City of Stirling

Ordinary Meeting of the 42nd Council

24 February 2026

Minutes

To: The Mayor and Councillors

Here within the Minutes of the Ordinary Meeting of Council of the City of Stirling held Tuesday 24 February 2026 in the City of Stirling Council Chamber, 25 Cedric Street, Stirling.



Stevan Rodic | Chief Executive Officer

Our Vision, Mission and Values

Vision

A sustainable City with a local focus.

Mission

To serve our community by delivering efficient, responsive and sustainable service.

Values

The City of Stirling's core values are:

- Approachable
- Responsive
- Transparent
- Innovative.

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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EMERGENCY PROCEDURES

The City of Stirling values the health and safety of all visitors to its facilities.

The following evacuation procedures are to be followed in the event that an emergency occurs.

- When the emergency alarm sounds, please remain calm.
- Comply with any instructions given by emergency personnel, including the City's Fire Warden.
- The Fire Warden will assess the immediate area for danger.
- If required, the Fire Warden will instruct all in attendance to evacuate – please follow their directions promptly and calmly. Proceed, as directed, to the Assembly Area (evacuation point).
- If you have impaired mobility, the Fire Warden can assist with your safe evacuation.
- Do not re-enter the building until authorised to do so.

The Assembly Area is located on the grassed area near the entrance to the basement carpark from Puccini Court. The Fire Warden will direct you to the correct location in the event of an emergency.

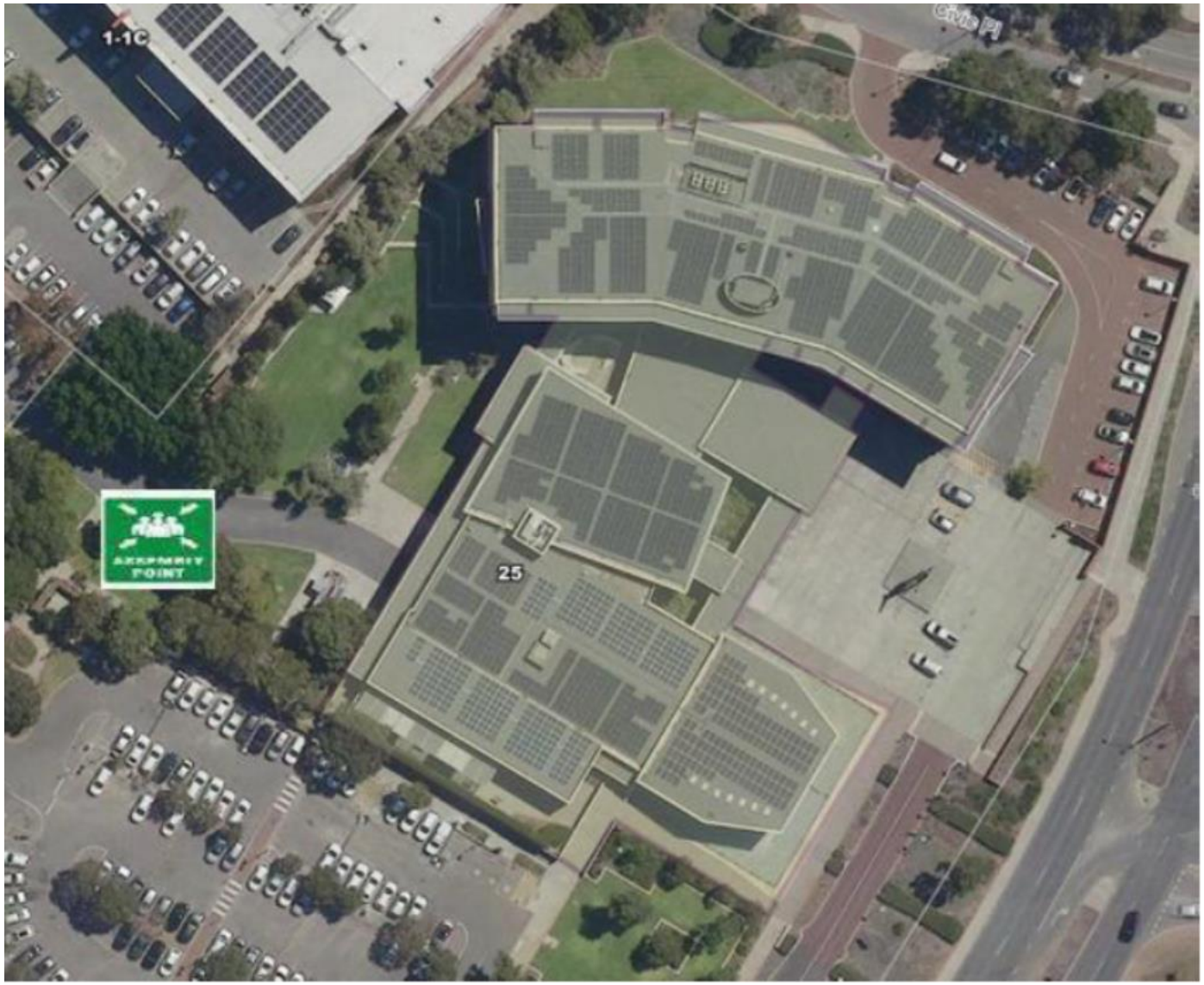

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MINUTES OF THE ORDINARY MEETING OF COUNCIL OF TUESDAY 24 FEBRUARY 2026 HELD IN CITY OF STIRLING COUNCIL CHAMBER, 25 CEDRIC STREET, STIRLING

1. OFFICIAL OPENING

The Presiding Member declared the Ordinary Meeting of Council open at 6.30pm.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Mayor	Mark Irwin
Councillors	Councillor Andrea Creado Councillor Michael Dudek Councillor Joe Ferrante Councillor Damien Giudici Councillor Chris Hatton Councillor Daniela Ion Councillor Tony Krsticevic Councillor Suzanne Migdale Councillor Teresa Olow Councillor Rob Paparde Councillor Karlo Perkov Councillor Stephanie Proud JP Councillor Elizabeth Re Councillor Lisa Thornton

Employees	Chief Executive Officer - Stevan Rodic Director Community Development - Michael Quirk Director Corporate Services - Ingrid Hawkins Director Infrastructure - Andrew Murphy Director Planning and Development - Amanda Sheers Manager Community Safety - Peter Mullins Manager Customer and Communications - Simone Holmes-Cavanagh Manager Engineering Services - Paul Giamov Manager Governance - Brad Sillence Manager Strategy and Performance - Michelle Wolsoncroft Manager Waste and Fleet - Yvette Plimbley Acting Manager Parks and Environment - Dion Johnson Internal Auditor - Kerry Flynn Head of Community Engagement - James Murphy Lead Governance Officer - Regan Clyde Acting Strategic Program Lead - Monique Emery Senior Governance Officer - Leanne Prior Senior Governance Officer - Casey Taylor Senior Media Advisor - Liam Croy
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APOLOGIES

Nil.

3. APPROVED LEAVE OF ABSENCE

Nil.

4. DISCLOSURES OF INTEREST

Where a member has disclosed a financial or proximity interest in an item, they must leave the Chamber for consideration of that item.

Where a member has disclosed an impartiality interest in an item, they may remain in the Chamber. The member is required to bring an independent mind to the item and decide impartially on behalf of the City of Stirling and its community.

Audit, Risk and Improvement Committee - 16 February 2026

Nil.

Community and Resources Committee - 17 February 2026

Councillor Chris Hatton disclosed an Impartial Interest in Item 12.2/ES1 as he has had community engagement with a number of residents.

Councillor Tony Krsticevic disclosed an Impartial Interest in Item 12.2/ES1 as he has met with residents and election signage on deputees residence.

Councillor Karlo Perkov disclosed an Impartial Interest in Item 12.2/ES1 as he has had multiple meetings with local residents. One of the deputees had his election signage on their verge.

Mayor Mark Irwin disclosed an Impartial Interest in Item 12.2/CC1 as the applicant is known to him.

Councillor Chris Hatton disclosed an Impartial Interest in Item 12.2/CC1 as he has a working relationship with an applicant.

Councillor Tony Krsticevic disclosed an Impartial Interest in Item 12.2/CC1 as he knows and has had numerous conversations over the years with JazzConnect.

Councillor Rob Paparde disclosed an Impartial Interest in Item 12.2/CC1 as the Councillor is known to the applicant as one of those requesting funds.

Councillor Karlo Perkov disclosed an Impartial Interest in Item 12.2/CC1 as a director of JazzConnect was a former Councillor and a friend.

Councillor Lisa Thornton disclosed an Impartial Interest in Item 12.2/GOV1 as she has met with community members over fishing complaints.

Council - 24 February 2026

Councillor Elizabeth Re disclosed an Impartial Interest in Item 12.2/WF1 as she knows people involved.

Councillor Elizabeth Re disclosed an Impartial Interest in Item 12.2/GOV1 as she knows people involved.

Councillor Elizabeth Re disclosed an Impartial Interest in Item 12.2/GOV3 as she knows people involved.

5. PETITIONS

E-PETITION - RESIDENTIAL AMENITY, TUART HILL

Councillor Teresa Olow tabled the following e-petition containing 20 verified signatures:

"We, the undersigned, do respectfully request that the Council further maintain the residential friendly amenity size and character of the Cape Street and Stoneham Street intersection in Tuart Hill by:

1. *Limiting the block-like structure at 12m high of the 'Community Sports Centre' (approved DA25/0971) to a residential friendly pitched roof of maximum 9m height at eaves, and thus also preventing overshadowing of residential courtyards.*
2. *Within the 'Community Sports Centre' (approved DA25/0971) re-locate public toilets now facing residential backyards to the northern side of the building away from residential homes.*
3. *Restricting the use of the land to educational as initially rezoned (Servite Special control area Schedule 3).*

We hope this will enhance the measures the City of Stirling has already thoughtfully undertaken."

Following Council's resolution, the ePetition will be forwarded to the Facilities, Projects and Assets Business Unit for consideration and appropriate action.

PETITION - VERGE TREES COBHAM AVENUE, NOLLAMARA

Councillor Joe Ferrante tabled the following petition containing 14 verified signatures:

"We, the undersigned, do respectfully request that the Council: ensure all future verge tree pruning is undertaken by appropriately qualified professionals, complies with Australian Standard AS4373, protects tree canopy and neighbourhood amenity, and includes timely removal of all pruning debris."

Following Council's resolution, the petition will be forwarded to the Parks and Environment Business Unit for consideration and appropriate action.

Council Resolution

0226/013

Moved Councillor Thornton, seconded Councillor Paparde

That Council RECEIVES the petitions tabled at the Council meeting held Tuesday 24 February 2026 and the petitions be REFERRED to the Chief Executive Officer for the appropriate action.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

All petitions will have an update available in due course on the Petition Status Update page of the City's website which can be accessed here.

6. RESPONSES TO PREVIOUS QUESTIONS FROM MEMBERS OF THE PUBLIC TAKEN ON NOTICE

All Public Question Time responses from the previous Council meeting were published in the minutes of that meeting.

Nil.

7. PUBLIC QUESTION TIME

Public Question Time is included in the live stream. Members of the public are only required to state their name and suburb when addressing the meeting.

Members of the public who wish to ask question/s at the Council meeting are requested to submit these through the City's online Public Question Time submission form (click here).

7.1 PUBLIC QUESTION TIME - M GILLETT

The following question was submitted by M Gillett, Currambine WA 6028, on behalf of Recfishwest, prior to the Council Meeting held Tuesday 24 February 2026.

Q1. "Is the Council willing to work with Recfishwest and affected stakeholders on a solution to the fishing issue that does not unfairly impact those who are undertaking their fishing activities responsibly?"

A1. The Director Community Development confirmed that City Officers had previously met with Recfishwest representatives on 2 February 2026 and affirmed that the City remains willing to continue to work with Recfishwest on this multifaceted issue. Should Council choose to proceed with fishing prohibition within the proposed Local Government Property Amendment Local Law, Recfishwest is encouraged to make a submission through the public advertising period.

7.2 PUBLIC QUESTION TIME - J DARBY

The following questions were submitted by J Darby, Karrinyup WA 6018, at the Council Meeting held Tuesday 24 February 2026.

Q1. *"If the speed limit on Clement Drive was reduced to 40 kilometres per hour (km/h), how much longer would the journey take for motorists to get from one end to the other, how much could the number of injuries in crashes be reduced if the speed limit was reduced to 40km/h, and what chance would a child have in surviving being struck by a car travelling at 50km/h as opposed to 40km/h?"*

A1. The Manager Engineering Services advised that the difference in travel time between a speed limit of 50km/h and 40km/h, when travelling from one end of Clement Drive to the other, is a maximum of 25 seconds. In practice, vehicles are already slowing down to negotiate other traffic, so the actual difference in time is likely less. In terms of injuries in crashes, if the speed was reduced, independent research shows that for every one km/h drop in speed, there is an approximate 3% reduction in the risk of serious injury. So, a pedestrian struck by a vehicle traveling at 50km/h has a fatality risk of approximately 55%. With a 10km/h reduction in speed, this risk falls by 30% to a 25% chance of fatality.

Q2. *"Is it true that 50 of the 361 responses opposing the area-wide reduction actually supported targeted reduction on either Clement Drive, Milverton Avenue, or Pascoe Street?"*

A2. The Manager Engineering Services confirmed that this was correct.

Q3. *"Can you please tell us what percentage of responses from Clement Drive supported a speed reduction to 40km/h on that road?"*

A3. The Manager Engineering Services advised that the City received 23 responses from the residents of Clement Drive. Of those 23, 20 of them (or 87%) supported the reduction to 40km/h.

7.3 PUBLIC QUESTION TIME - A HOLLOWAY

The following questions were submitted by A Holloway, Karrinyup WA 6018, at the Council Meeting held Tuesday 24 February 2026.

Q1. "Can you confirm that Clement Drive is a local distributor road with an indicative vehicle range that should be between 3,000 to 7,000 vehicles per day? And the weekly average number of vehicles per day on certain sections of Clement Drive is currently between 6,000 to 7,000 vehicles?"

A1. The Manager Engineering Services advised that the range is correct, with the average weekday volume being around 6,200 vehicles per day.

Q2. "Can you confirm that the 7,000 vehicles per day figure is often exceeded on certain days of the year?"

A2. The Manager Engineering Services advised that there are always going to be natural fluctuations in traffic volumes over the course of the week and the year. Typically, this happens on Thursdays and Saturdays and is related to stronger activity at the Karrinyup Shopping Centre. As mentioned in previous reports, the City looks at the average over the course of the week.

Q3. "Given that the average is near the top of the range, what specific traffic management measures will the City put in place to ensure safety, noise control, and accessibility for the residents?"

A3. The Mayor advised that the item was on the agenda for Council's consideration during the meeting.

7.4 PUBLIC QUESTION TIME - D HOMSANY

The following questions were submitted by D Homsany, Karrinyup WA 6018, at the Council Meeting held Tuesday 24 February 2026.

Q1. "Can the Council tell me if Clement Drive is part of the Perth Bicycle Network, and what does that mean for Clement Drive, if it is?"

A1. The Manager Engineering Services advised that Clement Drive was not part of the Perth Bicycle Network.

Q2. "The Council previously wrote to Main Roads asking for a speed reduction on Clement Drive and was advised to advertise an area-wide alternative. Now that the results are in, I ask why Council is refusing to write back to Main Roads to make aware of the overall results, especially for Clement Drive, when the results were 87% in favour?"

A2. The Mayor advised that Council has not made a decision on this issue; the item is on the agenda for Council's consideration during the meeting.

Q3. "What impact has the installation of three pedestrian crossings and a speed reduction to 40 kilometres per hour on West Coast Highway had on the volume of traffic on that road?"

A3. The Manager Engineering Services advised that the City was currently undertaking the 12-month post-construction traffic surveys. The interim surveys that the City conducted four months post-construction showed a small decrease of around 5% in traffic flows. But largely it has shown that the speed limit reduction did not have any significant impact on traffic volumes on West Coast Drive and has not resulted in redistribution of traffic to other roads from what the City has observed.

Additional Information

A1. The Manager Engineering Services advised during Public Question Time at the Council meeting held 24 February 2026 that Clement Drive was not part of the Perth Bicycle Network (PBN). However, it is acknowledged this response was not correct.

While Clement Drive is a route under the PBN, this network was established decades ago and has little bearing on funding opportunities. Any cycling upgrades along Clement Drive would need to be considered in terms of the desirability and suitability of this road as a cycling route.

7.5 PUBLIC QUESTION TIME - J WHITING

The following questions were submitted by J Whiting, Churchlands WA 6018, at the Council Meeting held Tuesday 24 February 2026.

Q1. "Is the City aware of the ongoing acts of animal cruelty in the local Herdsman Lake wetlands and other surrounding areas based on the prohibited fishing activities that are going on in these areas?"

A1. The Mayor advised that the City is aware.

Q2. "Is the City willing to make a comment tonight on whether they consider the pursuit of recreational fishing in these protected areas somehow trumps the protection of the local wildlife and the ongoing acts of cruelty that are happening because of the deliberate and malicious activities of some, and the carelessness of others, in leaving behind their litter?"

A2. The Mayor advised that the City is not prepared to make a statement tonight regarding that. The item on the agenda is a recommendation for the Local Law to take that issue into consideration and for the matter to go out for public comment to hear from the community before Council makes a decision.

7.6 PUBLIC QUESTION TIME - R HADLEY

The following questions were submitted by R Hadley, Woodlands WA 6018, at the Council Meeting held Tuesday 24 February 2026.

Q1. "Mayor Irwin, you stated at the Council meeting on 10 February 2026 that asking about your $10,000 City of Stirling loan to fund legal costs was out of order. You stated it was confidential on two occasions, and you knew nothing about it. Yet, you had to make the application for the grant through the Council in November 2025. So would you now like to take this opportunity to correct on the public record what you stated on 10 February?"

A1. The Mayor advised that he is not permitted to speak about it.

Q2. "Further to my question on 10 February regarding five anti-boardwalk ratepayers, who were not permitted to ask questions at the Council meeting on 25 November - Mayor Irwin stated that the five had not indicated that they were going to ask questions on the Boardwalk, nor had they submitted their questions in advance. Mayor Irwin claims he did not know they were asking questions about the Boardwalk. Do you have any comments on this?"

A2. The Mayor advised that if someone does not write down what they are planning to ask a question about, there is no way for him to be able to predict what their question might be, before it has been asked.

Q3. "Was the flooding at the Karrinyup Library the result of not having an actual leach drain at the premises? Rate payers wonder if this reason is why you claim that the premises was end of life?"

A3. The Mayor advised that this was not the reason and suggested that the flooding was because the roof needed to be replaced.

7.7 PUBLIC QUESTION TIME - L THOMPSON

The following questions were submitted by L Thompson, Trigg WA 6018, at the Council Meeting held Tuesday 24 February 2026.

Q1. "Wind erosion mitigation measures installed along the Scarborough and Trigg coastline are now substantially buried. Given the City's obligations under its Coastal Hazard Risk Management and Adaption Framework and Accepted Coastal Strategies, what priority is this Council giving to further protect the hard structures in this area from erosion and impacting faster than the CHRMAP has predicted?"

A1. The Mayor advised that the question would be taken on notice and a written response provided.

Q2. "Is the Council going to consider rock armouring in front of the Trigg Cafe since there is about 7m of sand dunes left and little vegetation to hold down the sand?"

A2. The Mayor advised that the question would be taken on notice and a written response provided.

Q3. "What is the survival rate target for rehabilitation planting in these exposed dune systems, and does the current survival rate meet the City's performance expectations?"

A3. The Mayor advised that the question would be taken on notice and a written response provided.

Additional Information

A1. Sand trap fencing is installed in areas where frontal dune vegetation is absent, and windblown sand is moving over the dunes and onto infrastructure such as shared paths and car parks. These areas, known as dune blowouts, can hollow out and erode the frontal dune if not actively managed. The purpose of sand trap fencing is to slow wind movement and encourage sand to accumulate within the blowout rather than continue drifting inland.

Once fencing becomes buried, additional fencing may be installed to stabilise any hollows that have formed, followed by rehabilitation planting so natural dune systems can resume managing sand movement. The City's conservation team has actively managed dune blowouts along the Trigg and Scarborough region for many years and continues to prioritise works at multiple sites between Trigg Point and Peasholm Beach.

A2. The City does not have plans to install rock armouring along this section of beach as the dunes currently provide a sufficient buffer against coastal erosion. The beaches and dunes are regularly inspected and surveyed by the City, and this section of beach is currently fairly stable. While the summer sea breezes do cause dunes to move and shift, they also transport sand up the beach to nourish the fore dune. If significant erosion was to occur, the City would typically opt for a 'soft engineering' approach such as renourishment and revegetation before considering 'hard engineering' options such as rock armouring or sea walls.

A3. Being a highly dynamic environment, coastal plants are vulnerable to extreme forces from sand inundation, wind erosion and significant heat. For this reason, the City does not set a fixed survival rate target for rehabilitation planting in these areas. The City, in partnership with Stirling Natural Environment and Coastcare has a large revegetation program along the coast. We have a number of extremely successful sites with high survival rates and some locations which are more impacted from the coastal forces mentioned above.

Overall, current survival outcomes align with the City’s expectations and resources for these challenging environments, and ongoing works continue to focus on improving dune resilience over time.

At 6.50pm, in accordance with Clause 5.2(14) of the City of Stirling's Meeting Procedures Local Law 2021, the Presiding Member ruled that Public Question Time be EXTENDED.

7.8 PUBLIC QUESTION TIME - M SLATER

The following questions were submitted by M Slater, Stirling WA 6021, at the Council Meeting held Tuesday 24 February 2026.

