, Employee Discipline Management Practice and Integrity and Misconduct Management Practice.	Consider the development of supporting documents to support the process to set out any lessons learned.
4.2	**Take action** Have clear processes to support staff and community reporting and guide action to be taken.	Yes. The City has a suite of management practices to support this. Including, the Employee Discipline Management Practice and Integrity and Misconduct Management Practice, Public Interest Disclosure Management Practice, Codes of Conduct and ongoing training.	Additional business improvement opportunities to be identified following the completion of the detailed assessment against the Integrity Maturity Self-Assessment Tool.

Integrity Strategy For WA Public Authorities 2024-28			
#	**Actions for Public Authority**	**As part of the ASAP or the City's approach?**	**Proposed Areas for Improvement**
4.3	**Learn and improve** Use learnings from Commission reviews to evaluate systems, processes and practices, and make improvements.	Yes. These determinations are reviewed and used to enforce improvements.	Additional business improvement opportunities to be identified following the completion of the detailed assessment against the Integrity Maturity Self-Assessment Tool.
4.4	**Use insights to inform prevention approach** Leverage data and information from internal and external sources to identify emerging issues and areas for improvement.	The below new reporting protocols have been developed and implemented as part of the ASAP: • Service Risk Reporting • Non-Compliance Reporting • Integrity Reporting Process. This reporting supports the identification of emerging issues and key areas for improvement.	Additional business improvement opportunities to be identified following the completion of the detailed assessment against the Integrity Maturity Self-Assessment Tool.
4.5	**Apply findings** Use research insights to evaluate prevention methods used and make improvements.	The below new reporting protocols have been developed and implemented as part of the ASAP: • Service Risk Reporting • Non-Compliance Reporting • Integrity Reporting Process. This reporting supports the identification of emerging issues and key areas for improvement.	Additional business improvement opportunities to be identified following the completion of the detailed assessment against the Integrity Maturity Self-Assessment Tool.

12.2 COMMUNITY AND RESOURCES COMMITTEE - 20 MAY 2025

12.2/ES1 KARRINYUP SHOPPING CENTRE TRAFFIC REVIEW

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Coastal	Location: Karrinyup Shopping Centre
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/027

Moved Councillor Perkov, seconded Councillor Krsticevic

1. **That the construction of road safety treatments along Davenport Street, Karrinyup, be LISTED for consideration on the Draft 2026/2027 Annual Budget and that the City APPLIES for a funding grant under the 2026/2027 National and State Black Spot programs for the proposed road safety treatments along Davenport Street, Karrinyup.**

2. **That the Mayor WRITES to the Minister for Transport and Member for Scarborough seeking an immediate solution to improve safety at the intersection of Karrinyup Road and Burroughs Road, Karrinyup.**

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That the construction of road safety treatments along Davenport Street, Karrinyup, be LISTED for consideration on the Draft 2026/2027 Annual Budget and that the City APPLIES for a funding grant under the 2026/2027 National and State Black Spot programs for the proposed road safety treatments along Davenport Street, Karrinyup.

2. That the Mayor WRITES to the Minister for Transport and Member for Scarborough seeking an immediate solution to improve safety at the intersection of Karrinyup Road and Burroughs Road, Karrinyup.

Officer's Recommendation

1. That the City APPLIES for a funding grant under the 2026/2027 National and State Black Spot programs for the proposed road safety treatments along Davenport Street, Karrinyup.

2. That the Mayor WRITES to the Minister for Transport and Member for Scarborough seeking a review of options to improve safety at the intersection of Karrinyup Road and Burroughs Road, Karrinyup.

Purpose

At its meeting held 18 February 2025, in response to a Notice of Motion, Council resolved (Council Resolution Number 0225/026) for the City to undertake a review of traffic, pedestrian and road safety issues for the roads surrounding the Karrinyup Shopping Centre and the findings of the review to be presented to Council.

Details

The Karrinyup Shopping Centre has, over the last five years, been the subject of major redevelopment works approved by the State Government’s Joint Development Assessment Panel (JDAP). The significant increase in retail floor space has had a direct impact on the number of patrons, and therefore the number of vehicles, travelling to and from the centre. This has resulted in increased traffic, congestion, parking, and road safety issues on the roads surrounding the centre.

Approval of Development

An application for a major expansion of the Karrinyup Shopping Centre was submitted to the State Government's JDAP and was considered at its meeting held 14 August 2015. In accordance with the provisions of the City of Stirling Local Planning Scheme No.3 and the Metropolitan Region Scheme, the JDAP resolved to approve the application.

The JDAP approval included a condition that required the provision of transport infrastructure improvements at various locations to manage the additional traffic (private and public transport) that would be generated by the development. These improvements broadly included:

- Extension of the double right turn lanes on the Karrinyup Road, Karrinyup westbound approach to the traffic signals at Marmion Avenue, Karrinyup.
- Provision of an acceleration/merge lane in the median of Karrinyup Road, west of the Burroughs Road intersection, for vehicles turning right from Burroughs Road into Karrinyup Road, Karrinyup.
- Provision of a shared path and bicycle path on the southern side of Karrinyup Road between Marmion Avenue and Francis Avenue, Karrinyup.
- Provision of an eastbound bus lane on Karrinyup Road from the Karrinyup Bus Station to Gwelup Street, Karrinyup.
- Provision of an additional right turn lane on the westbound approach of Karrinyup Road into Francis Avenue, and pedestrian upgrades to the intersection of Karrinyup Road and Francis Avenue, Karrinyup. This resulted in a closure of the median of Karrinyup Road at Gwelup Street, Karrinyup.
- Provision of a raised and landscaped median island treatment along Francis Avenue, including a new roundabout north of Smith Street, Karrinyup (to align with a new car park entry into the shopping centre).
- Narrowing of Davenport Street to 3.0m lane widths to accommodate parallel on-street parking bays on the southern side of Davenport Street, Karrinyup.
- Provision of a westbound bus lane on Karrinyup Road from North Beach Road to Huntriss Road, Karrinyup.
- Provision of an additional right turn lane on the eastbound approach of Karrinyup Road into Huntriss Road, and pedestrian upgrades to the intersection of Karrinyup Road and Huntriss Road, Karrinyup.
- Provision of an additional eastbound lane on the Karrinyup Road approach to the traffic signals at the Mitchell Freeway Northbound On/Off-Ramps.

In addition to the transport infrastructure improvements, a condition was imposed that required the applicant to financially contribute to the cost of additional public transport services to and from the shopping centre.

The official opening of the shopping centre expansion occurred in November 2021.

Further infrastructure improvements along Burroughs Road were included in the conditions of approval, but these improvements have been deferred to coincide with the construction activities associated with the Karrinyup West Village development.

Road Safety Review

In March 2022, Council considered a Notice of Motion relating to road safety around the shopping centre. In response, Council resolved for a post opening Road Safety Assessment for the roads immediately surrounding the Karrinyup Shopping Centre including Karrinyup Road, Francis Avenue, Burroughs Road and Davenport Street.

The City subsequently commissioned an independent consultant to undertake a road safety audit for the roads surrounding the shopping centre. The audit was completed in May 2022 and the consultant provided a report which listed several recommendations.

Some of the recommendations were related to basic maintenance issues, including uneven service pits and lids within the footpath that presented a trip hazard for pedestrians, broken or damaged pavers within footpaths and traffic management treatments, redundant line marking requiring removal, street lighting not working, and loose material on the road requiring sweeping. Those recommendations within the City's responsibility were actioned accordingly, and those within the responsibility of external service agencies were referred for consideration and action as required.

The primary recommendation of the audit related to sight distance issues at the access driveways on Davenport Street. The audit found that when vehicles were parked in the parallel on-street parking bays adjacent to three access driveways on Davenport Street, there was an impact on sight lines for drivers exiting those driveways.

Following some discussion, it was agreed to modify several parking bays adjacent to these driveways by converting them into motorcycle bays. This ensured that when motorcycles were parked in those bays, motorists exiting the driveways would have sufficient sight lines looking east and west along Davenport Street to make an educated decision before entering the roadway.

Reduced Speed Zones

The City wrote to the Minister for Transport in July 2022 seeking consideration of approval to install a 40km/h area zone along the three local roads surrounding the shopping centre.

After numerous meetings and discussions between City officers and Main Roads WA, the 40km/h speed limit was approved for Davenport Street and the sections of Burroughs Road and Francis Avenue between Karrinyup Road and Davenport Street.

Modified speed limit signs were installed and became operational in December 2023.

Review of Traffic Data

The significant increase in retail floor space that was approved by JDAP as part of the expansion has had a direct impact on the traffic volumes on the three roads abutting the shopping centre. A comparison of the traffic volumes before expansion (in May / June 2014) and the most recent surveys (in May 2024) is shown in the Table 1 below.

Road	Section	Average Weekday Traffic Volume [vehicles per day]				Operating (85th Percentile) Speed [kilometres per hour]			
		2014	2024	Change		2014	2024	Change	
Abutting Sections									
Burroughs Road	North of Karrinyup Road	4,909	6,992	+2,081	(+42%)	51.1	47.2	-3.9	(-8%)
Davenport Street	East of Pike Street	1,632	4,564	+2,932	(+179%)	53.6	42.6	-11.0	(-20%)
Francis Avenue	North of Smith Street	6,872	10,610	+3,738	(+54%)	52.6	44.7	-7.9	(-15%)
Adjacent Sections									
Burroughs Road	North of Davenport Street	4,171	4,443	+272	(+7%)	43.9	41.1	-2.8	(-6%)
Francis Avenue	North of Davenport Street	2,668	3,289	+621	(+23%)	52.6	53.3	+0.7	(+1%)

Table 1 – Pre and Post Construction Traffic Volumes and Travel Speeds for the Road Sections Abutting the Karrinyup Shopping Centre

The data above shows that there have been significant increases in traffic volumes on the sections abutting the shopping centre and the combination of additional traffic volumes and the reduced speed zone has reduced travel speeds on all three road sections. Changes in volumes and speeds have also been recorded along the northern sections of Burroughs Road and Francis Avenue, but to a lesser extent.

Review of Crash Data

A review of crash statistics has been undertaken for the three local road sections abutting the shopping centre for the five-year period from 2020 to 2024. A summary of the crashes is shown in the Table 2 below.

Road	Section	Midblock crashes			Comments
		Total	Medical	Property Damage	
Burroughs Road	Karrinyup Road to Davenport Street (excluding intersections)	4	1	3	All crashes involved vehicles leaving driveways
Davenport Street	Burroughs Road to Francis Avenue	20	3	17	13 crashes involving vehicles leaving driveways and 3 crashes involving parking manoeuvres
Francis Avenue	Karrinyup Road to Davenport Street (excluding intersections)	6	3	3	All crashes involved vehicles leaving driveways

Table 2 – Crash Data for 2020-2024 for the Road Sections Abutting the Karrinyup Shopping Centre

The review suggests that despite the reduced speed limit along the roads surrounding the shopping centre, some form of treatment may be required along Davenport Street.

Implementation of Parking Controls

During the development stage for the Karrinyup Shopping Centre redevelopment, many trades vehicles associated with the construction activities were observed to be parked on the local road network around the shopping centre. While on-street parking can generally be accommodated safely on these roads, the frequency and duration of parking activities was leading to increased distress and inconvenience for residents, who were having difficulties navigating local roads to reach their properties.

To address this issue, the City introduced an area-wide parking scheme for the roads surrounding the shopping centre. The scheme included the implementation of two-hour maximum parking limits between 8.00am and 5.00pm on all days, with residents excepted. These parking limits were introduced along 18 local roads on the northern side of Karrinyup Road within an approximate 400m walking radius of the shopping centre.

The parking scheme has proven effective in addressing the concerns of surrounding residents and has forced the developers of the shopping centre to explore opportunities within the site (and on external sites) to accommodate construction vehicles. The parking scheme remains in place to the current day.

Proposed Road Safety Treatments for Davenport Street

To address the high number of crashes involving driveways and parking manoeuvres along this road, the City has developed a scheme for Davenport Street. The scheme includes the following road safety treatments:

- Raised intersection plateau at the shopping centre entry near 6 Davenport Street.
- Raised pedestrian (wombat) crossing west of Pike Street, including links to the existing footpath on Pike Street.
- Raised intersection plateau at the shopping centre entry near 22 Davenport Street.
- Raised intersection plateau at the shopping centre entry near 32 Davenport Street.
- Raised intersection plateau at the shopping centre entry near 44 Davenport Street.
- Raised intersection plateau at the shopping centre entry near 54 Davenport Street.

Concept plans showing the proposed road safety treatments are provided in **Attachment 1**.

These treatments will assist in reducing travel speeds along the entire length of the road. This will have the effect of providing greater reaction times for drivers and will assist drivers entering and exiting the various shopping centre driveways.

Review of Road Safety at Intersection of Karrinyup Road and Burroughs Road

The intersection of Karrinyup Road and Burroughs Road has been the subject of concerns from residents and motorists. The increased traffic resulting from the shopping centre expansion has made it increasingly difficult to enter and exit Burroughs Road from Karrinyup Road.

Traffic volumes on Burroughs Road have increased significantly since the redevelopment of Karrinyup Shopping Centre. Once the Karrinyup West Village is constructed, the development will add even further traffic to a road which is operating above capacity. As traffic volumes increase, suitable gaps for vehicles to turn in or out of Burroughs Road decrease, and motorists are forced to accept smaller gaps in traffic with a lower margin for error, which will likely result in a higher crash rate.

In the five-year period prior to opening of the shopping centre expansion (from 2015 to 2019), there was a total of 27 crashes at the intersection. Over the most recent five-year period available (from 2020 to 2024), the crash frequency has more than doubled to 56 crashes, including 12 crashes requiring medical treatment and two crashes requiring hospitalisation. The nearby intersection of Karrinyup Road / Milverton Avenue, which is a similar unsignalised T-intersection, has only had six reported crashes in the same five-year period.

Karrinyup Road is classified as a state highway, and the control and management of this road, including all intersections along its length, falls within responsibility of Main Roads Western Australia (MRWA). Based on the increased crash rate at the intersection and the predicted growth in traffic from the Karrinyup West Village development, the City considers that the State Government should investigate potential upgrades at the Karrinyup Road / Burroughs Road intersection to improve safety and alleviate congestion, including consideration of traffic signals.

Financial Assessment and Implications

Based on the concept drawings in Attachment 1, the cost to construct the proposed road safety improvement treatments along Davenport Street has been estimated at $363,000. The City will investigate if this treatment is eligible for funding under the Black Spot Program, with the next round of submissions being due in July 2025.

If the project is successful in attracting funding under the Black Spot Program, funding would be made available to the City during the 2026/2027 financial year. Depending on the relative priority of this project compared with all other submissions, it may be fully funded by the National Black Spot Program, or two-thirds funded by the State Black Spot Program.

Stakeholder Engagement

There has been no formal stakeholder engagement undertaken as part of this review. However, any traffic management treatments would be subject to community and stakeholder engagement in accordance with Council's *Community Engagement Policy*.

Options Summary

The following options were considered, presented in the order in which they are recommended.

OPTIONS	
1.	1. That the City APPLIES for a funding grant under the 2026/2027 National and State Black Spot programs for the proposed road safety treatments along Davenport Street. 2. That the Mayor WRITES to the Minister for Transport and the Member for Scarborough seeking a review of options to improve safety at the intersection of Karrinyup Road and Burroughs Road.
2.	That Council NOTES the report relating to the Karrinyup Shopping Centre and takes no further action at this stage.

Recommended Action

A review of traffic and crash data for the roads around the Karrinyup Shopping Centre has been undertaken. Based on this review, it is recommended that the City applies for funding for road safety improvement treatments along Davenport Street in July 2025 under the 2026/2027 National and State Black Spot programs. It is also recommended that a letter be sent to the Minister for Transport and the Member for Scarborough seeking a review of options to improve safety at the intersection of Karrinyup Road and Burroughs Road.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995

Meeting Date	Council Resolution Number	Council Resolution
1 March 2022	0322/014	That the City COMPLETES a post opening Road Safety Assessment of traffic and parking issues for the roads immediately surrounding the Karrinyup Shopping Centre including Karrinyup Road, Francis Avenue, Burroughs Road and Davenport Street.
18 February 2025	0225/026	That the City UNDERTAKES a review of traffic, pedestrian and road safety issues for the roads surrounding the Karrinyup Shopping Centre and the findings of the review to be presented to Council.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Priority: Provide a safe network of cycleways and pathways to link people and places

Strategic Risk

Strategic Risk	Risk Appetite
Reputation	The City will ensure that any decisions that may affect the City's reputation are made at the appropriate level with stakeholders remaining informed and engaged.

Relevant Documents and Information

Attachments

Attachment 1 - Davenport Street - Road Safety Improvement Scheme ⇩

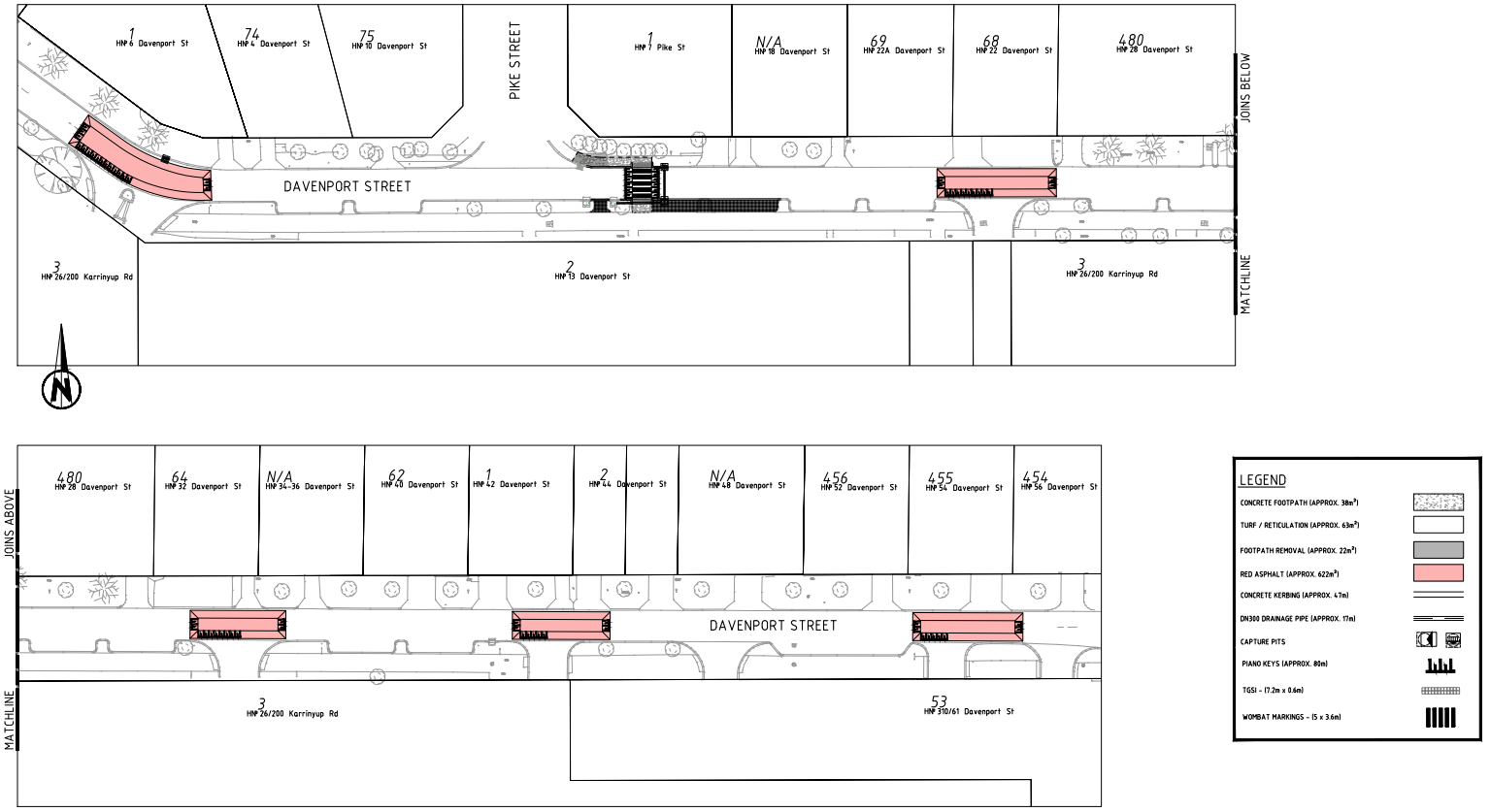
Available for viewing at meeting

Nil

Linked Documents

Nil

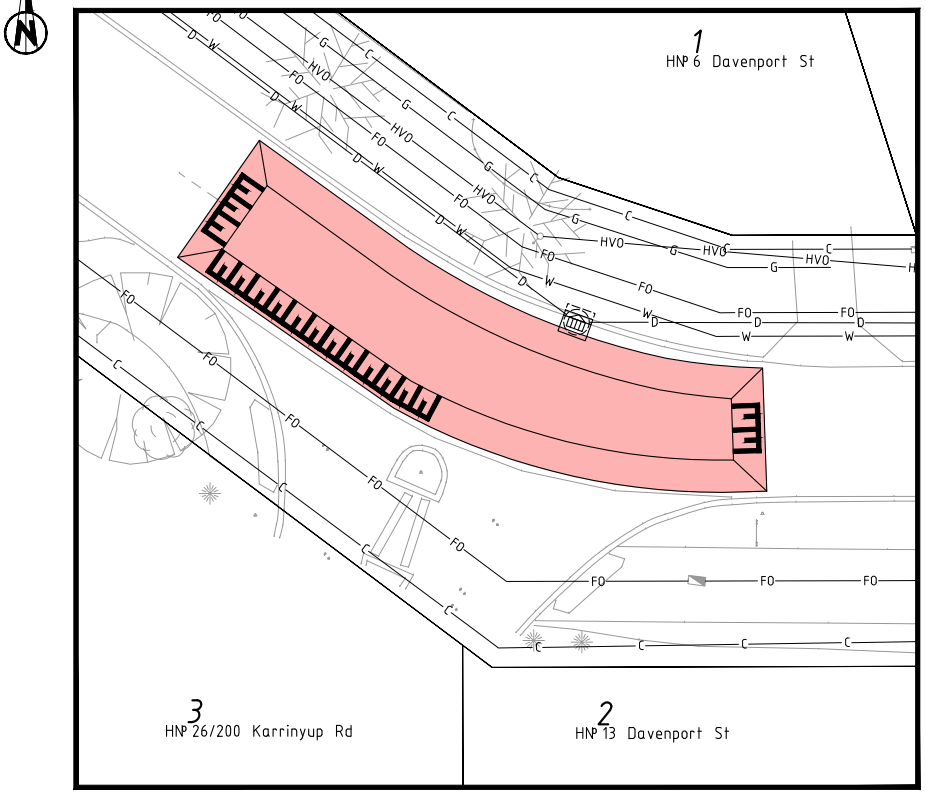
DAVENPORT STREET, KARRINYUP
ROAD SAFETY IMPROVEMENT TREATMENTS



CONCEPT ONLY

	PCG94 / AHD	City of Stirling City of Choice	DAVENPORT STREET KARRINYUP BLACKSPOT PROGRAM 2025-26 ROAD SAFETY IMPROVEMENT TREATMENTS	SHEET 1 OF 7 / NTS / A1
	25018			RG0119 / CONCEPT
	DS / 14/03/25			

NEAR 6 DAVENPORT STREET, KARRINYUP
RAISED INTERSECTION PLATEAU



GENERAL ARRANGEMENT
NOT TO SCALE

LEGEND

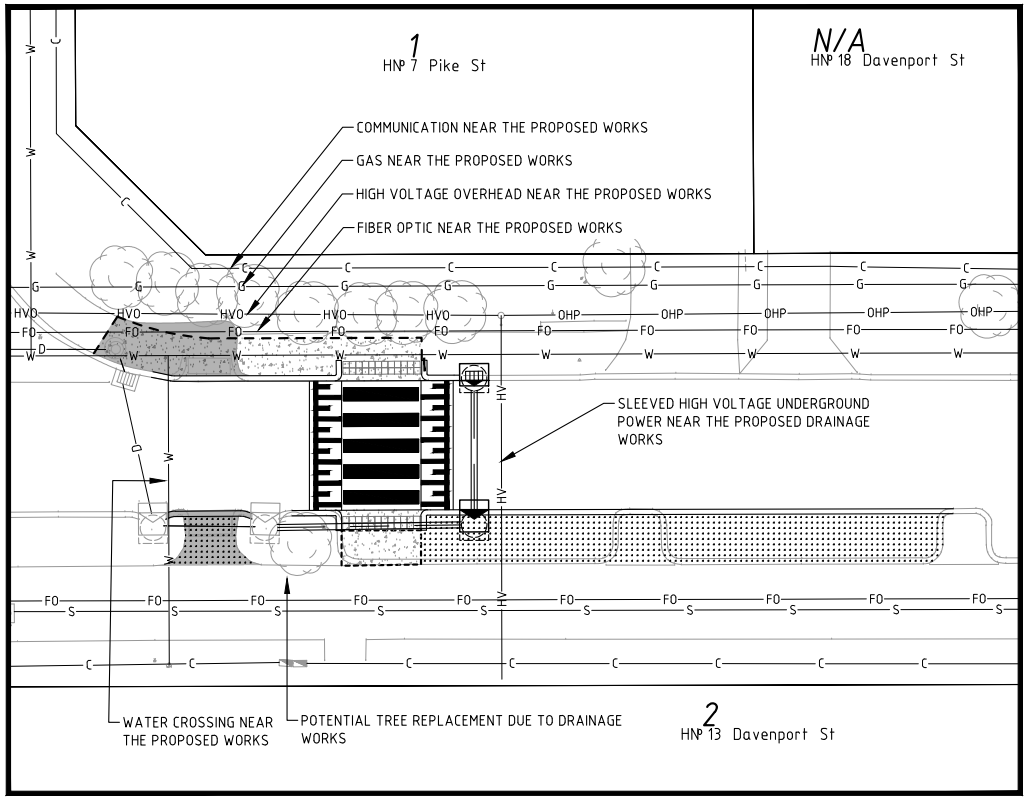
RED ASPHALT (APPROX. 182m²)

PIANO KEY MARKINGS -APPROX. 20m

CONCEPT ONLY

City of Stirling

PIKE ST & DAVENPORT ST INTERSECTION, KARRINYUP
WOMBAT CROSSING



LEGEND

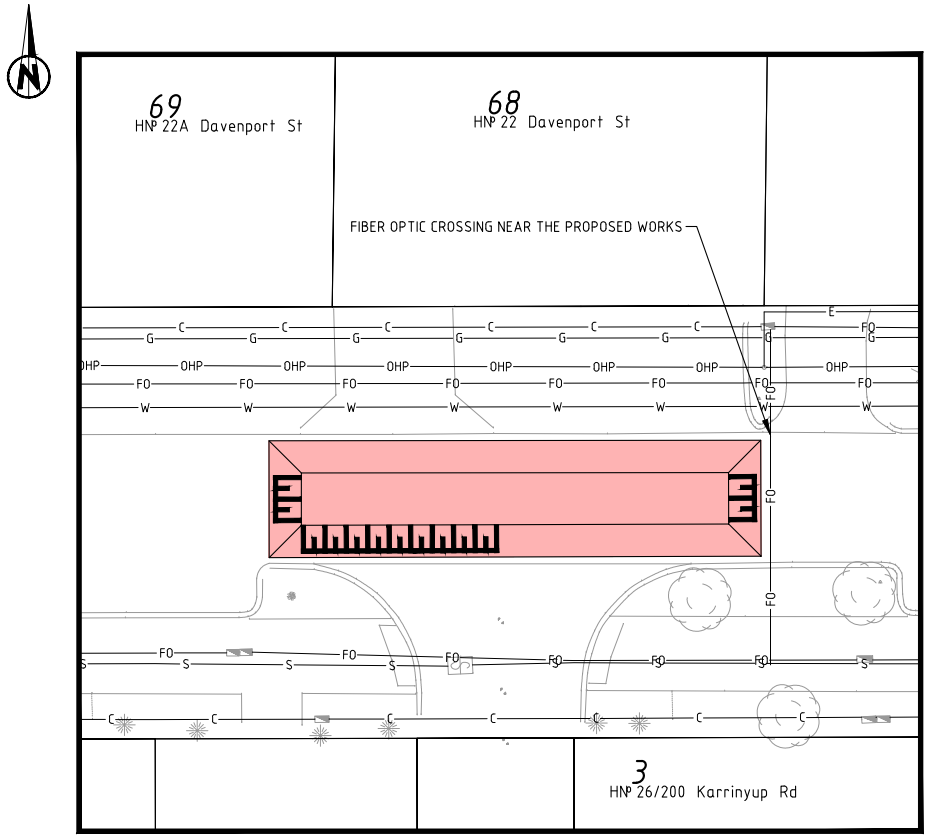
- CONCRETE FOOTPATH (APPROX. 38m²)
- TURF / RETICULATION (APPROX. 63m²)
- FOOTPATH REMOVAL (APPROX. 22m²)
- CONCRETE KERBING (APPROX. 47m)
- DN300 DRAINAGE PIPE (APPROX. 17m)
- CAPTURE PITS
- PIANO KEYS (APPROX. 80m)
- TGSI - (7.2m x 0.6m)
- WOMBAT MARKINGS - (5 x 3.6m)

GENERAL ARRANGEMENT
NOT TO SCALE

CONCEPT ONLY

City of Stirling

NEAR 22 DAVENPORT STREET, KARRINYUP
RAISED INTERSECTION PLATEAU



GENERAL ARRANGEMENT
NOT TO SCALE

LEGEND

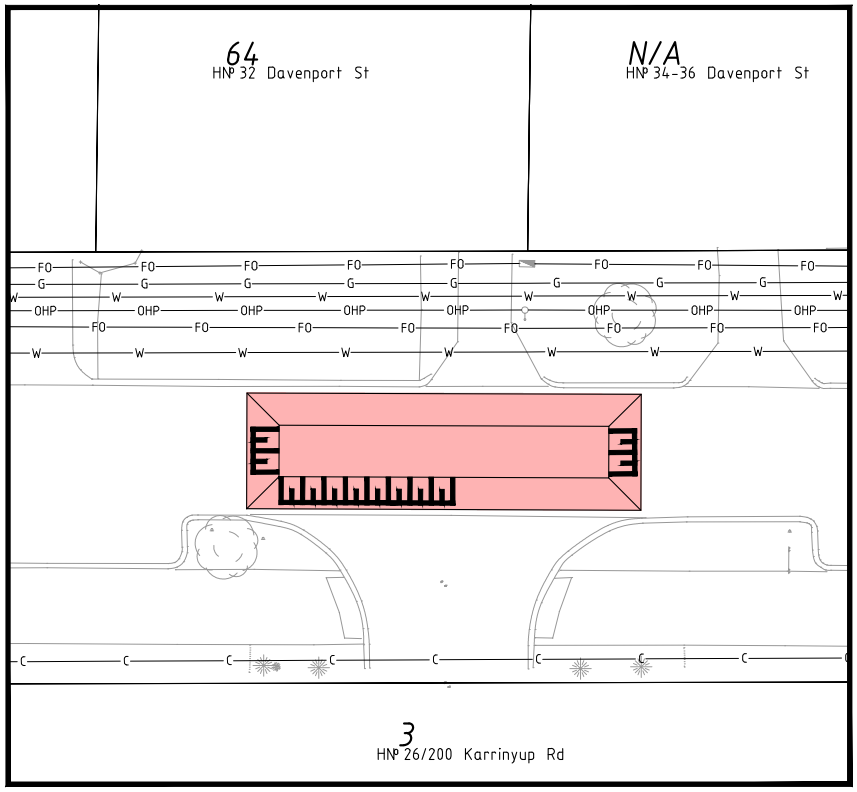
RED ASPHALT (APPROX. 125m²)

PIANO KEY MARKINGS - APPROX. 14m

CONCEPT ONLY

City of Stirling

NEAR 32 DAVENPORT STREET, KARRINYUP
RAISED INTERSECTION PLATEAU



GENERAL ARRANGEMENT
NOT TO SCALE

LEGEND

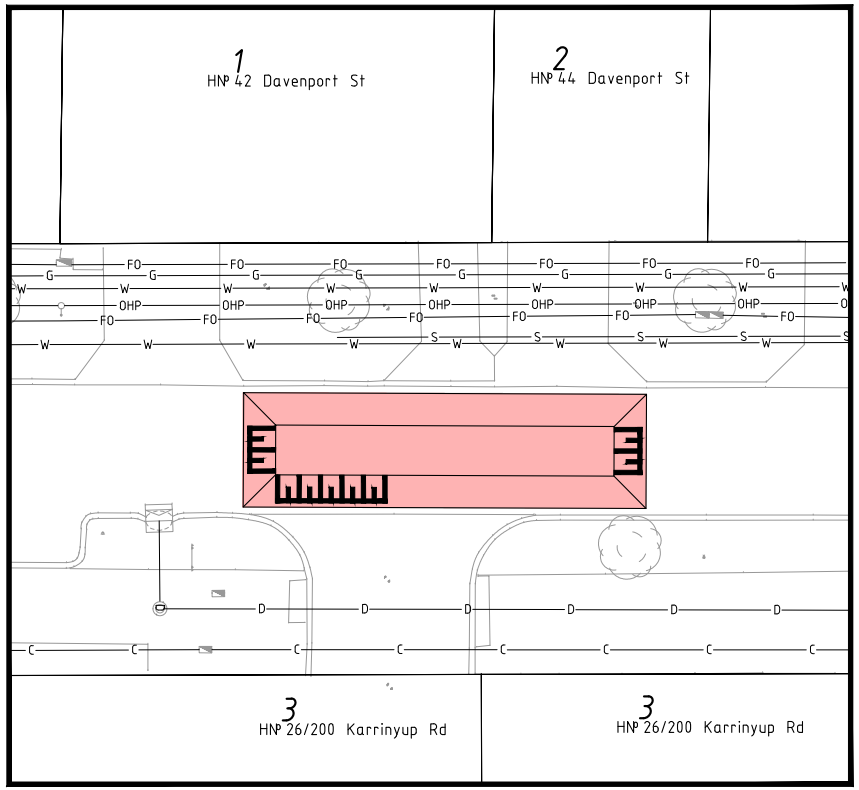
RED ASPHALT (APPROX. 100m²)

PIANO KEY MARKINGS - APPROX. 13m

CONCEPT ONLY

City of Stirling

NEAR 44 DAVENPORT STREET, KARRINYUP
RAISED INTERSECTION PLATEAU



GENERAL ARRANGEMENT
NOT TO SCALE

LEGEND

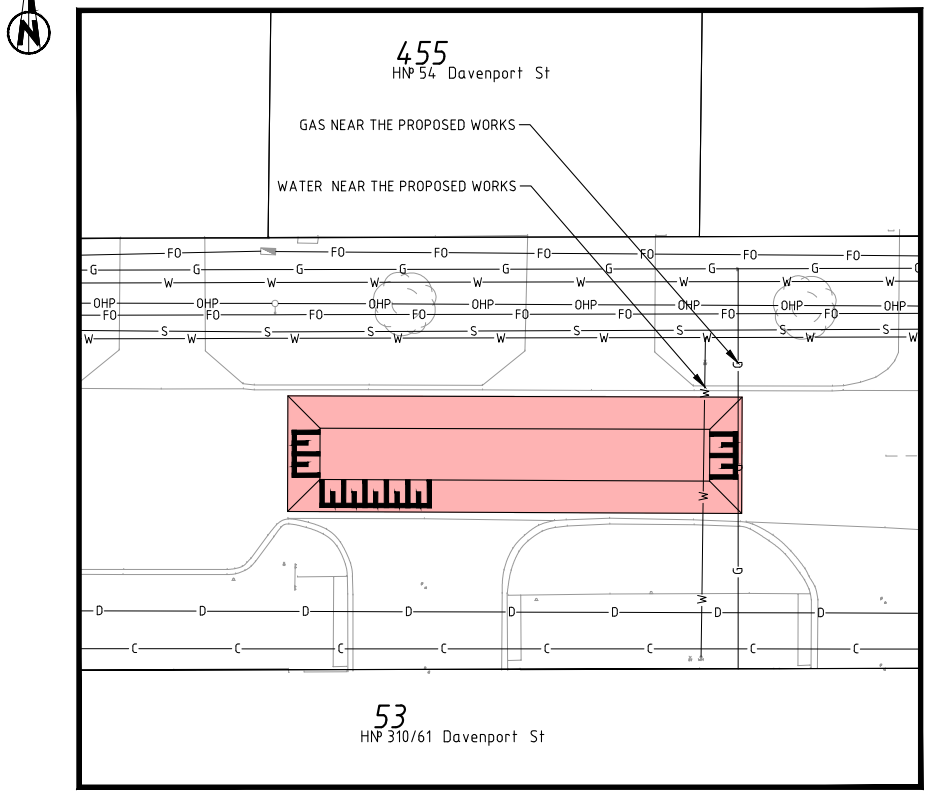
RED ASPHALT (APPROX. 100m²)

PIANO KEY MARKINGS - APPROX. 10m

CONCEPT ONLY

City of Stirling

NEAR 54 DAVENPORT STREET, KARRINYUP
RAISED INTERSECTION PLATEAU



GENERAL ARRANGEMENT
NOT TO SCALE

LEGEND

RED ASPHALT (APPROX. 115m²)

PIANO KEY MARKINGS - APPROX. 10m

CONCEPT ONLY

City of Stirling

12.2/F1 SCHEDULE OF ACCOUNTS FOR PERIOD 9 ENDING 31 MARCH 2025 AND PERIOD 10 ENDING 30 APRIL 2025

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/028

Moved Councillor Perkov, seconded Councillor Krsticevic

1. That the schedules for Period 9, 1 March – 31 March 2025 comprising of:-

a. Cheques drawn and payments made amounting to $40,916,141.07

b. Fuel Card Payments made amounting to $32,427.78

be RECEIVED.

