Commemorative Services Support Policy

Aligned City Value/s	**Approachable**	**Responsive**	**Transparent**	**Innovative**
Responsible Directorate	**Community Development**			
Responsible Business Unit/s	**Recreation and Leisure**			
Responsible Officer	**Manager Recreation and Leisure Services**			
Affected Business Unit/s	**Community Safety** **Development Services** **Engineering Services** **Governance** **Marketing and Communications** **Parks and Environment** **Recreation and Leisure Services** **Waste and Fleet**			

Objective

To provide a consistent and transparent framework for determining the City's support for commemorative services and Returned and Services League (RSL).

Scope

This policy applies to the provision of City support to Returned and Services League (RSL) sub-branches and the Naval Association of Australia (North Perth Sub-Section) for the delivery of commemorative services and remembrance activities conducted within the City of Stirling, including:

- ANZAC Day services;
- Remembrance Day services; and
- Other recognised commemorative events approved by the City.

The City may provide support in accordance with this policy but is not responsible for organising, managing or delivering commemorative services on behalf of community organisations.

This policy does not apply to activities that are political, commercial in nature, or otherwise inconsistent with the purpose of commemorating military service and sacrifice.

Policy

The City recognises commemorative services as an important contribution to community remembrance and is committed to providing support in a clear, consistent and transparent manner.

The City will provide donations, financial assistance and in-kind support for commemorative services held within the City of Stirling local government area.

The City will provide support to sub-branches of commemorative services through donations. Donations will be allocated through two funding tiers:

- **Tier 1 – Major commemorative services**: large attendance and require substantial operational support, including traffic management, community safety, waste management, grounds management and event coordination.
- **Tier 2 – Local commemorative services:** limited attendance and low operational complexity

Donation amounts for each tier will be determined annually through the City's budget process.

The City will provide financial, in-kind and promotional support to eligible sub-branches of commemorative services held within the City.

The City may provide floral tributes for attendance by the Mayor or Ward Councillor/s at commemorative services as per Elected Members Entitlement Policy.

The City will support the delivery of commemorative services. To facilitate successful event delivery, the City will provide in-kind support through:

- An ongoing point of contact for relevant sub-branches
- Support throughout the event application process and planning phase leveraging off previously approved plans wherever possible
- Direct event support where appropriate and resources are available, including traffic management, community safety and waste services

Definitions

Civic Significance: the value or importance of an event to the community, regarding its historical, cultural, commemorative or community impact and its contribution to civic identity and participation.

Commemorative Service: a formal ceremony to recognise military service, conflict or national remembrance occasions.

Sub-branches: The organisation responsible for coordinating and delivering a commemorative service within the City, including relevant RSL Sub-Branches, the Naval Association of Australia - Perth North.

Relevant management practices/documents

Event Application Guidelines and Requirements
Elected Members Entitlements Policy
Traffic Management Requirements and Approval Framework
Commemorative Services Support Management Practice (future document)

Legislation/local law requirements

Charitable Purposes Act 2004
Local Government Act 1995

Office use only				
Relevant delegations	Not applicable			
Initial Council adoption	**Date**	3 November 2026	**Resolution #**	1126/042
Last reviewed	**Date**		**Resolution #**	
Next review due	**Date**	3 November 2028		