Q1. "Is the Council going to be meeting with other conservation groups with regards to the issue of wildlife protection and fishing?"

A1. The Mayor advised that at this stage, the City does not intend on proactively meeting with conservation groups. The City will certainly be responding to some of those organisations who have already made contact, to seek their views and encourage them to participate in the Local Law community consultation process. The City will continue to try to engage with the RSPCA, who the City believes should be playing a key role in this issue, but have not been so far.

Q2. "Would you consider the DBCA and Wildlife Protection as they've been involved as well?"

A2. The Mayor confirmed that the City would be willing to meet with those groups.

7.9 PUBLIC QUESTION TIME - R MURPHY

The following questions were submitted by R Murphy, Karrinyup WA 6018, prior to the Council Meeting held Tuesday 24 February 2026.

Q1. *"Members Appointments and Payments to Audit Risk and Improvement Committee. I note that Mr Frederic Ong, Mr Baptiste Isambert and Ms Annette Ellerby have been appointed as Independent Committee Members. Can I please be provided with the Selection Criteria that the candidates for these positions were required to meet and the successful candidates' qualifications?"*

A1. The appointment of Independent Committee Members to the City's Audit, Risk and Improvement Committee is a requirement under the Local Government Act 1995, including the appointment of an Independent Presiding Member and Independent Deputy Presiding Member. Applications were assessed and appointments made based on a variety of considerations such as business management, experience in financial reporting analysis, internal audit, compliance oversight, risk management, and local government experience. Details of each Independent Committee Member's qualifications were made available to Elected Members at Council when making its decision, however this information remains confidential and not available to the public.

Q2. *"I note that former Councillor David Lagan has been appointed as an Independent Committee Member. Was he required to meet the Selection Criteria and what are his relevant qualifications?"*

A2. As per the reasons listed in the minutes of the Council meeting held 28 October 2025, Council appointed Mr David Lagan to put into effect the legislative changes for independent presiding members for Audit, Risk and Improvement Committees, and to ensure the City's committee would be presided over by a person experienced in the City's audit functioning and meeting processes. Mr Lagan was an Elected Member of the City at the time that Expressions of Interest were sought for Independent Committee Members and therefore did not apply. Notwithstanding, it is open to Council to appoint Independent Members to the Committee as it deems appropriate and all appointments have been made in compliance with the Local Government Act 1995.

Q3. *"Has the Audit Risk and Improvement Committee considered the financial risks for the City in the expenditure of $500,000 on a coastal boardwalk feasibility study for a 850m long boardwalk structure through vegetated coastal sand dunes between Scarborough and Trigg Beaches, given the City's CHRMAP Report that identifies this narrow coastal reserve as being a 'no build area' at high risk of erosion in 2030 and extreme risk in 2070 and recommends avoiding development of this undeveloped coastal reserve from 2025 onward?"*

A3. The Audit, Risk and Improvement Committee's role is to provide independent assurance to Council that the City has appropriate risk management and financial governance frameworks in place, rather than to determine the merits of individual projects.

The $500,000 coastal boardwalk feasibility study has been commissioned to determine whether a proposal of this nature is viable. Risk factors such as coastal erosion risk and alignment with the City's Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) have been and will continue to be considered as the proposal progresses.

Financial risk is managed by staging the project, ensuring that any future decision to proceed be supported by evidence from the feasibility study and the required environmental approvals.

It is important to note that the feasibility stage does not commit the City to construction. Council will only consider progression beyond feasibility where the study demonstrates that identified opportunities are credible and deliverable, and that the associated risks can be appropriately managed.

7.10 PUBLIC QUESTION TIME - M LANGRIDGE

The following questions were submitted by M Langridge, Karrinyup WA 6018, prior to the Council Meeting held Tuesday 24 February 2026.

Q1. *"In relation to Item 12.2/ES1, when will Council provide the analysis of the accident and incident data that supports the proposed speed reductions to 40km/h?"*

A1. The crash data for Clement Drive was included in the report presented to the Council meeting held 1 July 2025. The proposal for an area-wide 40km/h speed zone was not based on a high crash rate on Clement Drive or surrounding streets. Rather, the recommendation was put forward in response to ongoing resident concerns regarding vehicle speeds and to provide a consistent and appropriate speed environment across the neighbourhood.

Q2. *"When will Council provide the analysis of accident and incident data before and after the introduction of the various 'traffic calming' islands and roundabouts on Clement Drive? In particular an analysis of the junctions with Summerhayes Drive and Sandover Drive compared to the junctions with Broderick Street before and after the changes were made?"*

A2. As noted above, the crash data for Clement Drive was provided in the report presented to Council on 1 July 2025. The recorded data shows one reported crash at the intersection of Clement Drive and Summerhayes Drive in the most recent five-year reporting period, and no reported crashes at the intersections of Clement Drive with Sandover Drive or Brodrick Street over the same period.

Given this very low crash history, officers recommended that additional remedial treatments were not warranted at the Clement Drive / Summerhayes Drive intersection at this time. However, Council chose to endorse a minor treatment to address resident concerns about poor driver behaviour at the intersection.

8. APPLICATIONS FOR LEAVE OF ABSENCE

Councillor Damien Giudici requested a leave of absence for the period 26 March 2026 to 6 April 2026 inclusive.

Council Resolution

0226/014

Moved Councillor Krsticevic, seconded Councillor Re

That Councillor Damien Giudici be GRANTED a leave of absence for the period 26 March 2026 to 6 April 2026 inclusive.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

9. CONFIRMATION OF MINUTES

Council Resolution

0226/015

Moved Councillor Giudici, seconded Councillor Paparde

That the Minutes of the Ordinary Meeting of Council of 10 February 2026 be confirmed as a true and correct record of proceedings.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

10. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil.

11. UNRESOLVED BUSINESS FROM PREVIOUS MEETING

Nil.

12. REPORTS AND RECOMMENDATIONS OF COMMITTEES

12.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE - 16 FEBRUARY 2026

Council Resolution

0226/016

Moved Councillor Perkov, seconded Councillor Krsticevic

That the balance of the Audit, Risk and Improvement Committee recommendations be ADOPTED by exception resolution in accordance with Clause 4.7 of the City of Stirling Meeting Procedures Local Law 2021.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

12.1/IA1 INTERNAL AUDITOR ACTIVITY REPORT

Business Unit:	Office of the CEO	Service: Executive Services
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0226/017

Moved Councillor Perkov, seconded Councillor Krsticevic

1. **That Council ENDORSES the updated Internal Auditor's Activity Report.**
2. **That Council NOTES the current status of the Management Action Plans for past audits and reviews.**
3. **That the Management Action Plan tasks currently under review REMAIN on this report until complete, so they can be monitored by the Audit, Risk and Improvement Committee.**

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

THE COMMITTEE RECOMMENDS TO COUNCIL

1. That Council ENDORSES the updated Internal Auditor's Activity Report.
2. That Council NOTES the current status of the Management Action Plans for past audits and reviews.
3. That the Management Action Plan tasks currently under review REMAIN on this report until complete, so they can be monitored by the Audit, Risk and Improvement Committee.

Officer's Recommendation

1. That Council ENDORSES the updated Internal Auditor's Activity Report.
2. That Council NOTES the current status of the Management Action Plans for past audits and reviews.
3. That the Management Action Plan tasks currently under review REMAIN on this report until complete, so they can be monitored by the Audit, Risk and Improvement Committee.

Purpose

To provide Council with updates on a range of internal audit activity.

Details

Under its Terms of Reference, the Audit, Risk and Improvement Committee assists Council in overseeing the City's internal audit function. The Internal Audit Activity Report (refer to Attachment 1) summarises the current status of the Annual Internal Audit Plan. Additional Internal Audit activity is noted below.

Consultation and Other Activity

Regular meetings are held with the CEO, Directors, the Manager Strategy and Performance, the Manager Governance, and the Service Lead Strategy, Risk and Performance. This assists with the coordination between internal audit, performance, improvement, risk management and compliance functions.

Tender Conflict Checks

The Internal Auditor has reviewed the results of the tender conflict checks 909 - 916 performed since the Audit Committee meeting held 17 November 2025. No issues were noted.

Misconduct, Corruption and Fraud Reporting

No calls or emails have been received through the Misconduct and Fraud Hotline and Email since the Audit Committee meeting held 17 November 2025. One suspected misconduct incident was reported externally to the relevant agency.

Update on Risk Management System improvements

As previously reported, the City is in the midst of significant transformation of its Risk Management System, the enhanced Risk Management System establishes four integrated levels; Governance and Direction, Strategic Risk Management, Operational Risk Management, and Assurance and Reporting. These levels clearly define roles, responsibilities, oversight mechanisms, and the flow of risk information and assurance across the organisation. The City has made strong progress at level 1 and level 2, developing and formally endorsing a revised Risk Management Policy, Framework, Risk Appetite Statement, and a streamlined set of seven strategic risks through a structured and consultative process. These documents now provide a clear governance mandate, consistent terminology, and strengthened consequence categories.

Regular reporting cycles, detailed risk review methodologies, and assurance testing requirements at the strategic level are still being finalised and will be essential to ensuring consistent oversight. Operational Risk Management (level 3) remains under development, with Business Unit workshops, control identification, and the operational risk database still to be completed. As a result, Assurance and Reporting (level 4) cannot yet be fully activated, as structured assurance processes depend on the underlying level 3 risks and controls being finalised. While the design of the assurance framework is strong, the development of an Assurance Map and Combined Assurance Plan remains conceptual until operational risk information is complete.

Management Action Plan Updates

There are currently 15 open Management Action Plans with nine overdue and six not yet due as follows:

Audit Name	Closed this Period	Open Actions	Not Yet Due	Overdue
Risk Management	0	2	0	2
Procurement & Contract Management	1	0	0	0
Financial Management (Reg 5)	1	5	0	5
Fleet Management	0	3	1	2
RMS Improvements	0	1	1	0
Community Grants	1	4	4	0
Total	**3**	**15**	**6**	**9**

The nine overdue audit Management Action Plans have the following criticality and age:

Action Criticality	Number of days overdue				Total
	1-30	31-60	61-90	> 91	
High	0	0	0	0	0
Medium	0	0	0	(2) Fleet Management (2) Risk Management (5) Financial Management	9
Total	**0**	**0**	**0**	**9**	**9**

Overdue Medium/High rated Management Action Plans have trended as follows over the past 18 months:

	May-24	Aug-24	Nov-24	Feb-25	May-25	Aug-25	Nov-25	Feb-26
Number of overdue actions	9	9	9	8	5	7	6	9

Full details can be viewed in Attachment 2 – Medium & High Rated Management Action Plans Update.

Internal Audit has discussed the status and impacts of overdue management actions with the Executive Team. As noted above, improvements to strategic and operational risk reporting are being considered. To enhance risk reporting processes, Internal Audit will ensure that the effects of outstanding management actions are recognised, integrated into pertinent risk assessments, and reflected in enhanced risk reporting.

Financial Assessment and Implications

Nil.

Stakeholder Engagement

Affected Business Unit Managers and Executive Team were consulted regarding the status of open Management Action Plans.

Recommended Action

1. That Council ENDORSES the updated Internal Auditor's Report.
2. That Council NOTES the current status of the Management Action Plans for past audits and reviews.
3. That the Management Action Plan tasks currently under review REMAIN on this report until complete, so they can be monitored by the Audit, Risk and Improvement Committee.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Priority: Conscious and effective management of risk

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Internal Audit Activity Report ⇩

Attachment 2 - Management Action Plans - Medium & High (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil.

Linked Documents

Nil.

ATTACHMENT 1 - INTERNAL AUDIT ACTIVITY REPORT

The following progress is being made against the approved audit plans as at 4 February 2026:

Audit Name	Auditor	Timing	Status	Budgeted Audit Hours	Status Explanation
2024/2025 Annual Internal Audit Plan					
1. Asset, Project & Program Management	N/A	N/A	N/A	N/A	Consideration of this area for future audit coverage will be reviewed and potentially rescoped during internal audit planning and the development of the next Strategic Internal Audit Plan, considering the recommendations outlined in the *Project Management Office – Change Impact Assessment Report* tabled at this Audit, Risk & Improvement Committee meeting on 16 February 2026 (see Item 9.1 of the agenda).
2025/2026 Annual Internal Audit Plan					
1. Grant & Sponsorship Management	Internal Auditor	June – Oct 25	C	80	Complete. Final Report was tabled at the Audit, Risk & Improvement Committee on 17 November 2025.
2. Marketing & Communications Effectiveness	Internal Auditor	~~Nov – Dec 25~~ Feb – Mar 26	F	80	Portions of the audit fieldwork have been completed; however, certain activities were deferred to prioritise other internal audit reporting requirements. Fieldwork is scheduled to recommence.
3. Property Investment Strategy and Leases	Outsourced	~~Oct - Dec 25~~ Feb – Apr 26	F	80	Scoped, consultant appointed, fieldwork in progress.
4. Data Governance	Outsourced	~~Oct - Dec 25~~ Mar – May 26	NYS	80	Preliminary planning activities are underway, with exploratory meetings having taken place. The initial documentation has been received and is currently being reviewed to establish the audit scope.
5. Risk, Legislative Compliance & Internal Control (Reg 17)	Internal Auditor	~~Jan - Mar 26~~ Dec 25 – Feb 26	C	80	Complete. *Regulation 17 - Risk, Legislative Compliance & Internal Control Report* tabled at this Audit, Risk & Improvement Committee meeting on 16 February 2026 (see Item IA2 of the agenda).
6. Supplier Management	Internal Auditor	Mar - April 26	NYS	60	Planning has started. Fieldwork will begin after the OAG Financial Statement Audit is complete and the Annual Report is finalised.
7. Work Health and Safety System	Outsourced	May - June 26	NYS	110	Not yet scoped.
8. Payroll - focusing on timesheets & rostering	Outsourced	April - May 26	NYS	80	Not yet scoped.

Status Legend: C = Complete; D = Draft report issued; FC = Fieldwork completed; F = Fieldwork in progress; S = Scoped; NYS = Not Yet Scoped.

12.1/IA2 REGULATION 17 - RISK, LEGISLATIVE COMPLIANCE AND INTERNAL CONTROL

Business Unit:	Office of the CEO	Service: Executive Services
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0226/018

Moved Councillor Perkov, seconded Councillor Krsticevic

1. **That Council RECEIVES the Regulation 17 Risk, Legislative Compliance and Internal Control Internal Audit Report as per Attachment 1 to this Report.**

2. **That the 'medium' rated observations be LISTED on the Medium/High Management Action Plan for Audit, Risk and Improvement Committee review until completed. That the 'low' rated observations be LISTED on the Low Management Action Plan for Executive Team review until completed.**

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council RECEIVES the Regulation 17 Risk, Legislative Compliance and Internal Control Internal Audit Report as per Attachment 1 to this Report.

2. That the 'medium' rated observations be LISTED on the Medium/High Management Action Plan for Audit, Risk and Improvement Committee review until completed. That the 'low' rated observations be LISTED on the Low Management Action Plan for Executive Team review until completed.

Officer's Recommendation

1. That Council RECEIVES the Regulation 17 Risk, Legislative Compliance and Internal Control Internal Audit Report as per Attachment 1 to this Report.

2. That the 'medium' rated observations be LISTED on the Medium/High Management Action Plan for Audit, Risk and Improvement Committee review until completed. That the 'low' rated observations be LISTED on the Low Management Action Plan for Executive Team review until completed

Purpose

To inform Council of the outcome of the Regulation 17 Risk, Legislative Compliance and Internal Control internal audit review.

Details

This review was undertaken as part of the 2025/2026 Annual Internal Audit Plan endorsed by Council at its meeting held 4 March 2025 (Council Resolution Number 0325/005).

The review was performed by the Internal Auditor and was conducted in accordance with the Institute of Internal Auditors' International Standards for Professional Practice of Internal Auditing.

Scope and Objectives

The objective of this review was to:

ensure compliance with regulatory requirements under Regulation 17 of the Local Government (Audit) Regulations 1996:

> 'CEO to review certain systems and procedures
>
> (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
>
> (a) risk management*; to determine if the City has effective risk management systems that allows the identification, assessment and management of risks and reporting of risks to an appropriate level;*
>
> (b) internal control; *to determine if an effective internal control system is in place that safeguards assets, ensures accurate and reliable financial reporting and promotes compliance with legislation and effective and efficient operations. The audit performed under Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 in November 2024 addressed this area.*
>
> (c) legislative compliance; *to determine if compliance programs allow the meeting of legislative compliance and that suitable monitoring and reporting systems are in place*.
>
> (2) The review may relate to any or all of the matters referred to in sub-regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.
>
> (3) The CEO is to report to the audit committee the results of that review.'

Specific areas suggested for review are included within the Department of Local Government and Communities Operational Guideline Number 9. This was reviewed by the Internal Auditor to identify the areas that have been covered within other reviews or audit work presented to Audit Committee in the period since this review was last performed. The remaining unreviewed areas included within the scope of this review are as follows:

- Assess the effectiveness of the City's risk management arrangements in place;
- Assess the adequacy the City's compliance programs for managing compliance obligations and that suitable monitoring and reporting occurs; and
- Assess the adequacy of the City's controls assurance map and combined assurance plan.

Audit examined the above against International Organisation for Standardisation (ISOs), Office of the Auditor General, and Local Government best practice guidelines.

It is worth noting that the Western Australian Government has recently introduced new regulations to strengthen oversight, governance, and transparency across local governments. These reforms support the transition of existing audit committees into Audit, Risk and Improvement Committees, with new requirements taking effect from 1 January 2026, followed by a six-month transition period ending 30 June 2026. As part of these new requirements, the former Regulation 5(2)(c) Financial Management Review has been repealed and incorporated into an expanded Regulation 17 Review, which now covers financial management, risk management, and legislative compliance. Regulation 17 reviews must now be undertaken every four years, creating a single consolidated organisational effectiveness review and reducing duplication.

Audit Outcomes

Audit assessed the City's Risk Management System, Compliance Programs and Controls Assurance Mapping against best practice principles noted above.

Audit recommends several areas for improvement as follows:

Risk Management

- Finalise the remaining Risk Management System governance documents.
- Confirm and document the routine strategic risk reporting cycle, report format, and how strategic risk reporting integrates with the City's Integrated Planning and Reporting cycle.
- Finalise and adopt the strategic risk detailed review approach to ensure a consistent method for testing control effectiveness and assurance coverage at the strategic level.
- Develop the strategy for delivering targeted risk workshops to identify and assess operational risks, document controls and determine treatment actions.
- Design and implement the operational risk database and how it will integrate with Corporator.
- Design and implement the necessary monitoring, reporting, and escalation processes for the City's Risk Management System.
- Internal Audit to scope its independent verification activities of the City's Risk Management System, and integrate with the Control Assurance Map and Combined Assurance Plan recommendations noted below.

Legislative Compliance

- Develop and implement a comprehensive Legislative Compliance Oversight Framework that would articulate obligations arising from the *Local Government Act 1995* and associated regulations, local laws, and other applicable legislation that could pose a compliance risk to the City.
- Formally document the procedures for Freedom Of Information handling, completion of annual Compliance Audit Return, maintenance of registers, taking of Meeting Minutes.
- Complete Delegations of Authority Register review and embed necessary improvements.
- Complete Policy and Management Practice Register, and clearly identify review requirements, accountabilities, and scheduling.

Controls Assurance Mapping

- Progress the implementation of a structured, system-driven Control Assurance Map and Combined Assurance Plan supported by a fully developed Controls and Assurance Register. Aligning assurance activities with the Risk Management System.

Further details are documented in the Regulation 17 Internal Audit Report (refer to Attachment 1).

Financial Assessment and Implications

Nil.

Stakeholder Engagement

Detailed within the attached report.

Recommended Action

1. That Council RECEIVES the Regulation 17 Risk, Legislative Compliance and Internal Control Internal Audit Report as per Attachment 1 to this Report.
2. That the 'medium' rated observations be LISTED on the Medium/High Management Action Plan for Audit, Risk and Improvement Committee review until completed. That the 'low' rated observations be LISTED on the Low Management Action Plan for Executive Team review until completed.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995

Local Government (Audit) Regulations 1996

Local Government (Financial Management) Regulations 1996

Local Government Regulations Amendment Regulations (No. 4) 2025

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Priority: Conscious and effective management of risk

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Regulation 17 - Risk, Legislative Compliance and Internal Control Internal Audit Report ⇩

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

Internal Audit Report

Regulation 17 Risk, Legislative Compliance and Internal Control
February 2026

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Background

This review was undertaken as part of the 2025/2026 Annual Internal Audit Plan endorsed by Council per resolution number 0325/005 at its meeting on 4 March 2025.

Scope and Objectives

The objective of this review was to:

ensure compliance with regulatory requirements under Regulation 17 of the Local Government (Audit) Regulations 1996:

> 'CEO to review certain systems and procedures
>
> (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
>
> (a) risk management*; to determine if the City has effective risk management systems that allows the identification, assessment and management of risks and reporting of risks to an appropriate level;*
>
> (b) internal control; *to determine if an effective internal control system is in place that safeguards assets, ensures accurate and reliable financial reporting and promotes compliance with legislation and effective and efficient operations. The audit performed under Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 in November 2024 addressed this area.*
>
> (c) legislative compliance; *to determine if compliance programs allow the meeting of legislative compliance and that suitable monitoring and reporting systems are in place*.
>
> (2) The review may relate to any or all of the matters referred to in sub-regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.'
>
> (3) The CEO is to report to the audit committee the results of that review.'