2. That the schedules for Period 10, 1 April – 30 April 2025 comprising of:-

a. Cheques drawn and payments made amounting to $25,033,699.24

b. Fuel card Payments made amounting to $30,981.78

be RECEIVED.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That the schedules for Period 9, 1 March – 31 March 2025 comprising of:-

    a. Cheques drawn and payments made amounting to $ 40,916,141.07

    b. Fuel Card Payments made amounting to $ 32,427.78

be RECEIVED.

2. That the schedules for Period 10, 1 April – 30 April 2025 comprising of:-

    a. Cheques drawn and payments made amounting to $ 25,033,699.24

    b. Fuel card Payments made amounting to $ 30,981.78

be RECEIVED.

Officer's Recommendation

1. That the schedules for Period 9, 1 March – 31 March 2025 comprising of:-

    a. Cheques drawn and payments made amounting to $ 40,916,141.07

    b. Fuel Card Payments made amounting to $ 32,427.78

be RECEIVED.

2. That the schedules for Period 10, 1 April – 30 April 2025 comprising of:-

    a. Cheques drawn and payments made amounting to $ 25,033,699.24

    b. Fuel card Payments made amounting to $ 30,981.78

be RECEIVED.

Purpose

To inform Council of funds disbursed for the periods 1 March to 31 March 2025 and 1 April to 30 April 2025.

Details

The reported schedules are submitted in accordance with Regulation 13 and 13A of the Local Government (Financial Management) Regulations 1996. In June 2023, the Regulations were amended to include the requirement to report payments by purchasing cards (Regulation 13A) to be implemented by local governments by September 2023.

The definition of purchasing cards includes fuel cards and so a separate attachment has been prepared showing fuel card transactions. The use of fuel cards is controlled with the card assigned to an individual vehicle and transactions limited to the purchase of fuel. Vehicle odometer readings are recorded for each fuel purchase. It should be noted that the full payment to Ampol is shown in the Payments Listing and the amount on the fuel card report may differ due to the timing of invoices.

The value of payments made in the month includes new term deposit investments of surplus cash funds. The surplus cash funds available for investment will be impacted by the City's cashflow cycle including the value of term deposits maturing in the month. The value of new term deposits is the main cause of fluctuations in the level of payments from month to month. Other factors would include progress payments made for major capital projects.

Expenditure on Agency Staffing

The table below shows the spend on agency staffing to April 2025. The actual spend of $1,354,179 equates to 1.2% of the total spent on direct staffing by the City for the period.

Agency Costs by Business Unit	Year to Date April 2025 Actual $	% of Total Staffing Cost	Explanation
Finance Services	60,929	1.4%	Maternity Leave Cover
Governance	7,159	0.3%	Wait staff for City Events
Parks & Environment	432,343	3.0%	Temporary staff to manage seasonal workload
Waste & Fleet	327,235	4.0%	Cover for Recycling Centre and Waste Collection staff
Recreation & Leisure Services	1,151	0.0%	Staffing of Terry Tyzack Aquatic Centre kiosk
Community Development	58,679	0.4%	Flexible staffing for Community Food Services
Customer & Communications	75,646	1.4%	Short term cover for Digital Officer & Graphic Designer positions
Property & Commercial Services	62,187	5.5%	Part-time Land Administration Specialist
Engineering Services	242,409	2.2%	Temporary staff for Maintenance Works
Development Services	86,442	1.0%	Temporary administration staff
Total	**1,354,179**	**1.2%**	

Relevant Policies, Legislation and Council Resolutions

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented to the Council at the next ordinary meeting of Council after the list is prepared.

Regulation 13A of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid includes payments via purchasing cards.

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Payment Listing - March 2025 (ECM No.11222637) (previously circulated to Elected Members under separate cover)

Attachment 2 - Ampol Purchase Card Report - March 2025 (ECM No. 11221363) (previously circulated to Elected Members under separate cover)

Attachment 3 - Payment Listing - April 2025 (ECM No.11222638) (previously circulated to Elected Members under separate cover)

Attachment 4 - Ampol Purchase Card Report - April 2025 (ECM No. 11221368) (previously circulated to Elected Members under separate cover)

Linked Documents

Nil.

12.2/F3 COMPLIMENTARY OFFERS TO RATEPAYERS INCLUDED WITH THE ANNUAL RATES NOTICE

Business Unit:	Finance Services	Service: Financial Planning
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Information - *Receiving information about the City or its community.*

Council Resolution

0525/029

Moved Councillor Perkov, seconded Councillor Ferrante

1. **That Council NOTES the information contained in this report with regards to complimentary offers to ratepayers included with the annual rates notice.**

2. **That an Elected Member workshop will be HELD in November 2025 to review complimentary offers and other benefits provided to City ratepayers and residents.**

The motion was put and declared CARRIED (12/1).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re and Thornton.
Against: Mayor Irwin.

Committee Recommendation

1. That Council NOTES the information contained in this report with regards to complimentary offers to ratepayers included with the annual rates notice.

2. That an Elected Member workshop will be HELD in November 2025 to review complimentary offers and other benefits provided to City ratepayers and residents.

Officer's Recommendation

1. That Council NOTES the information contained in this report with regards to complimentary offers to ratepayers included with the annual rates notice.

2. That an Elected Member workshop will be HELD to review complimentary offers and other benefits provided to City ratepayers and residents.

Purpose

This report is in response to a Notice of Motion with regards to a review of the complimentary offers that are attached to the City's annual rates notices.

Details

At its meeting held 19 November 2024, Council resolved (Council Resolution Number 1124/016) as follows:

> *"That a report be PRESENTED to the Community and Resources Committee meeting to be held 25 March 2025, regarding a review of the complimentary offers that are attached to the City's annual rates notices, and including the following as new proposed options:*
>
> *a. Free Practise Range Golf at the New Hamersley Golf course*
> *b. Free upgrades to Large Yellow Recycling Bins*
> *c. Free upgrades to Large Green Waste Bin*
> *d. Free Family swim pass*
> *e. Free Spin or similar Classes at our Gyms*
> *f. One Annual Parking Fine Credit (Excluding Disability Bays)"*

The City provides a package of complimentary offers to its 100,000 residential property owners that are distributed with the annual rates notice. The same package of complimentary offers has been made available to ratepayers for many years, with the 2024/2025 offering as follows:

Complimentary Offer	Total Value
4 x Green Waste Tip Passes	$100.00
4 x Clean Sand, Bricks & Concrete Tip Passes	$140.00
4 x Household Mixed Waste Tip Passes	$180.00
2 x Mattress Disposal Passes	$80.00
2 x Fridge Disposal Passes	$60.00
Family Swim Pass or 4 Individual Swims	$32.00
Total	**$592.00**

Challenges with Complimentary Offers

The main challenges with complimentary offers are ensuring that they are utilised by the intended audience and that the City has the capacity to deliver the offer without impacting other customers.

The complimentary offers are issued as vouchers attached to the rates notices which means that:

- Landlords may not pass the vouchers on to their tenants
- It is difficult to control the use of the vouchers. They can easily be passed on to non-residents.
- Ratepayers registered for eRates need to print a copy of the rates notice to redeem the offers.

In addition, uptake for the tip passes is low – 11% for general waste and 5% for green waste in 2023/2024.

The number of vouchers issued presents a risk to the City. A 20% uptake on a complimentary offer, for example, could have a significant financial and logistical impact for the City.

There is also no real alignment of the current complimentary offers with the City's priorities.

Suggested Complimentary Offers from Council Resolution

Free Practice Session at the Hamersley Driving Range

The new Hamersley Driving Range only opened in December 2024 and it is not recommended to provide complimentary offers until there is a greater history of utilisation data.

One Annual Parking Fine Credit (excluding disability bays)

This proposal would conflict with the City's statutory responsibilities under the applicable legislation.

Free Upgrades for Yellow and Green Bins

Upgrades for the yellow bins have been considered and will be free, and part of the ratepayer offering in 2025/2026.

Upgrades are not an option for green bins as there is only one size.

Family Swim Pass

This is included in the current complimentary offers.

Spin or Similar Gym Class

Spin class numbers are severely limited due to the number of bikes and they must be booked in advance. Across the centres there is a 70% occupancy rate for spin classes, and the popular timeslots e.g. 6.00am and 5.00pm are full. Providing a free fitness class entry at Stirling Leisure "Subject to availability" is an option however but class capacity could still be an issue.

Options for Complimentary Offers

Due to the challenges of the current voucher system, it is recommended that new options for complimentary offers focus on:

1. Financial Focus - options that provide the greatest benefit to the City e.g. increasing memberships or patronage (subject to capacity restrictions)
2. Customer Focus - rewarding long term City customers through discount programs
3. Community Focus – working with the City's Sporting Clubs on options to increase club membership or patronage

It is also recommended to review all benefits currently provided to ratepayers and residents to ensure they are utilised by the intended audience and align with the City's current priorities. Examples of other benefits include CCTV rebate program, free trees and plants, verge mulch starter pack, home sustainability support, rates smoothing, and the living green program.

It should be noted that the City is currently investigating moving to an electronic waste guide and tip passes. This would provide more control over the usage of passes and may increase uptake over time. A briefing for Elected Members on this process has been scheduled.

Recommended Action

To hold a workshop with Elected Members to review all benefits currently provided by the City, including the current complimentary offers, and present costed options based around the three focus areas under 'Options for Complimentary Offers'.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995

Meeting Date	Council Resolution Number	Council Resolution
19/11/2024	1124/016	That a report be PRESENTED to the Community and Resources Committee meeting to be held 25 March 2025, regarding a review of the complimentary offers that are attached to the City's annual rates notices, and including the following as new proposed options: a. Free Practise Range Golf at the New Hamersley Golf course b. Free upgrades to Large Yellow Recycling Bins c. Free upgrades to Large Green Waste Bin d. Free Family swim pass e. Free Spin or similar Classes at our Gyms f. One Annual Parking Fine Credit (Excluding Disability Bays)

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A customer-focused City

Priority: Provide consistent, responsive and efficient customer service

Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

12.2/GOV1 PROPOSED CAT LOCAL LAW 2025

Business Unit:	Governance	Service: Compliance, Risk & Information Management
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Legislative - *Making local laws, policies and planning instruments.*

Moved Councillor Perkov, seconded Councillor Paparde

1. That the City gives NOTICE of the proposed Cat Local Law 2025, as shown in Attachment 1, in accordance with the *Local Government Act 1995.*

2. That the Minister for Local Government be PROVIDED with a copy of the proposed Cat Local Law 2025.

3. Following advertising, that public submissions be PRESENTED to a future Council meeting for consideration.

Amendment

Moved Councillor Thornton, seconded Councillor Olow

That Recommendation 1 be amended to include 'Talia Lake' as an additional cat prohibited area, as follows:

1. That the City gives NOTICE of the proposed Cat Local Law 2025, as shown in Attachment 1, in accordance with the *Local Government Act 1995,* subject to the following amendment:

a. In Schedule 1, insert the Common Name, details and associated location map for the following additional cat prohibited area:

i. Talia Lake

The amendment was put and declared CARRIED (13/0) and formed part of the substantive motion.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Reason:

Talia Lake shares key ecological characteristics with Careniup Wetlands Reserve (listed in Schedule 1, Item 34), including being a constructed wetland of regional biodiversity value, home to turtle populations and surrounded by urban development. The City's own criteria used to justify inclusion of Careniup are also met by Talia Lake. For the sake of consistency and biodiversity protection, Talia Lake should therefore be included in Schedule 1 of the Cat Local Law 2025.

Amendment

Moved Councillor Giudici, seconded Councillor Lagan

That Recommendation 1 be amended to include 'Mount Lawley Golf Club' as an additional cat prohibited area, as follows:

1. That the City gives NOTICE of the proposed Cat Local Law 2025, as shown in Attachment 1, in accordance with the *Local Government Act 1995,* subject to the following amendment:

a. In Schedule 1, insert the Common Name, details and associated location map for the following additional cat prohibited area:

i. Talia Lake; and

ii. Mount Lawley Golf Club.

The amendment was put and declared CARRIED (12/1) and formed part of the substantive motion.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re and Thornton.
Against: Mayor Irwin.

Reason:

Mount Lawley Golf Course sits between two reserves listed in the Cat Local Law 2025 - Inglewood Triangle and Birdie Reserve (Wordsworth Reserve Bushland). It is logical to extend the area to include the Mount Lawley Golf Club, especially as the Club itself has been undertaking a lot of conservation activity.

Council Resolution

0525/030

Moved Councillor Perkov, seconded Councillor Paparde

1. That the City gives NOTICE of the proposed Cat Local Law 2025, as shown in Attachment 1, in accordance with the *Local Government Act 1995* subject to the following amendment:

a. In Schedule 1, insert the Common Name, details and associated location map for the following additional cat prohibited area:

i. Talia Lake; and
ii. Mount Lawley Golf Club.

2. That the Minister for Local Government be PROVIDED with a copy of the proposed Cat Local Law 2025.

3. Following advertising, that public submissions be PRESENTED to a future Council meeting for consideration.

The substantive motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That the City gives NOTICE of the proposed Cat Local Law 2025, as shown in Attachment 1, in accordance with the *Local Government Act 1995.*

2. That the Minister for Local Government be PROVIDED with a copy of the proposed Cat Local Law 2025.

3. Following advertising, that public submissions be PRESENTED to a future Council meeting for consideration.

Officer's Recommendation

1. That the City gives NOTICE of the proposed Cat Local Law 2025, as shown in Attachment 1, in accordance with *the Local Government Act 1995.*

2. That the Minister for Local Government be PROVIDED with a copy of the proposed Cat Local Law 2025.

3. Following advertising, that public submissions be PRESENTED to a future Council meeting for consideration

Referred

This item was REFERRED to a future Community and Resources Committee meeting at the Council meeting held 3 December 2024 to allow further consideration by Elected Members.

Additional Information – 20 May 2025

At its meeting held 3 December 2024, Council considered a report seeking approval to advertise the proposed Cat Local Law 2025 and invite public submissions. During debate, queries were raised regarding some key changes to the Local Law and it was requested that the item be referred (Council Resolution Number 1224/007).

Following the holiday period it was the intention of City Officers to meet with Elected Members to discuss their queries prior to bringing the report back to the Community and Resources Committee meeting to be held 25 March 2025. A suitable day and time could not be arranged prior to some interested Elected Members taking a leave of absence from 5 February to 9 March 2025. A decision was made to refer the presentation of this report to the Community and Resources Committee meeting to be held 20 May 2025. All Elected Members were advised of this approach on 14 March 2025 and offered the opportunity to meet with officers to discuss the proposed Local Law prior to further consideration by Committee and Council.

The below table outlines the queries received by Elected Members and a relevant officer comment.

No.	Elected Member query	Officer comment
1	Query on the proposed inclusion of an additional 30 Cat Prohibited Areas, and rationale behind the inclusion of Areas that that don't have significant native fauna or flora.	The City assessed cat activity using trail cameras at nine conservation reserves not currently listed as Cat Prohibited Areas between November 2023 and February 2024. Domestic cats were recorded in seven of the reserves, highlighting the prevalence of roaming cats in our bushlands. Studies have shown the average density of pet cats that roam, and hunt in urban areas is 30-70 cats per km^2, and the average per capita toll of a roaming pet cat is 115 native prey items per year. Thus, the overall annual toll of native animals killed by roaming pet cats within the City of Stirling could be more than 360,000. The proposed inclusion of additional Cat Prohibited Areas was assessed by a suitably qualified Consultant with findings presented to the City's Environment Advisory Group in August 2024. The Group was supportive of extra measures to reduce the impact of roaming cats on local wildlife, including additional Cat Prohibited Areas within the Local Law.

No.	Elected Member query	Officer comment
2	Query on the proposed conditions to be imposed for a permit to keep cat/s within a fauna protection zone, with concerns that it is a method to achieve cat containment. Suggestion that a permit should only be imposed for cats that have been caught within a Cat Prohibited Area.	Clause 3.9 of the Proposed *Cat Local Law 2025* deals with conditions to be imposed as part of a permit. Conditions 3.9 (1) states: *Every permit is issued subject to the following conditions* *a) each cat kept on the premises to which the permit relates shall be an identified cat which shall comply with the requirements of the Act* *b) that the premises must be adequately fenced (and premises will be taken not to be adequately fenced if there is more than one escape of a cat from the premises);* *c) each cat may be required to be contained on the premises unless under the control of a person;* d) *the premises shall be maintained in good order and in a clean and sanitary condition*. Whilst adequate fencing is required under clause 3.9(1)(b) requiring a cat to be contained on the premises unless under the control of a person is a condition that **may** only be imposed. In operation, each permit application will be assessed on its merits and the conditions to be imposed will be relevant to the property, person, cat and particular situation.
3	Query on the number of properties that would be included in the proposed Fauna Protection Buffer Zones adjacent to the proposed additional 30 Cat Prohibited Areas?	The total number of approximate properties located within the new proposed Fauna Protection Buffer Zones is 12,141 properties.

No.	Elected Member query	Officer comment
4	Query on the non-inclusion of Talia Reserve as a Cat Prohibited Area.	The proposed inclusion of additional Cat Prohibited Areas was assessed by a suitably qualified Consultant and an assessment of cat activity, using trail cameras at nine conservation reserves, was undertaken. Domestic cats were recorded in seven of the reserves, highlighting the prevalence of roaming cats in our bushlands. These reserves were: • Beach Alexander • Princess Wallington • Breckler Park • Richard Guelfi • Inglewood Triangle • Terry Tyzack Bushland • Aintree Eglinton Reserve • Rannoch Tay Reserve • Memory Place Bushland. The rationale for the selection of these reserves and methodology for trapping is outlined below: • Vegetated and excluded areas to people • Traps set around 5pm, checked within 2 hours of sunrise • Reserves with appropriate vegetative cover or fencing, which means we can undertake trapping effectively • Compliance with the *Animal Welfare Act 2022* where it relates to the trapping of animals.

Throughout the Local Law-making process, the City has undertaken a range of activities relating to the management of cats. The following information has been compiled throughout the current financial year to 12 May 2025:

- 6,615 cats currently registered
- 401 cat complaints received (increase from 125 in FY23/24)
- 243 cats impounded in the City's Animal Care Facility
- 216 cats have transferred to the Cat Haven from the City's Animal Care Facility for rehoming
- 5 cats have been humanely euthanized.
- 52 deceased cats have been collected

The City's Animal Care Facility (ACF) has a current capacity limit of 12 single cats that can be impounded at any one time. Since the commission of the Cat Management Facility (CMF) on 28 October 2024, the capacity has been reached regularly with the Cat Haven being used as an overflow CMF. Impound numbers are cyclical, in line with cat breeding seasons. This is ensuring a three day impound of the cat as per the Western Australian State Government *Cat Act 2011* (Act), with cats being rehomed to Cat Haven after this time or euthanised if not able to be rehomed. This reaffirms the risk associated with cat containment provisions being included in this local law, that is, the inability for the City's Animal Care Facility or other facilities such as the Cat Haven to effectively accommodate the expected number of trapped cats contravening such provisions. This situation is to be exacerbated by the estimated, significant number of unregistered cats which prevents the City (or others) from reconnecting cats with their owners.

The City's position remains that the Act is the most effective legislative instrument to provide for the control and management of cats, and to promote and encourage the responsible ownership of cats. Based on previous advice from the Minister of Local Government it is understood that a statutory review of the Act is due to commence as soon as practicable after 2024. On 10 April 2025, the City requested an update from the Department of Local Government Sport and Cultural Industries (DLGSC) on their current timeline for the review of the Act. The response from DLGSC was that the review was expected to be undertaken this year.

It is recommended that Council proceeds with advertising the local law to enable members of the public to make submissions to the City. The comments will be presented to a future Council meeting for consideration.

The City has made one amendment to the proposed local law, which is to delay the enforcement of the 30 additional Cat Prohibited Areas and the Fauna Protection Areas for six months from the date of gazettal. This is intended to enable affected cat owners to obtain the necessary permits prior to the commencement of the provisions. This will also allow enable the City to widely publicise the importance of cat registration.

The original report presented to the Community and Resources Committee on 26 November 2024, and subsequently to Council on 3 December 2024 that was referred, is provided below.

Purpose

To seek Council's approval to advertise the proposed Cat Local Law 2025 and invite public submissions. The purpose and effect of the proposed Local Law is included in sections 1.4 and 1.5 of the proposed Local Law as follows:

> **Purpose:** The purpose of the proposed local law is to provide the City of Stirling with sufficient measures, in accordance with the *Cat Act 2011* (WA), to control the keeping of cats and protect native fauna and flora across the district.
>
> **Effect:** The effect of the proposed local law is the ability to control the number of cats that can be kept and provide defined areas where cats are prohibited.

Details

Legislation is required to be reviewed from time to time to ensure it reflects current practice and anticipates future needs.

The drafting of the proposed Cat Local Law 2025 has been completed, guided by the following themes:

- Consider the appropriateness of the number of cat-prohibited areas to provide increased protection of flora and fauna within natural areas from cats.
- Review the requirements for permits for the number of cats per property.
- The potential removal of permits to identify cat owners.
- Ensuring alignment with the *Cat Act 2011* (WA).

The City has considered the feedback received by the City through the various engagement activities and statutory public consultation undertaken including:

- Local Laws in Focus – Control of Cats Local Law (March to July 2023).
- Statutory Public Consultation - (January 2024).
- Cat Local Law Briefing Session - (February 2024).
- Electors' General Meeting motions and questions (2022 and 2023).
- Environment Advisory Group (August 2024).

As a high-level summary, the following amendments have been included in the City's new proposed Cat Local Law 2025.

- An additional 30 reserves have been included as cat prohibited areas bringing the total number of cat prohibited areas within the City of Stirling to 41. A set of maps have been included in the local law to visually represent all Cat Prohibited Areas.
- Introduced a new requirement that every cat located within a Fauna Protection Buffer Zone (which is any land extending 200m from the boundary of a Cat Prohibited area) must apply and be issued a permit to have a cat in one of these zones. If a permit is issued it will be subject to a set of conditions that are permissible under the local law.
- Removal of unnecessary requirements for identifying cats and other clauses that are now superseded by the *Cat Act 2011* (WA) and associated regulations.

The City's position has been the State Government *Cat Act 2011* (WA) is the most effective legislative instrument to provide for the control and management of cats, and to promote and encourage the responsible ownership of cats. Based on previous advice from the Minister of Local Government it is understood that a statutory review of the Act is due to commence as soon as practicable after 2024. Through this Local Law Review process, the City has proposed amendments, in accordance with what is permitted to be introduced in a local law and strengthened provisions to protect fauna and flora in natural areas.

The City is aware that at WALGA's recent AGM meeting it considered a motion for WALGA to request that the State Government make changes to the *Cat Act 2011*, to allow Local Governments to make local laws to contain cats to the owner's property.

The Secretariat comment was that, *"although not currently achievable, the intent of this Motion can be considered upon successful advocacy for a review of the Cat Act 2011 and provision of the necessary heads of power that allow Cat Local Laws to prevent cats from wandering."* Whilst the City's position remains that the most effective method to effect change regarding the control of nuisance/wandering cats in public places is through the next statutory review of the *Cat Act 2011* (WA), the City will monitor WALGA's advocacy efforts with interest and continue to advocate for State based legislation.

A proposed Local Law, encompassing changes guided by the themes, is shown in Attachment 1.

The Local Law Making Process

Proposed Local laws are made in accordance with section 3.12 of the *Local Government Act 1995*. To progress the proposed local law, the City is required to:

- Give local public notice stating:
  a) It proposes to make the Cat Local Law 2025;
  b) A summary of its purpose and effect; and
  c) Where and when a copy of the proposed local law can be inspected.

- As soon as the notice is given, provide the Minster for Local Government with a copy of the proposed local law.

- Provide a copy of the proposed local law to any person requesting it. Local public notice is given in accordance with section 1.7 of the Local Government Act 1995, and clause 3A of the Local Government (Administration) Regulations 1996.

Financial Assessment and Implications

The City will incur costs in advertising the review and engaging with the community. These costs are provided for within the 2024/2025 Annual Budget.

Stakeholder Engagement

If Council proceeds with the recommendation contained in this report, local public notice will be given summarising the draft Local Law, and submissions from members of the public may be made. Advertising will occur following the Christmas and New Year's holiday period. Consultation will continue for a minimum of six weeks. A copy of the draft Local Law will be provided to any person who requests it and will be made available on the City's Shaping Your City page. The comments will be presented to Council for consideration at a future meeting.

Recommended Action

A review of the City of Stirling Keeping and Control of Cats Local Law 1999 has been completed. Based upon information obtained and reviewed through the Local Law review process, it is evident that domestic cats are having a negative impact on flora and fauna across the district particularly within natural areas. This is the basis for the number of cat prohibited areas being significantly increased and for a permit requirement being introduced within fauna protection buffer zones through the proposed Cat Local Law 2025.

While it is understood that some within the community seek cat containment by requiring cats to not be in a public place unless under effective control, the City maintains the position that the next statutory review of the State Government *Cat Act 2011* is the most effective method to effect change regarding the control of nuisance/wandering cats in all public places. This statutory review of the Act must also consider strategies, in collaboration with Local Government, to increase the rates of cat registration / microchipping / sterilisation across Western Australia as well as increasing the capacity and capabilities of cat welfare organisations to effectively manage the expected increase in lost / unregistered / unwanted cats.

Based on this review, an updated Local Law is proposed (as shown in Attachment 1). If Council proceeds with the recommendation, it will be advertised, and members of the public can provide submissions to the City. The comments will be presented to a future Council meeting for consideration.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995

Meeting Date	Council Resolution Number	Council Resolution
9 May 2023	0523/010	1. That the Mayor WRITES to the Minister for Local Government requesting that the State Government prioritise amendments to the *Cat Act 2011.* 2. Council INVESTIGATES the process to amend existing local cat laws to expand cat prohibited areas to all parks, bushland and foreshore areas within the City of Stirling. 3. That Council CONSIDERS the allocation of funding in the 2023/24 budget for increased cat trapping within bushland areas as well as a microchipping/sterilisation program. 4. That Council NOTES the Elector Motions and that analysis of key considerations and issues has commenced to directly inform reviews in 2024 of both the State Government *Cat Act 2011* and the City of Stirling Keeping and Control of Cats Local Law 1999.

Meeting Date	Council Resolution Number	Council Resolution
30 April 2024	0424/016	1. That the minutes of the Electors' General Meeting 2022/2023 (as shown in Attachment 2) held Monday 18 March 2024, be RECEIVED. 2. That Council PROCEEDS with the recommendations as outlined in Attachment 1, with the exception of Elector Motion 9.12/5, which is to be considered separately. Details of the Electors' General Meeting motions relevant to the Keeping and Control of Cats Local Law Review: • That Council NOTES Elector Motion 9.9/1 and NOTES the outcomes of the Keeping and Control of Cats Local Law Review will be presented for consideration in June 2024. • That Council NOTES Elector Motion 9.9/2 and takes no further action in response to this motion. • That Council NOTES Elector Motion 9.9/3 and takes no further action in response to this motion. • That Council NOTES Elector Motion 9.9/4 and NOTES the outcomes of the Keeping and Control of Cats Local Law Review will be presented for consideration in June 2024.
25 June 2024	0624/018	1. That Council RECEIVES the outcomes of public consultation on the below local laws: • City of Stirling Beekeeping Local Law 2008; • City of Stirling Dogs Local Law 2008; • City of Stirling Fencing Local Law 2008; • City of Stirling Health Local Law 2009; and • City of Stirling Keeping and Control of Cats Local Law 1999.

Meeting Date	Council Resolution Number	Council Resolution
		2. That Council SUPPORTS the amendment of the below local laws: • City of Stirling Beekeeping Local Law 2008; • City of Stirling Dogs Local Law 2008; • City of Stirling Fencing Local Law 2008; and • City of Stirling Keeping and Control of Cats Local Law 1999. 3. That Council PROGRESSES the legislative local law-making process for the City of Stirling Parking Amendment Local Law and the proposed City of Stirling Streets and Public Places Local Law. 4. That Council APPROVES for the City to commence the legislative local law-making process for a new City of Stirling Shopping Trolleys Local Law. 5. That Council NOTES the progress in drafting the proposed Protection of Large Trees Local Law.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Relevant Documents and Information

Attachments

Attachment 1 - Proposed City of Stirling Cat Local Law 2025 ⇩

Attachment 2 - Cat Local Law Briefing Session Feedback ⇩

Attachment 3 - Local Laws in Focus – Control of Cats Local Law Responses ⇩

Available for viewing at meeting

Nil

Linked Documents

Nil.

City of Stirling

CAT LOCAL LAW 2025

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CAT LOCAL LAW 2025

PART 1 - PRELIMINARY

Citation

1.1 This local law may be cited as the *City of Stirling Cat Local Law 2025.*

Commencement

1.2 Section 3.4(2) and items twelve (12) to forty-one (41) of Schedule 1 of this local law come into operation six (6) months after the date of its publication in the *Government Gazette.*

1.3 All other provisions of this local law come into operation fourteen (14) days after the date of its publication in the *Government Gazette.*

Repeal

1.4 This local law repeals the *City of Stirling Keeping and Control of Cats Local Law 1999* as published in the *Government Gazette* on 12 January 2000 and as amended and published in the *Government Gazette* on 13 November 2001.

Purpose and Effect

1.5 The purpose of the proposed local law is to provide the City of Stirling with sufficient measures, in accordance with the *Cat Act 2011* (WA), to control the keeping of cats and protect native fauna and flora across the district.

1.6 The effect of the proposed local law is the ability to control the number of cats that can be kept and provide defined areas where cats are prohibited.

Definitions

1.7 In this local law unless the context otherwise requires -

"Act" means the *Cat Act 2011* (WA);

"applicant" means the occupier of premises who makes an application for a permit under this local law;

"approval" means approval under regulation 9 of the *Cat (Uniform Local Provisions) Regulations 2013* and Part 3 of this local law;

"authorised person" means a person authorised by the City under section 9.10 of the *Local Government Act 1995* to perform any of the functions of an authorised person under this local law;

"cat" has the meaning given to it in the Act;

"cat control notice" means a notice given under section of the Act in the form prescribed by Schedule 1 of the *Cat Regulations 2012*;

"cat management facility" has the meaning given to it in the Act;

"Cat Prohibited Area" means the land described in Schedule 1;

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"cattery" means any premises where four (4) or more cats are kept, boarded, housed, trained or bred, whether for profit or otherwise, and where the occupier of the premises is not the ordinary owner of the cats;

"CEO" means the Chief Executive Officer of the City;

"City" means the City of Stirling;

"Council" means the council of the City;

"district" means the district of the City;

"Fauna Protection Buffer Zone" means any land extending 200m from the boundary of a Cat Prohibited Area and includes all of the properties through which the 200m limit passes;

"owner" means the owner of the cat as defined in the Act;

"Nuisance" means behaviour that includes where a cat –

(a) excretes or urinates on premises being premises where the cat is not normally resident;

(b) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;

(c) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land;

(d) interference which causes material damage to land or other property on the land affected by the interference; or

(e) is, or is likely to be, injurious or dangerous to the health of any person or domestic or Australian indigenous animal;

"occupier" has the meaning given to it in the *Local Government Act 1995*;

"permit" means a permit issued by the City under this local law;

"permit holder" means a person who holds a valid permit under clause 3.8;

"premises" has the meaning given to it in the Act;

"Register" is defined in clause 4.1(1);

"RSPCA" means the Royal Society for the Prevention of Cruelty to Animals (Inc) of Western Australia;

"Schedule" means a schedule to this local law;

"Scheme" means a local planning scheme of the City made by it under the *Planning and Development Act 2005 and its antecedents*; and

"State" means the State of Western Australia.