Specific areas suggested for review are included within the Department of Local Government and Communities Operational Guideline Number 9. This was reviewed by the Internal Auditor to identify the areas that have been covered within other reviews or audit work presented to Audit Committee in the period since this review was last performed. The remaining unreviewed areas included within the scope of this review are as follows:

- Assess the effectiveness of the City's risk management systems in place;
- Assess the adequacy the City's compliance programs for managing compliance obligations and that suitable monitoring and reporting occurs; and
- Assess the adequacy of the City's controls assurance mapping and control assurance plan.

Audit examined the above against International Organisation for Standardisation (ISOs), Office of the Auditor General and Local Government best practice guidelines.

It is worth noting that the Western Australian Government has recently introduced new regulations to strengthen oversight, governance, and transparency across local governments. These reforms support the transition of existing audit committees into Audit, Risk and Improvement Committees, with new requirements taking effect from 1 January 2026, followed by a six-month transition period ending 30 June 2026. As part of these new requirements, the former Regulation 5(2)(c) Financial Management Review has been repealed and incorporated into an expanded Regulation 17 Review, which now covers financial management, risk management, and legislative compliance. Regulation 17 reviews must now be undertaken every four years, creating a single consolidated organisational effectiveness review and reducing duplication.

Executive Summary

Audit noted that the City is currently underway with transformative changes in how the City manages and reports on Risk. The City has undertaken a comprehensive review and uplift of its Risk Management System to strengthen governance, improve strategic and operational decision-making, and meet statutory and audit obligations. Effective risk management is critical for ensuring the City can consistently deliver services, safeguard resources, comply with legislation, and maintain transparency and accountability to the Audit, Risk and Improvement Committee, Council, and the community. The recent review identified the need for a unified, organisation-wide approach to risk classification, assessment, escalation, and assurance, prompting significant reforms to the City's risk documentation, processes, and structures.

The enhanced Risk Management System establishes four integrated levels—Governance and Direction, Strategic Risk Management, Operational Risk Management, and Assurance and Reporting. These levels clearly define roles, responsibilities, oversight mechanisms, and the flow of risk and assurance information across the City. The City has made strong progress at Level 1 and Level 2, developing and formally endorsing a revised Risk Management Policy, Framework, Risk Appetite Statement, and a streamlined set of seven strategic risks through a structured and consultative process. These documents now provide a clear governance mandate, consistent terminology, and strengthened consequence categories.

Regular reporting cycles, detailed risk review methodologies, and assurance testing requirements at the strategic level are still being finalised and will be essential to ensuring consistent oversight. At the operational level (Level 3), further work is needed to establish a consistent and reliable approach to identifying, assessing, and documenting day-to-day risks, controls, and treatments. Targeted Business Unit risk workshops are planned to capture this information. A clearly defined operational risk database integrated with Corporater will be required to generate quality information for both management oversight and Level 4 assurance activities.

Level 4 the Assurance and Reporting layer is intended to provide structured, independent visibility over whether controls are effective, compliance obligations are being met, and risks are managed in accordance with Levels 1–3. While its purpose and structure have been defined, Level 4 cannot be fully designed and implemented until operational risks and controls at Level 3 are completed, as assurance processes rely on clear risk and control baselines. Internal Audit's role in independent verification will also depend on the maturity and completeness of Level 3 outputs.

Overall, the City has made significant progress in reshaping its Risk Management System into a clearer, more coherent, and strategically aligned structure. Key governance documents are now active, strategic risks have been modernised and endorsed, and operational risk and control identification, and assurance have been established conceptually. The next phase will require embedding these components across the organisation, completing the outstanding operational risk work, finalising assurance pathways, and ensuring integration with planning, reporting, and Corporater to support a sustainable, system-wide risk culture.

The City operates in a complex legislative environment and must comply with numerous compliance obligations across its operations. Although the foundations of governance and integrity have been enhanced in recent times, audit noted that the City does not possess a formal, organisation-wide Legislative Compliance Oversight Framework. This absence limits consistent identification of compliance obligations, as well as centrally coordinated monitoring and reporting on these obligations. Current compliance processes are decentralised, manual, and highly dependent on individual employee knowledge, creating risks of non-compliance, inconsistent practices, and limited visibility for Executive, Audit, Risk and Improvement Committee, and Council.

While important compliance tasks required by the Local Government Act, like maintaining statutory registers, managing complaints and misconduct, processing Freedom Of Information requests, and completing the Compliance Audit Return are generally functioning well, there is a notable lack of formal documented procedures. There are also opportunities to improve the Delegations of Authority Register, which is currently being overhauled, as well as in the review processes for City Policies and Management Practices. Addressing these gaps will boost assurance and lower risk of non-compliance.

Overall, the City's compliance foundations are partially effective but fragmented. Strengthening the City’s legislative compliance oversight through formal frameworks and structured monitoring and reporting will enhance transparency, accountability, and assurance to the Executive, Audit, Risk and Improvement Committee, and Council, while reducing risks associated with legislative non-compliance and operational inconsistency.

The City is strengthening its approach to internal control assurance through the development of an Assurance Map and Combined Assurance Plan that align with the new Risk Management System. The City will begin developing the Assurance Map and Combined Assurance Plan as Level 3 risks and key controls are confirmed. Minimum assurance expectations will be established for priority risk areas, and processes for coordinated updates and reporting will be implemented. This information will then feed into the development of the Strategic Internal Audit Plan and will likely inform other internal audit activity.

Audit Outcome Summary

Reg 17 Area	Best Practice	Outcome	Findings	Ref.
Risk Management System – Governance and Direction	• Define clear risk management expectations aligning with best practice principles (ISO31000 principles). • Define clear governance and accountability through defined hierarchy, roles and responsibilities. • Integrate with strategy and decision-making and link risk appetite. • Provide ongoing training, culture building, system updates, and regular reviews to maintain alignment with best practice and emerging risks.	Almost Achieved	• Finalise Risk Management System governance documents.	**1.1**
Risk Management System – Strategic Risk Management	• Define framework for identifying and assessing strategic risks • Identify strategic risks categories that could affect strategic and operational priorities, long-term performance, reputation, growth, and service delivery. Consider external and emerging risks. • Identify strategic risks. • Analyse, evaluate, prioritise and treat strategic risks. • Establish routine monitoring, review and reporting to Executive Team, Audit, Risk and Improvement Committee, and Council.	Partially Achieved	• Finalise the remaining strategic-level governance documents, including the Risk Breakdown Structure and the detailed appetite/tolerance mapping. • Confirm and document the regular strategic risk reporting cycle, report format, and how strategic risk reporting integrates with the City's IPR cycle. • Finalise and adopt the Strategic Risk Detailed Review approach to ensure a consistent method for testing control effectiveness and assurance coverage at the strategic level.	**1.2**
Risk Management System – Operational Risk Management	• Identify operational risks that threaten strategic objectives. • Analyse, evaluate, prioritise and treat operational risks. • Establish ongoing monitoring and review of incidents and Key Risk Indicators (KRIs).	Not Achieved	• Develop the strategy for delivering targeted risk workshops to identify and assess operational risks, document controls, determine treatment actions, and identify KRIs. • Design and implement the operational risk database and how it will integrate with Corporator.	**1.3**

Reg 17 Area	Best Practice	Outcome	Findings	Ref.
	• Promote a risk aware culture through communication, reporting, training and accountability.			
Risk Management System – Assurance and Reporting	• Use data (incidents, KRI) insights to inform monitoring and reporting of the risk management system and its processes to ensure that risk controls remain suitable, adequate, and effective. • Assess internal controls/processes for managing strategic and operating risks in comparison to tolerance.	Not Achieved	• Pending completion of Level 3 above, the City must design and implement the necessary monitoring, reporting, and escalation processes for its Risk Management System. • Internal Audit to scope its independent verification activities of the City's Risk Management System.	**1.4**
Legislative Compliance Oversight Framework	• Systems and processes in place to provide assurance on compliance with legislative requirements (*Local Government Act* and other legislation). • Notification of changes to relevant legislation is from reliable sources and timely. • Dissemination of information to responsible officers across the City is a formalised process. • Monitoring and assurance activities over the City's compliance obligations are planned and reported.	Partially Achieved	• The City does not have a formal Legislative Compliance Oversight Framework, resulting in no centralised monitoring and assurance over the City's compliance obligations. This raises risks of non-compliance, inconsistent practices, key-person dependency, human error, and limited assurance to the Executive, Audit, Risk and Improvement Committee, and Council. • Legislative updates are monitored informally and inconsistently, the City is currently relying on individual officers' diligence rather than a structured, City-wide process. • The previous decentralised compliance self-assessment program has not been reviewed since May 2025 due to resourcing and structural changes.	**2.1**
Operational Compliance – pertaining to the LG Act, related regulations and other related legislation	• Systems and procedures are in place to comply with legislative requirements and reduce the risk of non-compliance over the following: o Completion of the Compliance Audit Return. o Maintenance and annual review of the City's Delegations of Authority Register to ensure it is current, accurate and accessible. o Maintenance of other Registers required under the *Local Government Act*.	Almost Achieved	• There is no Compliance Audit Return procedure. Additionally, periodic spot-checks to verify responses to Compliance Audit Returns are not conducted. • The existing Delegations of Authority Register scope and format contains structural gaps, redundant content and outdated delegation instruments. Additionally, there is an observed overuse of sub-delegations. • The current systems and procedures that enable employees and elected members to report essential information for	**2.2 - 2.10**

Reg 17 Area	Best Practice	Outcome	Findings	Ref.
	○ Maintenance of the City's Policy and Management Practice framework to ensure it is relevant, current and accessible. ○ Legislative requirements for Council and Committee meeting attendance and decision-making are met. Ensuring that proceedings are accurately recorded and that there is proper accountability in respect to the maintenance of, and access to those records. ○ Legislative requirements over the publication and access to information are met, including providing Freedom of Information access in line with compliance obligations.		maintaining accurate registers are not formally documented or promoted. • There is no formal Policy Register and Management Practice Register that clearly identifies review requirements, accountabilities, and scheduling. • There is no Freedom Of Information procedure. • The Codes of Conduct lack "effective and revision" dates and also need to be updated to reflect changes resulting from the Local Government Reform.	
Control Assurance Mapping and Control Assurance Plan	• A coordinated, risk-based approach to Control Assurance Mapping, bringing together all assurance activities across the three lines of defence, providing a clear view of where controls are fully assured, self-assessed, duplicated, or have data gaps. • A Combined Assurance Plan then aligns assurance providers so that testing is prioritised based on risk appetite, control criticality, and assurance gaps, reducing duplication and ensuring that critical controls receive appropriate verification.	Not Achieved	• Control Assurance Mapping and Combined Assurance Plan have not been scoped and resourced. Additionally, assurance expectations and alignment with the new Risk Management System needs to be established.	**3**

Strategic Risk Assessment

The audit findings have been evaluated against relevant City strategic risks. The following risk assessments are based on the assumption that the suggested recommendations are not implemented, indicating that the findings and their consequences would place the City outside its stated risk appetite for the ***SR02 Governance, Integrity & Compliance*** *(use when primary impact is breach of law, regulations or governance standards, including decision quality, delegations and internal control effectiveness)*.

Based on this analysis, the recommendations have been assessed as having the following criticality.

Finding	Risk Category	Risk Consequence Level	Risk Likelihood	Risk Rating	Risk Appetite	Outside Appetite	Recommendation Criticality
1.1	Legislative, Regulatory & Governance	Moderate	Possible	Moderate	Low	√	Medium
1.2	Legislative, Regulatory & Governance	Moderate	Possible	Moderate	Low	√	Medium
1.3	Legislative, Regulatory & Governance	Moderate	Possible	Moderate	Low	√	Medium
1.4	Legislative, Regulatory & Governance	Moderate	Possible	Moderate	Low	√	Medium
2.1	Legislative, Regulatory & Governance	Moderate	Possible	Moderate	Low	√	Medium
2.2 – 2.10	Legislative, Regulatory & Governance	Insignificant	Possible	Low	Low	x	Low
3	Legislative, Regulatory & Governance	Moderate	Possible	Moderate	Low	√	Medium

Audit Engagement

This audit was performed by the Internal Auditor. It was conducted in accordance with the Institute of Internal Auditors (IIA) Standards for the Professional Practice of Internal Auditing. In the performance of this review, the following activities were undertaken:

- Held discussions with the following key Officers to identify any preliminary issues and/or process improvements:
  - Director Corporate Services
  - Manager Governance
  - Manager Strategy & Performance
  - Service Lead Strategy, Risk & Performance
  - Lead Corporate Governance
  - Senior Corporate Governance Officer
  - Lead Elected Member Services

- Reviewed the status of risk, governance, integrity management frameworks and other key documentation relevant to this review;
- Reviewed the effectiveness of key risk and compliance management activities and assessed them against ISOs and best practice guidelines;
- Reviewed the risk management registers and system, (where available);
- Conducted walkthroughs of key activities relevant to this review;
- Assessed alignment of risk with City's Strategy and Business planning process;
- Identified process and control gaps and provided recommendations for improvements; and
- Discussed findings and recommendations with management.

We would like to thank all officers who assisted in the performance of this review.

Kerry Ann Flynn
Internal Auditor
February 2026

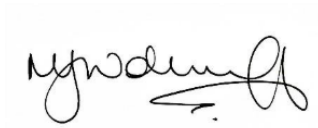


Management has read this report and agrees to use its best endeavours to implement the documented recommendations within the nominated timeframe.

Brad Sillence
Manager Governance
February 2026



Michelle Wolsoncroft
Manager Strategy & Performance
February 2026



Findings & Recommendations

Finding 1 Risk Management System		
Observations For a local government a robust Risk Management System is integral to sound governance, consistent delivery of services to the community, achieving its strategic goals, as well as being required to meet statutory obligations. Effective risk management enables a local government to identify, assess, and monitor risks that may impact resources, finances, infrastructure, regulatory compliance, reputation, or strategic priorities. Furthermore, it fosters informed decision-making, enhances integrity and performance, and provides assurance to the Audit, Risk and Improvement Committee, Council, and the broader community that risks are managed transparently and consistently throughout all operations. Recently, the City conducted a thorough review of its risk management practices to address deficiencies identified in previous arrangements. This initiative followed an organisational restructure that transitioned the risk management team to the City's Strategy and Performance Team. The review highlighted the need for a unified, city-wide approach to risk classification and assessment, tailored to local government activities and aligned with the Integrated Planning and Reporting framework. Enhanced oversight, clearly defined decision boundaries, and consistent escalation procedures were also identified as key areas requiring improvement.	**Recommendations**	

The City reviewed its risk management arrangements with a goal to: • Meet statutory and audit requirements. • Align with best practice and ISO based approaches. • Improve strategic oversight and reporting to Council, Audit, Risk, and Improvement Committee, and Executive Team. • Strengthen assurance and escalation. • Reflect current and emerging risks relevant to the City. • Integrate risk with strategic planning and service delivery. • Standardise and simplify its risk language and processes. The City's proposed enhanced Risk Management System comprises four integrated, hierarchical levels, ensuring effective governance, strategic oversight, operational risk management, and comprehensive compliance assurance. This structure is consistent with ISO 31000, AS HB 436.1:2020, and the requirements of a local government. Audit has assessed the City's current risk management practices against the proposed Risk Management System levels. **1.1 Level 1 Governance and Direction** This level establishes the foundation for risk management and outlines the requirements for managing risks throughout the City. At the highest level, Council supported by the Audit, Risk and Improvement Committee, the CEO, and the Executive	**1.1 Level 1 Governance and Direction** The City should finalise and publish the remaining governance documents that support the Risk Management System, ensuring all components required to operationalise levels 2–4 are fully	**1.1 Management Comments** Draft documentation for the Risk Management System is currently in the final stages of quality assurance review. The program remains on track, with publication and release of the final

Team determines the risk appetite, endorses the Risk Management Policy and Framework, and sets out responsibilities for risk management. Audit noted that, consistent with this approach, the City has recently developed a revised Risk Management Policy, Framework, Risk Appetite Statement, and Risk Breakdown Structure through a structured, evidence-based, and consultative process. The City's risk culture was assessed and workshops were conducted with the Executive Team and Business Unit Managers to evaluate the proposed new framework and risk management system levels. The revised risk management documentation demonstrates significant improvements in structure, clarity, and strategic integration compared to the previous approach. The updated framework is designed to ensure greater alignment with the ISO 31000 Standard and now explicitly incorporates WHS, contractor management, and other key risk areas for the City where earlier versions lacked coherence and precision. Additionally, the new Policy and Framework establish more clearly defined governance roles by implementing the Three Lines Model, which assigns specific responsibilities to Council, the Audit, Risk and Improvement Committee, Executive Team, Business Unit Managers, and employees. This replaces the prior model's less formalised and verbose allocation of duties. Notably, the enhanced system introduces risk appetite thresholds, refined consequence categories, a risk breakdown structure, and strengthened assurance mapping and compliance pathways, all of which were previously insufficiently defined.	developed, endorsed, and implemented. Outstanding documents: - Finalise the Risk Management Framework and its supporting appendices.	documents scheduled for March. No delays or material issues have been identified at this stage. **Responsible Officer:** Service Lead Strategic Planning, Risk and Performance **Completion Date:** March 2026

Audit noted the City's Risk Management Policy, Risk Management Framework, Risk Appetite Statement, and Risk Breakdown Structure have all been reviewed by the Audit, Risk and Improvement Committee and formally endorsed by Council, with Council confirming adoption of the revised Policy, Framework and Appetite Statement in November 2025. These documents are now active and a City wide communication has already been issued to all employees announcing their endorsement and outlining forthcoming organisation wide rollout activities and resources. The City's communication confirms the intent of the new Risk Management System: to create a simpler, more usable, and more strategically aligned system, making risk management easier to apply and better integrated with planning and decision making across the City. **Finding** Finalise outstanding Risk Management System governance documents that will support and provide direction for the progress of the remaining Risk Management System levels.		
1.2 Strategic Risk Management This level focuses on identifying, analysing, and monitoring the risks that could most significantly impact the City's strategic objectives; its strategic risks. It ensures that strategic risks are explicitly linked to the City's expected outcomes and that the risk appetite/tolerance settings are approved by Council. At this level, the Executive Team is the primary owner of strategic risks, responsible for monitoring, managing, and approving treatments, with oversight from the	**1.2 Strategic Risk Management** To fully operationalise level 2 strategic risk management, the City should finalise the remaining foundational documents and processes that support strategic level risk oversight. This includes completing and formally approving the risk breakdown structure and the detailed risk appetite/tolerance settings, ensuring these tools provide clear guidance for assessing, escalating, and prioritising strategic risks. The City should also	**1.2 Management Comments** Draft documentation for the Risk Management System is currently undergoing a comprehensive final quality assurance review. The program remains on schedule, with publication of the final documents planned for March, and no delays or material issues identified at this stage.