1.8 A term that is used in this local law and is not defined in clause 1.4 has the same meaning given to it in the Act or, if not defined in the Act, the same meaning given to it in the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or the *Local Government Act 1995*.

Application

1.9 This local law applies throughout the district.

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PART 2 - CAT CONTROL

Cats not to be a nuisance

2.1 (1) An owner shall not allow a cat to be or create a nuisance.

(2) Where in the opinion of an authorised person, a cat is creating a nuisance, the City may give written notice to the owner of the cat requiring that person to abate the nuisance.

(3) When a nuisance has occurred and a notice to abate the nuisance is given, the notice remains in force for the period specified by the City in the notice which shall not exceed twenty eight (28) days.

(4) An owner given a notice to abate the nuisance must comply with the notice within the period specified in the notice.

(5) If the owner fails to comply with this clause, the owner of the cat commits an offence.

Cat Prohibited Areas

2.2 (1) Unless in accordance with written authorisation from the City, a cat shall not be in a Cat Prohibited Area, as provided for in Schedule 1, at any time.

(2) If a cat is at any time in a Cat Prohibited Area contrary to subclause (1), then –

(a) the owner of the cat at that time commits an offence;

(b) an authorised person may seize and remove, or direct the seizure and removal of a cat from a Cat Prohibited Area, pursuant to the Act; and

(c) an authorised person may impound the cat in accordance with the Act.

PART 3 - PERMITS FOR KEEPING CATS

Interpretation

3.1 For the purposes of applying this Part –

"cat" does not include a cat less than 6 months old.

Prescribed premises

3.2 For the purposes of the definition of prescribed premises in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, this local law limits the number of cats that may be kept at any premises within the district except –

(a) a cat management facility operated by a body prescribed as a cat management facility operator under the *Cat Regulations 2012*; or

(b) a cat management facility operated by the City; or

(c) a veterinary clinic or veterinary hospital as defined under section 2 of the *Veterinary Surgeons Act 1960*, but only in relation to cats kept on those premises for treatment.

Standard number of cats

3.3 For the purposes of the definition of 'standard number of cats' in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, no more than two (2) cats may be kept on any premises.

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Cats for which a permit is required

3.4 (1) A person shall not –

(a) unless subclause (2) or (3) applies, keep 3 or more cats on any premises; or

(b) use any premises as a cattery or cat management facility,

except in accordance with a valid permit in relation to those premises.

(2) A person shall not keep any cat on any premises in a Fauna Protection Buffer Zone except in accordance with a valid permit in relation to those premises.

(3) A permit is not required under subclause (1)(a) or (2) if the premises concerned are-

(a) a refuge of the RSPCA or any other body prescribed in regulation 4 of the *Cat Regulations 2012*;

(b) a cat management facility which has been approved by the City;

(c) a veterinary surgery; or

(d) the subject of an exemption granted by the City.

(4) A person who keeps more than the standard number of cats, as provided under clause 3.3, on a prescribed premises without approval commits an offence.

Application for permit

3.5 An application for a permit under clause 3.4 shall be –

(a) made in writing by an occupier of the premises;

(b) in a form approved by the City, describing and specifying the number of cats to be kept on the premises;

(c) accompanied by a reason and justification for the request;

(d) accompanied by the plans of the premises to which the application relates to the specification and satisfaction of the City from time to time;

(e) accompanied by any fee imposed and determined by the City under and in accordance with sections 6.16 to 6.19 of the *Local Government Act 1995*; and

(f) accompanied by the consent in writing of the owner of the premises, where the occupier is not the owner of the premises to which the application relates.

Refusal to determine application

3.6 The City may refuse to determine an application for a permit if it is not made in accordance with clause 3.5.

Factors relevant to determination of application

3.7 (1) In determining an application for a permit the City may have regard to -

(a) the reasons and justifications provided for the request;

(b) the physical suitability of the premises for the proposed use;

(c) the suitability of the zoning of the premises for the proposed use under any scheme which applies to the premises for the proposed use;

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(d) the environmental sensitivity and general nature of the location surrounding the premises for the proposed use;

(e) the structural suitability of any enclosure in which any cat is to be kept;

(f) the likelihood of a cat causing nuisance, inconvenience, or annoyance to the occupiers of adjoining land;

(g) the proximity of the premises to a Cat Prohibited Area or a Fauna Protection Buffer Zone;

(h) the likely effect on the amenity of the surrounding area of the proposed use;

(i) the likely effect on the local environment including any pollution or other environmental damage which may be caused by the proposed use;

(j) any submissions received under clause 3.7(2); and

(k) such other factors which the City may consider to be relevant in the circumstances of the particular case.

(2) In determining an application for a permit pursuant to subclause (1) the City may consider such matters as it deems appropriate and may request the applicant –

(a) consult with nearby landowners and/or occupiers and may specify which properties should be consulted;

(b) advise nearby landowners and/or occupiers that they may make submissions to the City on the application for a permit within fourteen (14) days of receiving that advice, before determining the application for the permit; or

(c) provide such further or other information as deemed necessary in order for it to make a determination.

Decision on application

3.8 (1) The City may -

(a) approve an application for a permit, as it was submitted, in which case it shall approve it subject to the conditions referred to in clause 3.9(1); or

(b) approve an application but specify an alternative number of cats permitted to be kept at the premises, subject to the conditions referred to in clause 3.9(2); or

(c) refuse to approve an application for a permit.

(2) If the City approves an application under subclause 3.8(1)(a) or 3.8(1)(b), then it shall issue to the applicant a permit in the form determined by the City.

(3) If the City refuses to approve an application under subclause 3.8(1)(c), then it is to advise the applicant accordingly in writing.

Conditions

3.9 (1) Every permit is issued subject to the following conditions –

(a) each cat kept on the premises to which the permit relates shall be an identified cat which shall comply with the requirements of the Act;

(b) that the premises must be adequately fenced (and premises will be taken not to be adequately fenced if there is more than one escape of a cat from the premises);

(c) each cat may be required to be contained on the premises unless under the control of a person;

(d) the premises shall be maintained in good order and in a clean and sanitary condition.

(2) In addition to the conditions referred to in subclause 3.9(1), every permit to keep 3 or more cats on premises or to keep more than one cat in a Fauna Protection Buffer Zone is issued subject to the following conditions -

(a) adequate space shall be provided on the premises for the exercise of the cats; and

(b) the permit holder shall not substitute or replace any cat once that cat-

(c) dies; or

(d) is permanently removed from the premises; or

(e) has been registered with another local government,

without first obtaining the consent of the City.

(3) In addition to the conditions referred to in subclause 3.9(1), every permit to use premises as a cattery is issued subject to the following conditions -

(a) any enclosure for the cats shall be structurally sound, have impervious flooring, be well lit and ventilated and otherwise comply with all legislative requirements;

(b) the premises shall have a feed room, wash area, isolation cages and maternity section;

(c) materials used in structures are to be of a type approved by the City;

(d) the internal surfaces of walls are, where possible, to be smooth, free from cracks, crevices and other defects;

(e) all fixtures, fittings and appliances are to be capable of being easily cleaned, resistant to corrosion and constructed to prevent the harbourage of vermin;

(f) washing basins and running hot and cold water shall be available to the satisfaction of the City;

(g) the maximum number of cats to be kept on the premises stated on the permit is not to be exceed;

(h) the permit holder shall keep a register recording in respect of each cat the-

(i) date of admission;

(j) date of departure;

(k) breed, age, colour and sex; and

(l) name and residential address of the owner;

(m) the permit holder shall produce the register for inspection on the request of an authorised person;

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(n) enclosures shall be thoroughly cleaned each day and disinfected at least once a week; and

(k) any sick or ailing cat is to be removed from the premises or transferred to an isolation cage separated from other cats kept on the premises.

(4) In addition to the conditions subject to which a permit is to be issued under this clause, a permit may be issued subject to such other conditions as the City considers appropriate.

No contravention of condition

3.10 Subject to a defence under the Act, an owner shall not contravene a condition of a permit.

Cat control notice may be given to cat owner following complaint

3.11 (1) A person may give a complaint in the form of a declaration made under section 106 of the *Evidence Act 1906* to the City –

(a) alleging that at a particular date she or he saw a cat outside of premises where the cat is ordinarily kept or is ordinarily permitted to live;

(b) alleging that the cat was not under the control of any person;

(c) giving a description of the cat;

(d) stating how he or she knows that the cat is ordinarily kept or is ordinarily permitted to live at the premises;

(e) stating whether any other person saw the cat outside of the premises and, if so, giving details of that person; and

(f) giving such other details as the City may require.

(2) Where the City receives a complaint under subclause 3.11(1), then the City must give the owner of the cat, a Cat Control Notice if: -

(a) the cat is the subject of a permit;

(b) the premises are the subject of the same permit; and

(c) 2 or more complaints are received from 2 or more occupiers of different premises.

Note: A statutory declaration may be made before a Justice of the Peace or by virtue of the Declarations and Attestations Act 1913, before the persons listed in the Schedule to that Act, including the CEO and the Deputy CEO of the City, a Councillor of the City, a teacher, a solicitor, a police officer, a medical practitioner, a pharmaceutical chemist and a real estate agent.

Duration of permit

3.12 Unless otherwise specified in a condition on a permit, a permit commences on the date of issue and is valid unless and until it is cancelled.

Renewal of permit

3.13 (1) An application is to be renewed if –

(a) the approved person has not breached the conditions of the approval;

(b) the approval would have been granted if a fresh application for approval had been made; and

(c) the renewal fee, imposed and determined by the City under sections 6.16 to 6.19 of the *Local Government Act 1995*, is paid to the City before the expiry of the approval.

(2) On renewal of an approval, the conditions of the approval that applied immediately before the renewal continue to have effect.

Variation or cancellation of permit

3.14 (1) The City may, at any time, vary the conditions of an approval by giving written notice to the permit holder and specifying the date on which the changes will become effective.

(2) The City may cancel an approval –

(a) on the request of the approved person;

(b) if the approved person breaches the Act, the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or this local law; or

(c) if the approved person is not a fit and proper person to provide for the health and welfare of the cat(s).

(3) If an approval is cancelled, the fee paid for the approval is not refundable for the term of the approval that has not yet expired.

Revocation

3.15 The City may cancel a revoke a permit if the permit holder fails to observe any provision of this local law or a condition of a permit.

Permit not transferable

3.16 A permit is not transferable either in relation to the permit holder or the premises.

Permit to be kept at the premises and available for view

3.17 (1) A permit issued by the City shall be kept at the premises to which it applies and shall be provided to an authorised person immediately on demand.

(2) In the case of a registered cattery or cat management facility, the permit shall be displayed in a prominent place within the premises.

PART 4 - REMOVAL AND IMPOUNDING OF CATS

Register

4.1 (1) The City is to keep a record of removed and impounded cats (the "Register").

(2) The Register is to contain the following information about each impounded cat -

(a) the breed and sex of the cat;

(b) the colour, distinguishing markings and features of the cat;

(c) if known, the name and address of its owner;

(d) the date and time of removal;

(e) the name of the person who removed the cat;

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(f) the reason for the removal; and

(g) the date of release or disposal.

No destruction of container for cats

4.2 A person shall not destroy, break into, damage, or in any other way interfere with any container or other property used for the purpose of catching, holding or conveying cats by an authorised person.

PART 5 - FEES, CHARGES AND COSTS

Fees, Charges and Costs

5.1 The following are to be imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995* –

(a) the charges to be levied under section 31(1)(a) of the Act relating to the removing and impounding of a cat;

(b) the charges to be levied under section 31(1)(b) of the Act relating to keeping and caring for a cat;

(c) the costs incurred by the operator of a cat management facility under section 31(1)(c) of the Act for the microchipping of a cat prior to release if so required under section 33 of the Act;

(d) the cost incurred by the operator of a cat management facility under section 31(1)(d) of the Act for the sterilisation of a cat if so required under section 33 of the Act; and

(e) the costs for destruction and the disposal of a cat under section 49 of the Act.

PART 6 - DESTRUCTION OF CATS

Request to destroy cat

6.1 (1) A owner of a cat may request the City to destroy the cat.

(2) The request under subclause (1) must –

(a) be in the form determined by the City;

(b) be signed by the person making the request; and

(c) state -

(d) that the person making the request is an owner of the cat;

(e) the name and residential address of the owner;

(f) a description of the cat including its breed, colour, sex and age;

(g) the reason for requesting the destruction; and

(h) that the person making the request indemnifies the City in respect of any costs or liabilities incurred by the City arising from the destruction of the cat.

(3) The City may cause a cat to be destroyed in a humane manner where a request is made in accordance with subclause (2).

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PART 7 - OFFENCES, DEFENCE AND PENALTIES

Offences and penalty provisions

7.1 (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

(2) Any person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding $5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding $500 for each day or part of a day during which the offence has continued.

Modified penalties

7.2 (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 84 of the Act.

(2) The amount appearing in the fourth column of Schedule 2 adjacent to a clause is the modified penalty payable in respect of an offence against that clause if the offence does not occur in a Fauna Protection Buffer Zone or a Cat Prohibited Area.

(3) The amount appearing in the fifth column of Schedule 2 adjacent to a clause is the modified penalty payable in respect of an offence against that clause if the offence occurs in a Fauna Protection Buffer Zone or a Cat Prohibited Area.

Serving infringement notices

7.3 An infringement notice issued under section 62 of the Act or this local law may be given to a person –

(a) personally;

(b) by postal mail addressed to the person;

(c) by registered mail addressed to the person;

(d) by leaving it for the person at her or his business; or

(e) by email.

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SCHEDULE 1

Cat Prohibited Areas

Item Number	Common Name	Reserve/Lot Number	Location (bound by or accessed from)	Suburb
1	Star Swamp Bushland Reserve	As shown in Map 1	Marmion Avenue, North Beach Road, Hope Street	North Beach
2	Carine Regional Open Space	As shown in Map 2	Beach Road, Okely Road, Reid Highway, Monyash Road	Carine
3	Lake Gwelup Open Space	As shown in Map 3	Wanstead Street, Huntriss Road, Segrave Street, North Beach Road	Gwelup
4	Trigg Bushland Reserve	As shown in Map 4	Karrinyup Road, West Coast Highway	Trigg
5	Herdsman Lake Regional Park	As shown in Map 5	Jon Sanders Drive, Pearson Street	Herdsman
6	Jackadder Lake Reserve	As shown in Map 6	Birchwood Avenue, Blackbutt Road, Jackadder Way, Rosewood Avenue	Woodlands
7	Dianella Regional Open Space	As shown in Map 7	Light Street, Alexander Drive, Morley Drive	Dianella
8	Hamersley Public Golf Course	As shown in Map 8	Marmion Avenue, Milverton Avenue	Karrinyup
9	Cottonwood Bushland Reserve	As shown in Map 9	Cottonwood Crescent, Dianella Drive, Gay Street, Broadcast Drive	Dianella
10	Mirrabooka Open Space	As shown in Map 10	Reid Highway, Mirrabooka Avenue	Mirrabooka
11	Coastal Reserves	As shown in Map 11	West Coast Drive	Trigg
12	Inglewood Triangle Reserve	As shown in Map 12	Walter Road West, Eighth Avenue, Hamer Parade	Inglewood
13	Breckler Park	As shown in Map 13	Cresswell Road, Aldersea Road, Cornwall Street	Yokine
14	Princess Wallington Reserve	As shown in Map 14	Maitland Road, Wallington Road, Princess Road, Camberwell Road	Balga
15	Memory Place Natural Reserve	As shown in Map 15	Tuscany Way, Memory Place, Churchlands Avenue,	Churchlands

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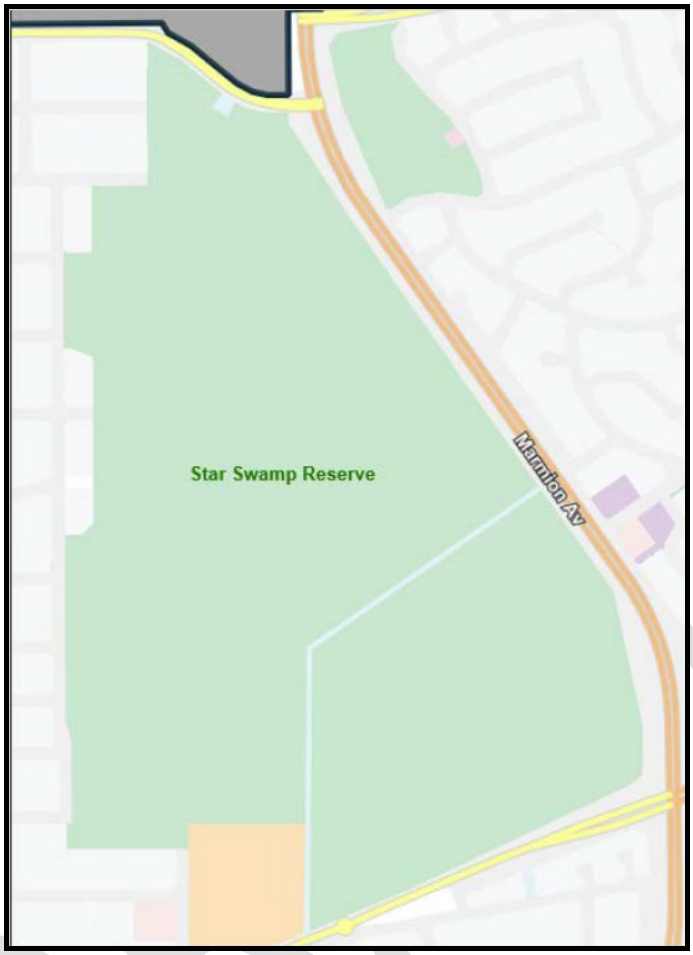
Item Number	Common Name	Reserve/Lot Number	Location (bound by or accessed from)	Suburb
			Silkwood Turn, Dolomite Court	
16	Rannoch Reserve	As shown in Map 16	Rannoch Circle, Tay Place, Earn Place, Aviemore Close, Glenorchy Crescent	Hamersley
17	Terry Tyzack Bushland	As shown in Map 17	Alexander Drive	Inglewood
18	Richard Guelfi Reserve	As shown in Map 18	Delawney Street, Natalie Way, Gibberd Road	Balcatta
19	Aintree Eglinton Reserve	As shown in Map 19	Eglinton Crescent, Belvedere Road, Lampard Street, Glendale Avenue, Nimrod Street	Hamersley
20	Wythburn Redcliffe Reserve	As shown in Map 20	Wythburn Avenue, Balga Avenue, Redcliffe Avenue, Hawkshead Way	Balga
21	Herb Elliott Reserve	As shown in Map 21	Elliott Road, Rinaldi Crescent, Jeanes Road	Karrinyup
22	Esperanto Martin Reserve	As shown in Map 22	Esperanto Way, Reid Highway	Westminster
23	Charles Riley Memorial Reserve	As shown in Map 23	Charles Riley Road, Wendling Road, Williamson Way, Kitchener Street, North Beach Road	North Beach
24	Beach Marmion Reserve	As shown in Map 24	Kimble Court, Beach Road, Marmion Avenue, Cressbrook Way, Whittington Avenue	Carine
25	Jeanes-Prisk Reserve	As shown in Map 25	Jeanes Road, Prisk Street, Taris Place, Karrinyup Road	Karrinyup
26	Coralberry Verbena Reserve	As shown in Map 26	Coralberry Crescent, Verbena Crescent, Thistle Court	Dianella
27	Esperanto Harris Gibb Reserve	As shown in Map 27	Harris Way, Mirrabooka Avenue, Gibb Crescent	Westminster
28	Belleview Hellenic Reserve	As shown in Map 28	Hellenic Drive, Bale Lane, Belleview Crescent	Dianella
29	Meadowbrook Montclair Reserve	As shown in Map 29	Meadowbrook Boulevard, Cherrywood Avenue, Montclair Retreat, Tobruk Lane	Dianella

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Item Number	Common Name	Reserve/Lot Number	Location (bound by or accessed from)	Suburb
30	Chellaston Edlaston Reserve	As shown in Map 30	Chellaston Crescent, Edlaston Road	Carine
31	Redunca Coronata Reserve	As shown in Map 31	Redunca Way, Pallens Grove, Nodding Gardens, Coronata Way	Mirrabooka
32	Wanneroo Derrington Reserve	As shown in Map 32	Wanneroo Road, Hames Court, Arnold Place Loop, Derrington Crescent	Balga
33	Emerald Marmion Reserve	As shown in Map 33	Marmion Avenue, Reid Highway, Emerald Way	Carine
34	Careniup Wetlands Reserve	As shown in Map 34	Careniup Avenue, Balcatta Road, Water Crest Gardens, Grimwood Avenue	Gwelup
35	Roselea Reserve	As shown in Map 35	Roselea Boulevard. Coralvine Grange, Grindleford Drive	Stirling
36	Sattelberg Prevelly Reserve	As shown in Map 36	Sattelberg Ramble, Gracetown Drive, Muchea Gardens, Eora Creek Terrace, Pomona Lane	Dianella
37	Jackson Duke Wheeler Reserve	As shown in Map 37	Jackson Avenue, Wheeler Road, Duke Street	Karrinyup
38	Heritage Park	As shown in Map 38	Millgate Road, Cartwright Road, Wallington Road	Balga
39	Laurie Strutt Reserve	As shown in Map 39	Elvire Street, Hugh Street, Hale Street	Watermans Bay
40	Apple Blossom Polyantha Reserve	As shown in Map 40	Apple Blossom Drive, Polyantha Gardens, Lambourne Retreat	Mirrabooka
41	Clarko Reserve	As shown in Map 41	Trigg Place, West Coast Drive	Trigg

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Map 1 - Star Swamp Bushland Reserve

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Map 2 – Carine Regional Open Space

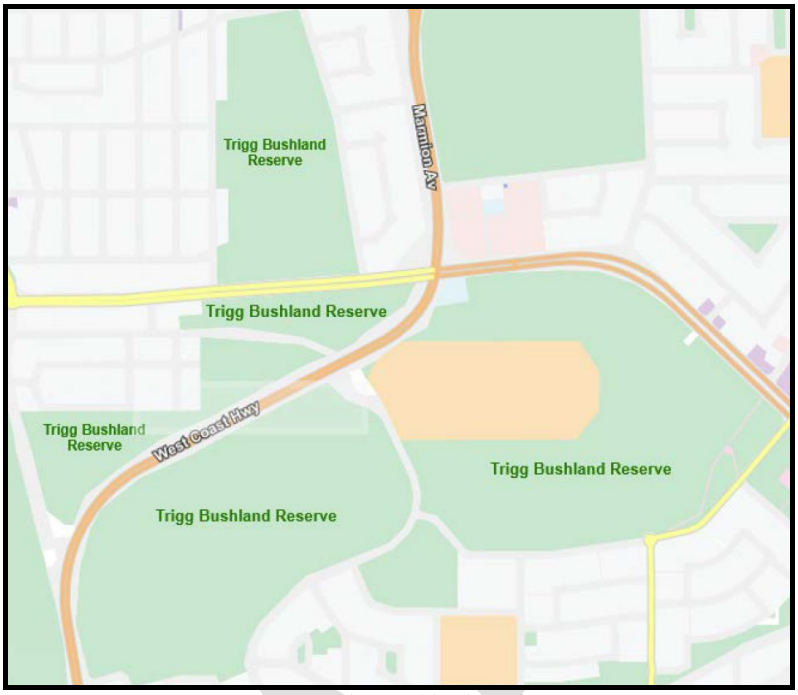
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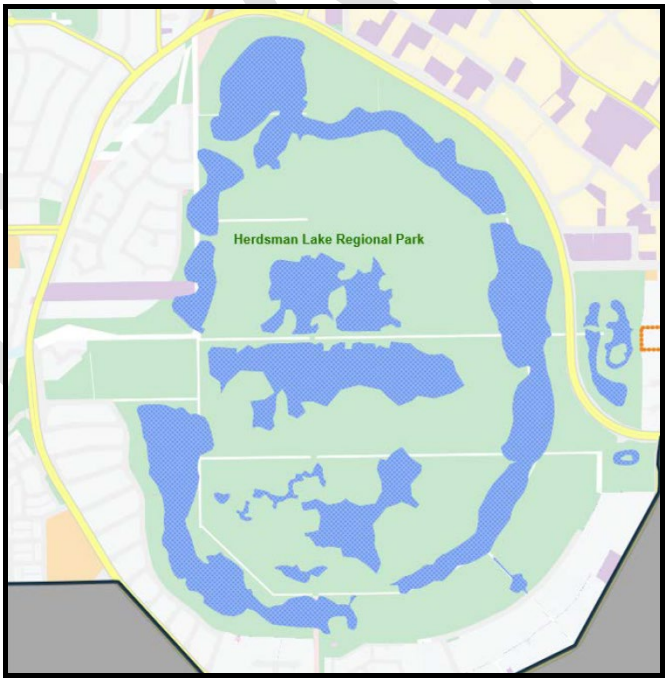


Map 3 - Lake Gwelup Open Space

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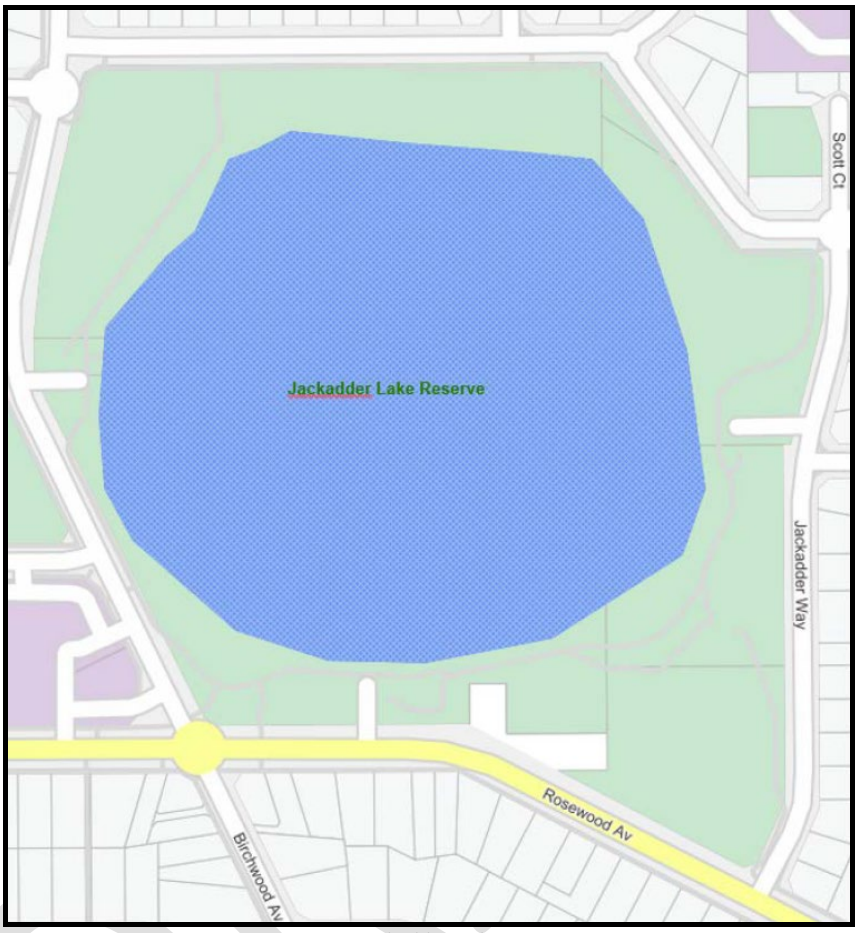


Map 4 - Trigg Bushland Reserve



Map 5 - Herdsman Lake Regional Park

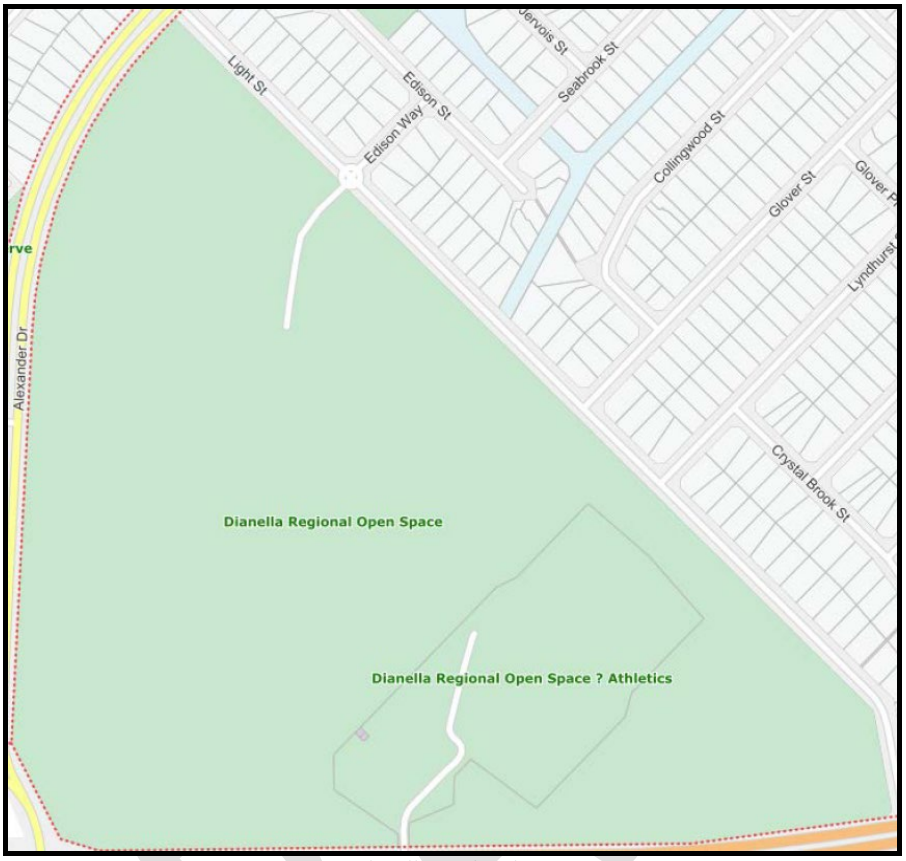
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Map 6 - Jackadder Lake Reserve

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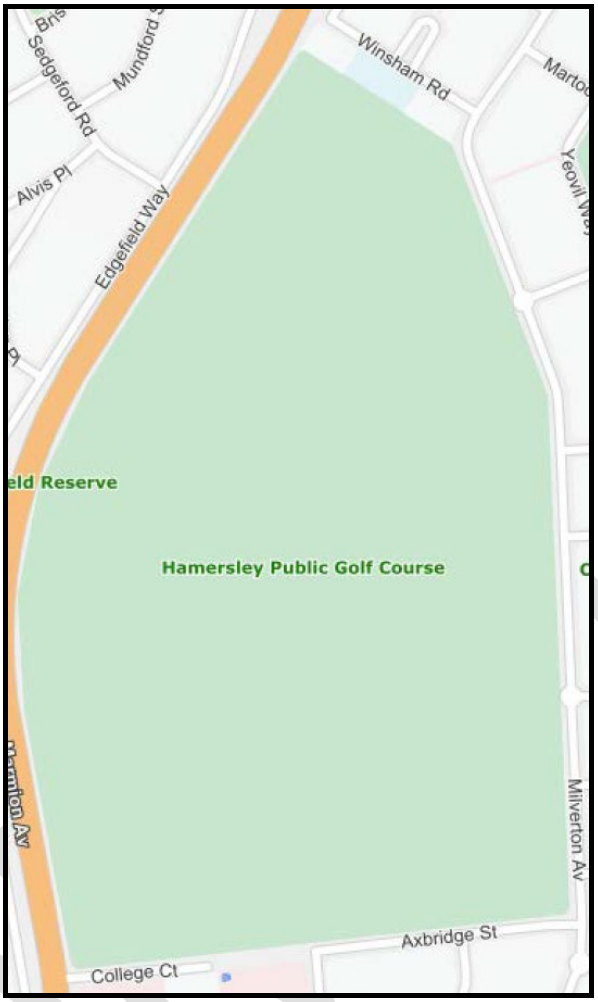
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Map 7 - Dianella Regional Open Space

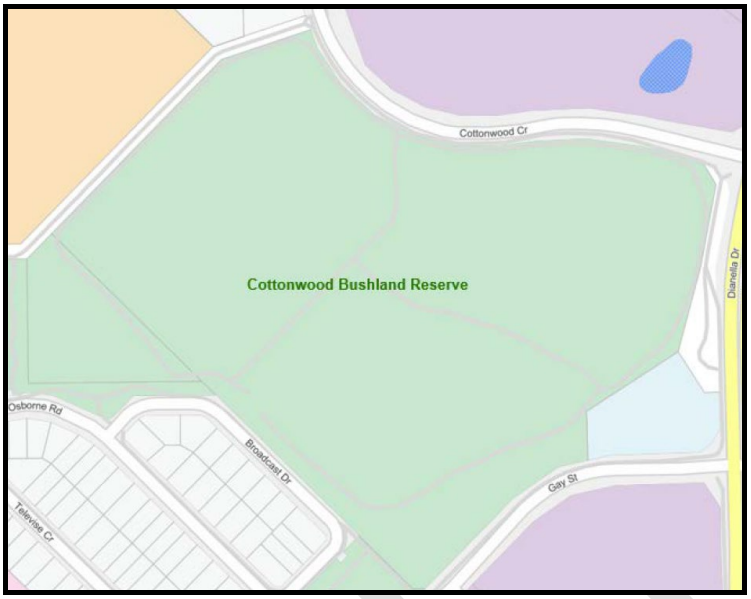
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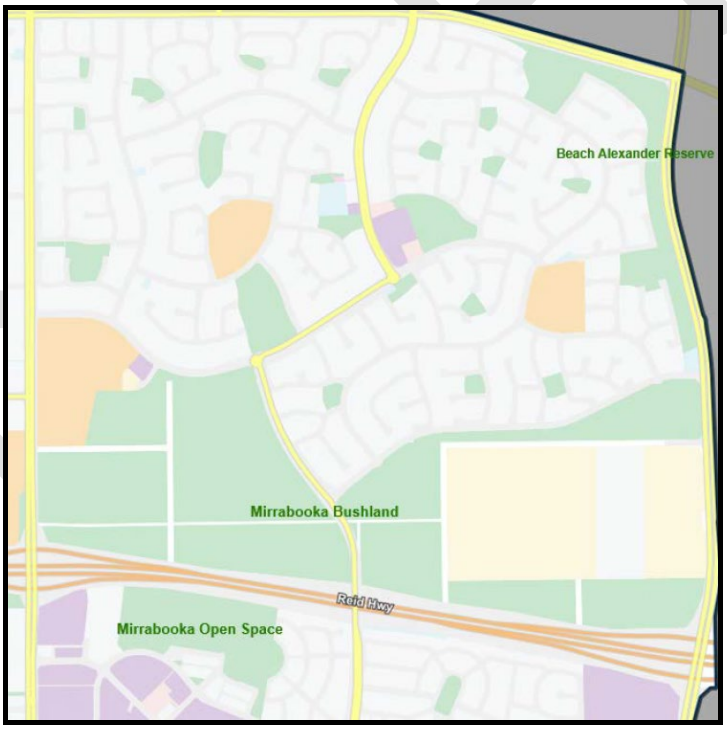