Audit, Risk and Improvement Committee and Council. Core processes include conducting the Strategic Risk Review (annually), assessing and rating strategic risks, assigning executive risk owners, and integrating key issues and metrics into performance and reporting cycles. In practice, this level acts as the bridge between governance expectations (level 1) and operational delivery (level 3). Decisions made at level 2 determine strategic priorities, escalation thresholds, and treatment direction, ensuring the City maintains a current, organisation wide view of its highest impact risks and aligns its strategic actions, investments, and performance management to those risks. Audit noted that, consistent with this approach, the City has recently conducted a major strategic risk reassessment, involving workshops with the Executive Team and consultations with Business Unit Managers to test proposed risk categories, identify the most material risks, and align them to strategic objectives, appetite/tolerance settings and consequence categories. This reassessment resulted in the City moving from 11 strategic risks to seven clearly defined strategic risks, supported by a clear risk appetite statement that highlights 11 key risk categories that affect the City. These seven strategic risks and corresponding risk appetite statements were workshopped with Council, subsequently presented to Audit, Risk and Improvement Committee for endorsement, and received final approval from Council in November 2025.	establish and document a consistent reporting cycle, report structure, and integration pathway into the Integrated Planning and Reporting Framework, so that strategic risks are routinely monitored and considered in organisational decision making. In addition, the City should confirm and finalise the strategic risk deep dive approach (see *SR:01 Detailed Review of Strategic Risk report)*, including the methodology for assessing control design, implementation, and assurance coverage, to ensure a robust and repeatable process for testing the operating effectiveness of strategic risk controls. Outstanding documents: - Risk Breakdown Structure - Appetite/tolerance mapping - Reporting Cycle & Structure - Reporting Content & Layout - Detailed Strategic Risk Review Approach Completing these elements will provide a fully defined and coherent process to support consistent oversight, escalation, and management of the City's highest impact risks.	In addition, forthcoming work on risk tolerance and assurance mapping will further strengthen our ability to understand key risks and the effectiveness of associated controls. This activity will be undertaken through scheduled workshops throughout March, enabling the development of a reliable baseline dataset from which ongoing analysis, monitoring, and reporting can be drawn. In parallel, we are engaging with internal stakeholders to integrate enhanced risk reporting into current business processes. This collaborative approach will ensure alignment with operational requirements, improve the consistency of risk insights, and support more informed strategic decision-making across the organisation. **Responsible Officer:** Service Lead Strategic Planning, Risk and Performance **Completion Date:** July 2026

Finding Finalise outstanding key documents supporting this level such as the Risk Breakdown Structure and appetite/tolerance mapping. Confirm regular reporting cycle and structure, report content and layout, and how it feeds into IPR reporting cycle. Confirm detailed risk review approach to test control effectiveness and assurance coverage at the strategic risk level (see *SR:01 Detailed Review of Strategic Risk report)* within this Audit, Risk and Improvement Committee agenda).		
1.3 Operational Risk Management Level 3 of the City's Risk Management System is the operational risk management layer, where service, project, and day to day operational risks are identified, assessed, monitored, and escalated by managers and employees. The City plans to hold focused risk workshops with Business Units to identify and evaluate operational risks. These sessions will formally document risks and the controls in place, assess how well these controls are designed and work in practice, and highlight any gaps. The goal of these workshops is to gain a clearer understanding of everyday risks in services, evaluate existing controls, and ensure that operational insights are incorporated into the City's broader Risk Management System. By involving operational	**1.3 Operational Risk Management** The City should finalise the design and delivery approach for the targeted operational risk workshops by confirming the workshop strategy, schedule, scope, and supporting tools. This should include defining a standardised methodology for identifying and assessing operational risks, documenting controls, and determining treatment actions. The City should also complete the design of the operational risk database and its integration with Corporater to ensure that all operational risk information is captured consistently and can be escalated, monitored, and reported effectively. Establishing these foundations will enable Level 3 to function as intended and will support the accurate flow of operational insights into higher levels of the Risk Management System.	**1.3 Management Comments** Work is currently underway to prepare for the forthcoming Operational Risk Workshops, which will focus on building organisational capability through education on the new Risk Management System and facilitating the identification of operational risks and corresponding treatments. The insights and data gathered through these workshops will form the foundational baseline for the City's operational risk register. This baseline will also strengthen the City's overall risk governance by providing improved visibility of how operational risks may influence or escalate into strategic risks. The resulting

employees directly in identifying risks, assessing controls, and planning treatments, the City will enhance the accuracy and completeness of its risk profile. Managers and employees will be expected to handle daily operational, service, and project risks, updating risk registers, monitoring treatment actions, managing incidents, and escalating risks when they exceed acceptable levels. **Finding** The strategy for delivering targeted risk workshops is still under development. The schedule and scope of the workshops remain undefined, and the supporting workshop tools require refinement. In addition, the structure of the operational risk database and how it will interface with Corporater, the proposed Risk Management System has not yet been fully scoped.		information will enhance the alignment of operational risk activities with the City's strategic risk profile, supporting more robust oversight, informed decision-making, and improved assurance for the Committee. **Responsible Officer:** Service Lead Strategic Planning, Risk and Performance **Completion Date:** July 2026
1.4 Assurance and Reporting This level provides structured assurance that risks and controls are operating effectively and consistently with expectations established at levels 1–3 of the Risk Management System. Business Unit Managers and employees will own operational risks and the day-to-day control operations and compliance tasks that manage those risks. The monitoring and reporting on the completion and effectiveness of these day-to-day control operations	**1.4 Assurance & Reporting** The City should progress the completion of level 3 risk and control identification so that the necessary monitoring, reporting, and escalation processes for level 4 can be fully designed and embedded. Once level 3 workshops are complete, the City should formalise the level 4 assurance requirements, including defining control-level reporting expectations, establishing consistent escalation pathways, and integrating these processes into the Executive Team oversight cycle. Internal Audit	**1.4 Management Comments** Work is already underway to finalise the level 3 workshops, which will establish a clear and reliable view of the City's operational risks and associated controls. Following the completion of this foundational work, the City will formalise level 4 assurance requirements, including defining control-level reporting expectations, establishing consistent and transparent escalation pathways, and

and compliance tasks at level 4 will the provide oversight to the Executive Team on risk management performance, emerging trends, and systemic issues requiring escalation. Internal audit will provide independent verification of level 4 activity. Collectively, level 4 is intended to strengthen the City's governance by establishing formal mechanisms that verify compliance, test control performance, and deliver visible assurance across the organisation. **Finding** Although the City has defined the intent and purpose of level 4 within the Risk Management System, the required monitoring, reporting, and escalation processes cannot yet be fully designed or implemented because the operational risks and controls at level 3 are still being identified. Consequently, Internal Audit's independent verification activities for level 4 cannot be properly scoped or aligned until the level 3 risk workshops are complete.	should then scope its independent verification activities in alignment with the completed level 3 risk and control environment to ensure coverage is targeted, risk-based, and supports the effective operation of level 4 across the organisation.	integrating these processes into the Executive oversight and performance cycle. Management will work in partnership with Internal Audit to ensure that subsequent independent verification activities are appropriately aligned to the completed level 3 risk and control environment. This will support a targeted, risk-based assurance program that strengthens the maturity and effectiveness of Level 4 across the organisation. **Responsible Officer:** Internal Auditor Service Lead Strategic Planning, Risk and Performance **Completion Date:** December 2026

Finding 2 – Legislative Compliance		
Observations The City operates in a complex statutory environment and is required to comply with a broad range of legislation that governs its operations, service delivery, and internal administration. This includes, at a minimum, the *Local Government Act 1995* and associated regulations, local laws made by the City, and numerous sector specific Acts covering areas such as but not limited to work health and safety, emergency management, planning and development, building, public health, environmental protection, privacy, freedom of information, state records, disability access, equal opportunity, fines enforcement, and integrity related legislation. Compliance obligation responsibilities with the above are dispersed across the City, with each Business Unit accountable for meeting the legislative requirements relevant to their activities and operations. Audit assessed how effectively the City monitors its compliance obligation responsibilities and maintaining ongoing adherence to legislative requirements. Specifically, the audit examined whether the City employs a structured and coordinated approach to: • identifying and interpreting legislative requirements across the City; • translating those requirements into actionable compliance obligations; • monitoring the completion of compliance obligations on an ongoing basis; • responding to legislative changes; and	**Recommendations**	

• providing assurance and reporting on the City's compliance status and emerging risks to Executive management, Council and the Audit, Risk and Improvement Committee. To carry out this assessment, audit reviewed the City's current compliance arrangements and key supporting documents, including the Governance Framework, Integrity Framework, delegations, relevant policies, and management practices. Additionally, discussions were conducted with officers from Risk Management and Governance functions.		
2.1 Effectiveness of the City's Legislative Compliance Oversight Framework A local government's compliance arrangements strongly reflect its dedication to meeting legislative requirements. Maintaining compliance depends largely on a strong compliance culture, shaped by organisational values that emphasise legal and regulatory compliance, integrity, and business ethics. Robust integrity practices and good governance are crucial for the City to satisfy its legislative requirements and effectively handle compliance obligations. Audit noted the City has recently strengthened its foundations for lawful decision-making and ethical conduct through updates to the Integrity Framework and the Governance Framework (endorsed by Council in November 2025), with an Integrity Maturity Action Plan also in development.	**2.1 Effectiveness of the City's Legislative Compliance Oversight Framework** The City should develop and implement a comprehensive Legislative Compliance Oversight Framework that would articulate obligations arising from the Local Government Act and associated regulations, local laws, and other applicable legislation that could pose a compliance risk to the City. A well-defined framework establishes systems and processes designed to facilitate conformity with applicable laws and regulations, thereby fostering a culture of compliance. A Legislative Compliance Oversight Framework would operate in support of the City's Governance Framework, Integrity Framework, and Risk Management System, detailing how compliance	**2.1 Management Comments** The recommendation is supported. In September 2025, a report was submitted to the Executive Team providing a high-level overview of the City's integrity practices and any identified areas for improvement. As part of this report, it was identified (and supported by the City's Executive Team) that a business proposal be put forward as part of the City's mid-year budget review for the procurement of a compliance oversight system that will strengthen the City's legislative compliance monitoring and which will address the findings and recommendations detailed in this review. In view of this a business proposal has been put forward as part of the City's Mid-Year

Although governance and integrity frameworks foster accountability and ethical behaviour, audit noted that the City lacks a formalised, organisation-wide legislative compliance oversight system. Compliance obligation responsibilities are spread across Business Units, but processes for tracking, monitoring, and reporting them remain inconsistent, manual, and decentralised, which limits overall visibility and assurance.
 	
However, it is important to note that the City adopted a decentralised approach to compliance assurance (assurance in addition to the Annual Compliance Audit Return - compliance self-assessments) due to resource and system constraints, and complex legislation. Compliance assurance was largely achieved through compliance self-assessments conducted by each Business Unit, phased over a five-year plan. These assessments were carried out in workshops facilitated by the Risk and Compliance team (note prior to the Governance Business Unit restructure). Compliance self-assessments identified key compliance obligations and risks, assessed training needs and relationships with regulators, and the management of non-compliance, resulting in recommended actions to address gaps. These results were presented to the former Audi Committee and Council.
 	
The completion of compliance self-assessments and the subsequent reporting to the former Audit Committee and Council in May 2025 marked the conclusion of the five-year plan of compliance self-assessment. The report further highlighted that, with compliance self-assessments now implemented across all Business Units, these
	obligations are identified, assessed, integrated, and monitored. It would include the following:
	• Establish the scope of various compliance activities (in consultation with Business Unit Managers and Directors), roles, and responsibilities.
	• Development of a central compliance obligations system/register capturing:
	  ○ legislative source
	  ○ obligation description
	  ○ responsible officer
	  ○ evidence requirements
	  ○ compliance frequency.
	• a structured process for monitoring legislative changes, assessing impacts, documenting actions, and ensuring compliance obligations (on the system/register above) are updated accordingly.
	• enhanced controls for high risk compliance obligations, including procedures, system controls, templates, checklists, recordkeeping requirements, and evidence retention guidance.
	• a compliance calendar to coordinate monitoring, reporting, and assurance activities.
	• targeted training programs for officers with compliance obligation responsibilities, with monitoring of training completion and periodic refreshers.
	• formal reporting mechanisms to the Executive, Audit, Risk & Improvement Committee, and Council to ensure accountability, oversight, and continuous improvement.
		Budget Review for the procurement of a Compliance Oversight System that will strengthen the City's compliance monitoring and improve governance activities.
		
		Responsible Officer:
		Manager Governance
		
		Completion Date:
		December 2026

assessments will undergo annual review or be revisited upon any instance of non-compliance to ensure ongoing alignment with legislative changes. **Finding** The City does not currently have a formal Legislative Compliance Oversight Framework that clearly identifies, interprets, documents, monitors, and reports on its statutory obligations across the wide range of legislation governing the City's operations, service delivery, and internal administration. In particular, audit identified that the City lacks: • a Legislative Obligations Register capturing the legislative source, description of compliance obligations, responsible officers, internal controls, evidence requirements, compliance frequency, and associated risks aligned with City's Risk Management System; • a structured mechanism for continuous monitoring of legislative updates, including amendments, consolidations, or new statutory requirements. Although informal processes have been put in place including subscriptions to legislative updates, Departmental circulars, industry updates and released reports, it is not formalised and the process relies on officers being diligent and aware of subscription services to legislative update mechanisms and advising other officers accordingly. • documented processes for treating high risk compliance obligations, such as procedures, work instructions, system controls, templates, checklists, evidence retention requirements, and recordkeeping	Implementing a Legislative Compliance Oversight Framework will strengthen the City's ability to meet its legislative requirements, mitigate compliance risks, and support a culture of integrity, transparency, and good governance.	

protocols, this would need to be informed by the City's Risk Management System. • a coordinated approach to targeted training for officers with specific compliance responsibilities, including oversight of training completion. • compliance monitoring and assurance activities are planned and reported through a consolidated compliance calendar and structured reporting to Executive, Audit, Risk & Improvement Committee, and Council is scheduled. It is important to note that the absence of a Legislative Compliance Oversight Framework stems from the City's historical reliance on manual, decentralised processes such as the compliance self-assessments, rather than a systematised organisational approach. Audit noted no further review of the established compliance self-assessments has occurred since May 2025 although a restructure of the Governance Business Unit and resourcing pressures are attributed to this and the previous five-year self-assessment program is complete Without a formal Legislative Compliance Oversight Framework, the City is exposed to several risks: • Increased risk of non-compliance with statutory obligations under the *Local Government Act 1995* and other key legislation. • Inconsistent practices across the organisation due to manual, ad hoc monitoring and tracking processes. • Key person dependency, where compliance relies on the knowledge and diligence of individual officers, creating vulnerability in the event of employee turnover or absence.		

• Greater likelihood of human error due to manual controls that can be overridden, misapplied, or missed entirely. • Limited assurance to Executive, Audit, Risk & Improvement Committee, and Council regarding whether compliance obligations are being met in a timely and complete manner. • Reduced ability to demonstrate transparency, accountability, and good governance, contrary to obligations emphasised in the City's newly updated Governance and Integrity Frameworks. Although there is no formal legislative compliance oversight framework, this audit assessed how the City addresses its key obligations under the *Local Government Act 1995*, related regulations, and other applicable laws. The City's Governance team is responsible for ensuring essential mandates of the Local Government Act and its associated regulations are met.		
2.2 Completion of the Compliance Audit Return The Compliance Audit Return (CAR) is an annual self-assessment required of all local governments under the Local Government Audit Regulations to confirm compliance with key obligations under the *Local Government Act 1995* and associated regulations. It covers high risk governance areas such as local laws, tenders, meeting procedures, disclosure of financial interests and financial management. At the City, the Governance Team coordinates completion of the CAR,	**2.2 Completion of the Compliance Audit Return** The City should update the CAR procedure to reflect current legislative and procedural requirements. In addition, the Governance Team should implement periodic spot-check verification of CAR responses such as sampling supporting evidence or independently confirming selected responses to strengthen assurance over accuracy, detect potential non-compliance earlier, and	**2.2 Management Comments** The recommendation is supported. Recent Local Government Act reforms have changed the processes regarding the completion and submission of the CAR, now to the newly established Local Government Inspector. Any new procedures in relation to the completion of the CAR will be created in line with the Local Government Act reforms.

which is reviewed by the Audit, Risk & Improvement Committee and adopted by Council before submission through the CAR Portal to the new Local Government Inspector (as now required under the recent reforms). **Finding** The City has an established process for completing and submitting the CAR; however, this process is not documented (no documented procedure), additionally no spot check verification is performed to ensure the accuracy and reliability of CAR responses. This reduces the level of assurance obtained from the CAR process and may result in undetected non-compliance or inaccurate reporting to the Local Government Inspector.	improve the reliability of the City's annual CAR submission.	Additionally, the creations of compliance obligation system/register (recommended above) would provide improvements to the current process and will add additional assurance regarding the accuracy of disclosures made. Any spot checks of evidence to support would need to be cognisant of resourcing and timing in relation to the CARs completion. **Responsible Officer:** Manager Governance **Completion Date:** October 2026
2.3 Maintenance & annual review of Delegations of Authority Register Under the *Local Government Act 1995*, a local government is required to keep a register of all delegations made to the CEO and employees. All delegations must be reviewed at least once every financial year in accordance with s.5.46(2). Audit reviewed the City's processes for maintaining and updating its Delegations Register. Governance receives automated payroll reports that provide updates on new starters, leavers, higher duties, acting arrangements and extended leave (including maternity and long service leave). These reports enable Governance to ensure delegation records remain current. Once updated, delegation changes are forwarded to	**2.3 Maintenance & annual review of Delegations of Authority Register** The City should complete its current review and put into effect a new, consolidated Delegations Register that meets legislative requirements, uses best practices from the sector, and supports necessary operational procedures. After adoption, it is important to continue current processes for receiving automated payroll reports and updating delegations accordingly, along with providing clear guidance on sub-delegations to maintain accuracy and consistency throughout the organisation.	**2.3 Management Comments** The recommendation is supported. A contemporary delegation's framework not only will result in operational efficiencies, greater transparency and accountability, it will also enable Council to focus on strategic issues and policy direction setting for the City, as opposed to being involved in operational matters. As per the finding, the City's administration has embarked on a comprehensive review of the City's existing Instruments of Delegation with a view of creating a new Delegations

Systems Administration to ensure relevant systems accurately reflect approved authorities. Audit noted the City is currently undertaking a comprehensive review of its Delegations Register to ensure legislative compliance, alignment with the WALGA Model, and comparability with other local governments. The review identified gaps, redundant and non-legislative delegations, outdated formats, and extensive sub-delegations that increase administrative effort and heighten compliance risks. A draft restructured Delegations Register has been prepared, consolidating delegations and improving clarity regarding legislative powers, Council-to-CEO delegations, and CEO-to-employee sub-delegations. The Executive Team has endorsed the review findings and supports progression to organisation-wide consultation and Elected Member engagement, with the aim of implementing the updated Register by 1 July 2026. **Finding** While the City has sound operational processes for keeping delegation records current, supported by automated payroll reporting and system updates, the existing Delegations Register scope and format contains structural gaps, redundant content and outdated delegation instruments. The lack of a contemporary, streamlined Register and the presence of excessive sub-delegations create unnecessary administrative burden and increase the risk of inconsistent application of authority, misinterpretation, or legislative non-compliance. These issues also impede the City's ability to maintain		Register that would be reflective of better practice and industry standards. Engagement with the City's Elected Members will be undertaken as part of this review with a view to obtain 'buy-in' and the subsequent implementation of a new delegation's framework by 1 July 2026. Furthermore, the legislative compliance oversight system will also achieve workflow and oversight benefits relating to delegations and subsequent administrative processes in support of maintaining this critical operational activity. **Responsible Officer:** Manager Governance **Completion Date:** July 2026

clear lines of accountability and ensure staff exercise delegated powers appropriately.		
2.4 Maintenance of other Registers required under the Local Government Act The Local Government Act and associated regulations require local governments to maintain several statutory registers. At the City, these registers are maintained primarily by Governance, with supporting responsibilities held by staff and Elected Members. Audit reviewed the City's processes for maintaining statutory registers required under the Local Government Act 1995 and associated regulations. The City maintains the: - Local Laws Register - amendments or revocations are updated following Council decisions. - Gifts and Travel Register - Gift and travel disclosure forms are available via the Elected Member Portal, Disclosures must be submitted within 10 days, Governance publishes disclosed gifts and travel contributions on the City's website, Employees follow additional guidance in the Employee Code of Conduct and Notifiable Gifts Practice. Employees and Elected Members use prescribed disclosure forms such as gift, financial interest, and conference/travel forms to report information. - Primary and Annual Returns Register - The City maintains its Primary and Annual Returns Register by requiring Elected Members, the CEO and	**2.4 Maintenance of other Registers required under the Local Government Act** To reduce the risk of incomplete or inaccurate registers, the City should establish and document clear procedures for reporting essential information, including formal procedures for the Primary and Annual Return processes, and promote these to employees and elected members.	**2.4 Management Comments** The recommendation is supported. The responsibilities for updates to the City's registers is well known by relevant officers including with the job descriptions of relevant. The implementation of a Legislative Compliance Oversight System, including the development of a compliance calendar will result in greater assurance reporting around register updates and improved register reporting. **Responsible Officer:** Manager Governance **Completion Date:** December 2026

designated employees to lodge a primary return within three months of commencing and an annual return by 31 August each year, as prescribed under sections 5.75 and 5.76 of the *Local Government Act 1995*. Governance records these lodgements in the register, updates it as positions change (via monitoring automated payroll reports), and ensures required information such as the names and roles of those who have lodged returns is published on the City's website in accordance with section 5.96A(1)(i). These processes operate alongside the City's broader delegations register, see 2.3 above. - Meetings/Record Register - meeting dates, agendas, and minutes are systematically published on the City's website, ensuring public accessibility and to maintain transparency and compliance with Reg. 29C–29D. An internal document tracks meeting dates and report deadlines to support timely agenda preparation. Information must remain published for at least 5 years, as prescribed by regulation. - Elected Member Training Register - an Elected Member Training Register is maintained by the City, continuously, recording all approved training in an internal log and verifying attendance through certificates once training is completed. Council Services updates the public register on the City's website with confirmed training, and at the end of each financial year consolidates all records to prepare the statutory Elected Member Training Report required under the *Local Government Act* 1995.		

Governance maintains these registers and help employees and Elected Members report necessary information to ensure registers are up-to-date. Thus the effectiveness of the record therefore depends significantly on employees and Elected Members proactively disclosing required information. There is an inherent risk of incomplete, late, or missed disclosures, potentially impacting legislative requirements and public transparency. Further emphasising the importance of training and awareness. **Findings** Current systems and procedures that support employees and elected members to report information required to maintain accurate registers are not formally documented or actively promoted. In addition, there is no documented procedure for the Primary and Annual Return processes.		
2.5 Effective Policy and Management Practices review Audit reviewed the City's arrangements for managing its policy and management practice framework. Governance is responsible for overseeing policy governance and coordinating scheduled reviews to ensure policies and management practices remain current, compliant, and reflective of organisational and legislative requirements. Audit noted that Governance has commenced a review of the status of the City's Policy Register and Management Practice Register, with the team currently logging all existing policies and management practices and mapping	**2.5 Effective Policy and Management Practices review** Formalise and implement the Policy Register and Management Practice Register, ensuring each document includes review frequencies, ownership, next scheduled review dates, and legislative linkages. Governance should use these registers to drive a structured review program and ensure policies and management practices are updated in	**2.5 Management Comments** The recommendation is supported. As noted, work is underway to assess the status of the City's existing policy framework and management practice framework, although competing priorities and resourcing limitations is hampering the timeliness of this work. A structure review program will ultimately be developed in consultation with Business Units, the Executive Team and Council. Notwithstanding Business Units can review policies and management practices within the

out their review cycles. This work follows identification that a significant number of documents have passed their scheduled review dates, highlighting the need for a more structured and transparent tracking system. **Finding** While the City has initiated work to review its policy and management practice framework, it does not yet have a fully established and operational Policy Register or Management Practice Register that clearly identifies review requirements, accountabilities, and scheduling. As a result, several policies and management practices have exceeded their review dates, creating a risk that outdated or non-compliant documents may continue to guide operations. The absence of a centralised, consistently maintained register also limits oversight and may reduce assurance that legislative and organisational governance requirements are being met.	a timely manner and remain compliant, current, and aligned with organisational needs.	realm of their responsibility at any time and outside of any established review program and are encouraged to do so. **Responsible Officer:** Manager Governance **Completion Date:** October 2026
2.6 Council and Committee meeting attendance, decision-making, and record-keeping Audit reviewed the City's processes for ensuring Council and Committee meetings are legally convened, accurately recorded, and supported by appropriate recordkeeping in accordance with the *Local Government Act 1995* and associated regulations. Statutory requirements such as recording attendance, motions, disclosures of financial interest and interest affecting impartiality, voting outcomes, and maintaining accessible and compliant meeting records are being met through established	**2.6 Council and Committee meeting attendance, decision-making, and record-keeping** The City should develop a Minute Taking Guide to ensure standardisation of minute taking and associated processes This will strengthen consistency, reduce reliance on officer knowledge, and ensure legislative requirements such as recording voting outcomes for every motion are applied uniformly even as staff or system configurations change.	**2.6 Management Comments** The recommendation is supported. The Council Governance team will be reviewing is Minute Taking Guide and Report Writing Guide as part of its ongoing process improvement activities and in view of recent Local Government Act reforms, which is significantly changing the legislative landscape around council and committee meetings. The standardised meeting procedures proposed as part of the Local

operational practices and recordkeeping controls. Audit found that these requirements are substantially operationalised through the City's InfoCouncil system, and digital Council and Committee forms which provide and support structured processes, controlled templates, integrated publishing functions, and automated recordkeeping safeguards. InfoCouncil ensures meeting agendas, minutes, and attendance are captured consistently and published in accordance with statutory timeframes. The system also embeds version control and approval pathways that reduce the reliance on officer knowledge and manual processes. In addition, the requirement to record voting information for each motion, including procedural, amendment and alternative motions (excluding secret ballots), is supported by InfoCouncil's templated minute taking structure, which prompts reporting officers and minute takers to record voting outcomes accurately. Additionally disclosures of financial/proximity interests and interests affecting impartiality (captured via digital forms) are disclosed at a Council/Committee meeting for an Item are recorded in the minutes of that meeting. **Finding** While the City meets statutory requirements for convening, recording, and publishing Council and Committee meetings, it does not have a Minute Taking Guide to ensure standardisation of minute taking and associated processes. This creates reliance on officer knowledge rather than formal guidance.		Government Act reforms will also guide the development of new processes and procedures. The release of the standardised meeting procedures is not yet known. **Responsible Officer:** Manager Governance **Completion Date:** December 2026.

2.7 Conflicts of interest and Codes of Conduct Audit reviewed the City's policy and governance frameworks relating to conflicts of interest and Codes of Conduct for Elected Members, Committee Members, Candidates, employees, volunteers and contractors. Codes of Conduct set behavioural expectations including ethical decision making, integrity, respectful conduct, appropriate use of information and impartiality. Audit noted the Code of Conduct for Council Members, Committee Members and Candidates (adopted 2021, revised 2024) complies with the Local Government (Model Code of Conduct) Regulations 2021. Employees, volunteers and contractors are guided by the Employee Code of Conduct (2024/2025). The above are supported by dedicated Conflict of Interest Management Practices for both Elected Members and employees, outlining required disclosures and procedures for managing actual, potential and perceived conflicts. The Governance Service Plan confirms scheduled Code of Conduct reviews in 2026, strengthening version control and alignment with new legislative changes under the Local Government Amendment Act 2024 (the new provisions will completely overhaul how breaches of a local government's Code of Conduct for Elected Members, Committee Members and Candidates will be treated and processed). Further enhancements to the Codes, including incorporation of explicit child safety obligations and "zero tolerance" statements for child abuse, which is consistent with the requirements of the emerging Reportable Conduct Scheme, will also be addressed.	**2.7 Conflicts of interest and Code of Conduct** City to amend its Codes to reflect Local Government amendments and capture reportable conduct scheme requirements. effective dates, review dates, increasing clarity about which version is current (version control).	**2.7 Management Comments** The recommendation is supported. The City's revised Code of Conduct for Elected Members, Committee Members and Candidates is to be considered by Council (through the Community and Resources Committee) at its meeting to be held on 24 February 2026. This version includes changes as a result of the recently amended Local Government (Model Code of Conduct) Regulations 2021, reference to recommendations as part of the recent review of child safeguarding activities at the City, and also includes a version control table. **Responsible Officer:** Manager Governance **Completion Date:** February 2026.

Finding Employees, volunteers and contractors are guided by the Employee Code of Conduct (2024/2025), audit noted this was last reviewed in 2024, however no effective or revision date was noted on the document. **2.8 Complaints, whistleblowing and PID processes** Audit reviewed the City's processes for receiving, managing, investigating, reporting (where applicable) complaints, misconduct reports, whistleblowing disclosures and Public Interest Disclosures (PID). The review noted that the City has developed and maintains a comprehensive, multi layered system for handling these matters, with several key policies and management practices recently reviewed and updated. This includes the adoption of a revised Integrity and Misconduct Management Practice and the development of a separate Reportable Conduct Scheme Management Practice to support the introduction of Western Australia's Reportable Conduct Scheme relating to child related harm reporting. Additionally, the City's PID Guidelines clearly define reporting pathways, confidentiality protections, investigation processes and protections for disclosers as required under the *Public Interest Disclosure Act 2003*. The City's procedures support the intake, retention and treatment of a wide range of complaint types, including confidential and anonymous complaints concerning both employees and Elected Members. Multiple internal reporting channels exist, enabling concerns to be raised through supervisors, the CEO, the Internal Auditor, the		

Chief People Officer, the Manager Governance, or anonymously through the Misconduct Hotline. For allegations involving Elected Members, Committee Members or Candidates, the designated Complaint Officer manages the process under the relevant Code of Conduct requirements. Overall, these integrated frameworks provide clear processes for receiving, triaging, documenting and investigating complaints and disclosures, supported by defined roles, statutory reporting requirements, and oversight by senior management, including the CEO **Finding** No issues noted. **2.9 Published under 5.96A Reg 29.C & 29.D** In accordance with Section 5.96A of the *Local Government Act 1995*, as well as Regulations 29C and 29D of the Local Government (Administration) Regulations 1996, the City provides a comprehensive range of statutory information online. This includes agendas, minutes, plans, budgets, and other required documents. To ensure published information remains accurate and current, the City applies a series of established governance controls. These include scheduled review cycles, quality assurance processes overseen by the Governance team, and internal registers that track publication requirements and statutory deadlines. These mechanisms enable timely updates in		

response to legislative changes, reporting obligations, and the release of new or revised documents. All information required to be publicly accessible under section 5.96A of the *Local Government Act 1995*, and as prescribed by Regulation 29C of the Local Government (Administration) Regulations 1996, is published on the City's website. Regulation 29D further requires that specified information must remain available online for a minimum of five years. Audit noted no exceptions. **Finding** No issues noted		
2.10 Freedom of information The *Freedom of Information (FOI) Act 1992* gives the public the right to apply for access to documents held by the City of Stirling, subject to certain exemptions. The City outlines its FOI process clearly on its website, including what can be accessed, how to apply, fees, exemptions, and review rights. The City has also recently published an annual Freedom of Information Statement, as required under Part 5 of the FOI Act. **Finding** Audit noted that the City's internal FOI processing procedures are not formally documented. Current practices rely heavily on the knowledge and experience of key officers, rather than on documented operating procedure. This creates a key-person dependency and increases the risk of inconsistent FOI handling, delays, incomplete assessments, or non-compliance with	**2.10 Freedom of information** Develop and implement a documented internal FOI procedure that outlines end to end processing requirements, officer responsibilities, statutory timeframes, escalation points, and recordkeeping expectations. This will reduce reliance on individual officers, strengthen consistency, and ensure the City continues to meet all legislative FOI obligations.	**2.10 Management Comments** The recommendation is supported. The Corporate Governance team has undergone significant staff turnover and restructure over the last twelve months and FOI applications are continuing to increase. Although internal City procedures are in the process of being developed, City officers are generally guided by the various guiding documents and procedural information developed and made available by the Office of the Information Commissioner. A freedom of information working group across agencies has also been established to assist FOI officers with process queries and continuous improvement initiatives.

statutory requirements. Without a formal internal process, organisational continuity is vulnerable to staff turnover, leave, or changes in responsibilities, potentially impacting the City's ability to meet legislated FOI timeframes and decision-making obligations.		**Responsible Officer:** Manager Governance **Completion Date:** December 2026.

Finding 3 – Control Assurance Mapping		
Observations The City has several existing mechanisms for assessing its internal control environment, including internal audit activities, the annual financial statement audit, and the previous Regulation 5(2)(c) audit. The City's new Risk Management System aims to improve internal control assessment (see Finding 1.4 above). It includes a comprehensive Control Assurance Mapping approach designed to link risks, controls, and assurance activities across the organisation. Central to this approach is the development of a Controls & Assurance Register, which will record key information for each critical control—such as control owner, criticality, assurance status (assured / self-assessed / data gap), last test date, assurance provider type (1st, 2nd, 3rd line, external), and supporting evidence. This register is intended to support the production of a City-wide Assurance Map and Combined Assurance Plan, providing Executive, the Audit, Risk & Improvement Committee, and Council with clear visibility of control strength, gaps, and assurance coverage. The Combined Assurance Plan will also inform Internal Audit planning and contribute to a coordinated audit universe aligned with the Risk Management System. These developments reflect a strong conceptual design aimed at integrating risk, control, and assurance activities into a unified, risk-based framework.	**Recommendations** The City should progress the implementation of a structured, system-driven Control Assurance Map and Combined Assurance Plan supported by a fully developed Controls and Assurance Register. This should include defining minimum assurance expectations and prioritising the testing of critical controls; and aligning assurance activities with the Risk Management System. The City should also formalise scope, roles, and resourcing for maintaining the Control Assurance Map and Combined Assurance Plan, enforce consistent monthly and quarterly update cycles, and strengthen governance reporting so the Executive Team and the Audit, Risk and Improvement Committee have clear visibility of assurance coverage, gaps, priorities, and emerging risks.	**Management Comments** The City supports this recommendation. As level 3 risks and key controls are confirmed through the upcoming operational risk workshops, initial planning for developing the Controls Assurance Map and Combined Assurance Plan will commence. Minimum assurance expectations will be developed for high-risk and low-appetite areas, and the City will establish a coordinated update and reporting process to ensure consistent oversight. Internal Audit, and the Risk Team will work together to define responsibilities and resourcing requirements. **Responsible Officer:** Internal Auditor Service Lead, Strategy, Risk and Performance **Completion Date:** December 2026.

Finding Control Assurance Map and Combined Assurance Plan have not been scoped and resourced. Additionally, assurance expectations and alignment with the new Risk Management System needs to be established.		

Appendix A – Corporate Risk Consequence X Risk Likelihood Matrix

Level			Consequence				
			Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Likelihood	Almost Certain 5	Expected several times per year.	Moderate	High	High	Extreme	Extreme
	Likely 4	Expected at least annually.	Moderate	Moderate	High	High	Extreme
	Possible 3	Could occur in the next year.	Low	Moderate	Moderate	High	High
	Unlikely 2	Not expected in the next year; plausible within 2–5 years.	Low	Low	Moderate	Moderate	High
	Rare 1	Not expected within 5+ years; multiple conditions must coincide.	Low	Low	Low	Moderate	Moderate

Appendix B – Risk Categories & Risk Consequence Table

Consequence Level	Safety (WHS)	Service Delivery / Business Disruption	ICT & Cyber	Information & Privacy	People & Capability	Financial Sustainability	Legislative, Regulatory & Governance	Reputation	Environment & Climate	Performance (Objectives)	Project / Program
Use this when…	Primary impact is harm (injury, illness or fatality) to people or failure to provide a safe and healthy work environment.	Primary impact is a community facing outage or delay to agreed service levels.	Primary impact is ICT outage, cyber event and/or data integrity issue that disrupts the City's operations or service delivery.	Primary impact is exposure of personal or sensitive data that breaches privacy obligations and erodes community trust.	Primary impact is workforce availability, skills and critical roles, including leadership capability to anticipate/plan for the future.	Primary impact is unplanned cost, revenue variance, liquidity/sustainability or lack of long-term planning.	Primary impact is breach of law, regulations or governance standards, including decision quality, delegations and internal control effectiveness.	Primary impact is damage to the City's reputation or public confidence arising from its decisions, actions, performance, or relationships.	Primary impact is environmental harm or climate resilience failure that may affect the City's sustainability for future generations.	Primary impact is failure to create a long-term aspirational vision for the future and to plan/deliver the right activities to achieve SCP/CBP objectives.	Primary impact is delay, cost or scope failure of projects/program that compromises delivery of intended benefits.
Catastrophic (5)	One or more fatalities, or permanent disabling injury/illness including severe or irreversible psychosocial injury; irreversible community harm.	Loss of essential services >5 days affecting >30% of residents or critical facilities.	Widespread ICT/cyber failure; outage >5 days; critical data loss.	Reportable breach; large-scale personal information exposure; regulatory action likely.	Critical workforce loss; essential services cannot be delivered for sustained period.	Unrecoverable loss; threatens financial sustainability; >5% of total operating revenue or inability to meet essential obligations.	Wilful illegality; regulator prosecution; licence loss; dismissal of Council; governance crisis.	Sustained national media scrutiny; long-term loss of trust.	Extensive irreversible environmental damage.	Failure to achieve critical SCP/CBP objectives; sustained negative outcomes.	Project/program fails; blowout threatens service outcomes.
Major (4)	Serious injury or illness (non-fatal) requiring hospitalisation or extended incapacity (e.g. diagnosed psychosocial injury with prolonged absence); ≥1 notifiable incident, OR ≥3 LTIs.	Complete loss of one essential service >48 hours but <5 days affecting >10% of residents.	Major system outage >48 hours; significant data integrity issue; recovery requires external support.	Reportable breach; medium-scale exposure; significant remediation required.	Workforce gaps materially degrade essential services for several days.	Material adverse variance; ~3–5% of total operating revenue; liquidity/DSCR below tolerance.	Serious non-compliance; material fines/penalties; enforceable undertakings.	Sustained state media scrutiny; significant loss of trust; formal censure.	Significant long-term harm; remediation required.	Material under-delivery on key objectives; significant KPI failure.	Major delay/cost overrun; critical scope compromised.
Moderate (3)	Medical treatment injury or illness (physical or psychosocial) OR ≥1 LTI (≥1 working day lost) OR substantiated safety or psychosocial complaint needing formal action.	Essential service disruption <48 hours; OR non-essential service delays >2 weeks.	Outage <48 hours; limited data issue; workaround available.	Non-reportable incident; limited exposure; quickly contained; no harm confirmed.	Delays to deliverables or non-essential services due to capability gaps.	Significant variance; ~1–3% of total operating revenue; liquidity pressure manageable.	Notifiable breach: corrective plan agreed with regulator; increased inspections.	Short-term state media; moderate concern; reputational damage contained.	Short-term harm; contained; remediation possible.	Several KPI misses; objectives delayed but recoverable.	Significant delay or overrun; manageable with re-planning.
Minor (2)	First-aid/GP treatment only (physical or psychosocial); short term absence or distress; no lasting impact.	Brief disruption of non-essential services <1 week; <5% of residents affected; minimal backlog.	Brief outage; minor performance degradation; no customer impact.	Contained incident; no personal data exposed; corrective actions complete.	Short-term resourcing pressure; absorbed; no community impact; minor backlog.	Small variance; <1% of total operating revenue.	Isolated non-compliance; warning/education from regulator.	Local media/social media; brief concern; isolated complaints.	Minor harm; reversible; limited impact.	Isolated KPI miss; limited effect on outcomes.	Minor slippage; small overrun; minimal scope change.
Insignificant (1)	No injury or illness; near miss or early concern only; no treatment required.	Negligible disruption; resolved quickly (e.g., within hours); no customer complaints.	Transient glitch; no noticeable impact.	Near miss; no data exposure; no control failure identified.	Minor friction; no impact on services or milestones.	Negligible financial impact.	Technical breach; promptly corrected; no regulatory impact.	Minimal visibility; isolated inquiry; no sustained concern.	Minimal effect; temporary; non-contaminating.	No material effect on objectives.	On plan; negligible deviation.

12.1/EA1 INDEPENDENT AUDITOR'S REPORT - FINANCIAL REPORT AS AT 30 JUNE 2025

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Information - *Receiving information about the City or its community.*

Council Resolution

0226/019

Moved Councillor Perkov, seconded Councillor Krsticevic

1. **That Council ACCEPTS the Annual Financial Report of the City of Stirling for the financial year ending 30 June 2025, forming Attachment 1.**

2. **That Council ACCEPTS the Independent Auditor's Report for the financial year ending 30 June 2025, forming Attachment 2.**

3. **That Council NOTES the findings detailed in the Auditor's Management Letter for the year ended 30 June 2025, forming Confidential Attachment 3 and Attachment 4.**

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council ACCEPTS the Annual Financial Report of the City of Stirling for the financial year ending 30 June 2025, forming Attachment 1.

2. That Council ACCEPTS the Independent Auditor's Report for the financial year ending 30 June 2025, forming Attachment 2.

3. That Council NOTES the findings detailed in the Auditor's Management Letter for the year ended 30 June 2025, forming Confidential Attachment 3 and Attachment 4.

Officer's Recommendation

1. That Council ACCEPTS the Annual Financial Report of the City of Stirling for the financial year ending 30 June 2025, forming Attachment 1.

2. That Council ACCEPTS the Independent Auditor's Report for the financial year ending 30 June 2025, forming Attachment 2.

3. That Council NOTES the findings detailed in the Auditor's Management Letter for the year ended 30 June 2025, forming Confidential Attachment 3 and Attachment 4

Purpose

To report to the Audit Committee on the outcome of the Office of the Auditor General's audit of the City's Financial Statements for the year ended 30 June 2025.

Details

The Auditor General took over responsibility for the audit of the City of Stirling Financial Accounts for the financial year ending 30 June 2019 and contracted out the work to Ernst & Young. For the financial year ending 30 June 2025, Ernst & Young again undertook the work under the supervision of the Auditor General.

The Auditor General must give the report on the financial audit to the Mayor and Chief Executive Officer of the local government and to the Minister for Local Government.

The objective of the financial audit is to obtain reasonable assurance that the financial report, as a whole, is free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes the Auditor's opinion. The 'Independent Auditor's Report' signed by the Auditor General for Western Australia is attached and provides an unqualified opinion for the City.

The financial report for the City comprises the statement of financial position as at 30 June 2025, the statement of comprehensive income, statement of changes in equity and statement of cash flows, along with notes to the financial statements and the Chief Executive Officer's statement.

Over the nine areas of audit focus, the Auditor's management letter details four minor control findings. These can be seen in Confidential Attachment 3 and Attachment 4. The attachments detail mitigation actions the City has taken / will take. One of the actions had been completed by October 2025, with the other three not requiring any further action.

Financial Assessment and Implications

The indicative audit fee was set by the OAG at $162,580 (excluding GST) and has been allowed for through the adopted budget.

Stakeholder Engagement

Nil.

Recommended Action

The outcome of the Office of the Auditor General's audit of the City's Financial Statements for the year ended 30 June 2025 will be included within the City of Stirling's 2024/2025 Annual Report. The 2024/2025 Annual Report will be submitted to the Council Meeting on 24 February 2026 and presented at the Electors' General Meeting on 23 March 2026.

Relevant Policies, Legislation and Council Resolutions

Local Government (Audit) Regulations 1996.

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A capable and efficient City

Priority: Provide responsible financial and asset management

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.

Relevant Documents and Information

Attachments

Attachment 1 - City of Stirling - Financial statements - 30 June 2025 ⇩

Attachment 2 - Independent Auditors Report ⇩

Attachment 3 - Findings identified during the course of the audit_Confidential (previously circulated to Elected Members under confidential separate cover)

Attachment 4 - Findings identified during the course of the audit ⇩

Available for viewing at meeting

Nil.

Linked Documents

Nil.

CITY OF STIRLING

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2025

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The City of Stirling conducts the operations of a local government with the following community vision:

A sustainable City with a local focus.

Principal place of business:

25 Cedric Street,
Stirling WA 6021

CITY OF STIRLING
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2025

Local Government Act 1995
Local Government (Financial Management) Regulations 1996

Statement by Chief Executive Officer

The accompanying financial report of the City of Stirling has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2025 and the financial position as at 30 June 2025.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the 15 day of December 2025

Ingrid

INGRID HAWKINS
ACTING CHIEF EXECUTIVE OFFICER

City of Stirling
Statement of Comprehensive Income
For the year ended 30 June 2025

	Note	2025 Budget $	2025 Actual $	2024 Actual $
Revenue				
Rates	2a, 25	166,424,866	166,042,228	160,080,943
Security service charge	2a	4,770,060	4,916,522	4,137,943
Grants & subsidies	2a	13,790,488	14,000,384	15,021,260
Contributions, reimbursements & donations	2a	2,287,456	4,040,245	3,056,584
Waste service charge	2a	45,753,935	48,058,892	45,403,791
Fees & charges	2a	21,053,879	23,797,280	20,270,361
Interest revenue	2a	10,000,000	10,836,094	11,345,930
Registrations/licences & permits	2a	4,150,920	5,238,557	4,244,396
Underground power	2a	1,352,976	1,406	125,194
Other revenue/income	2a	4,284,818	5,581,441	4,629,243
Total revenue from ordinary activities		**273,869,398**	**282,513,049**	**268,315,645**
Expenses				
Employee costs	2b	(111,969,899)	(117,908,345)	(107,110,470)
Materials & contracts direct maintenance of non-current assets		(32,302,716)	(34,992,395)	(30,602,107)
Materials & contracts other works		(75,178,327)	(74,189,721)	(69,856,878)
Underground power		-	(114,747)	(1,638,943)
Utility charges		(8,832,545)	(9,272,898)	(8,381,284)
Depreciation and amortisation		(51,093,486)	(56,506,909)	(51,789,769)
Finance costs	2b, 27	-	(34,951)	(8,079)
Insurance expenses		(2,223,204)	(2,039,393)	(2,462,107)
Other expenditure	2b	(4,059,899)	(4,813,525)	(3,995,917)
Total expenditure from ordinary activities		**(285,660,076)**	**(299,872,884)**	**(275,845,554)**
Net result from operating activities		**(11,790,678)**	**(17,359,835)**	**(7,529,909)**
Non-operating activities				
Capital grants & subsidies	2a	11,203,535	14,875,292	11,971,912
Gifted & acquired assets	2a	-	2,048,379	121,926
Share of profit/(loss) of associates accounted for using the equity method	20a	-	(3,264,242)	2,665,876
Profit on sale of Catalina land		6,080,000	15,455,664	15,676,633
Fair value adjustment to financial assets through profit and loss	4	-	(8,878)	4,203
Fair value adjustment to Investment Property		-	200,000	488,500
Profit on asset disposals		611,364	1,376,172	1,250,687
Loss on asset disposals		(788,317)	(1,156,399)	(8,307,950)
Total non-operating activities		**17,106,583**	**29,525,988**	**23,871,787**
Net result	**16b**	**5,315,905**	**12,166,153**	**16,341,878**
Other comprehensive income				
Share of other comprehensive income of associates accounted for using the equity method	15, 20b, 20c	-	(297,119)	840,752
Changes in asset revaluation surplus	15	-	72,064,007	69,909,798
Total comprehensive income		**5,315,905**	**83,933,041**	**87,092,428**

This statement is to be read in conjunction with the accompanying notes.