Map 8 - Hamersley Public Golf Course

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Map 9 - Cottonwood Bushland Reserve



Map 10 - Mirrabooka Open Space

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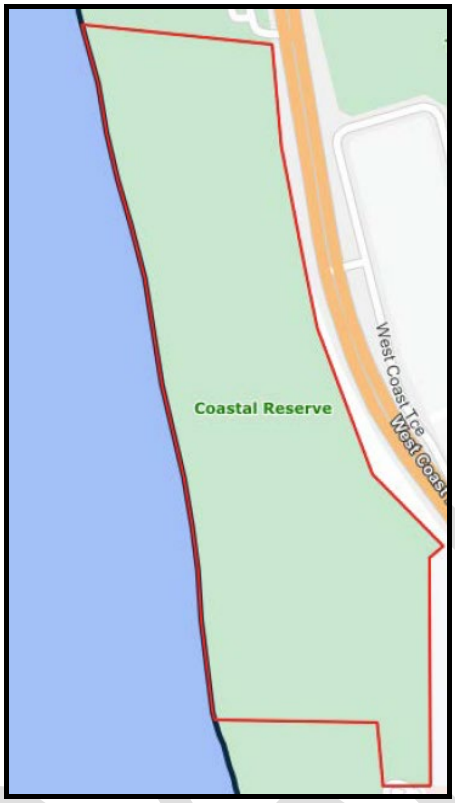


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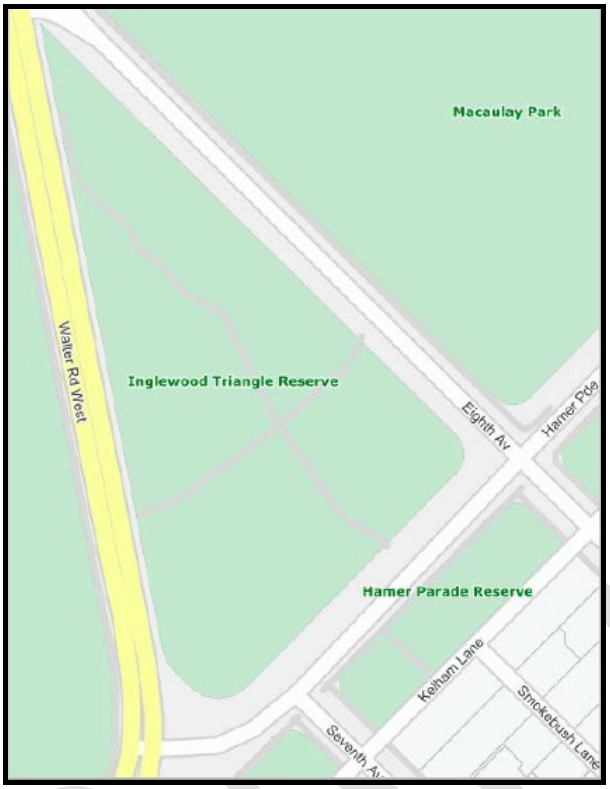
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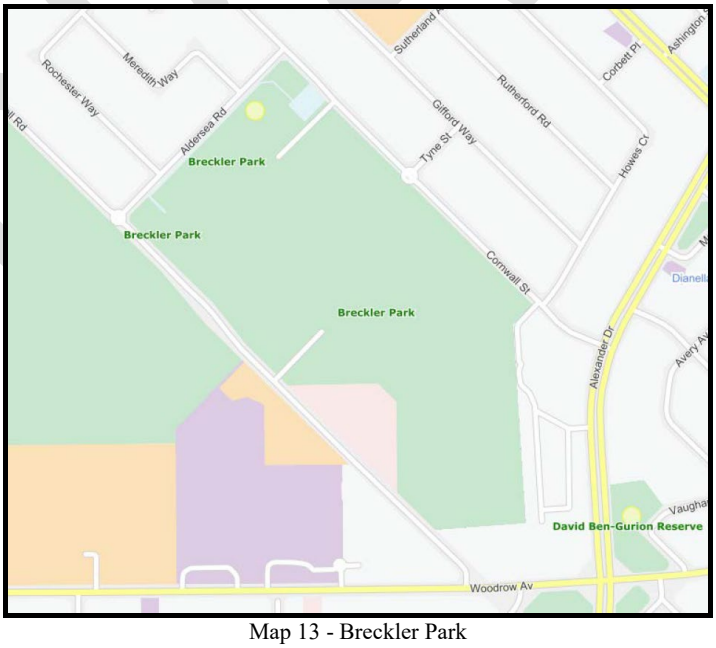
Map 11 - Coastal Reserves

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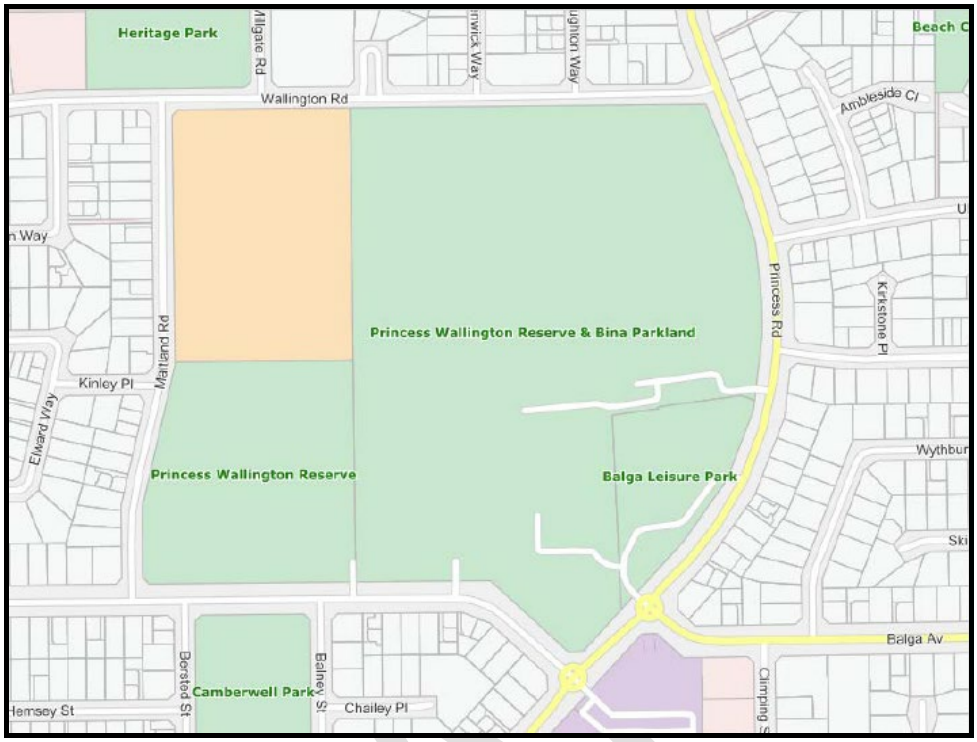


Map 12 – Inglewood Triangle Reserve



Map 13 - Breckler Park

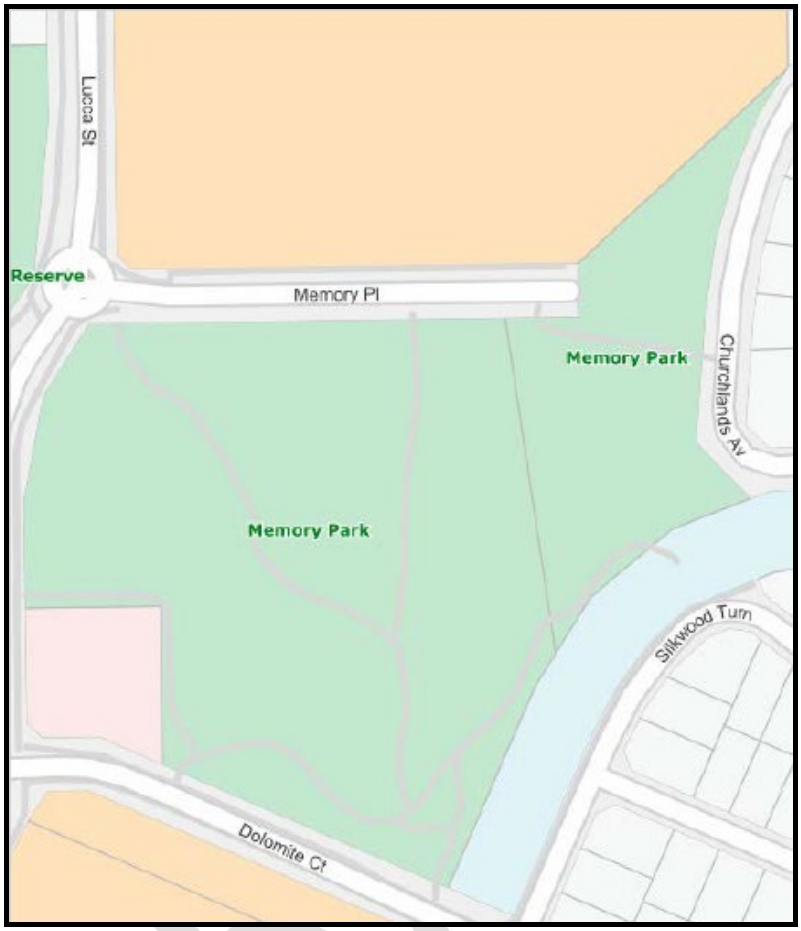
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Map 14 – Princess Wallington Reserve

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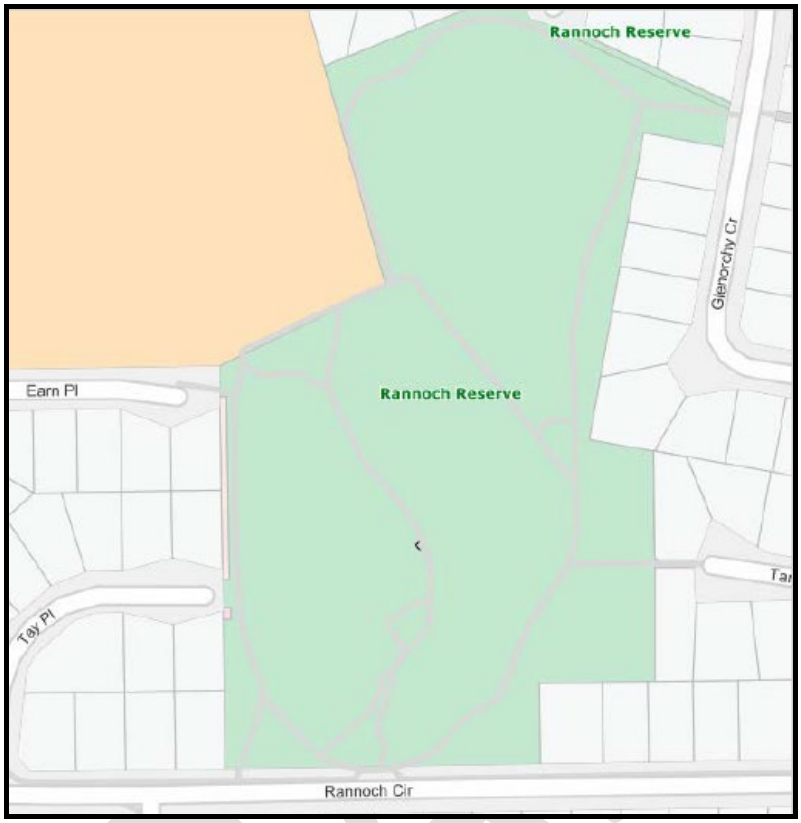
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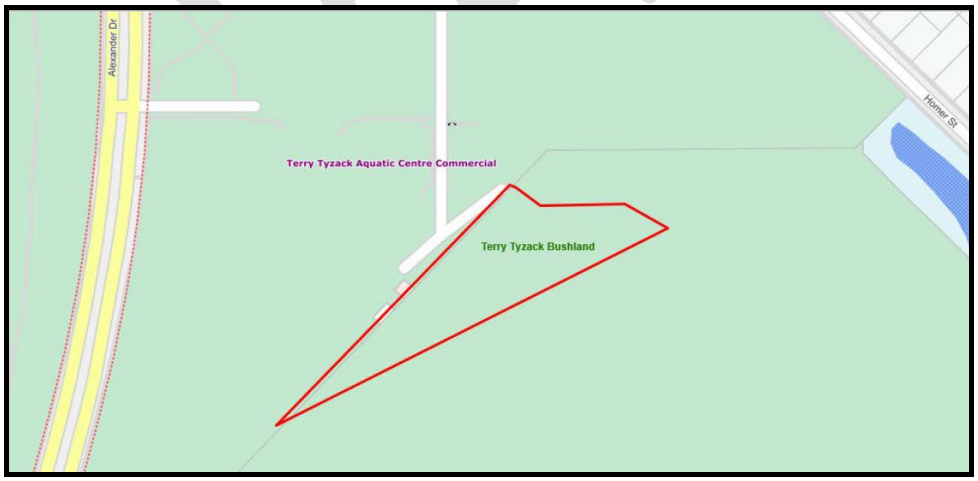
Map 15 - Memory Place Natural Reserve

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Map 16 - Rannoch Reserve



Map 17 - Terry Tyzack Bushland

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Map 18 - Richard Guelfi Reserve

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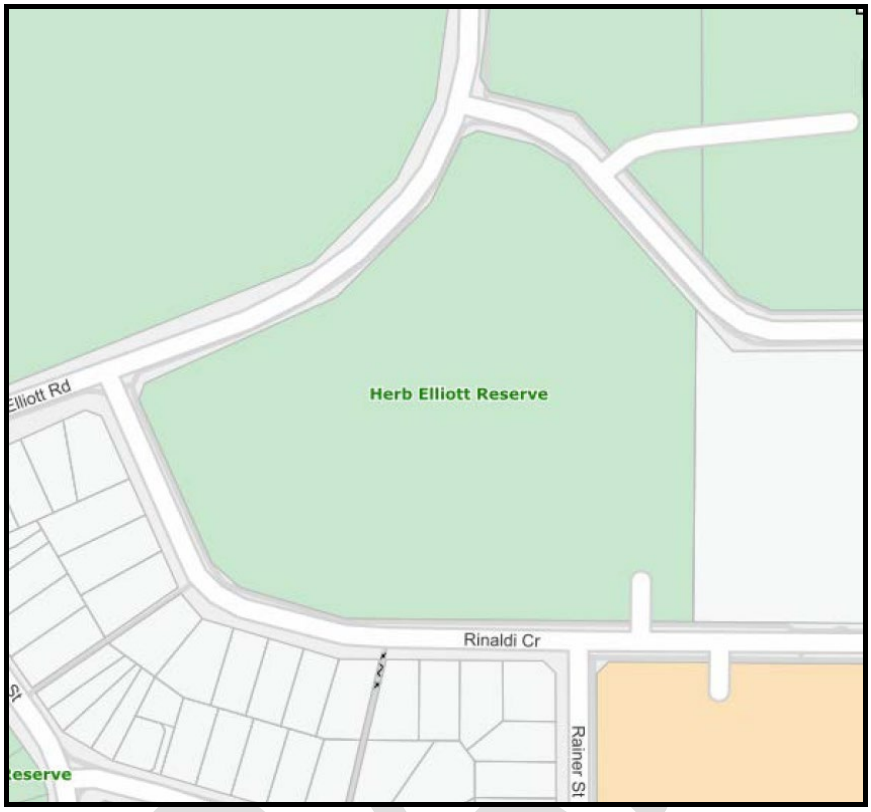


Map 19 - Aintree Eglinton Reserve

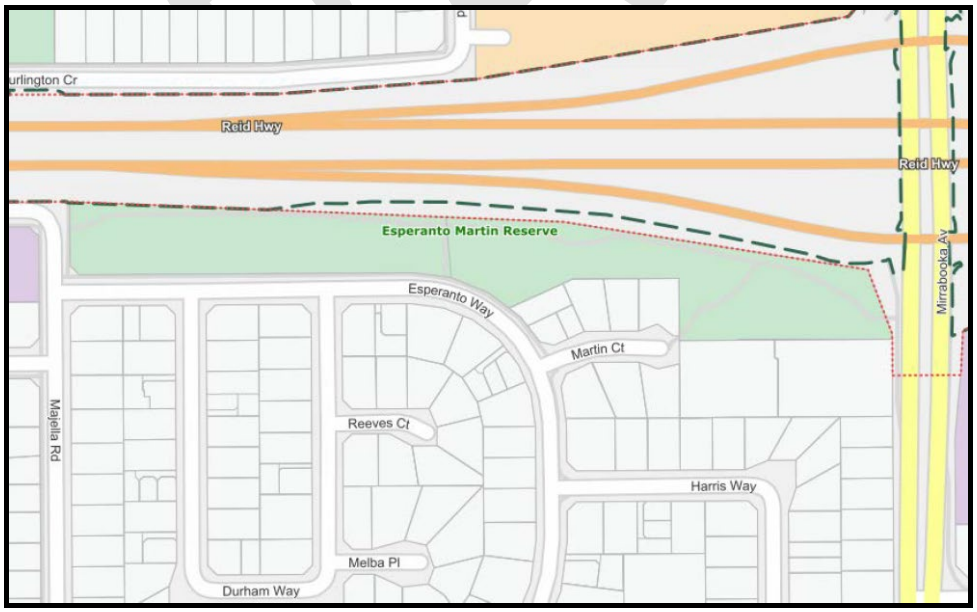


Map 20 - Wythburn Redcliffe Reserve

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Map 21 - Herb Elliott Reserve

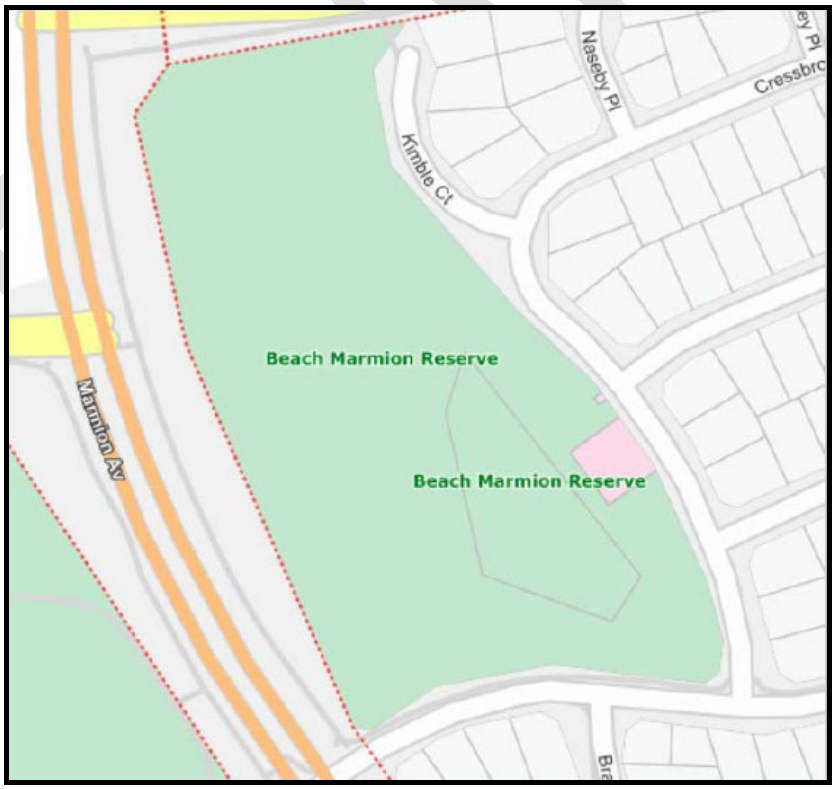


Map 22 – Esperanto Martin Reserve

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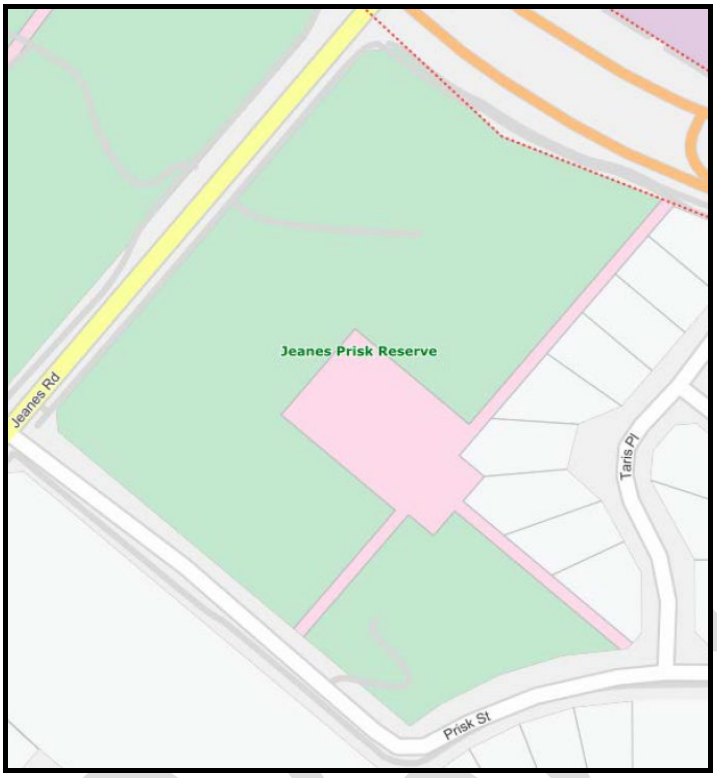


Map 23 - Charles Riley Memorial Reserve



Map 24 - Beach Marmion Reserve

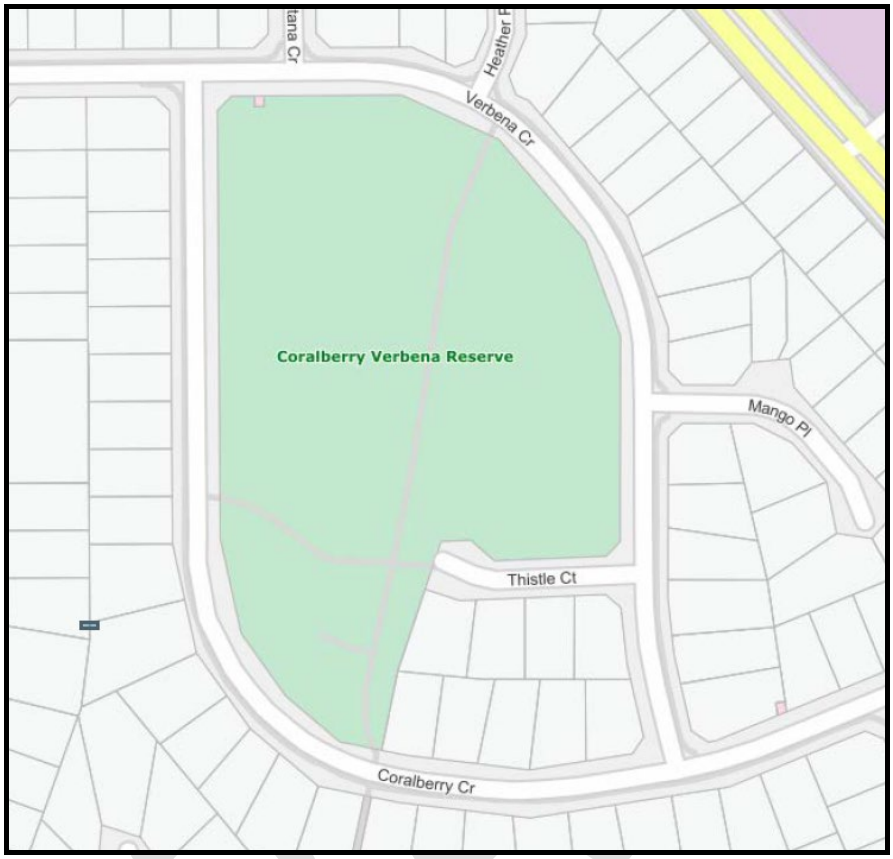
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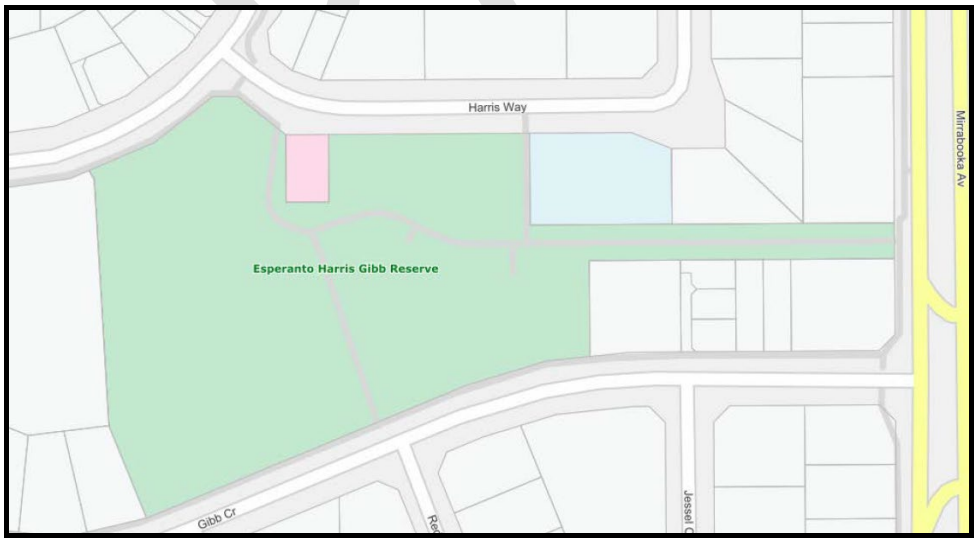
Map 25 - Jeanes-Prisk Reserve

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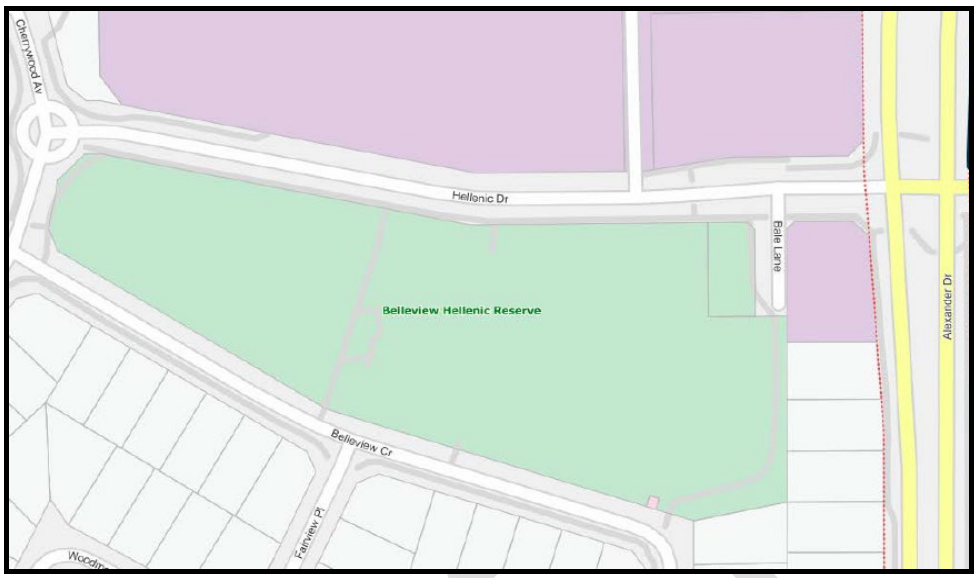


Map 26 - Coralberry Verbena Reserve

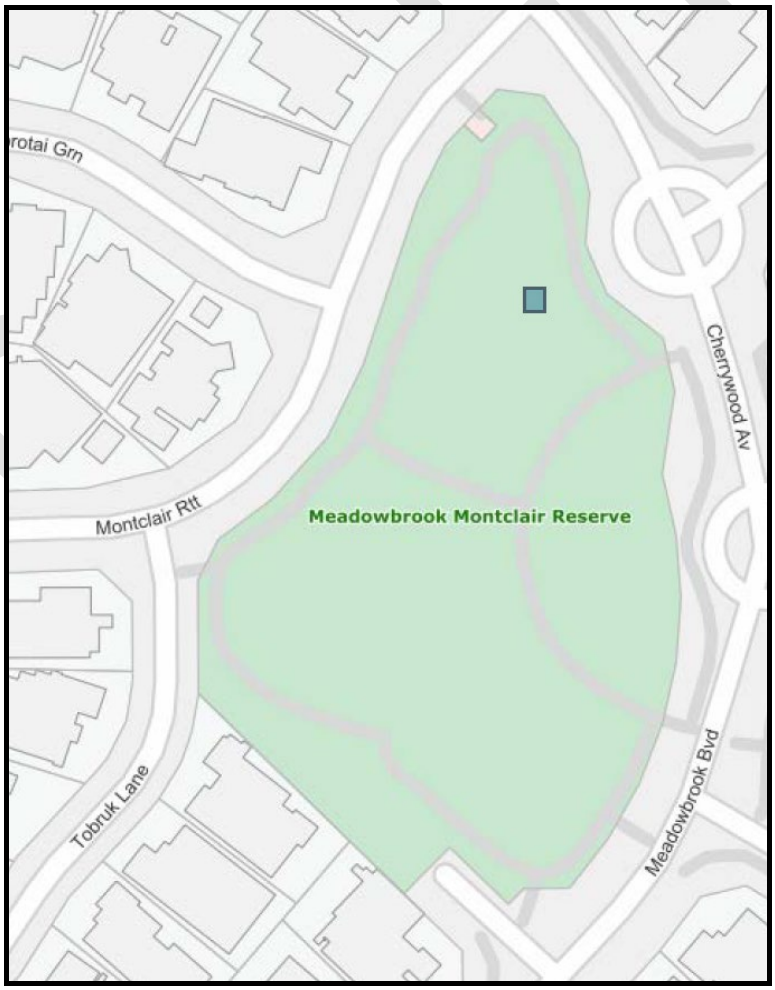


Map 27 - Esperanto Harris Gibb Reserve

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Map 28 – Belleview Hellenic Reserve

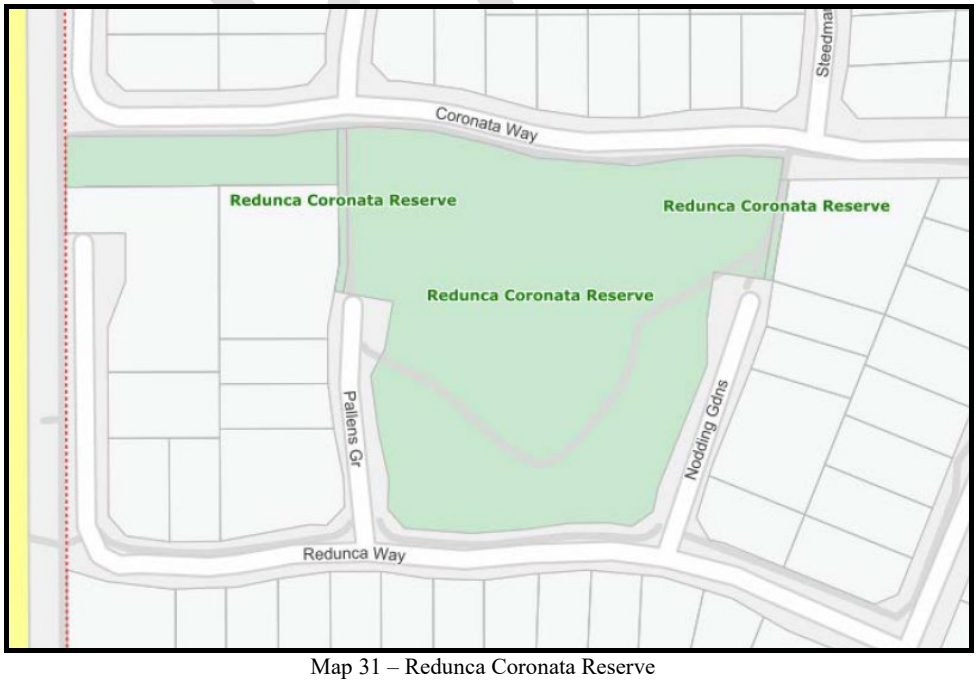


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Map 29 - Meadowbrook Montclair Reserve

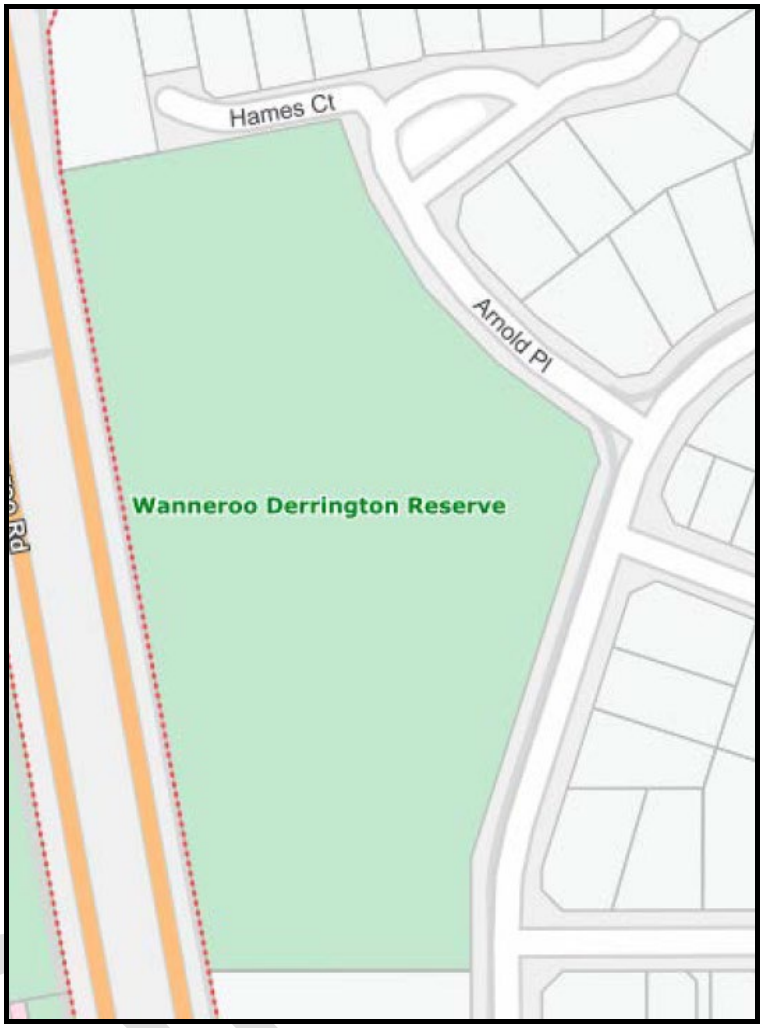


Map 30 - Chellaston Edlaston Reserve



Map 31 – Redunca Coronata Reserve

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Map 32 – Wanneroo Derrington Reserve