City of Stirling
Statement of Financial Position
For the year ended 30 June 2025

Assets	Note	2025	2024
		$	$
Current assets			
Cash & cash equivalents	3, 16	168,810,992	161,892,443
Trade and other receivables	5a	17,368,337	17,097,560
Other assets	5c	4,817,241	3,869,740
Inventories	6	6,722,894	3,749,006
Contract Assets	7	2,109,404	2,096,563
Total current assets		**199,828,868**	**188,705,312**
Non-current assets			
Other financial assets	4	199,049	207,927
Trade and other receivables	5b	2,068,426	2,246,296
Inventory - land held for resale	6	59,098	106,354
Investment Property	11	6,200,000	6,000,000
Property, plant & equipment	8a	830,278,067	818,077,616
Infrastructure	8c	1,750,972,937	1,682,682,786
Intangibles	9	3,636,215	2,501,444
Right of use assets	10a	474,307	70,961
Investments	20a	53,866,656	67,466,111
Total non-current assets		**2,647,754,755**	**2,579,359,495**
Total assets		**2,847,583,623**	**2,768,064,807**
Liabilities			
Current liabilities			
Trade and other payables	12	40,416,549	45,588,296
Other liabilities	13	2,665,075	3,095,464
Lease liabilities	10b, 27	109,745	5,654
Employee related provisions	14	19,968,162	19,316,096
Total current liabilities		**63,159,531**	**68,005,510**
Non-current liabilities			
Lease liabilities	10b, 27	377,774	68,532
Employee related provisions	14	1,307,343	1,184,831
Total non-current liabilities		**1,685,117**	**1,253,363**
Total liabilities		**64,844,648**	**69,258,873**
Net assets		**2,782,738,975**	**2,698,805,934**
Equity			
Retained surplus		1,066,362,537	1,080,669,952
Reserves - cash/investment backed	28	126,947,567	98,989,504
Revaluation surplus	15	1,589,428,871	1,519,146,478
Total equity		**2,782,738,975**	**2,698,805,934**

This statement is to be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the year ended 30 June 2025

	Note	Retained surplus	Reserves cash backed	Revaluation surplus	Total equity
		$	$	$	$
Balance as at 1 July 2023		**1,068,353,767**	**94,897,412**	**1,448,462,327**	**2,611,713,506**
Comprehensive income					
Net result		16,341,878	-	-	16,341,878
Share of other comprehensive income of associates	15, 20b, 20c	-	-	840,752	840,752
Change on revaluation of non-current assets	15	-	-	69,909,798	69,909,798
Total comprehensive income		**16,341,878**	**-**	**70,750,550**	**87,092,428**
Realisation of revaluation reserve upon disposal of assets	15	66,399	-	(66,399)	-
Transfers to and from trust			-	-	-
Transfers to reserves	28	(34,556,475)	34,556,475	-	-
Transfers from reserves	28	30,464,383	(30,464,383)	-	-
Balance as at 30 June 2024		**1,080,669,952**	**98,989,504**	**1,519,146,478**	**2,698,805,934**
Total equity as at 1 July 2024		1,080,669,952	98,989,504	1,519,146,478	2,698,805,934
Comprehensive income					
Net result		12,166,153	-	-	12,166,153
Share of other comprehensive income of associates	15, 20b, 20c	-	-	(297,119)	(297,119)
Change on revaluation of non-current assets	15	-	-	72,064,007	72,064,007
Total comprehensive income		**12,166,153**	**-**	**71,766,888**	**83,933,041**
Realisation of revaluation reserve upon disposal of assets	15	1,484,495	-	(1,484,495)	-
Transfers to reserves	28	(45,466,524)	45,466,524	-	-
Transfers from reserves	28	17,508,461	(17,508,461)	-	-
Balance as at 30 June 2025		**1,066,362,537**	**126,947,567**	**1,589,428,871**	**2,782,738,975**

This statement is to be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the year ended 30 June 2025

	Note	2025	2024
Cash flows from operating activities			
Receipts		$	$
Rates		166,356,800	159,027,497
Underground power		633,428	788,954
Fees from regulatory services		6,140,183	4,470,229
Service charges		76,698,357	70,168,399
Interest revenue		9,545,567	10,080,111
Grants, subsidies & contributions		17,627,687	16,933,730
Other revenue		6,916,690	4,138,789
		283,918,712	**265,607,709**
Payments			
Employee costs		(134,287,876)	(126,247,594)
Materials & contracts		(100,375,564)	(75,738,164)
Underground power		(114,746)	(1,517,017)
Utility charges		(9,272,898)	(8,381,285)
Insurance		(2,039,392)	(2,462,106)
Interest		(34,951)	(8,079)
Other expenditure		(4,767,283)	(4,519,408)
		(250,892,710)	**(218,873,653)**
Net cash from operating activities	16b	**33,026,002**	**46,734,056**
Cash flows used in investing activities			
New & redevelopment of community infrastructure		(36,762,058)	(25,224,502)
Payments for purchase of property, plant & equipment		(34,367,374)	(47,315,629)
Transfer from trust		-	-
Payments for principal portion of lease liabilities		(112,607)	(79,615)
Distributions from investment in associate	20c	23,333,333	10,000,000
Proceeds from sale of property, plant & equipment		6,925,961	4,073,824
Capital grants, subsidies & contributions		14,875,292	11,971,912
Net cash used in investing activities		**(26,107,453)**	**(46,574,010)**
Net increase in cash & cash equivalent		6,918,549	160,046
Cash & cash equivalents at beginning of reporting period		161,892,443	161,732,397
Cash & cash equivalent at end of reporting period	3	**168,810,992**	**161,892,443**

This statement is to be read in conjunction with the accompanying notes.

Statement of Financial Activity
For the year ended 30 June 2025

	Note	2025 Budget $	2025 Actual $	2024 Actual $
Operating activities				
Revenue from operating activities				
General rates	2a, 25	166,424,866	166,042,228	160,080,943
Security service charge	2a	4,770,060	4,916,522	4,137,943
Grants & subsidies	2a	13,790,488	14,000,384	15,021,260
Contributions, reimbursements & donations	2a	2,287,456	4,040,245	3,056,584
Waste service charge	2a	45,753,935	48,058,892	45,403,791
Fees & charges	2a	21,053,879	23,797,280	20,270,361
Interest revenue	2a	10,000,000	10,836,094	11,345,930
Profit on disposal of assets		611,364	1,376,172	1,250,687
Registrations/licences & permits	2a	4,150,920	5,238,557	4,244,396
Underground power		1,352,976	1,406	125,194
Other revenue	2a	4,284,818	5,581,441	4,629,243
Fair value adjustments to investment property	11	-	200,000	488,500
Total revenue from operating activities		**274,480,762**	**284,089,221**	**270,054,832**
Expenditure from operating activities				
Employee costs		(111,969,899)	(117,908,345)	(107,110,470)
Materials & contracts direct maintenance of non-current assets		(32,302,716)	(34,992,395)	(30,602,107)
Materials & contracts other works		(75,178,327)	(74,077,114)	(69,777,263)
Underground power		-	(114,747)	(1,638,943)
Utilities		(8,832,545)	(9,272,898)	(8,381,284)
Depreciation on non-current assets	8e	(51,093,486)	(56,506,909)	(51,789,769)
Loss on disposal of assets		(788,317)	(1,156,399)	(8,307,950)
Fair value adjustment to financial assets		-	(8,878)	4,203
Interest expenses	2b, 27	-	(34,951)	(8,079)
Insurance expenses		(2,223,204)	(2,039,393)	(2,462,107)
Other expenditure	2b	(4,059,899)	(4,813,525)	(3,995,917)
Total expenditure from operating activities		**(286,448,393)**	**(300,925,554)**	**(284,069,686)**
		(11,967,631)	**(16,836,333)**	**(14,014,854)**
Non cash amounts excluded from operating activities	**26a**	51,270,439	67,740,173	54,277,553
Amount attributed to operating activities		**39,302,808**	**50,903,840**	**40,262,699**
Investing activities				
Inflows from investing activities				
Capital grants & subsidies	2a	11,203,535	14,875,292	11,971,912
Profit on sale of Catalina Land		6,080,000	15,455,664	15,676,633
Proceeds from disposal of assets		3,632,856	4,073,824	4,073,824
		20,916,391	34,404,780	31,722,369
Outflows from investing activities				
Total capital expenditure		(109,238,795)	(70,219,445)	(72,381,490)
		(109,238,795)	**(70,219,445)**	**(72,381,490)**
Non-cash amounts excluded from investing activities		-	1,645,033	193,614
Amount attributed to investing activities		**(88,322,404)**	**(34,169,632)**	**(40,465,507)**
Financing activities				
Inflows from financing activities				
Transfers from reserves	28	25,927,684	17,508,461	30,464,383
		25,927,684	17,508,461	30,464,383
Outflows from financing activities				
Payments for principal portion of lease liabilities	27	-	(112,607)	(79,615)
Transfers to reserves	28	(30,998,842)	(45,466,524)	(34,556,475)
		(30,998,842)	(45,579,131)	(34,636,090)
Amount attributed to financing activities		**(5,071,158)**	**(28,070,670)**	**(4,171,707)**
Movement in surplus or deficit				
Surplus at the start of the financial year		54,090,754	41,026,394	45,400,909
Amount attributed to operating activities		39,302,808	50,903,840	40,262,699
Amount attributed to investment activities		(88,322,404)	(34,169,632)	(40,465,507)
Amount attributed to financial activities		(5,071,158)	(28,070,670)	(4,171,707)
Surplus after imposition of general rates	**26c**	-	**29,689,932**	**41,026,394**

This statement is to be read in conjunction with the accompanying notes.

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Notes to and forming part of the financial statements

For the year ended 30 June 2025

1. Basis of preparation

The financial report of The City of Stirling, which is a Class 1 local government, comprises general purpose financial statements which have been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996 prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

The Local Government (Financial Management) Regulations 1996 provide that:
- land and buildings classified as property, plant and equipment; or
- infrastructure; or
- vested improvements that the local government controls;

and measured at reportable value, are only required to be revalued every five years. Revaluing these non-financial assets every five years is a departure from AASB 116 Property, Plant and Equipment, which would have required the City to assess at each reporting date whether the carrying amount of the above mentioned non-financial assets materially differs from their fair value and, if so, revalue the class of non-financial assets.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates. The use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:
- Fair value measurement of assets carried at reportable value including:
    - Property, plant and equipment - note 8.
    - Infrastructure - note 8.
- Expected credit loss on financial assets - notes 5 and 7.
- Assets held for sale - note 6.
- Investment property - note 11.
- Estimated useful life of intangible assets - note 9.
- Measurement of employee benefits - note 14.

Fair value hierarchy information can be found in note 23.

Notes to and forming part of the financial statements

For the year ended 30 June 2025

1. Basis of preparation (continued)

The Local Government Reporting Entity
All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.
A separate statement of those monies appears in note 29 of the financial report.

Initial application of accounting standards
During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- *AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current*
- *AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback*
- *AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants*
- *AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for- Profit Public Sector Entities*
- *AASB 2023-3 Amendments to Australian Accounting Standards - Disclosure of Non-current Liabilities with Covenants: Tier 2*
- *AASB 2024-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements: Tier 2 Disclosures*
- *AASB 2023-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements*

New accounting standards for application in future years
The following new accounting standards will have application to local government in future years:

- *AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- *AASB 2024-4b Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]*
- *AASB 2022-9 Amendments to Australian Accounting Standards - Insurance Contracts in the Public Sector*
- *AASB 2023-5 Amendments to Australian Accounting Standards - Lack of Exchangeability*
- *AASB 18 (FP) Presentation and Disclosure in Financial Statements - (Appendix D) [for for-profit entities]*
- *AASB 18 (NFP/super) Presentation and Disclosure in Financial Statements - (Appendix D) [for not-for-profit and superannuation entities]*
- *AASB 2024-2 Amendments to Australian Accounting Standards - Classification and Measurement of Financial Instruments*
- *AASB 2024-3 Amendments to Australian Accounting Standards – Annual Improvements Volume 11*

These amendments are not expected to have any material impact on the financial report on initial application.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

2. Revenue and expenses

a) Revenue

Contracts with customers
Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/ Warranties	Timing of revenue recognition
Grants, subsidies and contributions	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations
Fees and charges - licences, registrations, approvals	Building, planning, development and animal management.	Single point in time	Full payment prior to issue	None	On payment of the licence, registration or approval
Fees and charges - waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Fees and charges - sale of stock	Kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	At point of sale
Other revenue - private works	Contracted private works	Single point in time	Monthly in arrears	None	At point of service

Consideration from contracts with customers is included in the transaction price.

Revenue recognition

Rate revenue was recognised from the rate record as soon as practicable after the City resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

Revenue recognised during the year under each basis of recognition by nature or type of goods or services is provided in the table below:

For the year ended 30 June 2025

Nature or type	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	$	$	$	$	$
Rates	-	-	166,042,228	-	166,042,228
Grants, subsidies and contributions	9,699,990	-	8,340,639	-	18,040,629
Fees and charges	20,453,731	-	3,343,549	-	23,797,280
Registrations, licenses and permits			5,238,557		5,238,557
Service charges	-	-	52,976,820	-	52,976,820
Interest earnings	-	-	10,836,094	-	10,836,094
Other revenue	-	-	1,591,250	3,990,191	5,581,441
Capital grants, subsidies and contributions	-	14,875,292	-	-	14,875,292
Total	30,153,721	14,875,292	248,369,137	3,990,191	297,388,341

For the year ended 30 June 2024

Nature or type	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	$	$	$	$	$
Rates	-	-	160,080,943	-	160,080,943
Grants, subsidies and contributions	9,371,825	-	8,706,019	-	18,077,844
Fees and charges	17,357,775	-	2,912,586	-	20,270,361
Registrations, licenses and permits			4,244,396		4,244,396
Service charges	-	-	49,666,928	-	49,666,928
Interest earnings	-	-	11,345,930	-	11,345,930
Other revenue	-	-	854,148	3,775,095	4,629,243
Capital grants, subsidies and contributions	-	11,971,912	-	-	11,971,912
Total	26,729,600	11,971,912	237,810,950	3,775,095	280,287,557

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

2. Revenue and expenses

a) Revenue (Continued)

Assets and services acquired below fair value	2025 Budget $	2025 Actual $	2024 Actual $
Contributed assets	-	2,048,379	121,926
Recognised volunteer services	-	-	-
	-	2,048,379	121,926

The City utilises volunteer services for community services.
Volunteer services are not recognised as revenue as the fair value of the services cannot be reliably estimated.

Interest revenue	2025 Budget $	2025 Actual $	2024 Actual $
Interest on reserve funds	3,900,000	5,585,236	5,122,195
Rates penalty interest	500,000	542,169	572,458
Other interest earnings	5,600,000	4,708,689	5,651,277
	10,000,000	10,836,094	11,345,930

Fees and charges relating to rates receivable	2025 Budget $	2025 Actual $	2024 Actual $
Charges on instalment plans	2,000	1,920	2,310

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

2. Operating revenues and expenses (continued)

b) The change in net assets resulting from operations was arrived at after charging the following items:

	2025 $	2024 $
Auditors remuneration		
Audit of the Annual Financial Report	162,580	152,300
Other services - grant acquittals	92,420	136,573
	255,000	**288,873**
Prior year has been restated to include audit fees for other services.		
Employee Costs		
Employee benefit costs	112,498,871	100,633,116
Other employee costs	5,409,474	6,477,354
	117,908,345	**107,110,470**
Finance costs		
Interest and financial charges paid/payable for lease liabilities and financial liabilities not at fair value through profit or loss	34,951	8,079
	34,951	**8,079**
Other expenditure		
Change in impairment loss on trade and other receivables	51,353	(309,408)
Change in impairment loss on contract assets	-	(214,082)
Donations, sponsorships and contributions	3,863,288	2,892,382
Election and other elected member expenses	898,884	1,627,025
	4,813,525	**3,995,917**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

3. Cash and cash equivalents

Cash on hand

	Note	2025 $	2024 $
Cash at bank and on hand - unrestricted		714,149	7,602,819
Term deposits		168,096,843	154,289,624
Total cash and cash equivalents	16a	**168,810,992**	**161,892,443**
Held as:			
Restricted cash and cash equivalents		145,527,638	116,360,385
Unrestricted cash and cash equivalents		23,283,354	45,532,058
		168,810,992	**161,892,443**

Material accounting policies

Cash and cash equivalents
Cash and cash equivalents includes cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in values.

Restricted financial assets
Restricted financial asset balances are not available for general use by the City due to externally imposed restrictions which may be specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

4. Other financial assets

Non-current assets	2025 $	2024 $
Financial assets at fair value through profit and loss		
Units in Local Government House Trust - opening balance	207,927	203,724
Movement attributable to fair value increment	(8,878)	4,203
Units in Local Government House Trust - closing balance	**199,049**	**207,927**

The City, along with other Local Government Authorities is a beneficiary of the Local Government Unit Trust. The City holds 10 units in the Trust.
As set out in the Trust Deed units in the Trust can only be issued to Local Government Authorities recognised under the Local Government Act and cannot be commercially traded.

Material accounting policies

Financial assets at fair value through profit and loss
The City classifies the following financial assets at fair value through profit and loss:
- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the City has not elected to recognise fair value gains and losses through profit or loss.

Impairment and risk
Information regarding impairment and exposure to risk can be found at Note 21.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

5. Trade and other receivables and other assets

a) Trade and other receivables - current		2025	2024
		$	$
Rates and statutory receivables		8,384,856	7,971,143
Trade and other receivables		7,323,859	6,894,718
GST Receivable		1,724,029	2,253,631
		17,432,744	**17,119,492**
Less: Allowance for credit losses of trade and other receivables	21b	(64,407)	(21,932)
		17,368,337	**17,097,560**

b) Trade and other receivables - non-current	2025	2024
	$	$
Pensioner's rates and ESL deferred	1,906,814	2,067,670
Deferred debtors	161,612	178,626
	2,068,426	**2,246,296**

Disclosure of opening and closing balances related to contracts with customer

Information about receivables from contracts with customers along with financial assets and associated liabilities arising from transfers to enable the acquisition or construction of recognisable non financial assets is:	30 June 2025 $	30 June 2024 $	30 June 2023 $
Trade and other receivables from contracts with customers	7,323,859	6,894,718	7,901,452
Contract assets	2,109,404	2,096,563	1,926,658
Allowance for credit losses of trade and other receivables	(64,407)	(21,932)	(327,137)
Allowance for credit losses of contract assets	-	-	(214,082)
Total trade and other receivables from contracts with customers	9,368,856	8,969,349	9,286,891

c) Other assets	2025	2024
	$	$
Interest due on investments not matured	2,611,102	1,922,540
Current prepayments	2,206,139	1,947,200
	4,817,241	**3,869,740**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

5. Trade and other receivables and other assets (continued)

Material accounting policies

Rates and statutory receivables
Rates and statutory receivables are non-contractual receivables arising from statutory requirements and include amounts due from ratepayers for unpaid rates and service charges and other statutory charges or fines. Rates and statutory receivables are recognised when the taxable event has occurred and can be measured reliably.

Trade and other receivables
Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations as part of the ordinary course of business.
Other receivables are amounts receivable from contractual arrangements with third parties other than contracts with customers and amounts received as grants for the construction of recognisable non financial assets.

Measurement
Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

Classification and subsequent measurement
Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and are measured at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

Impairment and risk exposure
Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 21.

Other current assets
Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

6. Inventories

	2025	2024
Current	$	$
Construction materials & fuel	302,862	405,080
Land held for resale		
Cost of acquisition	37,557	53,894
Development costs	6,382,475	3,290,032
Total	**6,722,894**	**3,749,006**

	2025	2024
	$	$
Non-current		
Land held for resale		
Cost of acquisition	106,354	167,946
Transfer to current inventory	(47,256)	(61,592)
Total	59,098	106,354

The following movement in land held for sale occurred during the year:

Land held for sale	**Current**	**Non-current**	**Total**
	$	$	$
Balance at beginning of the year	3,343,926	106,354	3,450,280
Land disposed/sold during the year	(63,593)	-	(63,593)
Land transferred from non current to current inventory	47,256	(47,256)	-
Development costs	3,092,443	-	3,092,443
			-
Balance at end of year	**6,420,032**	**59,098**	**6,479,130**

Material accounting policies

General

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value.
Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

7. Contract assets

Current

	2025 $	2024 $
Contract assets	2,109,404	2,096,563
Allowance for impairment of contract assets	-	-
Total	**2,109,404**	**2,096,563**

Significant accounting policies

Contract assets
Contract assets primarily relate to the City's right to consideration for work completed but not billed at the end of the period.

Impairment of assets associated with contracts with customers are detailed in note 5b.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

8. Property, plant, equipment and infrastructure

a) Movements in balances of property, plant & equipment

	Note	Land	Buildings	Total land and buildings	Plant and equipment	Mobile vehicle and plant	Furniture and equipment	Recreation equipment	Assets under construction	Total
		$	$	$	$	$	$	$	$	$
Balance as at 1 July 2023		**446,489,659**	**308,435,894**	**754,925,553**	**9,110,547**	**18,655,982**	**3,751,673**	**2,978,274**	**11,784,394**	**801,206,423**
Transfer to Inventory - land held for sale		-	-	-	-	-	-	-	-	-
Additions		-	250,953	250,953	353,940	13,600,570	531,465	69,135	24,016,749	38,822,812
Disposals		-	(1,578,978)	(1,578,978)	(13,166)	(2,897,889)	(41,864)	(9,534)	-	(4,541,431)
Revaluation increments / (decrements) transferred to revaluation surplus		(810,547)	-	(810,547)	-	-	-	-	-	(810,547)
Reclassifications		(2,720,000)	(2,791,500)	(5,511,500)	-	-	-	-	-	(5,511,500)
Impairment (losses) / reversals		-	-	-	-	-	-	-	-	-
Depreciation (expense)	8e	-	(6,260,653)	(6,260,653)	(1,355,767)	(3,844,103)	(880,963)	(607,990)	-	(12,949,476)
Transfers		-	5,294,031	5,294,031	946,484	(190,051)	-	912,229	(5,101,358)	1,861,335
Balance as at 30 June 2024		**442,959,112**	**303,349,747**	**746,308,859**	**9,042,038**	**25,324,509**	**3,360,311**	**3,342,114**	**30,699,785**	**818,077,616**
Comprises:										
Gross balance amount at 30 June 2024		442,959,112	309,602,178	752,561,290	16,736,474	40,799,753	10,005,680	6,616,976	30,699,785	857,419,958
Accumulated depreciation at 30 June 2024		-	(6,252,431)	(6,252,431)	(7,694,436)	(15,475,244)	(6,645,369)	(3,274,862)	-	(39,342,342)
Accumulated impairment loss at 30 June 2024				-						
Balance at 30 June 2024		**442,959,112**	**303,349,747**	**746,308,859**	**9,042,038**	**25,324,509**	**3,360,311**	**3,342,114**	**30,699,785**	**818,077,616**
Balance at 1 July 2024		**442,959,112**	**303,349,747**	**746,308,859**	**9,042,038**	**25,324,509**	**3,360,311**	**3,342,114**	**30,699,785**	**818,077,616**
Additions		3,093,333	468,669	3,562,002	275,511	9,119,255	796,339	373,710	21,177,779	35,304,596
Disposals		(4,029,112)	-	(4,029,112)	(3,693)	(3,225,394)	(9)	(99,627)	-	(7,357,835)
Revaluation increments / (decrements) transferred to revaluation surplus		1,352,128	-	1,352,128	-	-	-	-	-	1,352,128
Reclassifications		-	(161,969)	(161,969)	-	-	-	-	-	(161,969)
Depreciation (expense)	8e	-	(8,935,398)	(8,935,398)	(1,450,227)	(4,633,813)	(941,987)	(641,146)	-	(16,602,571)
Transfers		-	39,715,036	39,715,036	2,809,894	41,594	295,499	1,051,352	(44,247,273)	(333,898)
Balance as at 30 June 2025		**443,375,461**	**334,436,085**	**777,811,546**	**10,673,523**	**26,626,151**	**3,510,153**	**4,026,403**	**7,630,291**	**830,278,067**
Comprises:										
Gross balance amount at 30 June 2025		443,375,461	349,619,529	792,994,990	19,766,174	43,005,699	11,067,475	7,761,860	7,630,291	882,226,489
Accumulated depreciation at 30 June 2025		-	(15,183,444)	(15,183,444)	(9,092,651)	(16,379,548)	(7,557,322)	(3,735,457)	-	(51,948,422)
Accumulated impairment loss at 30 June 2025										-
Balance at 30 June 2025		**443,375,461**	**334,436,085**	**777,811,546**	**10,673,523**	**26,626,151**	**3,510,153**	**4,026,403**	**7,630,291**	**830,278,067**

The fair value of property, plant and equipment is determined at least every five years in accordance with the regulatory framework, Local Government (Financial Management) Regulation 17A (2). Refer to Note 8(b) for the year in which each asset category was assessed and level of fair value hierarchy. Additions since date of valuations are shown at cost. At the end of each reporting period the valuation is reviewed and where appropriate fair value is updated to reflect current market conditions.
The reclassification relates to reclassification of an asset to Investment Property, see note 11.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

8. Property, plant, equipment and infrastructure (continued)

b) Carrying amount measurements

Asset class	Fair value hierarchy	Valuation technique	Basis of valuation	Date of last valuation	Inputs used
i. Fair value - as determined at the last valuation date					
Land	2	Market approach using recent observable market data for similar properties / income approach using discounted cashflow methodology	Independent registered valuers	June 2023	Price per hectare / market borrowing rate
Non - specialised buildings	2	Market approach using recent observable market data for similar properties / income approach using discounted cashflow methodology	Independent registered valuers	June 2023	Price per square metre / market borrowing rate
Specialised buildings	3	Cost approach using replacement cost to calculate value, and then adjusted to take account of accumulated depreciation.	Independent registered valuers and Management Valuation	June 2023	Construction costs (Level 2) and current condition, residual values and remaining useful life assessment inputs (Level 3)

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the City to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

ii. Cost

Asset class	Fair value hierarchy	Valuation technique	Basis of valuation	Date of last valuation	Inputs used
Plant & equipment	3	Cost approach using replacement cost, adjusted to take account of accumulated depreciation.	Cost	Not applicable	Not applicable
Mobile fleet & plant	3	Cost approach using replacement cost, adjusted to take account of accumulated depreciation.	Cost	Not applicable	Not applicable
Furniture & office equipment	3	Cost approach using replacement cost, adjusted to take account of accumulated depreciation.	Cost	Not applicable	Not applicable
Recreation equipment	3	Cost approach using replacement cost, adjusted to take account of accumulated depreciation.	Cost	Not applicable	Not applicable
Assets under construction	2	Cost approach using cost of goods or service at acquisition	Cost	Not applicable	Not applicable

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

8. Property, plant, equipment and infrastructure (continued)

c) Movements in balances of infrastructure

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Note	Roads	Drainage	Footpaths	Other engineering infrastructure	Reserves	Reticulation and other parks	Lighting	Assets under construction	Total
		$	$	$	$	$	$	$	$	$
Balance as at 1 July 2023		**1,092,674,504**	**267,593,989**	**115,743,172**	**18,421,958**	**49,864,394**	**50,979,537**	**20,266,714**	**9,270,490**	**1,624,814,758**
Additions		-	-	-	-	-	-	-	33,989,971	33,989,971
Disposals		-	-		-	(6,589,660)	-	-	-	(6,589,660)
Revaluation increments / (decrements) transferred to revaluation surplus	15	-	70,720,345	-	-	-	-	-	-	70,720,345
Revaluation (loss) / reversals transferred to profit or loss		-	-	-	-	-	-	-	-	-
Impairment (losses) / reversals		-	-	-	-	-	-	-	-	-
Depreciation (expense)	8e	(23,987,119)	(5,918,482)	(2,751,339)	(803,748)	-	(3,438,148)	(1,299,907)	-	(38,198,743)
Transfers		13,785,719	5,337,280	2,082,834	465,038	3,371,551	2,846,581	2,720,729	(32,663,617)	(2,053,885)
Balance as at 30 June 2024		**1,082,473,104**	**337,733,132**	**115,074,667**	**18,083,248**	**46,646,285**	**50,387,970**	**21,687,536**	**10,596,844**	**1,682,682,786**
Comprises:										
Gross balance amount at 30 June 2024		1,173,472,782	337,733,132	125,490,062	19,681,888	46,646,285	57,252,948	24,253,692	10,596,844	1,795,127,633
Accumulated depreciation at 30 June 2024		(90,999,678)	-	(10,415,395)	(1,598,640)	-	(6,864,978)	(2,566,156)	-	(112,444,847)
Accumulated impairment loss at 30 June 2024					-					
Balance at 30 June 2024		**1,082,473,104**	**337,733,132**	**115,074,667**	**18,083,248**	**46,646,285**	**50,387,970**	**21,687,536**	**10,596,844**	**1,682,682,786**
Balance at 1 July 2024		**1,082,473,104**	**337,733,132**	**115,074,667**	**18,083,248**	**46,646,285**	**50,387,970**	**21,687,536**	**10,596,844**	**1,682,682,786**
Additions		-	-	-	146,642	189,776	157,782	47,357	36,465,526	37,007,083
Disposals		(13,148)	(257,591)	-	-	-	-	-	-	(270,739)
Revaluation increments / (decrements) transferred to revaluation surplus	15	46,115,179	-	24,596,700	-	-	-	-	-	70,711,879
Depreciation (expense)	8e	(23,920,368)	(6,019,972)	(2,570,223)	(902,479)	-	(3,820,299)	(2,005,490)	-	(39,238,831)
Transfers		10,355,975	2,718,207	3,088,827	588,901	5,617,781	5,201,580	4,088,716	(31,579,228)	80,759
Balance as at 30 June 2025		**1,115,010,742**	**334,173,776**	**140,189,971**	**17,916,312**	**52,453,842**	**51,927,033**	**23,818,119**	**15,483,142**	**1,750,972,937**
Comprises:										
Gross balance amount at 30 June 2025		1,115,010,742	340,190,182	140,189,971	20,417,431	52,453,842	62,612,310	28,389,765	15,483,142	1,774,747,385
Accumulated depreciation at 30 June 2025		-	(6,016,406)	-	(2,501,119)	-	(10,685,277)	(4,571,646)	-	(23,774,448)
Accumulated impairment loss at 30 June 2025										
Balance at 30 June 2025		**1,115,010,742**	**334,173,776**	**140,189,971**	**17,916,312**	**52,453,842**	**51,927,033**	**23,818,119**	**15,483,142**	**1,750,972,937**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

8. Property, plant, equipment and infrastructure (continued)

d) Carrying amount measurements of infrastructure

i) Fair value - as determined at the last valuation date

Asset class	Fair value hierarchy	Valuation technique	Basis of valuation	Date of last valuation	Inputs used
Roads	3	Cost approach using current replacement cost	Independent valuation	June 2025	Construction costs (Level 2) and current condition, residual values and remaining useful life assessment inputs (Level 3)
Drainage	3	Cost approach using current replacement cost	Independent valuation	June 2024	Construction costs (Level 2) and current condition, residual values and remaining useful life assessment inputs (Level 3)
Footpaths	3	Cost approach using current replacement cost	Independent valuation	June 2025	Construction costs (Level 2) and current condition, residual values and remaining useful life assessment inputs (Level 3)
Other engineering infrastructure (including bridges)	3	Cost approach using current replacement cost	Management valuation	June 2022	Construction costs (Level 2) and current condition, residual values and remaining useful life assessment inputs (Level 3)
Reticulation & other parks	3	Cost approach using current replacement cost	Management valuation	June 2022	Construction costs (Level 2) and current condition, residual values and remaining useful life assessment inputs (Level 3)
Lighting	3	Cost approach using current replacement cost	Management valuation	June 2022	Construction costs (Level 2) and current condition, residual values and remaining useful life assessment inputs (Level 3)

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

ii) Cost

Asset class	Fair value hierarchy	Valuation technique	Basis of valuation	Date of last valuation	Inputs used
Reserves	3	Actual cost of acquisition	Actual cost	June 2025	Actual cost
Assets under construction	2	Historical cost of acquisition	Actual cost	June 2025	Purchase costs and current stage of works

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

8. Property, plant, equipment and infrastructure (continued)

e) Depreciation

Depreciation rates
Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Artwork	Not Depreciated
Artwork - public	50 years
Buildings	10 to 50 years
Furniture & equipment	3 to 10 years
Plant & equipment	6 to 20 years
Mobile vehicles & plant	1 to 10 years
Recreation equipment	5 to 10 years
Roads	20 years to infinite
Drainage	30 to 100 years
Footpaths	15 to 60 years
Other engineering infrastructure	15 to 150 years
Reticulation & other parks infrastructure	10 to 75 years
Lighting	20 to 35 years
Reserves	Not Depreciated
Right-of-use (plant and equipment)	Based on the remaining lease term
Intangible assets - computer software licence	5 years

The asset's residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Fully depreciated assets still in use
The gross carrying value of assets held by the City which are currently in use yet fully depreciated are shown in the table below:

By asset class	**2025**	**2024**
	$	**$**
Plant & Equipment	1,918	1,190
Mobile Vehicles & Plant	13,668	13,668
Furniture & Office Equipment	338,014	940
Recreation Equipment	7,212	6,779
	360,812	**22,577**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

8. Property, plant, equipment and infrastructure (continued)

f) Material accounting policies

Initial recognition
An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost. Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A (5)* . These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the City's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition
Plant and equipment including furniture and equipment and right of use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)* . Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable value
In accordance with *Local Government (Financial Management) Regulation 17A(2)* , the carrying amount of non financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvement that the local government controls.
Reportable value is for the purpose of Local Government (Financial Management) Regulation 17A(4) is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Revaluation
Land and buildings classified as property, plant and equipment, infrastructure or vested improvements that the local government controls and measured at reportable value, are only required to be revalued every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvement) on land vested in the City.

Whilst the regulatory framework only required a revaluation to occur every five years, it also provides for the City to revalue earlier if it chooses to do so.
For land, buildings and infrastructure, increase in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity.
Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit and loss.
Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

8. Property, plant, equipment and infrastructure (continued)

f) Material accounting policies (continued)

Depreciation
The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Depreciation on Revaluation
When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:
(a) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
(b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Impairment
In accordance with *Local Government (Financial management) Regulations 17A(4C)* , the City is not required to comply with *AASB 136 Impairment of Assets* to determine the recoverable amount of its non-financial assets that are land and buildings and infrastructure or vested improvements that the local government controls in circumstances where there has been an impairment indication of a general decrease in asset values.

In other circumstances where it has been assessed that one or more of these non-financial assets are impaired, the asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains or losses on disposal
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.
When revalued assets are disposed of, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

9. Intangible assets

Intangible assets - non-current	Computer Software $	Work in progress $	Total $
Balance as at 1 July 2023	2,495,884	533,597	3,029,481
Additions	264,893	-	264,893
Amortisation	(562,767)	-	(562,767)
Work in progress	-	(230,163)	(230,163)
Balance as at 30 June 2024	**2,198,010**	**303,434**	**2,501,444**
Balance as at 1 July 2024	**2,198,010**	**303,434**	**2,501,444**
Additions	502,538	-	502,538
Amortisation	(543,012)	-	(543,012)
Work in progress	-	1,175,245	1,175,245
Balance as at 30 June 2025	**2,157,536**	**1,478,679**	**3,636,215**

Material accounting policies

Computer Software
Costs associated with maintaining software programmes are recognised as an expense as incurred. Development costs that are directly attributable to the design and testing of identifiable and unique software products controlled by the City are recognised as intangible assets where the following criteria are met:
- it is technically feasible to complete the software so that it will be available for use;
- management intends to complete the software and use or sell it;
- there is an ability to use or sell the software.
- it can be demonstrated how the software will generate probable future economic benefits;
- adequate technical, financial and other resources to complete the development and to use or sell the software are available; and
- the expenditure attributable to the software during its development can be reliably measured.

Directly attributable costs that are capitalised as part of the software include employee costs and an appropriate portion of relevant overheads.

Capitalised development costs are recorded as intangible assets and amortised from the point at which the asset is ready for use.

Amortisation
All intangible assets with a finite useful life, are amortised on a straight line basis over the individual asset's useful life from the time the asset is held ready for use.
The residual value of intangible assets is considered to be zero and the useful life and amortisation method are reviewed at the end of each financial year.
Amortisation is included within depreciation in the Statement of Comprehensive Income.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

10. Leases

a) Right-of-use assets

Movement in the carrying amounts of each class of right of use asset between the beginning and the end of the current financial year.

	Right of use assets - land	Right of use assets - plant and equipment	Right of use assets - Total
	$	$	$
Balance as at 1 July 2023	**2,000**	**140,649**	**142,649**
Additions/terminations	(100)	7,195	7,095
Depreciation expense		(78,783)	(78,783)
Balance as at 30 June 2024	**1,900**	**69,061**	**70,961**
Gross balance as at 30 June 2024	5,000	284,588	289,588
Accumulated depreciation as at 30 June 2024	(3,100)	(215,527)	(218,627)
Balance as at 30 June 2024	**1,900**	**69,061**	**70,961**
Balance as at 1 July 2024	**1,900**	**69,061**	**70,961**
Additions/terminations		525,941	525,941
Depreciation (expense)	(100)	(122,495)	(122,595)
Balance as at 30 June 2025	**1,800**	**472,507**	**474,307**
Gross balance as at 30 June 2025	5,000	810,529	815,529
Accumulated depreciation as at 30 June 2025	(3,200)	(338,022)	(341,222)
Balance as at 30 June 2025	**1,800**	**472,507**	**474,307**

* Right of use assets additions are non-cash additions. Refer to note 27.

The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the entity is the lessee:

	2025	2024
	$	$
Depreciation of right-of-use assets	122,495	78,783
Finance charge on lease liabilities	34,951	8,079
Total amount recognised in the statement of comprehensive income	**157,446**	**86,862**
Total cash outflow from leases	34,951	8,079

The right of use asset of Land relates to a parcel of land for use by the City for 50 years. The City does not have the option to purchase the leased land at the expiry of the lease period.

b) Lease liabilities	2025 $	2024 $
Current	109,745	5,654
Non-current	377,774	68,532
	487,519	**74,186**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

10. Leases (continued)

The City has various leases relating to plant and equipment. The lease term varies between 2 and 5 years.
The measurement of lease liabilities does not include variable lease payments and any future cash outflows associated with leases not yet commenced to which the City is committed.
Refer to Note 27 for details of lease liabilities.
The City has not revalued the right of use assets relating to plant and equipment as the difference between the fair value and carrying amount is immaterial.

Secured liabilities and assets pledged as securities
Lease liabilities are effectively secured, as the rights to the leased assets recognised in the financial statements revert to the lessor in the event of default.

Material accounting policies
At inception of a contract, the City assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.
Leases for right of use assets are secured over the asset being leased.

Details of individual lease liabilities required by regulations are provided at Note 27.

Right-of-use assets - valuation measurement
Right of use assets are measured at cost. This means that all right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured zero cost (i.e. not included in the Statement of Financial Position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.
Refer to Note 8 under revaluation for details on the material accounting policies applying to vested improvements.

Right-of-use assets - depreciation
Right of use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shortest. Where a lease transfers ownership of the underlying asset, or the cost of the right of use asset reflects that the City anticipates to exercise a purchase option, the specific asset is amortised over the useful life of the underlying asset.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

10. Leases (continued)

10.c) Lessor - Property, Plant and Equipment Subject to Lease

The table below represents a maturity analysis of the undiscounted lease payments to be received after the reporting date.	2025 $	2024 $
Less than 1 year	2,931,436	2,728,371
1 to 2 years	3,034,036	2,837,506
2 to 3 years	3,140,227	2,951,006
3 to 4 years	3,250,135	3,069,046
4 to 5 years	3,363,890	3,191,808
> 5 years	18,670,102	17,979,380

Amounts recognised in profit or loss for Property, Plant and Equipment Subject to Lease

	2025 $	2024 $
Rental Income	2,931,436	2,728,371

The City leases premises to clubs and other community institutions with rentals payable monthly. These leases are classified as operating leases as they do not transfer substantially all of the risks and rewards incidental to the ownership of the assets. These premises are not considered investment property as they are leased for use in the supply of services to the community.

Lease payments for some contracts include CPI increases, but there are no other variable lease payments that depend on an index or rate. Although the City is exposed to changes in the residual value at the end of the current leases, the City typically enters into new operating leases and therefore will not immediately realise any reduction in residual value at the end of these leases. Expectations about the future residual values are reflected in the fair value of the properties. Refer to note 11 for details of leased investment property.

Material accounting policies
The City as lessor
Upon entering into each contract as a lessor, the City assesses if the lease is a finance or operating lease. The contract is classified as a finance lease when the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases not within this definition are classified as operating leases. Rental income received from operating leases is recognised on a straight-line basis over the term of the specific lease.