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Map 33 - Emerald Marmion Reserve

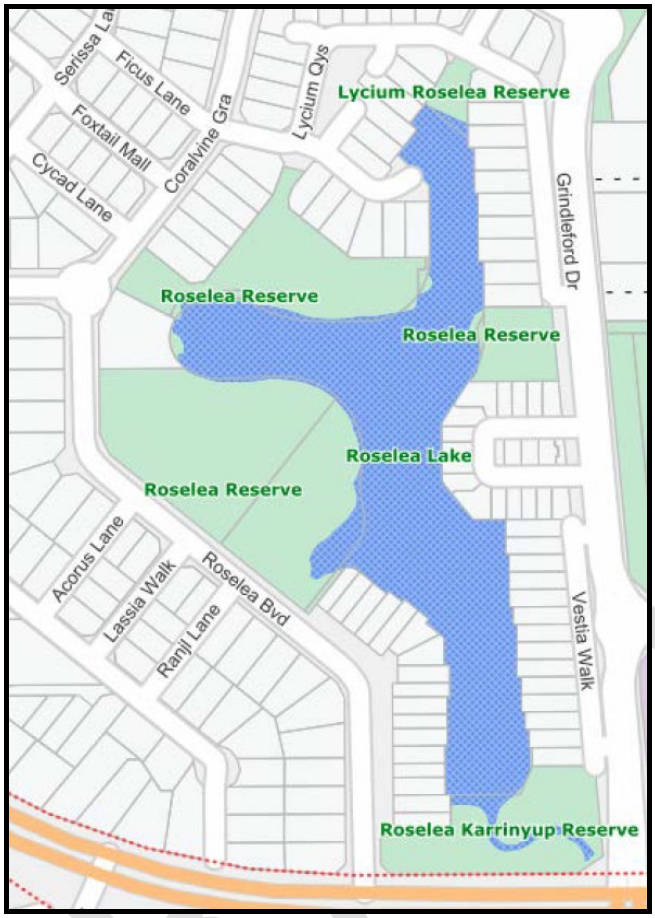
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Map 34 - Careniup Wetlands Reserve

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Map 35 - Roselea Reserve



Map 36 - Sattelberg Prevelly Reserve

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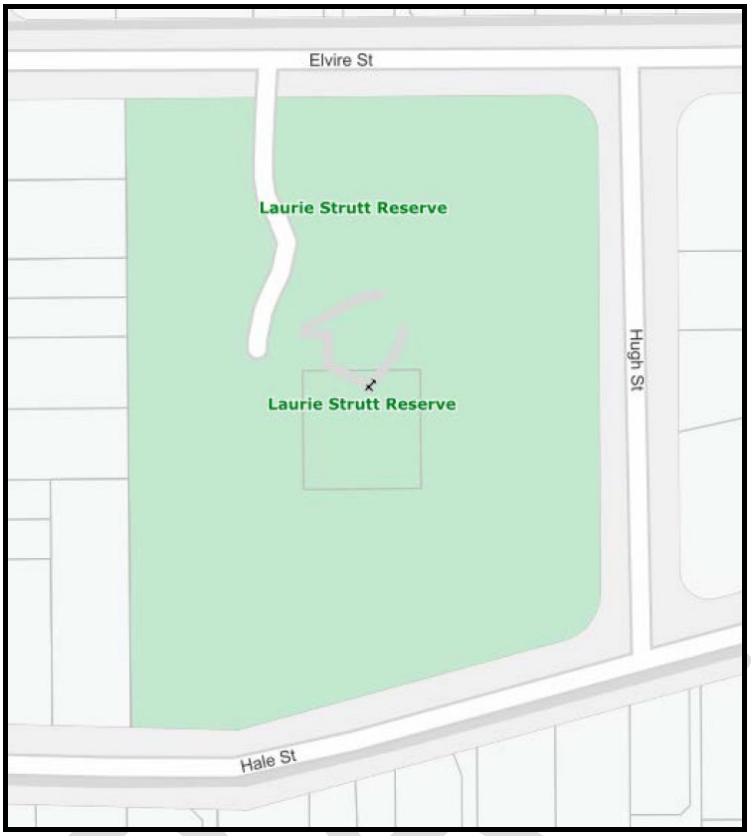


Map 37 - Jackson Duke Wheeler Reserve



Map 38 - Heritage Park

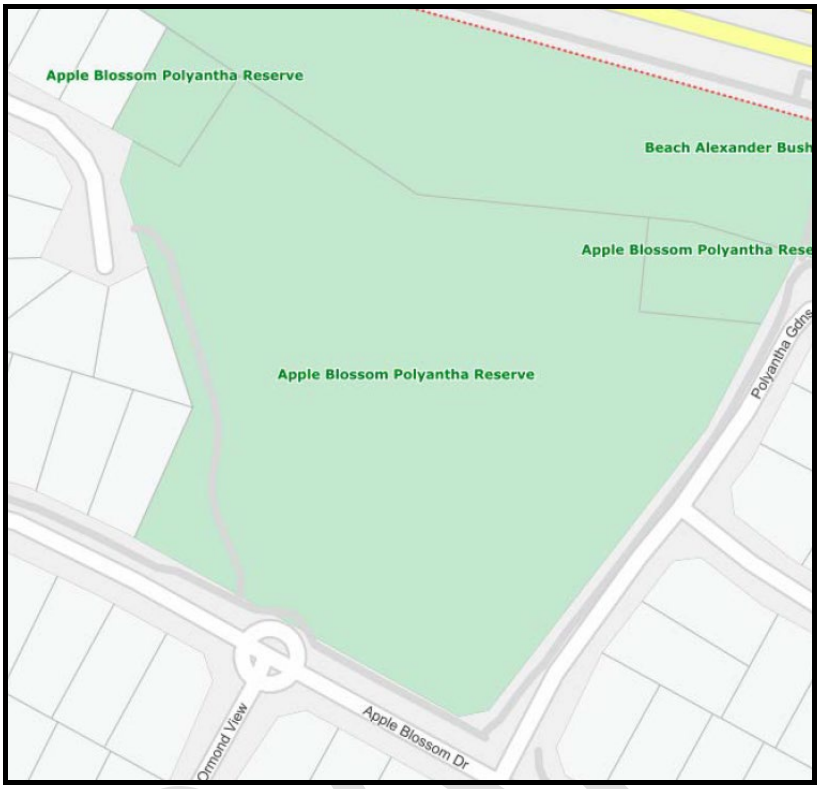
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Map 39 - Laurie Strutt Reserve

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Map 40 - Apple Blossom Polyantha Reserve

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Map 41 - Clarko Reserve

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SCHEDULE 2

Modified Penalties

ITEM No	CLAUSE No	NATURE OF OFFENCE	MODIFIED PENALTY	MODIFIED PENALTY – within Cat Prohibited Area or Fauna Protection Buffer Zone
			$	$
1.	3.4(1)(a)	Failure of an owner to hold a permit when keeping more than the standard number of cats on premises not in a Fauna Protection Buffer Zone	250.00	500.00
2.	3.4(1)(b)	Use of premises as cattery or cat management facility without permit	250.00	500.00
3.	3.4(2)	Failure of an owner to hold a permit when keeping a cat on premises in a Fauna Protection Buffer Zone		500.00
4.	3.10	Breach of a condition of a permit	250.00	500.00
5.	3.11(2)	Breach of a cat control notice	250.00	500.00
6.	2.2	Cat in Cat Prohibited Area		500.00
7.	2.1(1)	Cat causing a nuisance	250.00	500.00
8.	2.1(4)	Failure to abate a nuisance	250.00	500.00

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Community Safety

Responses to questions raised at the Keeping and Control of Cats Local Law Review Briefing Session – February 2024

On 27 February 2024, the Community Safety team conducted a briefing session to inform the community about the City's existing local laws relating to cats, share the feedback the City received from earlier community engagements, and for attendees to participate in a Q&A session.

Question	Response
What will you do with trapped cats?	Once a cat is caught in a trap (seized) it will be checked for a microchip, registration, and other identifiable information usually found on a collar. Dependant on what is found one of the following scenarios will occur: A) If the cat is found to be compliant with the *Cat Act 2011* and the City's local laws and/or if proof of ownership to a nearby resident can be confirmed, the cat will be returned and released at the owner's listed property on the first occasion. If the cat is subject to trapping in any similar and subsequent circumstances, the cat may be seized and impounded at the City's Cat Management Facility (CMF), and will be subject to payment of associated impoundment fees on release. B) If the seized cat is not registered and the cat's owner is identifiable: o a caution notice may be issued for a first offence, and o an investigation will be conducted to ensure compliance with relevant legislation. C) If no identifiable information is found, the cat will be impounded at the CMF. The cat will be held at the CMF for a limited time in which the owner is able to attend and collect the cat, subject to payment of associated impoundment fees. If the cat is not collected within the designated timeframe it will be assessed for rehoming.

Fences Act to attach enclosures to?	The *Dividing Fences Act 1961* and the *City of Stirling Fencing Local Law 2008* guide what is permitted in regards to fences. When considering the construction or installation of a cat enclosure (ie catio), if the structure requires attaching or affixing to a dividing fence, you should first seek consent from the neighbouring property owner. Depending on the size, dimensions and nature of the cat enclosure, a building permit may be required. Once you have the consent of your neighbouring property owner and details about your cat enclosure, you may lodge an enquiry with the City.
How are the new laws to be enforced?	The enforcement of the new local laws will guided by the City's Compliance Enforcement Policy.
How will the 6,000 registered cat owners be consulted?	The local law consultation process for registered cat owners and other community members will be primarily communicated through the City's online project and engagement hub: Shaping our City. The Community Safety business unit will also be advising the community through regular communication channels and engagement activities (website, social media and e-newsletters).
How will breeding be dealt with for community/unowned cats?	Under current legislation, all cats over the age of 6 months are required to be sterilised. Cat owners that wish to breed cats, may seek an exemption through an application process with their local government. At the City of Stirling, applications may be made with a cat registration form and an Application for Cattery Permit / Approved Breeder form. Unowned cat colonies will be actioned by City officers: • Cat Prohibited Areas: Park & Sustainability • Other reserves and public areas: Community Safety • Private property: Community Safety

Will the COS seek advice from JSCDL on why they have been knocking other council on effective cat control and will they seek their own legal advice?	The Joint Standing Committee on Delegated Legislation reviews delegated legislation on behalf of the Parliament. The City has reviewed recent decision making which will directly inform the statutory review of the *Keeping and Control of Cats Local Law 1999*. It is not considered appropriate or necessary to seek legal independent legal advice on the legitimacy of the Joint Standing Committee on Delegated Legislation's decision making. The most effective method to effect change regarding the control of nuisance/wandering cats in public places is through the next statutory review of the *Cat Act 2011*. Based on previous advice from the Minister it is understood that a statutory review of the *Cat Act 2011* is due to commence as soon as practicable after 2024.
What can COS do to respond to instances of cat colonies causing social issues?	The City of Stirling will investigate all reported cat colonies. Any unowned/non-compliant cats in the colony will be seized and checked for a microchip, registration, and other identifiable information usually found on a collar. A) If the seized cat is found to be compliant with the *Cat Act 2011* and the City's local laws and/or if proof of ownership to a nearby resident can be confirmed, the cat will be returned and released at the owner's listed property on the first occasion. If the cat is subject to trapping in any similar and subsequent circumstances, the cat may be seized and impounded at the City's CMF, and will be subject to payment of associated impoundment fees on release. B) If the seized cat is not registered and the cat's owner is identifiable: o a caution notice may be issued for a first offence, and o an investigation will be conducted to ensure compliance with relevant legislation. C) If no identifiable information is found, the cat will be impounded at the CMF. The cat will be held at the CMF for a limited time in which the owner is able to attend and

	collect the cat, subject to payment of associated impoundment fees. If the cat is not collected within the designated timeframe it will be assessed for rehoming.
What should COS do for responsible cat ownership, and will the council agree in the face of all reasonable evidence that cat containment is a necessity?	Cats make great companion animals and the City advocates responsible cat ownership. Responsible cat ownership is ensuring owned cats have a healthy feline environment (aligned with the Feline Environmental Needs Guidelines), are compliant with all relevant legislation, and any undue impacts on neighbours, the community and environment are minimised. There are many benefits to cat containment and the City encourages people to keep their cats safely contained to their property, particularly at night. Secure outdoor cat enclosures allows pets to play safely outside while eliminating potential hazards such as traffic, other pets and wildlife.
Will the COS agree that in the face of all reasonable evidence that the continuance of free roaming cats is an untenable situation?	Free roaming cats are more likely to get hit by cars, injured in fights or through misadventure, catch fatal diseases, or become lost. Keeping cats confined to a property are more likely to be safer from these kinds of hazards and prolong their life and health. Cats kept indoors will also prevent nuisance behavioural issues and protect wildlife. The City promotes responsible cat ownership with information available on the City's website.
How do COS enforce current buffer zones?	The City of Stirling enforces Fauna Protection Buffer Zones through the *Keeping and Control of Cats Local Law 1999* (KACOC). Enforcement activities are guided by the City's Compliance Enforcement Policy. A fauna protection buffer zone means the land extending 200 metres from the boundary of a Cat Prohibited Area. Clause 3.7 of the KACOC local law identifies certain conditions that apply to cat owners of 2 or more cats in fauna protection buffer zones, including that:

	• each cat kept on the premises is registered • each cat may be required to be contained on the premises unless under the control of a person • the premises shall be maintained in good order and in a clean and sanitary condition • adequate space shall be provided on the premises for the exercise of the cats.
Will COS run a catio workshop for residents as many other councils have done?	The City is investigating options to conduct similar workshops and other activities that support responsible cat ownership.
Will the budget for cat control be expanded to enforce local law? NB The excuse the laws read to be 100% enforceable is irrelevant.	The current budget allocated to cat control includes legislative compliance activities. Community Safety will review the impacts of the amendments to the City's *Keeping and Control of Cats Local Law 1999* and if budgetary changes are required this submitted as part of the City's budget process.
Will the council lend out cat traps?	Yes. With the consent of the resident, Rangers will set trap/s on private property to ensure the security of the trap and the welfare of the cat. Traps will be available during set times in order to ensure no distress to a trapped animal and ensure compliance with welfare requirements.
Will the council establish their own cat management facility instead of relying on already overloaded Cat Haven?	Yes. The City will be implementing its own cat management facility to be located at the City's the Animal Care Facility during 2024/25.
Will the council expand cat prohibited areas and buffer zones?	Yes, it is anticipated that one of the amendments to the City's *Keeping and Control of Cats Local Law 1999* will be an increased number of cat prohibited areas and fauna protection buffer zones.
Will COS consider subsidy catios?	Yes. The opportunity to subsidise catios and other containment options for residents in the future will definitely be considered. As part of the City's 2023/24 projects, Community Safety recently conducted a Responsible Cat Ownership subsidy to encourage cat owners to

	register their cats by reducing the costs associated with microchipping and sterilisation. The effectiveness of the subsidy will be assessed and options to continue or amend the project will be considered.
Would COS join COB to jointly put up a new submission with other LGA's to JSCDL? COB have to put forward a review shortly.	The Joint Standing Committee on Delegated Legislation reviews delegated legislation on behalf of the Parliament. The City has reviewed recent decision making which will directly inform the statutory review of the *Keeping and Control of Cats Local Law 1999*. It is not considered appropriate or necessary to seek legal independent legal advice on the legitimacy of the Joint Standing Committee on Delegated Legislation's decision making. The most effective method to effect change regarding the control of nuisance/wandering cats in public places is through the next statutory review of the Cat Act 2011.Based on previous advice from the Minister it is understood that a statutory review of the *Cat Act 2011* is due to commence as soon as practicable after 2024.
[The City of] Wanneroo feedback from their survey, are you across it?	Yes. Local government officers regularly share non-personal information about regulatory practices with other neighbouring local governments. City of Stirling officers discussed the outcomes of the City of Wanneroo survey. We understand that the survey was open for one month and 780 responses were provided. The main outcomes of the survey were: • 92% of the respondents supported improved restrictions • Respondents were concerned about wildlife The survey supported the following changes to their local laws • 42 cat prohibited areas were identified • The modified penalty for the offence of a cat in prohibited area was set at $1,000 • Establishment of a nuisance cat investigation, similar to how nuisance dog

	noise complaints are managed (diaries and the issue of a cat control notice).

Keeping and Control of Cats Local Law - City responses July 2023

Question	Response
What can the City do to restrict free roaming cats?	At this time, in most places in the City, there are no curfew or containment requirements for cats. Certain reserves in the City have been designated as cat prohibited areas. Cats in these locations may be impounded and their owners fined. The City also encourages cat owners to keep their cats indoors and provides information to residents that helps deter cats from entering their property. When a cat is impounded by the City, one of the following scenarios will take place: If the cat does not comply with certain provisions of the Cat Act 2011 or the Keeping and Control of Cats Local Law 1999, the City will hold the cat at our Cat Management Facility and contact the owner (where possible) to advise where collection can be made. Please note that fees and penalties will apply prior to the cat being released. If the cat does not comply with the Cat Act 2011 at all (including if it is not registered, microchipped, sterilised, or wearing a collar), it will be taken to the Cat Management Facility and may be rehomed if an owner is not identifiable. If the cat is registered, microchipped, sterilised, wearing a collar, and not within a cat prohibited area, the City will release the cat. To avoid the above scenarios, cat owners are encouraged to practice responsible cat ownership and take active measures to ensure their cat is registered and sufficiently contained on their own property wherever possible.
1. **Is it legal for me to capture and euthanise a cat that has entered my home?** 2. **Who is responsible for damage caused to my property by a roaming cat?**	You are only allowed to trap an unowned cat on your own private property. Cruelty to animals is illegal, so you can't set traps and leave them. Section 19 of the Animal Welfare Act 2022 makes animal cruelty an offence which carries a minimum penalty of $2000 fine and a maximum penalty of a $50,000 fine and imprisonment for 5 years. If an unowned cat (not wearing a collar or tag) wanders onto your property without permission more than once, it can be seized by the owner of the property or a Ranger and surrendered to a cat management facility.
Why doesn't the City capture a roaming cat and issue an infringement to the cat owner?	It is not illegal for cats to wander onto private property under current state legislation and City of Stirling local laws. If you are experiencing issues with cats coming onto your property, and you know the owner, let them know of your concerns. You can also apply deterrent measures to try to discourage the cat from entering your property.

	Where these actions have been taken but haven't resolved the issue you can report the matter to the City via our online enquiries for by contacting us on (08) 9205 8555.
How restrictive is a blanket cat containment law?	Containment means ensuring a pet cat is restricted from roaming beyond your property. They can still have time outdoors in cat runs or in backyards that have appropriate fencing or netting that keep a cat from escaping.
What constitutes a cat enclosed area?	A cat enclosure is a suitably fenced or enclosed area and may include buildings or structures (other than fences) which effectively contain your cat. Confining your cat indoors will also meet this requirement.
When will the City trap cats?	Using trained and appropriately licensed professionals, the City traps cats in cat prohibited areas. In exceptional circumstances, the City will arrange trapping to be conducted in other public areas and on private properties to address unowned and abandoned cat issues.
Can we report cat nuisance outside of cat prohibited areas?	Where residents regularly observe nuisance cat behaviour it is generally best to have a neighbourly chat with their owner (if known) and let them know what their cat is doing. It's often the case that the owner doesn't even know their cat is creating a problem and the matter can be resolved simply and amicably by talking about the issue. If this approach doesn't have the desired result, residents may wish to try natural deterrents. Scattering the following natural materials in your yard where the cat is entering, or roaming might deter the cat from returning. If you have pets of your own, it is important to consider whether this will impact them too and if these will be a suitable solution for your home: • citrus peels (Lemon, Lime, Orange, Mandarin, etc) • coffee grounds • oil of lavender • garlic • cinnamon • lemongrass • eucalyptus • citronella • vinegar (sprayed on specific areas). There is also a selection of humane commercial cat deterrent solutions available for purchase from online and in-store retailers which can be set up in your own yard. Where the above actions have been taken but haven't resolved the issue you can report the matter to the City via our online enquiries for by contacting us on (08) 9205 8555.
If dogs aren't allowed to roam, why are cats allowed to roam?	Cats are not managed by the same laws as dogs - they do not need to be confined to properties and they aren't required to be held by a leash. Dogs and cats are different creatures with distinct physiologies and behaviours. The risks associated with a larger, more aggressive animal (like a dog) are typically greater than those associated with a smaller,

	more apprehensive animal (like a cat) - particularly for human interaction and with traffic.
Is there a limit on how many cats a person can own and why?	A limit on the number of cats aims to keeps pets safe and healthy, and reduce the impact cats have on our neighbourhood and natural areas.
Why aren't cat owners required to be register their cats and follow relevant signs?	The Cat Act 2011 (the Act) requires the identification, registration and sterilisation of domestic cats, and gives local governments the power to administer and enforce the legislation. The legislation enables better management of the unwanted impacts of cats on the community and the environment, as well as encourages responsible cat ownership. Microchipping and registration will also assist in the return of your cat if it becomes lost. All cats that have reached six months of age are required to be: • microchipped • sterilised • registered with the relevant local government. Your cat will be required to wear a registration tag to ensure they can be easily identified and returned to you if they become lost.
Why aren't cat owners held accountable for their cat's behaviour?	All cat owners have a responsibility to their cat, their community, and the environment. The Cat Act 2011 requires the identification, registration and sterilisation of domestic cats, and gives local governments the power to administer and enforce the legislation.
Why don't all Councils have the same cat laws?	The City of Stirling has a number of cat prohibited areas in which cats are not permitted. Local laws are representative of the unique needs and preferences of their residents and will vary between different local governments. The cat local law review will help ensure the laws are relevant, effective, and up to date with current legislative requirements.

12.2/GOV2 PROVISION OF SERVICES FOR THE 2025 LOCAL GOVERNMENT ELECTION

Business Unit:	Governance	Service: Council Governance
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/031

Moved Councillor Perkov, seconded Councillor Lagan

1. **That in accordance with Section 4.20(4) of the *Local Government Act 1995*, the Western Australian Electoral Commissioner be RESPONSIBLE for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required.**

2. **That in accordance with Section 4.61(2) of the *Local Government Act 1995*, the method of CONDUCTING the election will be a Postal Election.**

3. **That the City WRITES to the Western Australian Electoral Commission to confirm its acceptance and endorsement of the Cost Estimate Letter (Attachment 1) and the Written Agreement Letter (Attachment 2).**

The motion was put and declared CARRIED (12/1) by an absolute majority.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Thornton and Mayor Irwin.
Against: Councillor Re.

Committee Recommendation

1. That in accordance with Section 4.20(4) of the *Local Government Act 1995*, the Western Australian Electoral Commissioner be RESPONSIBLE for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required.

2. That in accordance with Section 4.61(2) of the *Local Government Act 1995*, the method of CONDUCTING the election will be a Postal Election.

3. That the City WRITES to the Western Australian Electoral Commission to confirm its acceptance and endorsement of the Cost Estimate Letter (Attachment 1) and the Written Agreement Letter (Attachment 2).

Officer's Recommendation

1. That in accordance with Section 4.20(4) of the *Local Government Act 1995*, the Western Australian Electoral Commissioner be RESPONSIBLE for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required.

2. That in accordance with Section 4.61(2) of the *Local Government Act 1995*, the method of CONDUCTING the election will be a Postal Election.

3. That the City WRITES to the Western Australian Electoral Commission to confirm its acceptance and endorsement of the Cost Estimate Letter (Attachment 1) and the Written Agreement Letter (Attachment 2).

NB: Absolute Majority Vote required at Council

Purpose

To formally appoint the Western Australian Electoral Commission (WAEC) to conduct the 2025 City of Stirling Local Government Elections, to be held on Saturday 18 October 2025. This appointment is made in accordance with the requirements of Section 4.20 of the *Local Government Act 1995*.

Details

The City is required to hold an ordinary local government election on Saturday 18 October 2025 for the seven Councillor positions which have expiring terms. The Chief Executive Officer is the returning officer for local government elections, unless Council appoints another person to be responsible for the election. Any person, other than the Chief Executive Officer, is required to be approved by the WA Electoral Commissioner. The Council can decide that the WA Electoral Commissioner is be responsible for the conduct of an election. This includes the appointment of a returning officer and other arrangements.

In 2019, the City appointed the WAEC to conduct its elections for a five year term. Due to process changes initiated by the WAEC, it can no longer be appointed for a fixed term to conduct elections; Council is now required to determine who is to conduct its elections prior to each ordinary and by-election. The updated process for appointing the WAEC to conduct the election is contained in Attachment 3.

In 2024, the City wrote to the WAEC requesting that it provide a cost estimate for the management of the City's 2025 ordinary election. A quote of $773,378.00 (ex GST) was received. The City wrote to the WAEC advising that it accepts the provision of the quote, and requested that the WAEC provide a Written Agreement Letter. The quote and Written Agreement Letter are contained in Attachments 1 and 2 respectively for Council's consideration.

Postal Election

To maximise elector participation in the election, it is recommended that postal voting be determined as the voting method for the 2025 ordinary election. The City has conducted postal elections since 1999. Under the *Local Government Act 1995,* the WAEC must conduct postal elections.

Recent amendments to *Local Government Act 1995* enable the Governor to make orders providing that the method of voting is a postal election for a local government election.

Recent Concerns of WA State Election Management

Following the State Government Election in March 2025, the WA Government announced an inquiry into the management of the election. The inquiry follows concerns raised by voters, candidates and Members of Parliament about staffing and management of polling booths; ballot paper management; and the processing and counting of votes, which led to long waits at polling places and delays with the vote count process. News reports suggest that there are concerns about the decision to utilise a contractor to recruit and manage election staff on election day, and the processes and decisions of the contractor itself. The inquiry is currently progressing, and is expected to be finalised by 30 June 2025.

Appointment of WAEC

Appointment of the WAEC is recommended as it is not anticipated that the issues that prompted the inquiry would be experienced by the City for its 2025 ordinary election, for the following reasons:

1. Contractors are not required to be utilised for the management of the election. The City has sufficient resources to make the necessary preparations in the lead up to the election, and it works closely with the Returning Officer prior to election day to ensure a smooth vote counting process.
2. On election day, the City utilises its broader workforce to count votes and staff the Administration Centre's polling place.
3. The method of conducting the election is by postal vote. This is distinguished from the in-person voting method predominantly utilised for the WA State Government Election. Accordingly, electors can provide their votes in advance of election day, which mitigates the requirement for extensive polling place management and voting paper provision on the day.

The City's experience of utilising the WAEC for its elections has been positive. The City has enjoyed the benefit of working with accomplished Returning Officers who have ensured the smooth running of its elections. At the 2023 Ordinary Local Government Election, the City was the only metropolitan local government to declare the result of the Mayoral election on the same day as the election.

Appointing the WAEC also offers other benefits. It has the necessary resources and expertise to deliver successful elections, ensuring confidence that the elections will be conducted with integrity and to a high standard. The introduction of the Optional Preferential Voting system and other reforms have increased the complexity of the vote count, requiring purpose-built counting software. Utilising the WAEC's services helps manage these complexities effectively. Additionally, the WAEC's experience and established processes provide a reliable framework for conducting elections, which is crucial for maintaining public trust and ensuring accurate and timely results.

In addition to the above, under the *Local Government Act 1995,* the WAEC must conduct postal elections. The City is aware that this has been discussed at WALGA State Council meetings, and at its meeting held 4 September 2024, State Council resolved that WALGA advocate to the State Government, amongst other things, '*for a review of the legislative framework that would allow for more than one election services provider to conduct Local Government elections.*' To date, there has been no legislative amendment as a result of this resolution.

Financial Assessment and Implications

The City has received a written quote of $773,378.00 from the WAEC to manage the 2025 ordinary election. As noted in the cost estimate (Attachment 1), further costs will likely be incurred for the provision of private postage, which the City will proceed with.

Stakeholder Engagement

Nil.

Recommended Action

It is recommended that Council appoints the WAEC to manage the City's 2025 ordinary election.

Relevant Policies, Legislation and Council Resolutions

Section 4.20(4) of the *Local Government Act 1995* relates to the appointment of the Electoral Commissioner for the conduct of elections.

Section 4.61 of the *Local Government Act 1995* relates to the method of conducting an election.

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Cost Estimate - 2025 City of Stirling Local Government Ordinary Election ⇩

Attachment 2 - WAEC Written Agreement Letter ⇩

Attachment 3 - Process to Engage WAEC ⇩

Available for viewing at meeting

Nil

Linked Documents

WESTERN AUSTRALIAN
Electoral Commission

Mr Stevan Rodic
Chief Executive Officer (until 3/1/24)
City of Stirling
25 Cedric St
STIRLING WA 6021

Dear Mr Rodic,

Cost Estimate Letter: 2025 Local Government Ordinary Election

As you are aware, the next local government ordinary election will be held on 18 October 2025. This letter is your Cost Estimate for the Western Australian Electoral Commission to conduct your election, should you proceed with making a declaration under the *Local Government Act 1995* for us to do so.

Cost Estimate
The Commission has estimated the cost to conduct your Council's election in 2025 as a postal election at approximately $773,378 (ex GST).

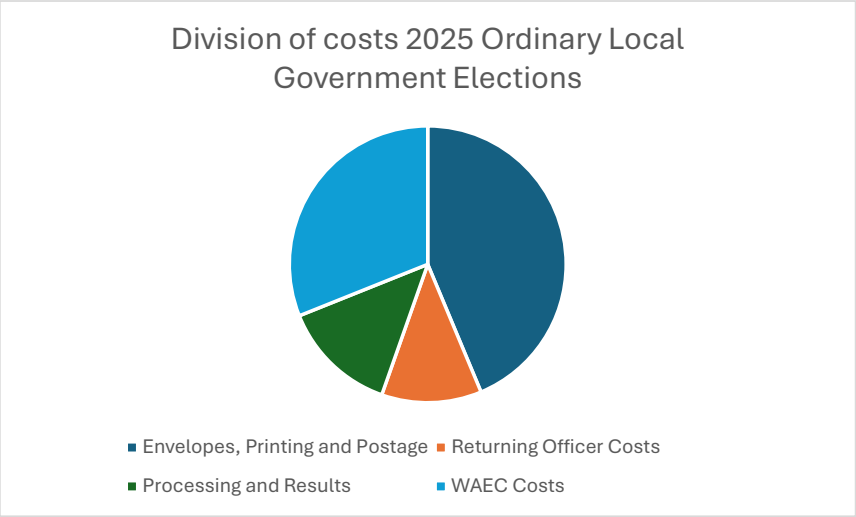
This cost has been based on the following assumptions:

- The method of election will be postal;
- 7 Councillor(s) vacancies;
- 156600 electors;
- response rate of approximately 30%
- appointment of a local Returning Officer; and
- count to be conducted at your office using CountWA.

If any of these assumptions are not correct, please contact us and we can provide a new cost estimate.

Cost Methodology
To provide your estimate, the Commission has estimated the costs of all aspects of the election, from supply of materials to staffing costs. For the 2025 Local Government elections, we have applied the following apportionment across the State:

Level 2, 66 St Georges Terrace PERTH WA 6000 T | (08) 9214 0400 E | waec@waec.wa.gov.au
PO Box 6116 PERTH WA 6841 W | www.elections.wa.gov.au
Document Set ID: 10149819
Version: 1, Version Date: 19/12/2024



For individual local Governments the exact apportionment of costs may differ slightly from the above, as the cost categories are determined by applying the following variables:

- Envelopes, Printing and Postage, and WAEC Costs are determined by the number of electors in your Local Government;
- Processing and Results is determined by the expected response rate for your election; and
- Returning Officer Costs are determined by the complexity of the election for the Returning Officer; we classify Local Governments into bands depending on a number of factors including number of Wards, number of vacancies and the number of candidates, and then we pay our Returning Officers a rate which reflects this band.

Estimated Cost of 2025 Local Government Elections

The Commission estimates that the total cost of conducting the Local Government Elections across Western Australia in 2025 will increase by $1.3 million, compared to 2023. The key drivers for this cost increase are as follows:

- a 45% cost increase from Australia Post, comprising of a 25% increase which came into effect in March 2024, and an additional 20% proposed increase currently being considered by the Australian Competition and Consumer Commission, which if approved will take effect in July 2025; and
- a 9% increase in the salaries paid to Returning Officers as required by the Public Sector CSA Agreement 2024.

Variations to the final costs for your Council

In accordance with the *Local Government (Elections) Regulations 1997*, the Commission conducts elections on the basis of full accrual cost recovery. This means that should the actual costs incurred to conduct the election be less or greater than what we have estimated, the final cost may differ from the cost estimate you have been provided.

Document Set ID: 11149819
Version: 1, Version Date: 19/12/2024

Whilst we aim to keep additional costs at a minimum wherever possible, the following are examples of where cost increases may arise:

- If a Returning Officer is selected that is not local to your area;
- If you elect for Australia Post Priority Service for the lodgement of your election package;
- If casual staff are required for the issuing of Replacement Election Packages;
- If casual staff are required to assist the Returning Officer on election day or night; or
- Unanticipated cost increases from our suppliers.

We will endeavour to keep you informed of any unanticipated cost increases as they are incurred during the election.

Service Commitment

The Commission is committed to conducting elections impartially, effectively, efficiently and professionally. Following each election event, we review our performance and identify ways to improve our service delivery.

The Commission acknowledges that during the 2023 Local Government Ordinary Elections, the results for many Local Governments were delayed. Since this time we have improved our Count Processes, and as demonstrated through extraordinary elections conducted in 2024, we are now able to finalise our results more quickly whilst still retaining accuracy and integrity.

If you have any suggestions for improvements we can make to deliver your election, your feedback is welcome at all times.

Next Steps

Should you wish to accept this cost estimate and proceed with the Electoral Commission undertaking this election, there are specific steps that must be taken under the *Local Government Act 1995*. These steps are summarised in the attached flow chart (Attachment A).

As outlined in the flow chart, if you accept this Cost Estimate then please advise of us this in writing, so that we can issue a Written Agreement letter. Both the Cost Estimate letter, and the Written Agreement letter then need to be taken to Council for a decision.

If you have any queries, please contact lgelections@waec.wa.gov.au .

Yours sincerely,



Robert Kennedy
ELECTORAL COMMISSIONER

12 December 2024

Document Set ID: 11149819
Version: 1, Version Date: 19/12/2024

WESTERN AUSTRALIAN
Electoral Commission

Mr Stevan Rodic
Chief Executive Officer
City of Stirling
25 Cedric St
STIRLING WA 6021

Dear Mr Rodic,

Written Agreement: 2025 Local Government Ordinary Election

I refer to your correspondence dated 11 March 2025 in which you accept the Western Australian Electoral Commission's Cost Estimate for the 2025 Local Government Ordinary Election, as outlined in my letter to you dated 12 December 2024 (the Cost Estimates Letter).

This letter is my written agreement to be responsible for the conduct of the local government ordinary election for the City of Stirling. In order to finalise this agreement, you are required under *the Local Government Act 1995* to submit the following motions to Council for a postal election:

1. declare, in accordance with section 4.20(4) of the Local Government Act1995, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required;

2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a Postal election.

Please note that:

- the above motion/s must be presented to Council as drafted and cannot be amended in any way;
- both the Cost Estimates Letter, and this Written Agreement Letter should be attached to the item for Council consideration; and
- the above motion/s must be passed by an absolute majority.

Once the Council passes the above mentioned motion/s, please forward confirmation to the Commission to the email address below. The Commission can then proceed with arrangements for your ordinary election.

If you have any queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely,

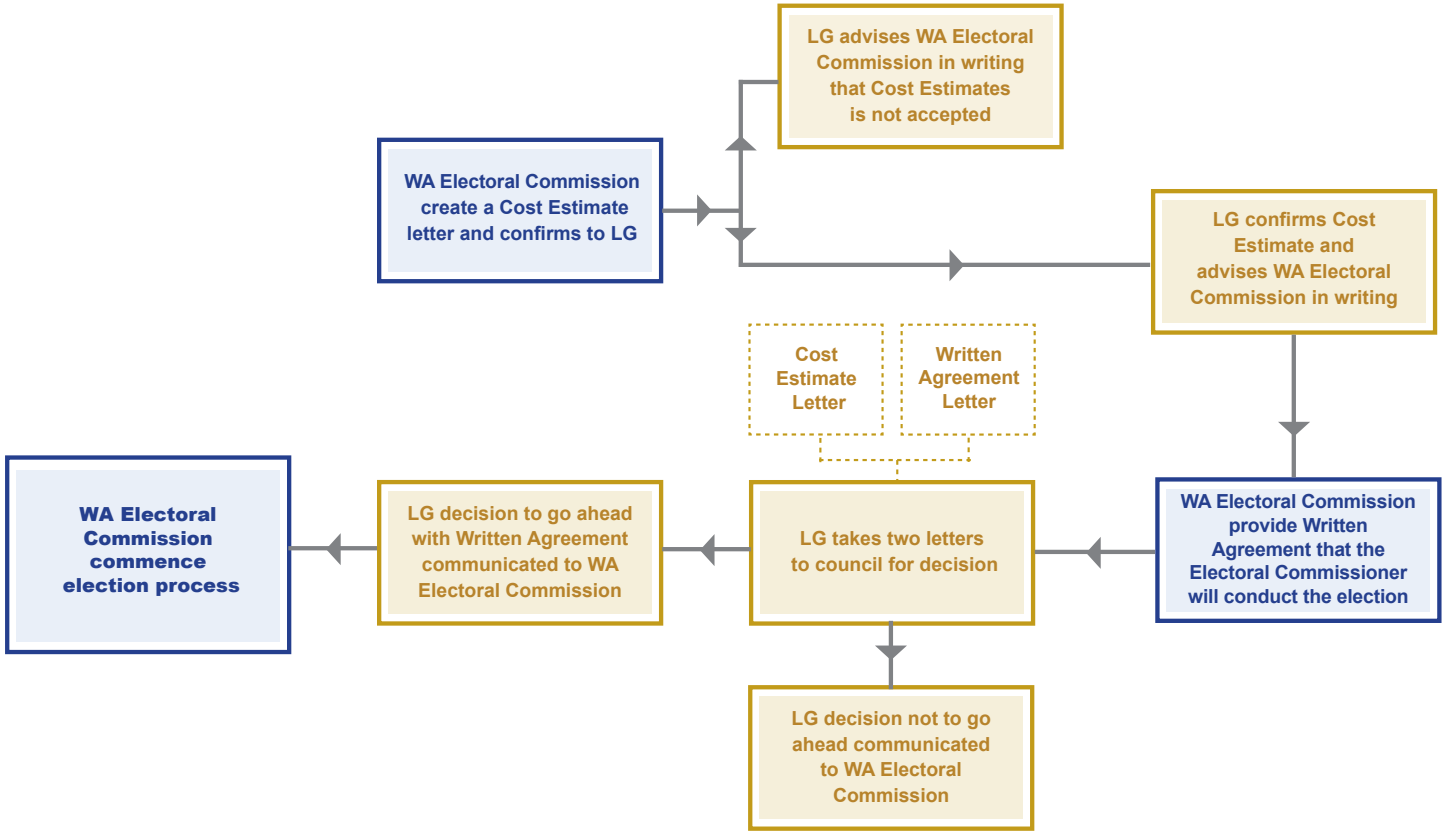
Robert Kennedy
ELECTORAL COMMISSIONER

24 March 2025

Level 2, 66 St Georges Terrace PERTH WA 6000
GPO Box F316 PERTH WA 6841
T | (08) 9214 0400
E | waec@waec.wa.gov.au
W | www.elections.wa.gov.au

Local Government Ordinary Election Process

WESTERN AUSTRALIAN Electoral Commission



Document Set ID: 11149821
Version: 1, Version Date: 19/12/2024

Council Resolution

0525/032

Moved Councillor Perkov, seconded Councillor Proud

That with the exception of Item 12.2/TE2 – 50519 – Supply and Delivery of Nursery Plants and Native Seed Collection, which is to be heard behind closed doors, the balance of the Community and Resources Committee recommendations be ADOPTED by exception resolution in accordance with Clause 4.7 of the City of Stirling Meeting Procedures Local Law 2021.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

12.2/ES2 COASTAL ADAPTATION OPTIONS ASSESSMENT - METTAMS POOL AND WATERMANS BAY

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Coastal	Location: Mettams Pool and Watermans Bay
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/033

Moved Councillor Perkov, seconded Councillor Proud

1. **That Council ENDORSES the preferred adaptation option for Mettams Pool and Watermans Bay, as determined by the Coastal Adaptation Options Assessment, which is to continue with the current practice of sand nourishment in the short-to-medium term to maintain beach amenity and retain an adequate dune buffer against erosion.**

2. **That the City UNDERTAKES further investigation and costings of other more permanent solutions at Mettams Pool and Watermans Bay, and that a report is PRESENTED to Council by March 2026.**

The motion was put and declared CARRIED (13/0) by exception resolution.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council ENDORSES the preferred adaptation option for Mettams Pool and Watermans Bay, as determined by the Coastal Adaptation Options Assessment, which is to continue with the current practice of sand nourishment in the short-to-medium term to maintain beach amenity and retain an adequate dune buffer against erosion.

2. That the City UNDERTAKES further investigation and costings of other more permanent solutions at Mettams Pool and Watermans Bay, and that a report is PRESENTED to Council by March 2026.

Officer's Recommendation

That Council ENDORSES the preferred adaptation option for Mettams Pool and Watermans Bay, as determined by the Coastal Adaptation Options Assessment, which is to continue with the current practice of sand nourishment in the short-to-medium term to maintain beach amenity and retain an adequate dune buffer against erosion

Purpose

To seek Council endorsement of the preferred adaptation option for Mettams Pool and Watermans Bay as determined by the Coastal Adaptation Options Assessment.

Details

Introduction

At its meeting held 29 August 2023, Council resolved (Council Resolution Number 0823/065) to endorse the City of Stirling's Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) for the coastline from Beach Road West to Peasholm Street. A CHRMAP is a strategic, long-term plan that guides the response to existing and potential future risk of impact from coastal hazards and is prepared in accordance with *State Planning Policy No. 2.6 – State Coastal Planning Policy* (SPP 2.6) and associated guidelines and studies. The City's Coastal Environment and Management webpage provides a comprehensive overview of CHRMAP.

The community highly values Mettams Pool for the active and passive opportunities it provides. Community research undertaken in 2019, 2021 and 2022, which helped inform the CHRMAP, identified several key themes such as the importance of maintaining the natural amenity, improving access to the beach and water, enhancing the grass space and upgrading the ablution and changing facilities and ensuring a safe pedestrian and cycling environment.

According to the CSIRO, a new set of simulations from the latest generation of global climate models are now available, including simulations from Australia's climate model. These simulations are particularly relevant to CHRMAP and indicate that over the coming decades, Australia is projected to experience:

- **Ongoing sea level rise**: Recent research on potential ice loss from the Antarctic ice sheet suggests that the upper end of projected global mean sea level rise could be higher than previously assessed (as high as 0.61m to 1.10m global average by the end of the century for a high emissions pathway, although these projected levels vary by location).
- **More frequent extreme sea level events:** For most of the Australian coast, extreme sea levels that had a probability of occurring once in a hundred years are projected to become an annual event by the end of this century with lower emissions pathways, and by mid-century for higher emissions pathways.

CHRMAP Recommendations

One of the key recommendations of the City's CHRMAP – Recommendation 13 – was to undertake a detailed Options Assessment to determine the optimal coastal protection technique(s) at Watermans Bay Beach and Mettams Pool Beach. Given that both areas share common considerations, the two Options Assessment were undertaken in parallel but with two separate final reports.

Mettams Pool and Watermans Bay have been identified by the State Government as coastal erosion hotspots. Due to their high risk of coastal erosion, it is crucial to take early action, including but not limited to the following additional recommendations:

- **Recommendation 3:** Establish or join a strategic partnership with other Local Government Areas (LGAs) to coordinate coastal management activities.
- **Recommendation 9:** Initiate targeted beach nourishment of existing vulnerable areas.
- **Recommendation 10:** Implement interim coastal protection for Watermans Bay and Mettams Pool.
- **Recommendation 15:** Undertake an investigation to identify suitable sediment sources and determine available volumes for use in ongoing beach nourishment.
- **Recommendation 16:** Undertake development of Foreshore Management Plan(s) to guide future management of the City's coastal areas.

These complementary recommendations are already in progress and are discussed later in this report.

Mettams Pool

The Mettams Pool study area is located within the Marmion Marine Park, extending north from Bailey Street to Hamersley Street. It includes the Mettams Pool swimming and snorkelling area, which attracts local and regional visitors, as well as several school groups during the summer months. Additionally, the popular Mettams surf break is situated immediately south of the Saunders Street car park.

The study area includes numerous built assets, such as the toilet block and view deck, gazebo, beach access ramp, replacement water access ramp, and Saunders Street car park. It also includes retaining walls for the Recreational Shared Path (RSP) and West Coast Drive (WCD).

Like many perched beaches north of Trigg Island, Mettams Pool has experienced progressive erosion over several decades, resulting in reduced beach width and a significant loss of the dune buffer protecting built assets, particularly the RSP and WCD. Due to ongoing erosion, several beach accesses have been damaged or lost, with three accesses demolished and protective remedial works undertaken for the beach access ramp and gazebo access.

Since 2021, regular sand nourishment has been necessary to maintain the beach and dune buffer, with approximately 18,000 cubic metres of sand used to protect the RSP and WCD by restoring the buffering dune and maintaining a functional beach. The image above illustrates the dangerous scarping and proximity of erosion to WCD before dune restoration through sand nourishment.



Figure 1. Mettams Pool

Watermans Bay

The Watermans Bay study area is also within the Marmion Marine Park, extending north from Margaret Street to Beach Road. The main beach area is a popular spot for swimming and sunbathing, primarily frequented by local residents. It also provides access to the Watermans surf break at the northern end.

The study area includes several built assets, such as the toilet block and view deck, access stairs, and retaining walls for the Recreational Shared Path (RSP) and West Coast Drive (WCD).

Similar to Mettams Pool, Watermans Bay beach has been progressively eroding for several decades, leading to reduced beach width and a critical loss of the dune buffer protecting built assets, particularly the RSP and WCD. In 2009 a severe storm eroded more than 6,000m³ from the buffering dune and beach. Emergency protection works were undertaken during winter, leading to the installation of a 'softrock' seawall in the summer of 2010. This seawall comprised 2,500 Geotextile Sand Containers (GSCs), each weighing 1.5 tonnes, to reinstate the dunes protecting major assets.

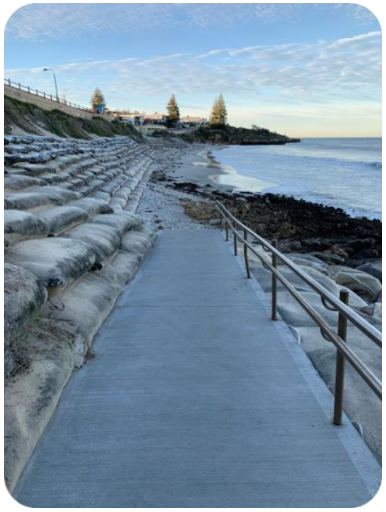


Figure 2. Watermans Bay

Project Objectives

The Project Objectives were common to both Options Assessments and were derived from the Success Criteria (SC) in the City's CHRMAP Chapter Report 5: Implementation, as follows:

- **SC1:** Preserve the function and opportunity for recreation activities along the coastline (such as walking/running, swimming and surfing).
- **SC2:** Preserve the existing hospitality venues along the coastline and access to them.
- **SC3:** Ensure the natural environment is protected and sustained in its current condition or an improved condition (concerning the dunes and flora and fauna).
- **SC4:** Develop solutions to coastal processes that are sustainable (financially, socially and built form) and locally responsive.
- **SC5:** Revisit regularly with community and key stakeholders their values in relation to development adjacent the coastline.
- **SC6:** Maintain services that maximise community benefit for all.
- **SC7:** Ensure the coastline is safe and accessible to all.
- **SC8:** Achieve a balance between access needs and environmental sensitivities.

Items SC2, SC5, SC6 and SC8 from the key success criteria table were not considered relevant for evaluating the preferred adaptation approach for both Mettams Pool and Watermans Bay for the following reasons:

- **SC2:** There are no hospitality venues seaward of West Coast Drive.
- **SC5:** Consultation is an ongoing process, both during and after the project.
- **SC6:** If the adaptation options are appropriately designed and implemented, the current level of service provided to the community will be maintained or even exceeded.
- **SC8:** If SC3 and SC7 are satisfied then the balance would be achieved.

Options Assessment Process

Following a successful application for funding under the Coastal Management Plan Assistance Program (CMPAP), the City set up a Project Working Team including officers from the Department of Planning, Lands & Heritage (DPLH) and Department of Transport (DoT). MP Rogers & Associates (MRA) were engaged to provide coastal engineering services, including community and stakeholder engagement services, for the development of coastal adaptation options at Mettams Pool. Given the synergy between the two areas, and the fact that both were identified as sites at significant risk, Watermans Bay was included in the project.

Once the consultancy was commissioned, the Project Working Team was expanded to include the two Coastal Ward Councillors, other City officers, and 361 degree Strategic Engagement & Communications (sub-contracted by MP Rogers). Regular meetings were held to monitor progress, provide feedback, and ensure the work met DPLH requirements.

To incorporate stakeholder and broader community input, a Mettams and Watermans Reference Group was established. This group, comprising five community representatives, was invited to join the Project Working Team and participate in two workshops to provide input and direction for the development of potential adaptation options for Mettams Pool.

Potential Adaptation Options

The City's CHRMAP identified the four primary options for further investigation, these are:

- **Sand nourishment:** The placement of sand on beach and dunes to provide a buffer to erosion.
- **Seawall:** A hard structure, parallel to the shore, to protect land and assets behind.
- **Groyne or headland enhancement:** A hard structure, perpendicular to the shore, designed to trap sand to provide a buffer to erosion.
- **Breakwater or nearshore reef enhancement:** In-water structures designed to reduce energy behind them thereby enhancing sediment accretion and retention, to provide a buffer to erosion.

It is important to note that the final option may include a combination of these measures, as they can be complementary. This is reflected in Recommendation 13 of the CHRMAP, which states that nourishment may be combined with coastal structures.

Basic concepts had been identified and discussed within the extended Project Working Team, along with a tabulation of the pros and cons for each option. An outline of the Multi-Criteria Assessment (MCA) was presented and discussed to confirm agreement on the general broad categories to be measured and provisional weightings, which were to be confirmed in workshop four.

Multi Criteria Assessment and Preferred Adaptation Option

The Multi-Criteria Assessment (MCA) evaluated four broad categories: technical, social, environmental, and economic. These criteria were aligned with the key success criteria for the project and were scored on a scale from 1 (worst case) to 5 (best case), and the scores were then tabulated in the final MCA. The detailed process is outlined in the Options Assessments reports.

In both Options Assessments for Mettams Pool and Watermans Bay, sand nourishment has been identified as the preferred short-to-medium term option to maintain beach amenity and retain an adequate dune buffer against erosion. Each Options Assessment details the volume and probable capital cost for the initial sand nourishment, based on terrestrial sources being brought in.

- **Mettams Pool:** Mettams Pool and the associated beach and buffering dune are already at significant risk from coastal erosion. Since 2021, the City has been transporting sand from Trigg to Mettams as a short-term measure, providing minimal protection (as per Recommendation 9 of the CHRMAP). Given the existing vulnerability and regular loss of beach access and amenity, there is an urgent need to implement the longer-term solution identified in the Options Assessment. This is estimated to require an initial placement of 24,000 cubic metres of sand, followed by a biennial maintenance program of sand nourishment, or after severe storm erosion, to replace losses.
- **Watermans Bay:** The installation of the GSC seawall in 2010 provides interim protection, currently assessed as viable until 2030. However, it is already showing signs of wear and looks unsightly despite some vegetation cover. To address both the loss of amenity and protection of coastal assets (including the GSC seawall), it is necessary to implement the longer-term solution identified in the Options Assessment before 2030. Depending on the sand source, economies of scale suggest this could be undertaken concurrently with Mettams Pool. Initial sand nourishment is estimated to require an initial placement of 16,000 cubic metres of sand, followed by a biennial maintenance program of sand nourishment, or after severe storm erosion, to replace losses.

The Executive Summary of the Coastal Adaptation Options Assessment Report for Mettams Pool and Watermans Bay is provided in Attachments 1 and 2 of this report respectively. The full reports can be accessed from the Linked Documents section at the end of this report.

Next Steps

- **Detailed Design of Preferred Option:** The City plans to commission a consultant to undertake the detailed design for the preferred option at Mettams Pool. An application for 50% co-funding has been made under the Coastal Adaptation and Protection (CAP) grants scheme.
- **Development of a Foreshore Management Plan:** In accordance with Recommendation 16 of the CHRMAP, the City plans to commission a consultant to develop a Foreshore Management Plan for the preferred option at Mettams Pool. An application for 50% co-funding has been submitted under the Coastal Management Plan Assistance Program (CMPAP).
- **Strategic Partnership with Other Local Governments:** In accordance with Recommendation 3 of the CHRMAP, the City played a key role in establishing a strategic partnership with the City of Joondalup and the City of Wanneroo, forming the Northern Beaches Alliance (NBA). The group, now including the Town of Nedlands and the Town of Cambridge, is chaired by the City of Wanneroo. The NBA facilitates joint submissions under various state government agency programs to collectively advance coastal projects.
- **Investigation to Identify Suitable Sediment Sources:** In accordance with Recommendation 15 of the CHRMAP, the City has been collaborating with the NBA to actively investigate potential sources of marine sediment for beach nourishment. Several potential sediment sources have been identified, and a consultant has been engaged to verify these sources. The latest joint project, which assesses the nearshore impacts and methodology for beach nourishment via offshore dredging, has been submitted to the Department of Transport under the 2025/2026 Coastal Adaptation and Protection (CAP) grants scheme.

Financial Assessment and Implications

The initial placement of sand required to maintain beach amenity and retain an adequate dune buffer against erosion has been estimated at 24,000m³ for Mettams Pool and 16,000m³ for Watermans Bay. Based on current rates for projects involving the transport of terrestrial sources, the costs for these two projects are estimated to be approximately $2.4 million and $1.6 million, respectively.

The need for sand nourishment at Watermans Bay is not considered imminent and has therefore not been prioritised at this stage. However, the City is progressing with the detailed design for sand nourishment at Mettams Pool in 2025/2026, with the intention of considering its implementation during the 2026/2027 financial year. The City will seek to maximise the availability of external grant funding from State and Federal Governments where possible.

It is worth noting that using dredged sources could significantly reduce costs by up to 75% and eliminate the community burden of over 1,000 truck movements.

Stakeholder Engagement

A Community and Stakeholder Engagement Plan was implemented to align with and support the objectives of the Options Assessment process. During the process, feedback was provided via the following methods:

- Feedback sought through the formal engagement of stakeholders through the Mettams and Watermans Reference Group (two workshops).
- Local community values collected through Coastal Conversations (two onsite meetings at Watermans Bay and Trigg).
- Additional feedback provided to the Project Working Team from the community through additional channels, including letters, emails, conversations and the City's website feedback function.

The engagement methodology aimed to validate previously identified community values, address stakeholder concerns, manage consultation fatigue, position the Project Working Team and the City as proactive and responsive to evolving community needs. Additionally, the plan worked with and supported the Reference Group to apply the Multi-Criteria Assessment tool to select the most suitable coastal adaption option(s) in an informed manner, ensuring a high level of stakeholder understanding in the final recommendations and concepts.

A copy of the Mettams and Watermans Stakeholder Engagement and Communications Outcomes Report produced by 361 degree Strategic Engagement & Communications can be accessed from the Linked Documents section at the end of this report.

Options Summary

The following options were considered, presented in the order in which they are recommended.

OPTIONS	
1.	That Council ENDORSES the preferred adaptation option for Mettams Pool and Watermans Bay as determined by the Coastal Adaptation Options Assessment, which is to continue with the current practice of sand nourishment in the short-to-medium term to maintain beach amenity and retain an adequate dune buffer against erosion.
2.	That Council DOES NOT ENDORSE the preferred adaptation option for Mettams Pool and Watermans Bay as determined by the Coastal Adaptation Options Assessment.

Recommended Action

One of the key recommendations of the City's CHRMAP was to undertake a detailed Options Assessment to determine the optimal coastal protection technique(s) at Watermans Bay Beach and Mettams Pool Beach.

The City engaged MP Rogers & Associates (MRA) to coordinate and guide the Options Assessments and set up a Project Working Team comprising of the Department of Planning, Lands & Heritage (DPLH), the Department of Transport (DoT), a community engagement consultant, Coastal Ward Councillors and community representatives.

Four primary options were identified for further investigation, and a Multi-Criteria Assessment (MCA) was undertaken to evaluate those options under four broad categories: technical, social, environmental, and economic. In both Options Assessments for Mettams Pool and Watermans Bay, sand nourishment was identified as the preferred short-to-medium term option to maintain beach amenity and retain an adequate dune buffer against erosion.

It is now recommended that Council endorses the preferred adaptation option for Mettams Pool and Watermans Bay as determined by the Coastal Adaptation Options Assessment.

Relevant Policies, Legislation and Council Resolutions

State Planning Policy (SPP) No. 2.6 – State Coastal Planning Policy
Local Government Act 1995

Meeting Date	Council Resolution Number	Council Resolution
4 April 2023	0423/003	That Council NOTES the strategies for future coastal hazard mitigation works at Watermans Bay Beach and Mettams Pool, noting that both are submitted, separately, as part of the Federal Government Disaster Relief Funding application.
29 August 2023	0823/065	That Council ENDORSES the City of Stirling Coastal Hazard Risk Management and Adaptation Plan (CHRMAP).

Sustainable Stirling 2022-2032

Key Result Area: Our natural environment

Objective: A biodiverse City

Priority: Undertake conservation, protection and enhancement of natural ecosystems and biodiversity

Priority: Plan and adapt to climate change impacts

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.
Reputation	The City will ensure that any decisions that may affect the City's reputation are made at the appropriate level with stakeholders remaining informed and engaged.

Relevant Documents and Information

Attachments

Attachment 1 - Executive Summary - Mettams Pool Coastal Adaptation Options Assessment ⇩

Attachment 2 - Executive Summary - Watermans Bay Coastal Adaptation Options Assessment ⇩

Available for viewing at meeting

Nil

Linked Documents

City of Stirling Coastal Environment and Management

City of Stirling CHRMAP Chapter Report 5: Implementation

Mettams Pool Coastal Adaptation Options Assessment Report (MP Rogers & Associates)

Watermans Bay Coastal Adaptation Options Assessment Report (MP Rogers & Associates)

Mettams and Watermans Stakeholder Engagement and Communications Outcomes Report (361º Strategic Engagement & Communications)

m p rogers & associates pl ABN 14 062 681 252
creating better coasts and ports

R1918 Rev 0

February 2025

City of Stirling

Mettams Pool
Coastal Adaptation Options Assessment

marinas
boat harbours
canals
breakwaters
jetties
seawalls
dredging
reclamation
climate change
waves
currents
tides
flood levels
water quality
siltation
erosion
rivers
beaches
estuaries

www.coastsandports.com.au

Executive Summary

Mettams Pool, located north of Trigg Point within the City of Stirling, has been identified as a coastal hotspot within Western Australia (Seashore 2019). In 2022, the City completed a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP; Cardno) for their extents. This process identified Mettams Pool, along with Watermans Bay, as a high priority site for coastal adaptation and recommended that further detailed investigations and adaptation options assessments be undertaken.

This project has been completed for the Management Unit (MU) of Mettams Pool (MU3) identified in the CHRMAP, which extends from Hamersley St in the north to Bailey St to the south and includes Mettams Pool.

The City, on behalf of a broader Project Working Team (PWT) including the Department of Planning, Lands & Heritage (DPLH) and Department of Transport (DoT) engaged M P Rogers & Associates (MRA) to provide coastal engineering and community and stakeholder engagement services for the development of coastal adaptation options at Mettams Pool. These works were completed along with similar works at Watermans Bay, also identified as a high priority site requiring further investigation.

To consider the input of stakeholders and representatives of the broader community a Mettams and Watermans Reference Group (Reference Group) was established. The Reference Group included 2 Councillors and 6 community representatives to represent the wider community, along with members of the PWT. A series of four workshops was held with the Reference Group, along with a broader series of consultation and feedback as part of the City's ongoing consultation. This enabled stakeholders to provide input and direction into the development of the potential adaptation options for Mettams Pool.

The CHRMAP identified 4 potential coastal adaptation options which were recommended for further detailed investigation and development. These included the following:

- Sand nourishment.
- Seawalls.
- Groynes / Headland enhancements.
- Nearshore breakwaters / reef enhancements.

Each of these adaptation options were considered for managing the coastal erosion risk at Mettams Pool. Option 4; nearshore breakwaters or reefs; was split into two separate options, emergent and submerged structures. The adaptation options were developed and presented to the Reference Group, outlining key advantages, disadvantages and considerations for each.

Options were assessed against the relevant key success criteria from the CHRMAP. This identified that the only adaptation option which met the criteria on its own was sand nourishment. This was primarily due to the need to retain a sandy beach forming a key success criteria. As a result, the options were modified to all include an element of sand nourishment.

A Multi Criteria Analysis (MCA) was developed to evaluate the potential adaptation options, based on a range of relevant technical, social, environmental and economic criteria. This process is

useful for assessing multiple, often conflicting, decision making criteria and identifying a preferred option with the highest score. The criteria were related to the key success criteria for the project.

Based on the MCA completed for the concept adaptation options, the highest ranking option was sand nourishment. It was recommended that this option is further evaluated for progression to future design phases.

To progress the sand nourishment option, a number of further considerations are required. Firstly, further investigation is required to assess sand sources. The City is currently assessing potential offshore sand sources which may offer benefit in providing large quantities of sand at a reduced cost. These investigations should be continued. Depending on the source of sand, approvals processes of up to 1-2 years may be required for new sites. As a result, the City's current short term nourishment activities are appropriate to continue.

The outcomes of this project and the recommendations made are based on the currently available information, including the stakeholder values, understanding of coastal processes and particularly the adopted success criteria from the CHRMAP. Should these change in the future, the MCA can be revisited to determine the highest ranking and preferred adaptation approach.

m p rogers & associates pl ABN 14 062 681 252
creating better coasts and ports

R2008 Rev 0

February 2025

City of Stirling

Watermans Bay
Coastal Adaptation Options Assessment

marinas
boat harbours
canals
breakwaters
jetties
seawalls
dredging
reclamation
climate change
waves
currents
tides
flood levels
water quality
siltation
erosion
rivers
beaches
estuaries

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Executive Summary

Watermans Bay, at the northern extent of the City of Stirling, has been identified as a coastal hotspot within Western Australia (Seashore 2019). In 2022, the City completed a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP; Cardno) for their extents. This process identified Watermans Bay, along with Mettams Pool, as a high priority site for coastal adaptation and recommended that further detailed investigations and adaptation options assessments be undertaken.

This project has been completed for the Management Unit (MU) of Watermans Bay (MU1) identified in the CHRMAP, and extends from Beach Rd in the north, to Hale St at the south which includes both Watermans Bay Beach and Watermans Bay Dog Beach.

The City, on behalf of a broader Project Working Team (PWT) including the Department of Planning, Lands & Heritage (DPLH) and Department of Transport (DoT) engaged M P Rogers & Associates (MRA) to provide coastal engineering and community and stakeholder engagement services for the development of coastal adaptation options at Watermans Bay. These works were completed along with similar works at Mettams Pool, also identified as a high priority site requiring further investigation.

To consider the input of stakeholders and representatives of the broader community a Mettams and Watermans Reference Group (Reference Group) was established. The Reference Group included 2 Councillors and 6 community representatives to represent the wider community, along with members of the PWT. A series of four workshops was held, along with a broader series of consultation and feedback as part of the City's ongoing consultation. This enabled stakeholders to provide input and direction into the development of the potential adaptation options for Watermans Bay.

The CHRMAP identified 4 potential coastal adaptation options which were recommended for further detailed investigation and development. These included the following:

- Sand nourishment.
- Seawalls.
- Groynes / Headland enhancements.
- Nearshore breakwaters / reef enhancements.

Each of these adaptation options were considered for managing the coastal erosion risk at Watermans Bay. Option 4; nearshore breakwaters or reefs; was split into two separate options, emergent and submerged structures. The adaptation options were developed and presented to the RG, outlining key advantages, disadvantages and considerations for each.

Options were assessed against the relevant key success criteria from the CHRMAP. This identified that the only adaptation option which met the criteria on its own was sand nourishment. This was primarily due to the need to retain a sandy beach forming a key success criteria. As a result, the options were modified to all include an element of sand nourishment.

A Multi Criteria Analysis (MCA) was developed to evaluate the potential adaptation options, based on a range of relevant technical, social, environmental and economic criteria. This process is

useful for assessing multiple, often conflicting, decision making criteria and identifying a preferred option with the highest score. The criteria were related to the key success criteria for the project.

Based on the MCA completed for the concept adaptation options, the highest ranking option was sand nourishment. It was recommended that this option is further evaluated for progression to future design phases.

To progress the sand nourishment option, a number of further considerations are required. Firstly, further investigation is required to assess sand sources. The City is currently assessing potential offshore sand sources which may offer benefit in providing large quantities of sand at a reduced cost. These investigations should be continued. Depending on the source of sand, approvals processes of up to 1-2 years may be required for new sites. As a result, the City's current short term nourishment activities are appropriate to continue.

The outcomes of this project and the recommendations made are based on the currently available information, including the stakeholder values, understanding of coastal processes and particularly the adopted success criteria from the CHRMAP. Should these change in the future, the MCA can be revisited to determine the highest ranking and preferred adaptation approach.

12.2/F2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTHS ENDING 31 MARCH 2025 AND 30 APRIL 2025

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/034

Moved Councillor Perkov, seconded Councillor Proud

That the monthly Statement of Financial Activity and other relevant Financial Reports for the months ending 31 March 2025 and 30 April 2025 be RECEIVED.

The motion was put and declared CARRIED (13/0) by exception resolution.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

That the monthly Statement of Financial Activity and other relevant Financial Reports for the months ending 31 March 2025 and 30 April 2025 be RECEIVED.

Officer's Recommendation

That the monthly Statement of Financial Activity and other relevant Financial Reports for the months ending 31 March 2025 and 30 April 2025 be RECEIVED.

Purpose

To apprise Council of the financial position of the City in compliance with the provisions of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 as amended.

Details

The City's financial reporting framework provides Council, management, and employees with a broad overview of the City-Wide financial position. The format for the financial report includes:

1. A financial summary comprising a Statement of Financial Activity (Attachments 1 & 4) and an explanation of each material variance in accordance with the requirements of Regulation 34 (see below).
2. The composition of net current assets, less committed assets, and restricted assets (Attachments 2 & 5) in accordance with the requirements of Regulation 34.
3. An Investment Report (Attachments 3 & 6) detailing the performance of the investment portfolio as required by the City's Investment Policy.

Monthly Statement of Financial Activity for the Period Ending 31 March 2025

It should be noted that the statement shown as Attachment 1 only includes transactions as they relate to the Municipal Fund, and it removes the non-cash items to allow an assessment of the City's dependency on rate levies.

Explanations of major variances between YTD Actual and YTD Revised Budget for the month ended 31 March 2025 are as follows:

General Rates

The Rates Statements issued in July 2024 generated $253.8 million in revenue (this figure includes the Rates, Domestic Waste Charge, the Community Safety Service charge and the Emergency Services Levy revenue). $241.5 million (95%) of this debt had been collected by 31 March 2025.

1. Grants & Subsidies

This revenue item has a positive variance of 13% to YTD budget, due to the timing of grant funding which has been budgeted for in later periods.

2. Registration Licences & Permits

This revenue item has a positive variance of 12% to YTD budget, mainly due to higher Development Applications revenue. The revenue budget was increased in the mid-year budget review and there is no variance to report in April.

3. Other

This revenue item has a positive variance due to unbudgeted contributions for Cash in lieu of Public Open Space relating to developments in Scarborough, Wembley Downs, Westminster and Tuart Hill. This will be transferred to Reserves at the financial year end.

Operating Expenditure

4. Employee Costs (including Agency Staff)

The total of direct employee costs (net of the cost of Agency Personnel) was higher than budget for the year to date due to:

- Staffing for IT projects where the cost was budgeted as consultancy on the assumption that the work would be outsourced, and project staff were employed as a better value for money option.
- Higher staffing required to deliver waste collections and resource the recycling centre. The additional cost is funded from domestic waste collection charges.
- Increased average hourly rate higher than budgeted overtime and a higher percentage of casual staff.

Internal labour recoveries were also below budget contributing to the variance. Labour recoveries relate to the transfer of internal staff time to maintenance services and capital projects and the negative labour recovery variance is offset by reduced costs in these areas.

5. Materials & Contracts Direct MTC of NCA

This positive variance relates to the timing of building renewal, footpath maintenance, reticulation systems maintenance expenditure.

6. Underground Power Expenditure

This adverse variance relates to the City’s project management costs associated with Underground Power projects.

Investment Activity

7. Proceeds from Disposal of Assets & Profit / (Loss) on Disposal

The Net Profit on Disposal relates to the disposal of 26 Odin Road, Balcatta, a Right of Way in Inglewood and vehicle disposals where the sale prices of fleet vehicles have exceeded expectations.

8. Grants and Subsidies

This revenue item has a positive variance due to the timing of Roads to Recovery grant revenue and Perth Glory project budgeted for in later periods and unbudgeted funding for Joondanna community Upgrade.

9. Equity Share of Investment

This variance is due to the timing of Catalina Estate land sales

10. Capital Expenditure

This variance mainly relates to the following:

- Capital Renewals Programs - variances mainly relate to the timing of progress claims. The programs are on track to be completed in line with milestones.
    - $6.5 million timing variance from the road renewals program and $1.6 million from the drainage program
    - $2.2 million relating to Lighting on Reserves construction and $3.3 million relating to general reserves construction
- $3.5 million variance relating to acquisition of investment property.
- $1.1 million variance relating to IT projects which are budgeted as capital projects, but actual expenditure is included in operating expenses. The relevant project expenditure will be capitalised as an intangible asset on completion of the project
- $0.2 million variance due to delays in the delivery of vehicles due to supply constraints for the Fleet Replacement Program.

Monthly Statement of Financial Activity for the Period Ending 30 April 2025

It should be noted that the statement shown as Attachment 4 only includes transactions as they relate to the Municipal Fund, and it removes the non-cash items to allow an assessment of the City's dependency on rate levies.

Explanations of major variances between YTD Actual and YTD (Revised) Budget for the month ended 30 April 2025 are as follows:

General Rates

The Rates Statements issued in July 2024 generated $253.8 million in revenue (this figure includes the Rates, Domestic Waste Charge, the Community Safety Service charge and the Emergency Services Levy revenue). $247.9 million (98%) of this debt had been collected by 30 April 2025.

1. Grants & Subsidies

This revenue item has a positive variance of 19% to YTD budget, mainly due to the timing of grant funding which has been budgeted for in later periods.

2. Contributions, Reimbursements & Donations

This revenue item has a positive variance related to prior-year contributions from LGIS for Member Experience Funding along with reimbursements from other councils and insurance recovered.

3. Other

This revenue item has a positive variance due to unbudgeted contributions for Cash in lieu of Public Open Space relating to developments in Scarborough, Wembley Downs, Westminster, Tuart Hill and Osborne Park. This will be transferred to Reserves at the financial year end.

Operating Expenditure

4. Employee Costs (including Agency Staff)

The total of direct employee costs (net of the cost of Agency Personnel) was higher than budget for the year to date due to:

- Staffing for IT projects where the cost was budgeted as consultancy on the assumption that the work would be outsourced, and project staff were employed as a better value for money option.
- Higher staffing required to deliver waste collections and resource the recycling centre. The additional cost is funded from domestic waste collection charges.
- Increased average hourly rate higher than budgeted overtime and a higher percentage of casual staff.

Internal labour recoveries were also below budget contributing to the variance. Labour recoveries relate to the transfer of internal staff time to maintenance services and capital projects and the negative labour recovery variance is offset by reduced costs in these areas.

5. Materials & Contracts Direct MTC of NCA

This positive variance relates to the timing of building renewal, footpath maintenance, reticulation systems maintenance, roads maintenance and recreation reserve maintenance expenditure.

6. Underground Power Expenditure

This adverse variance relates to the City's project management costs associated with Underground Power projects.

7. Other

This adverse variance relates to the City's project management costs associated with Underground Power projects.

Investment Activity

8. Proceeds from Disposal of Assets & Profit / (Loss) on Disposal

The Net Profit on Disposal relates to the disposal of 26 Odin Road, Balcatta, a Right of Way in Inglewood and vehicle disposals where the sale prices of fleet vehicles have exceeded expectations.

9. Grants and Subsidies

This revenue item has a positive variance due to the timing of Roads to Recovery grant revenue and Perth Glory project budgeted for in later periods and unbudgeted funding for Joondanna community Upgrade.

10. Equity Share of Investment

This variance is due to the timing of Catalina Estate land sales.

11. Capital Expenditure

This variance mainly relates to the following:

- Capital Renewals Programs - variances mainly relate to the timing of progress claims. The programs are on track to be completed in line with milestones.
    - $6.7 million timing variance from the road renewals program and $1.5 million from the drainage program.
    - $1.8 million relating to Lighting on Reserves construction and $3.7 million relating to general reserves construction.
- $7.0 million variance relating to acquisition of investment property.
- $1.2 million variance relating to IT projects which are budgeted as capital projects, but actual expenditure is included in operating expenses. The relevant project expenditure will be capitalised as an intangible asset on completion of the project.
- $0.8 million variance due to delays in the delivery of vehicles due to supply constraints for the Fleet Replacement Program.

Financial Assessment and Implications

The administration is mandated by Council to operate in a financially sustainable and responsible manner. As such, the City ensures that it closely monitors its financials against approved budget

Relevant Policies, Legislation and Council Resolutions

The monthly statement of financial activity is prepared in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996.

Local Government Act 1995

Meeting Date	Council Resolution Number	Council Resolution
1 April 1997	Item 10.2/A11	A monthly report must be provided to Council detailing the investment portfolio in terms of overall performance, percentage exposure of total portfolio by investment institution and in the case of managed investments, the changes in market value.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Statement of Financial Activity in the form of a Rate Setting Statement for the period to 31 March 2025 ⇩

Attachment 2 - Net Current Assets as at 31 March 2025 ⇩

Attachment 3 - An Investment Report for the period to 31 March 2025 ⇩

Attachment 4 - Statement of Financial Activity in the form of a Rate Setting Statement for the period to 30 April 2025 ⇩

Attachment 5 - Net Current Assets as at 30 April 2025 ⇩

Attachment 6 - An Investment Report for the period to 30 April 2025 ⇩

Available for viewing at meeting

Nil

Linked Documents

Nil.

City of Stirling
Rate Setting Statement
For the Period Ending 31 March 2025

Description	Notes	YTD Actual $'000	YTD Budget $'000	Variance $'000	%	Amended Budget $'000
OPERATING ACTIVITIES						
Net surplus/(deficit) start of financial year		**41,026**	**38,059**			**38,059**
Revenue from operating activity (excluding rates)						
Other Rates Revenue		425	440	(15)	(3)	500
Underground Power Rates		1	0	1	100	1,353
Security Charge		4,913	4,770	143	3	4,770
Grants & Subsidies	(1)	7,193	6,371	822	13	8,619
Contributions,Reimbursements & Donations		2,378	2,329	49	2	2,972
Interest		8,264	7,949	315	4	10,552
Registration,Licences & Permits	(2)	3,877	3,462	414	12	4,801
Service Charges		46,606	44,722	1,884	4	45,754
Fees & Charges		17,316	16,015	1,301	8	22,125
Other	(3)	4,101	3,148	953	30	4,402
Total Operating Revenue		**95,074**	**89,207**	**5,867**	7	**105,849**
Expenditure from operating activities						
Employee Costs (including Agency Staff)	(4)	(88,572)	(85,033)	(3,540)	(4)	(113,701)
Materials & Contracts Direct MTC of NCA	(5)	(21,817)	(24,574)	2,757	11	(33,266)
Materials & Contracts Other Works		(54,650)	(54,247)	(403)	(1)	(74,728)
Underground Power Expenditure	(6)	(182)	-	(182)	(100)	0
Utilities		(6,495)	(6,557)	62	1	(9,245)
Impairment		(9)	0	(9)	(100)	0
Depreciation		(41,483)	(38,499)	(2,984)	(8)	(51,093)
Insurance		(2,141)	(2,221)	81	4	(2,223)
Other		(2,795)	(2,971)	177	6	(3,883)
Total Operating Expenditure		**(218,142)**	**(214,102)**	(4,040)	(2)	**(288,140)**
Sub Total Operating Result		**(123,068)**	**(124,895)**	**1,827**	1	**(182,291)**
Operating activities excluded						
Profit on disposal of assets	(7)	(1,487)	0	(1,487)	(100)	(611)
(Loss) on disposal of assets	(7)	230	0	230	100	788
Non cash movements in non current assets and liabilities		9,235	0	9,235	100	0
Gifted & Previously Unrecognised Assets		(55)	0	(55)	(100)	0
Depreciation on Assets		41,483	38,499	2,984	8	51,093
Total Excluded from Operating Result		49,407	38,499	(10,907)	(28)	51,270
Amount attributed to operating activities		**(73,662)**	**(86,396)**	12,734	(15)	**(131,020)**
INVESTMENT ACTIVITIES						
Grants & Subsidies	(8)	10,677	7,973	2,704	34	**17,964**
Equity Share of Investment	(9)	7,213	9,887	(2,674)	(27)	29,413
Proceeds from Disposal of Assets	(7)	3,954	0	3,954	100	3,633
Profit / (Loss) on Disposals	(7)	1,257	0	1,257	100	(177)
Total Capital Expenditure	(10)	(52,048)	(72,782)	20,734	28	(131,390)
Amount attributed to investment activities		**(28,947)**	**(54,922)**	25,975	47	**(80,557)**
FINANCIAL ACTIVITIES						
Transfers to/from Trust					100	
Transfers to Reserves		(14,791)		(14,791)	(100)	(44,655)
Transfers to Accum Funds		934		934	100	51,748
Amount attribute to financial activities		**(13,856)**		**(13,856)**	**(100)**	**7,093**
Surplus/(deficient) before general rates		**(165,947)**	**(166,255)**			**(166,425)**
Total amount raised from general rates		165,947	166,255			166,425
Net current assets at end of period - suplus/(deficit)		**90,508**	**62,997**			**0**

City of Stirling

Net Current Asset Position Statement
As At 31 March 2025

	$'000
CURRENT ASSETS	
Cash and cash equivalents	208,141
Trade receivables	27,772
Other financial assets at amortised cost	4,031
Inventories	3,684
Contract assets	1,152
Total Current Assets	244,781
CURRENT LIABILITIES	
Trade and other payables	24,514
Contract liabilities	1,943
Lease liabilities	6
Employee related provisions	20,059
Other provisions	14,964
Total Current Liabilities	61,486
Closing Funds	183,295
Restricted Assets	
Investments	112,846
Total Restricted Assets	112,846
NET CURRENT ASSETS LESS RESTRICTED ASSETS	**70,449**
Add Cash Backed Leave	20,059
CLOSING FUNDS	**90,508**

CITY OF STIRLING
CASH & INVESTMENT REPORT AS AT 31 MARCH 2025

	Short term Rating	Long-term Rating	Allocation %	AV RATE[1] %	TOTAL FUNDS $	MUNI FUNDS $	REST FUNDS $	TRUST FUNDS $	RESERVE FUNDS $
IN HOUSE INVESTMENTS									
Banks									
AMP Bank	BBB	BBB	0	5.03%	1,000,000	1,000,000	-	-	-
Bank of Queensland	A2	A-	20	4.95%	44,090,479	7,000,000	1,253,991	-	35,836,488
Bendigo / Adelaide Bank	A2	A-	5	4.71%	11,900,000	11,900,000			
NAB	A1+	AA-	30	5.06%	65,852,251	17,200,000	13,021,423	-	35,630,827
Sun Corp Metway	A-1	A+	13	5.14%	29,449,864	700,000	-	17,688,126	11,061,737
Westpac	A1+	AA-	31	5.05%	69,773,900	38,800,000	656,900	-	30,317,000
TOTAL INVESTMENTS			**100**	**5.02%**	**$ 222,066,493**	**$ 76,600,000**	**$ 14,932,315**	**$ 17,688,126**	**$ 112,846,052**

[1] Average Rate for each bank relates to the investments held at monthend i.e. Total Funds balance

TRUST FUND DETAILS	BALANCE $
Other Bonds	567,628
Right of Way Bonds	504,997
Payment in Lieu of Public Open Space	10,629,586
Town Planning Schemes	5,966,534
Other Trusts	19,382
FINANCE ONE	17,688,126
INVESTMENT REGISTER	17,688,126
Funds to be Transferred	-

	INTEREST RECEIVED TO DATE	%	FULL YEAR BUDGET
INTEREST EARNED			
Municipal Fund	8,263,686	86.99%	9,500,000
TOTAL	**8,263,686**	**86.99%**	**9,500,000**

INTEREST RATES	JUL %	AUG %	SEP %	OCT %	NOV %	DEC %
AVGE EARNED RATE (ALL INVESTMENTS)	5.03	4.98	4.96	5.05	5.09	5.09
BENCHMARK RATE	4.47	4.33	4.39	4.40	4.44	4.44

	JAN	FEB	MAR	APR	MAY	JUN
AVGE EARNED RATE (ALL INVESTMENTS)	5.07	5.04	5.02			
BENCHMARK RATE	4.31	4.18	4.09			

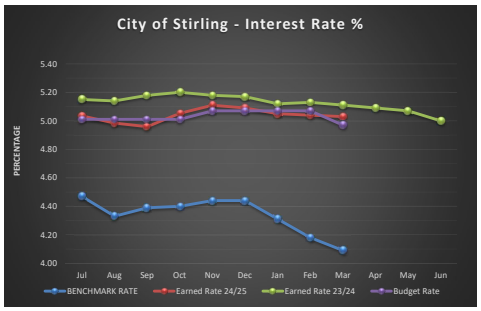
MARKET AVERAGE INTEREST RATES	At Call %	30 Day %	90 Days %	180 Days %	5 Yr Bond %	YTD Av %
FOR 2024-25 YEAR ONLY	4.10	4.04	4.06	4.17	0.00	4.09

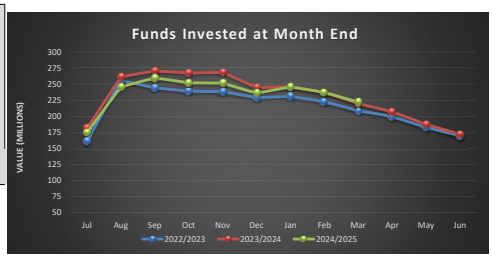
COMMENTARY

1 The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the WA *Local Government Act 1995* and its

2 For this financial year 2024/25, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.

3 This report is supported by detailed statements of borrowers of the City's funds with details thereto.





RESERVE FUND DETAILS	BALANCE $
Asset Acquisition Reserve	104,528
Cash in Lieu of Public Open Space	1,433,051
Churchlands Lighting Reserve	44,616
Corporate Project Fund	13,540,247
Capital Investment Reserve	41,684,559
Investment Income Reserve	4,095,029
Leave Liability Reserve	14,666,767
Long Service Leave Reserve	858,519
Payment in Lieu of Parking Reserve	3,209,992
Plant Replacement Reserve	2,875,223
Public Parking Strategy Reserve	6,873,335
Road Widening Compensation Reserve	153,167
Scarborough Development Contribution Plan	271,585
Strategic Waste Development Reserve	18,804,644
Tree Fund Reserve	1,451,473
Workers Compensation Reserve	2,415,529
FINANCE ONE	112,482,264
INVESTMENT REGISTER	112,846,052
Funds to be Transferred	**363,788**

RESTRICTED FUND DETAILS	BALANCE $
Builders Registration Board Levy	105,737
BCITF Levy	81,989
Client Bonds	975
Development Trust	12,398
Hall Hire Bonds	10,100
Other Rest Funds	9,445
Pay in Lieu POS	5,076,410
Payment in Adv	1,899
Performance Bonds	4,608,808
Section 152 Land	1,722,744
Street Trees Bonds	223,301
Unclaimed Monies	127,545
Verge Bonds	2,982,635
FINANCE ONE	14,963,987
INVESTMENT REGISTER	14,932,315
Funds to be Transferred	**31,673**

4 Investment Report - March 2025 5:48 PM

1 of 1

City of Stirling
Rate Setting Statement
For the Period Ending 30 April 2025

Description	Notes	YTD Actual $'000	YTD Budget $'000	Variance $'000	%	Amended Budget $'000
OPERATING ACTIVITIES						
Net surplus/(deficit) start of financial year		**41,026**	**38,059**			**38,059**
Revenue from operating activity (excluding rates)						
Other Rates Revenue		452	500	(48)	(10)	500
Underground Power Rates		1	0	1	100	1,353
Security Charge		4,914	4,770	144	3	4,770
Grants & Subsidies	(1)	8,367	7,011	1,356	19	8,619
Contributions,Reimbursements & Donations	(2)	2,794	2,545	249	10	2,972
Interest		9,086	8,879	207	2	10,552
Registration,Licences & Permits		4,436	4,099	337	8	4,801
Service Charges		47,118	45,066	2,052	5	45,754
Fees & Charges		19,465	18,073	1,392	8	22,125
Other	(3)	4,751	3,512	1,240	35	4,402
Total Operating Revenue		**101,385**	**94,455**	**6,930**	7	**105,849**
Expenditure from operating activities						
Employee Costs (including Agency Staff)	(4)	(98,371)	(94,614)	(3,756)	(4)	(113,701)
Materials & Contracts Direct MTC of NCA	(5)	(24,117)	(27,584)	3,467	13	(33,266)
Materials & Contracts Other Works		(60,518)	(59,758)	(760)	(1)	(74,728)
Underground Power Expenditure	(6)	(206)	0	(206)	(100)	0
Utilities		(7,310)	(7,335)	25	0	(9,245)
Impairment		(9)	0	(9)	(100)	0
Depreciation		(46,422)	(42,665)	(3,757)	(9)	(51,093)
Insurance		(2,145)	(2,221)	77	3	(2,223)
Other	(7)	(3,039)	(3,520)	481	14	(3,883)
Total Operating Expenditure		**(242,137)**	**(237,698)**	(4,439)	(2)	**(288,140)**
Sub Total Operating Result		**(140,751)**	**(143,243)**	**2,492**	2	**(182,291)**
Operating activities excluded						
Profit on disposal of assets	(8)	(1,531)	0	(1,531)	(100)	(611)
(Loss) on disposal of assets	(8)	390	0	390	100	788
Non cash movements in non current assets and liabilities		7,818	0	7,818		0
Gifted & Previously Unrecognised Assets		55	0	55	100	0
Depreciation on Assets		46,422	42,665	3,757	9	51,093
Total Excluded from Operating Result		53,154	42,665	(10,489)	(25)	51,270
Amount attributed to operating activities		**(87,598)**	**(100,578)**	12,981	13	**(131,020)**
INVESTMENT ACTIVITIES						
Grants & Subsidies	(9)	10,694	8,944	1,750	20	**17,964**
Equity Share of Investment	(10)	9,011	6,867	2,145	31	29,413
Proceeds from Disposal of Assets	(8)	4,088	0	4,088	100	3,633
Profit / (Loss) on Disposals	(8)	1,141	0	1,141	100	(177)
Total Capital Expenditure	(11)	(58,592)	(85,353)	26,761	31	(131,390)
Amount attributed to investment activities		**(33,658)**	**(69,543)**	35,885	52	**(80,557)**
FINANCIAL ACTIVITIES						
Transfers to/from Trust						
Transfers to Reserves		(14,618)		(14,618)	(100)	(44,655)
Transfers to Accum Funds		957		957	100	51,748
Amount attribute to financial activities		**(13,662)**		**(13,662)**	**(100)**	**7,093**
Surplus/(deficient) before general rates		**(165,986)**	**(166,425)**			**(166,425)**
Total amount raised from general rates		165,986	166,425			166,425
Net current assets at end of period - suplus/(deficit)		**72,095**	**34,364**			**0**

City of Stirling

Net Current Asset Position Statement
As At 30 April 2025

	$'000
CURRENT ASSETS	
Cash and cash equivalents	194,127
Trade receivables	21,505
Other financial assets at amortised cost	4,510
Inventories	3,687
Contract assets	848
Total Current Assets	224,678
CURRENT LIABILITIES	
Trade and other payables	24,047
Contract liabilities	1,746
Lease liabilities	6
Employee related provisions	20,201
Other provisions	15,656
Total Current Liabilities	61,655
Closing Funds	163,024
Restricted Assets	
Investments	112,846
Total Restricted Assets	112,846
NET CURRENT ASSETS LESS RESTRICTED ASSETS	**50,178**
Add Cash Backed Leave	20,201
CLOSING FUNDS	**70,378**

CITY OF STIRLING
CASH & INVESTMENT REPORT AS AT 30 APRIL 2025

	Short term Rating	Long-term Rating	Allocation %	AV RATE[1] %	TOTAL FUNDS $	MUNI FUNDS $	REST FUNDS $	TRUST FUNDS $	RESERVE FUNDS $
IN HOUSE INVESTMENTS									
Banks									
AMP Bank	BBB	BBB	0	5.00%	1,000,000	1,000,000	-	-	-
Bank of Queensland	A2	A-	21	4.93%	43,990,479	6,900,000	1,253,991	-	35,836,488
Bendigo / Adelaide Bank	A2	A-	4	4.57%	8,000,000	8,000,000			
NAB	A1+	AA-	31	5.04%	65,852,251	17,200,000	13,021,423	-	35,630,827
Sun Corp Metway	A-1	A+	14	5.11%	29,449,864	700,000	-	17,688,126	11,061,737
Westpac	A1+	AA-	29	5.02%	61,373,900	30,400,000	656,900	-	30,317,000
TOTAL INVESTMENTS			**100**	**5.00%**	**$ 209,666,493**	**$ 64,200,000**	**$ 14,932,315**	**$ 17,688,126**	**$ 112,846,052**

[1] Average Rate for each bank relates to the investments held at monthend i.e. Total Funds balance

TRUST FUND DETAILS	BALANCE $
Other Bonds	567,628
Right of Way Bonds	454,667
Payment in Lieu of Public Open Space	10,629,586
Town Planning Schemes	5,966,534
Other Trusts	19,382
FINANCE ONE	17,637,796
INVESTMENT REGISTER	17,688,126
Funds to be Transferred	**50,330**

	INTEREST RECEIVED TO DATE	%	FULL YEAR BUDGET
INTEREST EARNED			
Municipal Fund	9,086,320	95.65%	9,500,000
TOTAL	**9,086,320**	**95.65%**	**9,500,000**

INTEREST RATES	JUL %	AUG %	SEP %	OCT %	NOV %	DEC %
AVGE EARNED RATE (ALL INVESTMENTS)	5.03	4.98	4.99	5.05	5.09	5.09
BENCHMARK RATE	4.47	4.33	4.39	4.40	4.44	4.44

	JAN	FEB	MAR	APR	MAY	JUN
AVGE EARNED RATE (ALL INVESTMENTS)	5.07	5.04	5.02	5.00		
BENCHMARK RATE	4.31	4.18	4.09	4.03		

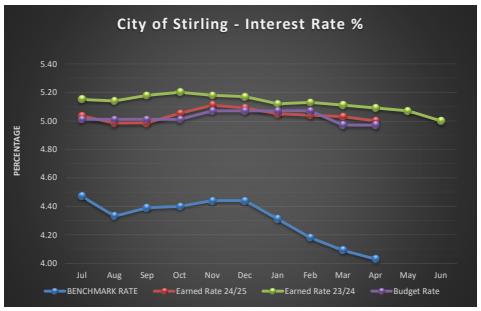
MARKET AVERAGE INTEREST RATES	At Call %	30 Day %	90 Days %	180 Days %	5 Yr Bond %	YTD Av %
FOR 2024-25 YEAR ONLY	4.10	4.03	3.98	4.07	0.00	4.03

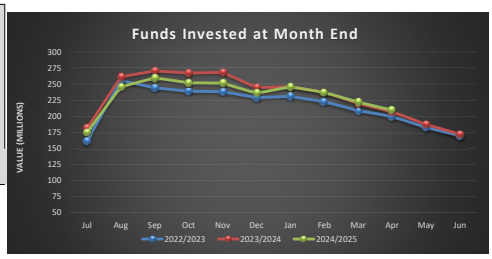
COMMENTARY

1 The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the WA *Local Government Act 1995* and its

2 For this financial year 2024/25, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.

3 This report is supported by detailed statements of borrowers of the City's funds with details thereto.





RESERVE FUND DETAILS	BALANCE $
Asset Acquisition Reserve	104,528
Cash in Lieu of Public Open Space	1,624,251
Churchlands Lighting Reserve	44,616
Corporate Project Fund	13,540,247
Capital Investment Reserve	41,684,559
Investment Income Reserve	4,072,835
Leave Liability Reserve	14,666,767
Long Service Leave Reserve	858,519
Payment in Lieu of Parking Reserve	3,209,992
Plant Replacement Reserve	2,875,223
Public Parking Strategy Reserve	6,873,335
Road Widening Compensation Reserve	153,167
Scarborough Development Contribution Plan	271,585
Strategic Waste Development Reserve	18,804,644
Tree Fund Reserve	1,451,473
Workers Compensation Reserve	2,415,529
FINANCE ONE	112,651,270
INVESTMENT REGISTER	112,846,052
Funds to be Transferred	**194,781**

RESTRICTED FUND DETAILS	BALANCE $
Builders Registration Board Levy	382,988
BCITF Levy	423,370
Client Bonds	1,075
Development Trust	6,230
Hall Hire Bonds	10,000
Other Rest Funds	9,445
Pay in Lieu POS	5,076,410
Payment in Adv	200
Performance Bonds	4,616,908
Section 152 Land	1,722,744
Street Trees Bonds	221,801
Unclaimed Monies	129,501
Verge Bonds	3,055,481
FINANCE ONE	15,656,153
INVESTMENT REGISTER	14,932,315
Funds to be Transferred	**723,838**

4 Investment Report - April 2025 5:48 PM

1 of 1

12.2/TE1 55220 - SUPPLY AND DELIVERY OF SAND

Business Unit:	Parks & Environment	Service: Parks & Streetscapes
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/035

Moved Councillor Perkov, seconded Councillor Proud

That the tender for the Supply and Delivery of Sand be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (13/0) by exception resolution.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

That the tender for the Supply and Delivery of Sand be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the tender for the Supply and Delivery of Sand be ACCEPTED as detailed in Confidential Attachment 1.

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Tender Description

The City of Stirling (City), is seeking a contractor for its ongoing requirement for the supply various types of sand, delivered to the City's Operations Centre Balcatta and various site locations depending on project requirements.

It is anticipated that the City will need approximately 2,000m³ of various specific sand products per year. Sand is used by several Business Units, including Engineering Services - Construction for new works; Parks and Environment for sports fields turf topdressing and playground soft fall; and Recreation and Leisure for Golf Course topdressing of fairways, greens and tees.

Tender Details

IFT Number	55220
IFT Title	Supply and Delivery of Sand
Recommended Tenderer(s)	As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term	Initial:	3 Years
	Extension Options:	2 Extension Options of 1 Year each
Tendered Rates/Cost	Provided in Attachment 1 to this report (confidential)	
Advertising:	Saturday 8 February 2025	The West Australian
Tender Deadline:	Wednesday 26 February 2025	2.00pm
Tender Opening:	Wednesday 26 February 2025	2.00pm

Tender Submissions

One tender was received, including any alternative and non-conforming Tender:

Tenderer	Trading Name
Hind's Transport Services Pty Ltd	Hind's Sand Supplies and Earthmoving

Contract

Commencement Date of New Contract: 5 July 2025

Completion Date of New Contract: 4 July 2028

Price Basis of New Contract: Schedule of Rates

Tender Evaluation Panel

The tender evaluation panel comprised of four members, including a Business Unit Manager (Chairperson) and Officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submission and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a state wide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996.

City of Stirling Procurement Policy

Delegated Authority Register

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our built environment
Objective: A liveable City
Priority: Improve the quality, liveability and identity of local areas
Objective: An accessible and connected City
Priority: Provide and maintain safe and accessible roads and parking
Objective: An attractive and well-maintained City
Priority: Provide quality, well-maintained facilities for the benefit of the community
Priority: Provide quality well-maintained sporting reserves, parks and open spaces for the community

Strategic Risk

Strategic Risk	Risk Appetite
Business Disruption	The City recognises the possibility of major disruptions to community, workforce, assets and systems and will have business continuity plans for each service for activation as required.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

12.2/TE3 VP441230 TYRE SUPPLY, INSTALL, REPAIR AND DISPOSAL

Business Unit:	Waste and Fleet	Service: Fleet Services
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/036

Moved Councillor Perkov, seconded Councillor Proud

That the Quotation for the Tyre Supply, Install, Repair and Disposal be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (13/0) by exception resolution.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

That the Quotation for the Tyre Supply, Install, Repair and Disposal be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the Quotation for the Tyre Supply, Install, Repair and Disposal be ACCEPTED as detailed in Confidential Attachment 1.

Purpose

To report on the results from tender exempt Invitation for Quotation (IFQ) and the evaluation of submissions, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Quotation Description

The City of Stirling (City) requires professional contractors for the Supply, Installation, Repair and Disposal of Tyres for the City's fleet which comprises light and heavy vehicles.

To effectively conduct the City's day to day operations, it is of high importance that vehicles are highly available for use with minimal down time.

Vehicles in the City's fleet are:

- Cars
- Utes
- Articulated Loaders
- Trucks (Waste, Tipper, Sweeper, Forklifts)
- Tractor Units
- Excavators
- Mowers
- Trailers
- Buses

The vehicle types discussed above are an indication of the City's current requirements and are not limited to these. Due to its ongoing Fleet Replacement Program, the City may have the requirement for other vehicle, plant or equipment tyres

Quotation Details

IFQ Number VP441230

IFQ Title Tyre Supply, Install, Repair and Disposal

Recommended Respondent(s) As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term	Initial:	two years
	Extension Options:	Two options to extend for one year
Quoted Rates/Cost	Provided in Attachment 1 to this report (confidential)	

Quotation Deadline:	Wednesday 19 February 2025	2.00pm
Quotation Opening:	Wednesday 19 February 2025	2.00pm

Quotation Submissions

Three quotations were received, including alternative and non-conforming quotations:

Respondent	**Trading Name**
Black Rubber Pty Ltd	Black Rubber Pty Ltd
Bridgestone Australia Ltd	Bridgestone
National Tyre & Wheel Pty Ltd	National Tyre & Wheel

Contract

Commencement Date of New Contract:	June 2025
Completion Date of New Contract:	June 2027
Price Basis of New Contract:	Schedule of Rates

Quotation Evaluation Panel

The evaluation panel comprised of four members, including a Business Unit Manager (Chairperson), and Officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Quotations

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFQ.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the respondents.

It is confirmed that the following checks have been undertaken:

Has the recommended Respondent(s) undergone Reference Checks successfully?	YES
Has the recommended Respondent(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Respondent(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Respondent(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

Not applicable. This procurement was conducted via an Invitation for Quotation (IFQ) through the WALGA Preferred Supplier Panel, which is exempt from the public tender requirements under Section 1.8 of the Local Government Act 1995 and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996.

Relevant Policies, Legislation and Council Resolutions

The IFQ has been conducted in accordance with Part 4 of Local Government (Functions and General) Regulations 1996.

City of Stirling Procurement Policy

Delegated Authority Register

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A capable and efficient City

Priority: Maintain a highly skilled and effective workforce

Strategic Risk

Strategic Risk	Risk Appetite
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

12.2/TE4 50368 AUTO ELECTRICAL, AIR CONDITIONING AND HYDRAULIC ELECTRICAL SERVICES

Business Unit:	Waste and Fleet	Service: Fleet Services
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/037

Moved Councillor Perkov, seconded Councillor Proud

That the tender for the Auto Electrical, Air Conditioning and Hydraulic Electrical Services be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (13/0) by exception resolution.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

That the tender for the Auto Electrical, Air Conditioning and Hydraulic Electrical Services be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the tender for the Auto Electrical, Air Conditioning and Hydraulic Electrical Services be ACCEPTED as detailed in Confidential Attachment 1.

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Tender Description

The City of Stirling (City) owns a vehicle and plant fleet of more than 1,000 items, ranging in size from garden equipment to trucks, including engineering equipment, excavators and loaders. Skilled rapid attention to restore the item to full service capability is required when Electrical faults develop in this fleet. There are 31 waste trucks which provide essential waste clearance services to the City area. These vehicles have specialised electric/electronic systems related to their hydraulic operation for which specialised knowledge is required to permit rapid restoration of truck functionality.

The City requires a Contractor to provide auto electrical, air conditioning and hydraulic electrical (computerised) maintenance and repairs to the City’s fleet assets on an ad hoc basis. This service is to ensure that the City’s Assets are functioning according to manufacturer’s guidelines and specifications. It is important to maintain a very high fleet availability.

Tender Details

IFT Number: 50368

IFT Title: 50368 Auto Electrical, Air Conditioning and Hydraulic Electrical Services

Recommended Tenderer(s): As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term:	Initial:	Three years
	Extension Options:	Two options to extend for one year
Tendered Rates/Cost:	Provided in Attachment 1 to this report (confidential)	
Advertising:	Wednesday 22 January 2025	The West Australian
Tender Deadline:	Wednesday 19 February 2025	2.00pm
Tender Opening:	Wednesday 19 February 2025	2.00pm

Tender Submissions

One tender was received, including alternative and non-conforming Tenders:

Tenderer	Trading Name
Richlea Nominees Pty Ltd	RPG Auto Electrics

Contract

Commencement Date of New Contract:	June 2025
Completion Date of New Contract:	June 2028
Price Basis of New Contract:	Schedule of Rates

Tender Evaluation Panel

The tender evaluation panel comprised of four members, including a Business Unit Manager (Chairperson) and Officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have declared a conflict of interest in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a statewide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996.

City of Stirling Procurement Policy

Delegated Authority Register

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A capable and efficient City

Priority: Maintain a highly skilled and effective workforce

Strategic Risk

Strategic Risk	Risk Appetite
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

12.2/TE5 VP442024 PURCHASE OF WASTE TRUCKS

Business Unit:	Waste and Fleet	Service: Fleet Services
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/038

Moved Councillor Perkov, seconded Councillor Proud

That the Quotation for the Supply & Delivery of Two x Waste Compactor Truck Side Loading 20m^3 / Short Wheelbase be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (13/0) by exception resolution.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

That the Quotation for the Supply & Delivery of Two x Waste Compactor Truck Side Loading 20m^3 / Short Wheelbase be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the Quotation for the Supply & Delivery of Two x Waste Compactor Truck Side Loading 20m^3 / Short Wheelbase be ACCEPTED as detailed in Confidential Attachment 1.

Purpose

To report on the results from tender exempt Invitation for Quotation (IFQ) and the evaluation of submissions, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Quotation Description

The City of Stirling requires the supply and delivery of two dual steer, short wheelbase, fully enclosed side loading waste compactor truck with a minimum of 20m^3 capacity. The vehicle will be utilised by Waste Collection Services to pick up domestic red lidded 140, 240 and 360L bins. The capacity is to take maximum advantage of the vehicle's legal GVM and volume capacity.

Quotation Details

IFQ Number VP442024

IFQ Title: Supply & Deliver Two x Waste Compactor Truck Side Loading 20m^3 / Short Wheelbase

Recommended Respondent(s): As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term:	Initial:	12 months to supply
Quoted Rates/Cost:	Provided in Attachment 1 to this report (confidential)	
Quotation Deadline:	Thursday 30 January 2025	5.00pm
Quotation Opening:	Thursday 30 January 2025	5.00pm

Quotation Submissions

Two quotations were received, including alternative and non-conforming quotations:

Respondent	Trading Name
Penske Australia Pty Ltd	Penske Australia Pty Ltd
Volvo Group Australia Pty Ltd	Truck Centre WA

Contract

Commencement Date of New Contract: June 2025

Completion Date of New Contract: May 2026

Price Basis of New Contract: Fixed Lump Sum

Quotation Evaluation Panel

The evaluation panel comprised of six members, including a Business Unit Manager (Chairperson), Officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Quotations

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFQ.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have declared a conflict of interest in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Respondent(s) undergone Reference Checks successfully?	YES
Has the recommended Respondent(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Respondent(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Respondent(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	NO
Not applicable	

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

Not applicable. This procurement was conducted via an Invitation for Quotation (IFQ) through the WALGA Preferred Supplier Panel, which is exempt from the public tender requirements under Section 1.8 of the Local Government Act 1995 and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996.

Relevant Policies, Legislation and Council Resolutions

The IFQ has been conducted in accordance with Part 4 of Local Government (Functions and General) Regulations 1996.

City of Stirling Procurement Policy

Delegated Authority Register

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our natural environment

Objective: A waste-wise City

Priority: Improve resource recovery for all waste streams across the City

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (Updated 20 May 2025) (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

12.2/TE6 55167 CITY WIDE MEDIAN AND VERGE MOWING

Business Unit:	Parks and Environment	Service: Parks & Streetscapes
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/039

Moved Councillor Perkov, seconded Councillor Proud

That the tender for City Wide Median and Verge Mowing be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (13/0) by exception resolution.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

That the tender for City Wide Median and Verge Mowing be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the tender for City Wide Median and Verge Mowing be ACCEPTED as detailed in Confidential Attachment 1.

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Tender Description

The City of Stirling (City) seeks a Contractor to provide City Wide Median and Verge Mowing Operations for irrigated and non-irrigated major road reserves.

The City's requirements are for all mowing operations to be completed in allocated timeframes as set out in accordance with the Specifications and the Conditions of Contract.

Tender Details

IFT Number: 55167

IFT Title: City Wide Median and Verge Mowing

Recommended Tenderer(s): As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term:	Initial:	Three years
	Extension Options:	Two options to extend for one year
Tendered Rates/Cost:	Provided in Attachment 1 to this report (confidential)	
Advertising:	Saturday 1 March 2025	The West Australian
Tender Deadline:	Wednesday 2 April 2025	2.00pm
Tender Opening:	Wednesday 2 April 2025	2.00pm

Tender Submissions

Three tenders were received, including alternative and non-conforming Tenders:

Tenderer	**Trading Name**
Sanpoint Pty Ltd trustee for the Fiore Family Trust	LD Total
Intelife Group Limited	Intelife Group Limited
Skyline Landscape Services (WA)	Green by Nature

Contract

Commencement Date of New Contract:	June 2025
Completion Date of New Contract:	June 2028
Price Basis of New Contract:	Schedule of Rates

Tender Evaluation Panel

The tender evaluation panel comprised of four members, including a Business Unit Manager (Chairperson), and Officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have declared a conflict of interest in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a state wide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996.

City of Stirling Procurement Policy

Delegated Authority Register

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our natural environment

Objective: A biodiverse City

Priority: Undertake conservation, protection and enhancement of natural ecosystems and biodiversity

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

12.2/TE7 55117 TURF RENOVATIONS, FERTILISER APPLICATION AND MOWING ACTIVE AND PASSIVE RESERVES

Business Unit:	Parks and Environment	Service: Parks & Streetscapes
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/040

Moved Councillor Perkov, seconded Councillor Proud

That the tender for the Turf Renovations, Fertiliser Application and Mowing Active and Passive Reserves be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (13/0) by exception resolution.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

That the tender for the Turf Renovations, Fertiliser Application and Mowing Active and Passive Reserves be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the tender for the Turf Renovations, Fertiliser Application and Mowing Active and Passive Reserves be ACCEPTED as detailed in Confidential Attachment 1.

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Tender Description

The City requires Panel Contractors for Turf Renovation and Fertiliser Applications, and Mowing Operations.

The City's requirements are for all renovation, fertilising and mowing operations to be completed in allocated time frames in accordance with the Specifications and the Conditions of Contract.

This Contract shall be a Panel arrangement:

- Category 1 - Turf Renovation and Fertiliser Applications
- Category 2 - Mowing Active and Passive Reserves

For Category 2 - Inspection of all Sites should be made prior to tendering:

The City does not guarantee to order all or any of the areas for the work specified for renovations, fertiliser and mowing operations

Tender Details

IFT Number: 55117

IFT Title: Turf Renovations, Fertiliser Application and Mowing Active and Passive Reserves

Recommended Tenderer(s): As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term:	Initial:	Three years
	Extension Options:	Two options to extend for one year
Tendered Rates/Cost:	Provided in Attachment 1 to this report (confidential)	
Panel Allocation:	Provided in Attachment 1 to this report (confidential)	
Advertising:	Saturday 1 March 2025	The West Australian
Tender Deadline:	Wednesday 9 April 2025	2.00pm
Tender Opening:	Wednesday 9 April 2025	2.00pm

Tender Submissions

Four tenders were received, including alternative and non-conforming Tenders:

Tenderer	**Trading Name**
A.K.C. Pty Ltd	Baileys Fertilisers
Elm (WA) Pty Ltd	Estate Landscape Maintenance
Environmental Industries Pty Ltd	Environmental Industries Pty Ltd
Jerra Nominees Pty Ltd & NB Norrish Pty Ltd	State Wide Turf Services

Contract

Commencement Date of New Contract:	June 2025
Completion Date of New Contract:	June 2028
Price Basis of New Contract:	Schedule of Rates

Tender Evaluation Panel

The tender evaluation panel comprised of four members, including a Business Unit Manager (Chairperson), and Officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have declared a conflict of interest in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a state wide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996.

City of Stirling Procurement Policy

Delegated Authority Register

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our natural environment

Objective: A biodiverse City

Priority: Undertake conservation, protection and enhancement of natural ecosystems and biodiversity

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

Councillor Rob Paparde disclosed an Impartial Interest in Item 12.2/8.1 as he is a member of an organisation named within the report.

12.2/8.1 EVENT SPONSORSHIP

Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 5.23(2) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:-

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

Council Resolution

0525/041

Moved Councillor Perkov, seconded Councillor Proud

That Council PROCEEDS with the confidential recommendation as outlined in the Recommended Action section of this report.

The motion was put and declared CARRIED (13/0) by exception resolution and by an absolute majority.

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

13. REPORTS FOR CONSIDERATION IN ACCORDANCE WITH CLAUSE 4.2(4) OF THE MEETING PROCEDURES LOCAL LAW 2021

In accordance with Clause 4.2(4) of the City of Stirling Meeting Procedures Local Law 2021, the Chief Executive Officer may include on the agenda of a Council meeting, in an appropriate place within the order of business, any matter which must be decided, or which he considers is appropriate to be decided, by that meeting.

Nil.

14. NOTICES OF MOTION FOR CONSIDERATION

'Notices of Motion for Consideration' include a brief report to assist Council in deciding to approve or not approve the Motion.

A further and more detailed report will be submitted at a future Ordinary Council meeting for Motions that are approved, in accordance with Clause 4.5(2)(c) of the City of Stirling Meeting Procedures Local Law 2021.

14.1 PROPOSED NOTICE OF MOTION - COUNCILLOR ANDREA CREADO - STIRLING LEISURE CENTRE - BALGA PLANNED UPGRADES TIMEFRAME

Business Unit:	Facilities, Projects & Assets	Service: Facility Management
Ward:	Balga	Location: 109 Princess Road, Balga WA 6061
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/042

Moved Councillor Creado, seconded Councillor Proud

That a report be PRESENTED to the Council meeting to be held 1 July 2025 identifying the proposed timeframe for an asset condition assessment, community needs analysis, business case and concept plan for upgrades to Stirling Leisure – Balga to enable consideration within the City's forward capital works program and long-term financial plan.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Notice of Motion Recommendation

That a report be PRESENTED to the Council meeting to be held 1 July 2025 identifying the proposed timeframe for planned upgrades to Stirling Leisure – Balga to enable consideration within the City's forward capital works program and long-term financial plan.

Background provided by Elected Member

"Stirling Leisure – Balga is a valued facility which attracts high utilisation and plays an important role in local community health and wellbeing. The facility was last refurbished in 2007 although some parts of the building date back to 1975. There has been significant investment in the Stirling Leisure Scarborough Beach Pool and Inglewood since that time, so it is now timely for Council to consider a timeframe for upgrades to Stirling Leisure Balga.

It is likely that significant renewal and redevelopment will be required to deliver a facility that meets customer expectations as well as current compliance standards. Given the expected high capital cost, it is necessary for Council to consider the allocation of funds as part of its longer-term financial planning."

Details

Officers can prepare a report to be presented to the Council meeting to be held 1 July 2025. The report will take into consideration the need for asset renewal of various elements within the facility given the interrelationship between new and old sections. It will also examine required improvements to meet the increasing community demand for access to services in the community.

Financial Assessment and Implications

Cost estimates for future planning will be high level, as the detailed planning work which is yet to be completed will provide the most accurate breakdown of cost estimates. Opportunities for funding through election advocacy and the Community Sport and Recreation Facilities Fund will also be considered and presented within the report. Information on likely timing of grant funding opportunities and a proposed timeline for future concept, design and construction works will be included in the July report.

Future budget spend will be considered annually as part of the integrated planning and budgeting cycle.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality, well-maintained facilities for the benefit of the community

Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

14.2 PROPOSED NOTICE OF MOTION - COUNCILLOR TONY KRSTICEVIC - PUBLIC OPEN SPACE FRAMEWORK AND PRIORITY AREAS

Business Unit:	Recreation and Leisure Services	Service: Leisure Services
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/043

Moved Councillor Krsticevic, seconded Councillor Olow

That a report be PRESENTED to Council in March 2026 outlining:

a. A framework - aligning with the Public Open Space Strategy (2021), the Urban Forest Plan (2019), and other relevant strategies - for improving and developing all Public Open Spaces (including pocket parks) across the City; and

b. All areas (excluding sporting and conservation reserves) to be identified across the City for improvement within the next five years with budget consideration as part of the annual budgetary process.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Notice of Motion Recommendation

That a report be PRESENTED to Council in November 2025 outlining:

a. A framework - aligning with the Public Open Space Strategy (2021), the Urban Forest Plan (2024), and other relevant strategies - for improving and developing a diverse range of Public Open Space across the City; and

b. Priority areas (reserves) across the City for improvement within the next five years with budget consideration as part of the annual budgetary process.

(Suggested Alternative Recommendation – refer to end of report)

Background provided by Elected Member

"The City would benefit from having a structured approach to the improvement of Public Open Space to ensure a diversity of options that take local considerations and wishes into account.

It is important that these opportunities are realised in alignment with various strategies and actions that the City already has in place, and are taken into consideration, when planning for future use of Public Open Space.

For example, water reductions mean that additional irrigation of new spaces is not possible without an equivalent offset in other areas. Pressure for additional Public Open Space (acquisition) is a higher priority in some areas of the City than others."

Details

The City of Stirling's approach to green infrastructure is primarily informed by three key strategic documents: the Public Open Space (POS) Strategy 2021–2031, the Community Infrastructure Plan (CIP) 2023–2033, and the Urban Forest Plan. Collectively, these documents provide a comprehensive and integrated framework for the delivery of high-quality, accessible, and sustainable Public Open Spaces, amenities, and urban canopy across the City.

The POS Strategy establishes a structured hierarchy of open space (Local, Community, District, and Regional) ensuring that open spaces are appropriately scaled and equipped to meet the diverse needs of the community. The strategy defines POS by function, including sporting, recreational, and nature spaces. It identifies specialised types of open space such as conservation reserves, Bush Forever sites, green relief spaces, and foreshore or buffer zones. To support consistent and appropriate development of POS, the strategy includes a list of key and discretionary amenities associated with each classification.

A primary objective of the Strategy is to ensure that all residents have access to functional and accessible POS within 400m of their property. Community need is a core consideration in the planning and delivery of POS.

The CIP complements the POS Strategy by guiding the planning and delivery of community infrastructure within POS. This includes facilities such as skate parks, BMX and mountain bike trails, outdoor sports courts, tennis hit-up walls, and public toilets. The plan emphasises equitable distribution and reducing duplication.

Implementation of these strategies is supported by a suite of CIP and POS Action Plans which are used to prioritise implementation over short, medium, and long-term timeframes. Annual reviews of the Action Plans enable priorities to be adjusted in response to changing community needs, budget availability, and emerging opportunities.

The Urban Forest Plan supports these efforts by focusing on the protection, enhancement, and expansion of the City's tree canopy. The Plan outlines objectives to increase canopy cover, protect existing trees, and promote community participation in greening initiatives.

In addition, the City's POS Exercise Equipment, Playground, Barbeque, Public Toilet and Sports Floodlighting Policies are designed to ensure all areas can have equitable and sustainable access to these amenities. These policies help maintain a balanced distribution of recreational infrastructure, supporting health and wellbeing across all communities.

Recognising that POS planning and provision are guided by multiple strategic documents, the City acknowledges the value of a high-level framework to support more consistent and informed planning and delivery. The framework would not alter existing documents, but rather to serve as a central, coordinated resource that brings together the various strategies, plans, and policies influencing POS planning and prioritisation. While each strategic requirement would still be considered individually, a framework could provide a clearer and more transparent way to understand how they collectively inform decision-making.

The development of this framework would be further supported by the City's cross-collaborative internal Strategic Asset Management Steering Group (SAMSG) whose core function is to inform the long-term planning of the City's infrastructure investment. The SAMSG considers strategic importance, asset management, community needs, risk and financial sustainability. This ensures that all capital infrastructure projects are planned, prioritised and managed in alignment with the City's strategic plans and policies, meet service needs, and are sustainable over the long term.

A proposed framework, along with a process for identifying parks in need of improvement, will be presented to Council in November 2025. This plan will consolidate recommendations from the POS Plan and CIP, as well as relevant parks programs, landscape improvements, and playground renewals and upgrades.

Given the number of relevant strategies that need to be taken into consideration in the development of an Integrated POS program, including Parks Water Reduction Plan (amongst others) it is proposed to present a process that incorporates the various strategies with consideration of levels of service and how the changing needs of the community can be met across the City's 400+ parks and reserves, as an alternate to a priority list.

Financial Assessment and Implications

There are no financial implications associated with the development of the proposed framework and five-year POS plan. Any financial impacts related to the priorities or development of an integrated POS program will be identified and presented to Council through the annual integrated planning and budget process.

Sustainable Stirling 2022-2032

Key Result Area: Our natural environment

Objective: A water-wise City

Priority: Maximise the City's water efficiency and increase use of alternative water supplies

Key Result Area: Our community

Objective: An active and healthy City

Priority: Facilitate a range of recreation and leisure opportunities for everyone in the City

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality well-maintained sporting reserves, parks and open spaces for the community

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.
Reputation	The City will ensure that any decisions that may affect the City's reputation are made at the appropriate level with stakeholders remaining informed and engaged.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Public Open Space Strategy 2021-2031
Community Infrastructure Plan 2023-2033
Urban Forest Plan
Public Open Space Exercise Equipment Policy
Playground Policy
Public Open Space Barbeque Policy
Public Toilet Policy
Sports Floodlighting Policy

Suggested Alternative Recommendation

That a report be PRESENTED to Council in March 2026 outlining:

a. A framework (aligning with the Public Open Space Strategy (2021), the Urban Forest Plan (2019), Conservation Reserve Management Plans and other relevant strategies) for improving and developing a diverse range of Public Open Space across the City; and

b. A process be proposed to develop an Integrated Public Open Space program indicating parks and reserves across the City in need for improvement within the medium term.

Reason

There are a number of relevant strategies to be taken into consideration in the development of an Integrated POS program. It is therefore proposed to present a process that incorporates the various strategies with consideration of levels of service, and how the changing needs of the community can be met across the City's 400+ parks and reserves, as an alternate to a priority list.

14.3 PROPOSED NOTICE OF MOTION - COUNCILLOR STEPHANIE PROUD JP - FUTURE PLANNING OF STIRLING COMMUNITY CENTRE - INNALOO

Business Unit:	Recreation & Leisure Services	Service: Leisure Services
Ward:	Doubleview	Location: Stirling Community Centre - Innaloo
Applicant:	Not Applicable	

Role

Information - *Receiving information about the City or its community.*

Council Resolution

0525/044

Moved Councillor Proud, seconded Councillor Hatton

That a report be PRESENTED to the Council meeting to be held 11 November 2025 identifying the proposed future planning for Stirling Community Centre – Innaloo.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Notice of Motion Recommendation

That a report be PRESENTED to the Council meeting to be held 12 August 2025 identifying the proposed future planning for Stirling Community Centre – Innaloo.

(Suggested Alternative Recommendation – refer to end of report)

Background provided by Elected Member

"The City's Community Infrastructure Plan 2023 - 2033 identifies the opportunity to co-locate community activities at bowling clubs and also identifies that there is a gap in the provision of performing arts type facilities. Given the expected redevelopment of Innaloo Sports Club, through the recent $4 million State Government funding commitment, it is important to also consider for Council and the local community to understand the future planning for nearby Stirling Community Centre – Innaloo."

Details

The City currently provides 26 multi-purpose community centres within its boundary; 14 of the facilities are presented as Stirling Leisure community facilities which are directly managed by the City and hireable to the community, while the remaining 12 facilities are leased or licenced by community groups and organisations. Multipurpose community centres provide a mix of multiuse and flexible spaces to support and facilitate services and activities for the local community. A multi-purpose community centre typically provides community social and meeting spaces.

Hireable spaces are provided within the City's indoor leisure centres and library facilities, as well as within a number of the City's leased facilities including scout and guide halls, tennis clubs, bowling clubs and clubroom facilities. The Community Infrastructure Plan identifies that the City currently has an overprovision of multi-purpose community centres compared to the current Citywide population. Even with the forecast population growth, based on the community infrastructure standards, the current provision is not required. In an effort to ensure long term club sustainability, hirers are increasingly referred to leased and licenced facilities to increase utilisation of these spaces and generate income for sporting clubs and community groups. Revenue generated from facility hire by the clubs and community groups must be in accordance with the City's Schedule of Fees and Charges to avoid over charging hirers for facilities that are provided to the clubs for predominantly club use.

The funding commitments from the State Government to improve Innaloo Sports Club, Doubleview Bowling Club and the Alexander Park precinct are all current projects where creating flexible and multi-use spaces within leased facilities will be a key outcome, and a consideration during the design phase. By improving the functionality of these facilities for community group access, each group will benefit through income generation and fostering a sense of community at each location.

In terms of dedicated performing arts facilities, there is a notable gap in provision across the City. The Community Centre in Innaloo, although originally built as a community centre, has been operating exclusively as a performing arts venue for quite some time. It is very well utilised by the Stirling Players group, and given the current level and type of use, it is increasingly difficult to accommodate alternate hirers due to set design and construction works as well as the tiered seating that is used for theatre productions. The group runs approximately five seasons per year of roughly 10 weeks duration including rehearsals and set construction. It could continue to support performing arts as a local level performance venue by providing rehearsal space and storage for sets and staging equipment. With some modification, the use of this facility as a permanent performance venue could be realised with enhancements to Innaloo Sports Club to accommodate community access for hireable spaces.

Any resulting demand for community space in the Innaloo locality can be met by improving access to other underutilised facilities, such as bowling and tennis clubs, scout and guide halls, and clubrooms. With the anticipated redevelopment of the Innaloo Sports Club, supported by the recent $4 million State Government funding commitment, a new facility will need to cater to the broader community and service the locality. Further detailed planning for Stirling Leisure Centres - Innaloo will be undertaken and presented to Council in the further report.

Financial Assessment and Implications

There are no financial implications at this stage. Any costs or budget requirements related to the proposed plan for Stirling Community Centre – Innaloo facility will be identified and presented to Council through the annual integrated planning and budget process.

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An active and healthy City

Priority: Facilitate a range of recreation and leisure opportunities for everyone in the City

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality, well-maintained facilities for the benefit of the community

Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.
Reputation	The City will ensure that any decisions that may affect the City's reputation are made at the appropriate level with stakeholders remaining informed and engaged.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at meeting

Nil.

Linked Documents

Community Infrastructure Plan 2023-2033

Suggested Alternative Recommendation

That a report be PRESENTED to the Council meeting to be held 11 November 2025 identifying the proposed future planning for Stirling Community Centre – Innaloo.

Reason

The funding agreement for works to the Innaloo Sports Club from the State Government has not yet been finalised, and this is required to inform the potential scope of any works towards the facility which will in turn impact Stirling Community Centre – Innaloo. This agreement is unlikely to be finalised in time for the August Council Meeting; accordingly, the Suggested Alternative Recommendation is for the meeting to be held in November.

14.4 PROPOSED NOTICE OF MOTION - COUNCILLOR ELIZABETH RE - WELFARE CHECKS

Business Unit:	Community Development	Service: Community Partnerships
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Information - *Receiving information about the City or its community.*

Council Resolution

0525/045

Moved Councillor Re, seconded Councillor Krsticevic

That Council NOTES this report, which provides an overview of the number of welfare checks undertaken each year, as well as the difference between welfare checks undertaken by City Officers and those referred to other support organisations.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Notice of Motion Recommendation

That a report be PRESENTED to the August 2025 Community and Resources Committee meeting that informs Council how many welfare checks are being conducted each year, how are welfare checks referred and managed directly by City officers and those which are referred to partner organisations with formal or informal arrangements who have the expertise to respond.

(Suggested Alternative Recommendation – refer to end of report)

Background provided by Elected Member

"There is a reported increase in social isolation in the community and Council want to understand how to connect community with welfare checks and support services."

Details

Welfare checks are a way for the City or other suitably qualified organisations to respond to individual needs or concerns about residents within the community. Some welfare checks require a one-off response, and others require ongoing assistance through appropriate support services. Some of the reasons for welfare requests include concerns for mental health, drug and alcohol use, hoarding, family and domestic violence, homelessness and concerns for socially isolated people – often older residents but sometimes people with disabilities living independently.

Given the varied nature of welfare check requests, there are occasions where it is inappropriate for the City to respond due to privacy and safety considerations, or where City Officers are not permitted to enter a private property. In addition, it should also be noted that when welfare checks are conducted, it is the individual's right to choose whether they wish to proceed with any assistance or support.

City of Stirling Approach
Welfare checks are currently referred to the City of Stirling in a number of ways including (but not limited to) reports from service areas such as Environmental Health and Community Safety; Elected Member enquiries; and residents calling on behalf of themselves, family, friends or neighbours. These referrals are then assessed by Community Development and filtered through to the relevant Business Unit depending on the needs of the individual.

Based on RMS data, there were 760 requests for assistance within the current financial year (to date); 57 of these related to older people in the community, and includes referrals made directly to the Care Finder Program.

The City's response varies from a direct response through the Care Finder Program, attendance by Community Patrols or via referrals to appropriate support services. There are some situations where the City cannot assist or respond, and these requests may be referred to WA Police, a mental health emergency response line, crisis care options, etc.

Within the Community Development Business Unit, welfare checks are provided through the Community Services Team which provides meals, transport, and social support assistance to older people. The Care Finder Program, funded by the Australian Government, is also managed through this Team to assist older people, people with disabilities, homeless and people impacted by family violence to connect with the support services they need. It is predominantly older people who are currently accessing the Program. Approximately 150 number of people have been provided with support through Care Finder in the current financial year YTD.

The City provides meals to 450 Community Food (Meals on Wheels) clients each week. A point of difference with this service is that the volunteer provides a welfare check every time they deliver a meal. The volunteer checks on the individual's wellbeing and asks if they need any additional support.

The Community Partnerships Team respond to the more complex requests where collaboration is required with other service providers. Examples include the Stirling Women's Centre and Naala Djookan Healing Centre which both support people experiencing family domestic violence. The Women's Centre currently provides support for over 490 individuals per annum. These figures do not incorporate outreach and the Safe at Home Program. Naala Djookan Healing Centre supports an average of 1,600 individuals per annum.

Referral Pathways Approach
The City also has formal partnerships with key service delivery organisations to enable a referral approach. This includes arrangements with organisations like St Vincent de Paul, AdvoCare, Uniting WA, Mercycare, Red Cross, Salvation Army, etc. In particular, the Community Development Business Unit has a partnership with Uniting WA to refer people experiencing homeless following welfare check being undertaken by the Community Safety Business Unit. And for socially isolated older people, the City will often refer them to the Red Cross Telecross service where volunteers directly call to provide a welfare check.

Suggested Alternative Recommendation

As the information requested in the Notice of Motion has been provided in this report the following Alternate Recommendation is proposed:

That Council NOTES this report, which provides an overview of the number of welfare checks undertaken each year, as well as the difference between welfare checks undertaken by City Officers and those referred to other support organisations.

Financial Assessment and Implications

Nil.

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An inclusive and harmonious City

Priority: Facilitate social connections and access to services locally

Strategic Risk

Strategic Risk	Risk Appetite
Partnerships	The City will be proactive in improving existing relationships and working with new partners to grow its reputation as an organisation that the community, business, government and other organisations choose to engage with.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil

15. NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING

15.1 PROPOSED NOTICE OF MOTION - COUNCILLOR TONY KRSTICEVIC - COMMUNITY SAFETY SCOPE

Councillor Tony Krsticevic submitted the following Notice of Motion at the Council meeting held 27 May 2025.

Notice of Motion Recommendation

That a report be PRESENTED to a future Council meeting identifying opportunities to broaden the legislative powers of Community Safety (Rangers and Community Patrol Officers) that may increase the City's ability to ensure a safer community in the City of Stirling.

Reason for Motion

"Community safety is a very high priority for the City of Stirling community and Coastal Ward residents want public safety to remain a top priority for the City of Stirling.

Whilst satisfaction with our Community Safety Services has been extremely high and trending up since 2023, community safety is being frequently mentioned as an area for continued improvement.

An increase in the current community safety measures has been requested both from a resourcing and legislative basis."

15.2 PROPOSED NOTICE OF MOTION - COUNCILLOR DAMIEN GIUDICI - PEDESTRIAN (PELICAN) CROSSING AT INGLEWOOD TOWN SQUARE

Councillor Damien Giudici submitted the following Notice of Motion at the Council meeting held 27 May 2025.

Notice of Motion Recommendation

That the Mayor WRITES to the Minister for Transport and Member for Maylands seeking a review of options to improve safety at the signalised pedestrian crossing on Beaufort Street, between Ninth Avenue and Tenth Avenue, Inglewood.

Reason for Motion

"The City has received comments and concerns from Inglewood residents and local businesses regarding vehicles failing to stop at the red light at the signalised pedestrian crossing on Beaufort Street, between Ninth and Tenth Avenues. This non-compliance presents a serious risk to pedestrian safety and has raised significant community concern. A review of safety measures is therefore being requested to ensure the ongoing safety of pedestrians at this crossing."

15.3 NOTICE OF MOTION - COUNCILLOR ELIZABETH RE - DOUBLEVIEW AND INNALOO BOWLING CLUBS UPGRADES TIMEFRAME

Councillor Elizabeth Re submitted the following Notice of Motion at the Council meeting held 27 May 2025.

Notice of Motion Recommendation

That a report be PRESENTED to the Council meeting to be held 1 July 2025 identifying the proposed timeframe for upgrades to both Doubleview and Innaloo Bowling Clubs to enable consideration within the City's forward capital works program and long-term financial plan.

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17. NEW BUSINESS OF AN URGENT NATURE

Nil.

18. MATTERS BEHIND CLOSED DOORS

Council Resolution

0525/046

Moved Councillor Paparde, seconded Councillor Perkov

That Item 12.1/9.1 – Confidential Matter and Item 12.2/TE2 – 50519 – Supply and Delivery of Nursery Plants and Native Seed Collection be CONSIDERED Behind Closed Doors in accordance with Section 5.23(2)(a) and Section 5.23(e)(ii) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(a) a matter affecting an employee or employees.

(e) a matter that if disclosed, would reveal -
(ii) information that has a commercial value to a person.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

At 8.07pm, the meeting was closed to the public and all employees who were not required left the meeting.

Councillor Karlo Perkov left the meeting at 8.08pm prior to consideration of Item 12.2/TE2, and returned to the meeting at 8.09pm.

12.2/TE2 50519 - SUPPLY AND DELIVERY OF NURSERY PLANTS AND NATIVE SEED COLLECTION

Business Unit:	Parks and Environment	Service: Parks & Streetscapes
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0525/047

Moved Councillor Krsticevic, seconded Councillor Hatton

That the tender for the Supply and Delivery of Nursery Plants and Native Seed Collection be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (11/2).

For: Councillors Creado, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Thornton and Mayor Irwin.
Against: Councillors Ferrante and Re.

Committee Recommendation

That the tender for the Supply and Delivery of Nursery Plants and Native Seed Collection be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the tender for the Supply and Delivery of Nursery Plants and Native Seed Collection be ACCEPTED as detailed in Confidential Attachment 1.

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Tender Description

The City of Stirling (City), invites tenders from Contractors for the supply and delivery of nursery plants and native seed collection services within the City.

The City intends to form the following two Panels and Categories:

Panel 1 – Nursery Plant Supply

- Category 1 - General Nursery Tube Stock
- Category 2 - Container Plants
- Category 3 - Large Container Plants
- Category 4 - Local Native Plants for Conservation Areas

Panel 2 – Native Seed Collection

The required services for Panel 1 are for Contractors to supply and deliver containerised and tube stock trees, shrubs, groundcovers and associated plants for various locations within the City's boundaries including the City's Nursery at Hamersley Golf Course, Marmion Avenue, Karrinyup. It is estimated that the City will require approximately 3,500 large container plants, 12,500 container plants and 60,000 tube stock under this panel.

The required services for Panel 2 are for Contractors to provide native seed collection services. It is estimated there is an average of 300 hours of native seed collection per year to satisfy the City's plant propagation requirements.

Tender Details

IFT Number 50519

IFT Title Supply and Delivery of Nursery Plants and Native Seed Collection

Recommended Tenderer(s) As per Confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term Initial: 3 Years

Extension Options: 2 Extension Options of 1 year each

Tendered Rates/Cost Provided in Attachment 1 to this report (confidential)

Panel Allocation Provided in Confidential Attachment 1 to this report.

Advertising: Saturday 11 January 2025 The West Australian

Tender Deadline: Wednesday 12 February 2025 2.00pm

Tender Opening: Wednesday 12 February 2025 2.00pm

Tender Submissions

Six tenders were received, including alternative and non-conforming Tenders:

Tenderer	Trading Name
The Trustee for the Quito Unit Trust	Benara Nurseries
Ellenby Pty Ltd	Ellenby Tree Farm
Forestvale Trees Pty Ltd	Forestvale Trees Pty Ltd
Heritage Way Pty Ltd	Domus Nursery
Natural Area Holdings Pty Ltd	Natural Area Consulting Management Services
Workpower Inc	Workpower Inc

Contract

Commencement Date of New Contract:	June 2025
Reason for gap between Contracts:	Procurement workflow capacity
Completion Date of New Contract:	June 2028
Price Basis of New Contract:	Schedule of Rates

Tender Evaluation Panel

The tender evaluation panel comprised of four members, including a Business Unit Manager (Chairperson) and Officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractors to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	YES
A conflict of interest was declared by an Evaluation Panel Member. This panel member was removed from the Evaluation panel.	
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a state wide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996.

City of Stirling Procurement Policy

Delegated Authority Register

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our built environment
Objective: A liveable City
Priority: Improve the quality, liveability and identity of local areas
Objective: An attractive and well-maintained City
Priority: Provide quality well-maintained sporting reserves, parks and open spaces for the community
Key Result Area: Our natural environment
Objective: A biodiverse City
Priority: Undertake conservation, protection and enhancement of natural ecosystems and biodiversity
Priority: Plan and adapt to climate change impacts
Priority: Increase tree planting and retention of trees across the City
Priority: Support, engage and guide our community to connect with nature and improve biodiversity across the City

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

12.1/9.1 CONFIDENTIAL MATTER

Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 5.23(2) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:-

(a) a matter affecting an employee or employees.

Council Resolution

0525/048

Moved Councillor Lagan, seconded Councillor Perkov

That Council NOTES the confidential recommendation as outlined in the conclusion of this report.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Council Resolution

0525/049

Moved Councillor Proud, seconded Councillor Paparde

That the Meeting be REOPENED to the public.

The motion was put and declared CARRIED (13/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

At 8.25pm the meeting was reopened to the public.

19. CLOSURE

The Presiding Member declared the meeting closed at 8.25pm.

These minutes were confirmed as a true and correct record of proceedings on:

Date: .....

SIGNED:

.....

Presiding Member Signature

.....

Presiding Member Name (*please print*)