Initial direct costs incurred in entering into an operating lease (e.g. legal cost, cost to setup) are included in the carrying amount of the leased asset and recognised as an expense on a straight-line basis over the lease term. When a contract is determined to include lease and non-lease components, the City applies AASB 15 to allocate the consideration under the contract to each component.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

11. Investment property

	2025 Actual $	2025 Budget $	2024 Actual $
Non-current assets - at reportable value			
Carrying balance at 1 July	6,000,000	-	5,511,500
Acquisitions	-	-	-
Net gain from fair value adjustment	200,000		488,500
Closing balance at 30 June	6,200,000	-	6,000,000

Amounts recognised in profit or loss for investment properties	
Rental income	384,410
Fair value gain recognised in profit or loss	200,000

Leasing arrangements

Investment properties are leased to tenants under long term operating leases with rentals payable monthly. Minimum lease payments receivable on leases of investment properties are as follows:

Minimum lease payments under non cancellable operating leases of investment properties not recognised in the financial statements are receivable as follows:

	2025 Budget $	2025 Actual $	2024 Actual $
Less than 1 year	482,075	482,075	318,444
1 to 2 years	-	412,208	-
2 to 3 years	-	328,780	-
3 to 4 years	-	-	-
4 to 5 years	-	-	-
> 5 years	-	-	-
	482,075	1,223,063	318,444

The investment property is leased to tenants under operating leases with rentals payable monthly. Lease income from operating leases where the City is a lessor is recognised in income on a straight-line basis over the lease term.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

11. Investment property (continued)

Lease payments for some contracts include CPI increases, but there are no other variable lease payments that depend on an index rate. Although the City is exposed to changes in the residual value at the end of the current leases, the City typically enters into new operating leases and therefore will not immediately realise any reduction in residual value at the end of these leases. Expectations about the future residual values are reflected in the fair value of the property.

Refer to note 10 for details of leased property, plant and equipment not classified as investment property.

Material accounting policies

Investment properties
Investment properties are principally freehold buildings, held for long-term rental yields and not occupied by the City.

In accordance with *Local Government (Financial management) Regulation 17A(2)* , the carrying amount of non-financial assets that are investment properties, are shown at their reportable value.

Reportable value for the purposes of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date.

Revaluation
In accordance with the regulatory framework, investment properties are required to be revalued whenever required by AASB 140 and, in any event, every 5 years.

Fair value of investment properties
A management valuation was performed to determine the fair value of the investment property. The main Level 3 inputs used in the valuation were discount rates, yields, expected vacancy rates and rental growth rates estimated by management based on comparable transactions and industry data.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

12. Trade and other payables

	2025	2024
Current	**$**	**$**
Trade payables	5,916,649	14,173,724
Accrued creditors	10,773,341	11,658,296
Accrued payroll liabilities	3,741,341	1,643,048
Income received in advance	4,070,222	3,837,814
Bonds and deposits held	15,914,996	14,275,414
	40,416,549	**45,588,296**

Material accounting policies

Financial liabilities
Financial liabilities are initially recognised at fair value when the City becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and any consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables
Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short term nature.

Prepaid rates
Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

13. Other liabilities

	2025	2024
Current	**$**	**$**
Contract liabilities from contracts with customers	1,796,621	1,874,600
Capital grant/contributions liabilities	868,454	1,220,864
	2,665,075	**3,095,464**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

13. Other liabilities (continued)	2025 $	2024 $
Reconciliation of changes in contract liabilities		
Opening balance	1,874,600	1,642,924
Additions	1,796,621	1,874,600
Revenue from contracts with customers included as a contract liability at the start of the period	(1,874,600)	(1,642,924)
	1,796,621	**1,874,600**

The aggregate amount of the performance obligation unsatisfied (or partially unsatisfied) in relation to these contract liabilities was $1,796,621 (2024: $1,874,600)

The City expects to satisfy the performance obligations from contracts with customers unsatisfied at the end of the reporting period, within the next 12 months.

	2025 $	2024 $
Reconciliation of changes in capital grant/contributions		
Opening balance	1,220,864	978,587
Additions	868,454	1,220,864
Revenue from capital grant/contributions held as a liability at the start of the period	(1,220,864)	(978,587)
	868,454	**1,220,864**

Performance obligations for each type of liability are expected to be recognised as revenue in accordance with the following time bands:

	Contract liabilities	Liabilities from transfers for recognisable non financial assets
	$	$
Less than 1 year	1,796,621	868,454

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

Material accounting policies

Contract liabilities
Contract liabilities represent the City's obligation to transfer goods or services to a customer for which the City has received consideration from the customer.
Contract liabilities represent performance obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

Capital grant/contribution liabilities
Grant liabilities represent the City's performance obligations to construct recognisable non-financial assets to identified specifications to be controlled by the City which are yet to be satisfied.
Grant liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

14. Employee related provisions

	2025	2024
Current provisions	$	$
Annual Leave	8,042,774	7,746,238
Long service leave	11,925,388	11,569,858
	19,968,162	19,316,096
Non-current provisions		
Annual leave	-	-
Long service leave	1,307,343	1,184,831
	1,307,343	1,184,831
Total employee related provisions	21,275,505	20,500,927

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period.
Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

	2025	2024
Amounts are expected to be settled on the following basis:	$	$
Less than 12 months after the reporting date:	2,072,885	2,349,163
More than 12 months from the reporting date	19,202,620	18,151,764
	21,275,505	20,500,927
Expected reimbursements of employee related provisions from other local governments included within other receivables	-	-

Material accounting policies

Employee benefits
The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

14. Employee related provisions (continued)

Short-term employee benefits
Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits
The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations.

Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

15. Revaluation surplus

	2025 Actual Opening balance	2025 Actual Changes on revaluation of assets	2025 Actual Realisation on disposal of assets	2025 Actual Closing balance	2024 Actual Opening balance	2024 Actual Changes on revaluation of assets	2024 Actual Realisation on disposal of assets	2024 Actual Closing balance
	$	$	$	$	$	$	$	$
(a) Plant & equipment revaluation reserve	6,066	-	-	6,066	6,265	-	(199)	6,066
(b) Mobile vehicle and plant revaluation reserve	44,917	-	-	44,917	44,917	-	-	44,917
(c) Furniture and office equipment revaluation reserve	786,412	-	-	786,412	852,612	-	(66,200)	786,412
(d) Recreation equipment revaluation reserve	13,690	-	-	13,690	13,690	-	-	13,690
(e) Roads revaluation reserve	614,245,131	46,115,179	-	660,360,310	614,245,131	-	-	614,245,131
(f) Drainage revaluation reserve	220,554,920	-	-	220,554,920	149,834,575	70,720,345	-	220,554,920
(g) Footpaths revaluation reserve	62,891,587	24,596,700	-	87,488,287	62,891,587	-	-	62,891,587
(h) Other engineering infrastructure revaluation reserve	16,886,312	-	-	16,886,312	16,886,312	-	-	16,886,312
(i) Reserves revaluation reserve	31,827,308	-	-	31,827,308	31,827,308	-	-	31,827,308
(j) Other parks infrastructure revaluation reserve	-	-	-	-	-	-	-	-
(k) Reticulation revaluation reserve	-	-	-	-	-	-	-	-
(l) Land revaluation reserve	426,041,290	1,352,128	(1,484,495)	425,908,923	426,851,837	(810,547)	-	426,041,290
(m) Building revaluation reserve	126,693,254	-	-	126,693,254	126,693,254	-	-	126,693,254
(n) Equity accounted investments								
- Catalina Regional Council	716,667	(716,667)	-	-	305,000	411,667	-	716,667
- Mindarie Regional Council	18,438,924	419,548	-	18,858,472	18,009,839	429,085	-	18,438,924
Total	**1,519,146,478**	**71,766,888**	**(1,484,495)**	**1,589,428,871**	**1,448,462,327**	**70,750,550**	**(66,399)**	**1,519,146,478**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

16. Notes to the statement of cash flows

a) Reconciliation of cash

For the purpose of the Statement of Cash Flows, cash and cash equivalents includes cash on hand, cash at bank and investments in short term money market activity. All trust monies are excluded.
Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	Note	2025 $	2024 $
Cash & cash equivalents		**168,810,992**	**161,892,443**

Restrictions
The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

b) Restrictions	**Note**	**2025 $**	**2024 $**
The following restrictions have been imposed by regulations or other externally imposed requirements:			
- Cash and cash equivalents	3	145,527,638	116,360,382
		145,527,638	**116,360,382**
Reserves - cash/investment backed	28	126,947,567	98,989,504
Bonds and other payables	12	15,914,996	14,275,414
Contract liabilities for contracts with customers	13	1,796,621	1,874,600
Grants for transfers for recognisable non-financial assets	13	868,454	1,220,864
Total restricted financial assets		**145,527,638**	**116,360,382**

b) Reconciliation of net cash used in operating activities to change in net assets.

	2025 $	2024 $
Net result	12,166,153	16,341,878
Non-cash items		
(Decrease)/Increase in impairment	42,475	(519,287)
(Loss)/Gain on LG Unit trust	8,878	(4,203)
Fair value adjustment to investment property	(200,000)	(488,500)
Net (Profit)/loss on disposal of non-current assets	(219,773)	7,057,263
Gifted and acquired assets	(2,048,379)	(121,926)
Depreciation	56,506,909	51,789,769
Changes in assets and liabilities		
Increase/(decrease) in employee entitlements	774,578	835,956
Increase/(decrease) in payables & provisions	(5,834,544)	1,046,822
Increase/(decrease) in income in advance	232,408	346,095
(Increase)/decrease in receivables	(823,944)	(1,995,447)
(Increase)/decrease in prepayments	(258,939)	21,685
(Increase)/decrease in inventory	(2,926,632)	1,332,355
(Increase)/decrease in investments	(10,030,995)	(16,773,782)
(Increase)/decrease in contract assets	(12,841)	(169,905)
(Increase)/decrease in lease liabilities	525,940	7,195
Capital grants and subsidies	(14,875,292)	(11,971,912)
Net Cash from Operating Activities	**33,026,002**	**46,734,056**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

16. Notes to the statement of cash flows (continued)

c) Undrawn borrowing facilities
Credit standby arrangements

	2025 $	2024 $
Bank overdraft limit	500,000	500,000
Bank overdraft at reporting date	-	-
Total amount of credit unused	**500,000**	**500,000**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

17. Contingencies

Contaminated sites
In compliance with the Contaminated Sites Act 2003, the City has two road reserves adjacent to privately owned sites that are listed in the Department of Water and Environmental Regulation (DWER) contaminated site register. The road reserves are considered as affected sites and are located:

- Adjacent to a site classified as "Contaminated – Remediation Required" in North Beach Road, Gwelup, and
- Adjacent to a site classified as "Possibly Contaminated – Investigation Required" in Walter Road West, Dianella

The City also has a former landfill at Civic Place, Stirling listed in the DWER contaminated site register as "Contaminated – remediation required". The area was used as a former landfill (for the disposal of degradable and household wastes). Asbestos containing-material is present in the stockpiled silos at the site.

Until the City investigates to determine the presence and scope of contamination, assess the risk, and agree with DWER on the need and criteria for remediation of a risk-based approach, the City is unable to estimate the potential costs associated with remediation of these sites. This approach is consistent with the DWER Guidelines.

18. Capital commitments

	2025	2024
	$	$
Contracted for:		
- capital expenditure projects	5,339,969	15,764,782
- plant & equipment purchases	29,121,021	19,351,510
	34,460,991	35,116,292
Payable		
- not later than one year	34,460,991	35,116,292

The capital expenditure projects outstanding at the end of the current and previous reporting period represent various constructions works throughout the City.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

19. Related party transactions

a) Elected member remuneration

Fees, expenses and allowances to be paid or reimbursed to elected council members.	Note	2025 Budget	2025 Actual	2024 Actual
Mayor		$	$	$
Annual allowance		93,380	97,398	93,811
Meeting attendance fees		50,907	51,562	49,665
Annual allowance for ICT expenses		3,500	3,500	3,500
Travel and accommodation expenses		2,000	161	104
		149,787	152,621	147,080
Deputy Mayor				
Annual allowance		23,345	24,350	23,446
Meeting attendance fees		31,127	34,378	30,368
Annual allowance for ICT expenses		3,500	3,500	3,500
Travel and accommodation expenses		2,000	663	871
		59,972	62,891	58,185
All Other Council members				
Meeting attendance fees		428,840	446,917	432,050
Annual allowance for ICT expenses		45,500	45,500	45,500
Travel and accommodation expenses		26,000	11,525	11,673
		500,340	503,942	489,223
	19b	710,099	719,454	694,488
Mayors allowance		93,380	97,398	93,811
Deputy mayors allowance		23,345	24,350	23,446
Meeting fees		510,874	532,857	512,083
Telecommunications allowance		52,500	52,500	52,500
Travelling expenses		30,000	12,349	12,648
		710,099	719,454	694,488

b) Key Management Personnel (KMP) compensation

The total of remuneration paid to KMP of the City during the year are as follows:

	Note	2025	2024
		$	$
Short-term employee benefits		1,577,619	1,652,787
Post-employment benefits		148,689	149,320
Other long-term benefits		37,096	38,821
Council member costs	19a	719,454	694,488
		2,482,858	**2,535,416**

Short-term employee benefits
These amounts include all salary, paid leave and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to elected members which may be separately found in the table above.

Post-employment benefits
These amounts are the current-year's estimated cost of providing for the City's superannuation contributions made during the year.

Other long-term benefits
These amounts represent annual leave and long service leave entitlements accruing during the year.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

19. Related parties transactions (Continued)

Termination benefits
These amounts represent termination benefits paid to KMP.

Council member costs
These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

The City's main related parties are as follows:

i. Key management personnel
Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any elected member, are considered key management personnel and are detailed in Notes 19a and 19b.

ii. Other Related Parties
Outside of normal citizen type transactions with the City, there were no other related party transactions involving key management personnel and/or their close family members and/or their controlled (or jointly controlled) entities.

iii. Entities subject to significant influence by the City
There were no such entities requiring disclosure during the current or previous year.

iv. Associated entities accounted for under the equity method
The City is involved in associated arrangements with Catalina Regional Council and Mindarie Regional Council. See details of transactions in notes 19c and 19d.

Transactions between related parties and the City are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

The City's main related parties are as follows:

c) Catalina Regional Council

The following related party transactions occurred with Catalina Regional Council (CRC) for the financial year ending 30 June:

	2025 Actual $	2024 Actual $
Fees and charges	848,875	637,670
Materials & contracts other works	1,432,287	928,474
Distributions received	23,333,333	10,000,000

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

19. Related parties transactions (Continued)

d) Mindarie Regional Council

The following related party transactions occurred with the Mindarie Regional Council (MRC) for the financial year ending 30 June:

	2025 Actual $	2024 Actual $
Fees and charges	395,995	373,849
Materials & contracts other works	11,519,967	11,310,402
Amounts Payable to Related Parties:		
Trade and Other Payables	554,584	723,047

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

20. Investment in associates

a) Investment in associates

Set out in the table below are the associates of the City. All associates are measured using the equity method. Western Australia is the principal place of business for all associates.

Name of entity	% of ownership interest	2025 Actual $	2024 Actual $
Mindarie Regional Council (refer note 20b))	33.33	43,621,917	46,892,876
Catalina Regional Council (refer note 20c))	33.33	10,244,739	20,573,235
Total equity accounted investments		**53,866,656**	**67,466,111**

	Note	2025 $	2024 $
Share of profit/(loss) of associates accounted for using the equity method			
Share of profit/(loss) of Mindarie Regional Council	20b	(3,690,507)	2,225,521
Share of profit/(loss) of Catalina Regional Council	20c	426,265	440,355
		(3,264,242)	2,665,876

b) Mindarie Regional Council

The City, along with 6 other Councils is a member of the Mindarie Regional Council. The Mindarie Regional Council's objective is to establish and operate a long term refuse disposal site on Mindarie Super lot 118. The City has 1/3rd interest in Mindarie Regional Council.

The City has contributed one third of the land and establishment costs of the refuse disposal facility and it uses the refuse disposal facility at Mindarie to deposit non recyclable waste collected by the City's domestic and commercial waste services.

The City currently has a contingent liability in relation to the Mindarie Regional Council Details of this contingent liability are provided in note 20(d).

The table below reflects the summarised financial information of the material investments in associates based on the audited results of the Mindarie Regional Council. This does not reflect the City's share of those amounts. They have been amended to reflect adjustments made by the City when using the equity method, including fair value adjustments and modification for differences in accounting policy.

Summarised statement of comprehensive income	2025 $	2024 $
Revenue	42,864,527	37,295,742
Interest revenue	3,905,924	3,098,542
Expenses	(46,842,291)	(24,292,231)
Finance costs	(1,625,092)	(1,255,386)
Depreciation	(9,311,232)	(8,451,384)
Profit/(loss) on disposal of assets	(63,356)	281,281
Net Result for the period	(11,071,520)	6,676,564
Other comprehensive income	1,258,643	1,287,255
Total comprehensive income Mindarie Regional Council	(9,812,877)	7,963,819
City's share of total comprehensive income	(3,270,959)	2,654,606

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

20. Investment in associates (continued)

b) Mindarie Regional Council (continued)

Summarised statement of financial position	2025 $	2024 $
Cash and cash equivalents	12,356,926	21,681,423
Other current assets	76,582,737	57,745,265
Total current assets	88,939,663	79,426,688
Non-current assets	100,809,040	103,118,451
Total assets	**189,748,703**	**182,545,139**
Current financial liabilities	(738,124)	(680,492)
Other current liabilities	(26,348,670)	(15,889,908)
Total current liabilities	(27,086,794)	(16,570,400)
Non-current financial liabilities	(5,145,302)	(5,702,532)
Other non-current liabilities	(26,650,855)	(19,593,578)
Total non-current liabilities	**(31,796,157)**	**(25,296,110)**
Total liabilities	**(58,882,951)**	**(41,866,510)**
Net assets	**130,865,752**	**140,678,629**

Reconciliation to carrying amounts	2025 Actual $	2024 Actual $
Opening net assets 1 July	140,678,629	132,714,810
Profit/(Loss) for the period	(11,071,520)	6,676,564
Other comprehensive income	1,258,643	1,287,255
Closing net assets 30 June	**130,865,752**	**140,678,629**

Carrying amount of equity accounted investments	2025 Actual $	2024 Actual $
Carrying amount at 1 July	46,892,876	44,238,270
- share of associate's net profit/(loss) for the period	(3,690,507)	2,225,521
- share of associate's other comprehensive income arising during the period	419,548	429,085
Carrying amount at 30 June	**43,621,917**	**46,892,876**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

20. Investment in associates (continued)

c) Catalina Regional Council (CRC) (Tamala Park Regional Council prior to 1 August 2023)

The City has a 1/3rd interest in Catalina Regional Council (known as Tamala Park Regional Council prior to 1 August 2023). The Regional Council was formed to manage the development and sale of land at Catalina Estate on behalf of six local governments.

The City has determined it has significant influence over the Regional Council as it holds 33.33 percent of the voting rights, as the City has representation on Council, and participates in policy-making decisions including the decisions regarding contributions and distributions.

The Catalina Regional Council's activities centre around the development of part Lot 118 Mindarie. Lot 118 was initially purchased in 1981 to provide a refuse landfill site for member councils of the Mindarie Regional Council, this lot is now being developed with a purpose of creating a new urban land development and a new urban community.

The investment in Catalina Regional Council has been recognised at the value of its equity contributions. The City has undertaken a revaluation of its investments to fair value according to *Local Government (Financial Management) Regulations 1996*.

Summarised statement of comprehensive income	2025 Actual $	2024 Actual $
Revenue	-	8,000
Interest revenue	1,954,526	2,502,910
Expenses	(1,123,321)	(1,149,880)
Depreciation	(37,320)	(37,053)
Finance costs	(2,078)	(2,913)
Fair value adjustments to investment property	486,987	-
Net result for the period	1,278,794	1,321,064
Other comprehensive income	-	1,235,000
Total comprehensive income Catalina Regional Council	**1,278,794**	**2,556,064**
City's share of total comprehensive income	**426,265**	**852,021**

Summarised statement of financial position	2025 Actual $	2024 Actual $
Cash and cash equivalents	14,925,208	22,602,158
Other current assets	16,814,972	35,992,662
Total current assets	31,740,180	58,594,820
Non-current assets	56,606	3,841,864
Total assets	**31,796,786**	**62,436,684**
Other current liabilities	(1,024,416)	(628,116)
Total current liabilities	(1,024,416)	(628,116)
Non-current liabilities	(38,154)	(88,862)
Total non-current liabilities	**(38,154)**	**(88,862)**
Total liabilities	**(1,062,570)**	**(716,978)**
Net assets	**30,734,216**	**61,719,706**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

20. Investment in associates (continued)

c) Catalina Regional Council (CRC)

Reconciliation to carrying amounts	2025 Actual $	2024 Actual $
Opening net assets 1 July	61,719,706	46,839,922
Profit/(loss) for the period	1,278,794	1,321,064
Contribution to equity	(32,264,284)	12,323,720
Other comprehensive income	-	1,235,000
Closing net assets 30 June	**30,734,216**	**61,719,706**

Carrying amount of equity accounted investments	2025 Actual $	2024 Actual $
Carrying amount at 1 July	20,573,235	15,613,307
- share of associates net profit/(loss) for the period	426,265	440,355
- share of associates other comprehensive income arising during the period	-	411,667
- contribution to equity in associate	-	-
- capital contributions - net	12,578,573	14,107,906
- distribution of equity by associate	(23,333,334)	(10,000,000)
Carrying amount at 30 June	**10,244,739**	**20,573,235**

The City's share of the land held for re-sale in relation to Catalina Regional Council has been recognised in Note 6.

d) Contingent liabilities from investments in associates

i) Contaminated site - MRC landfill site

MRC operates the Tamala Park Waste Management Facility (the Site), which provides waste disposal services for the seven local government members. The Site has operated as a licensed landfill since 1991. In July 2007, the Site was initially classified as "possibly contaminated – investigation required" by the Department of Environment and Conservation (DEC).
In 2023-24, the previous MRC contaminated site approved auditor (Senversa) recommended that MRC should continue to provide the auditor with updated information as it becomes available (i.e. at least a 6 monthly update following sampling and annual reporting, plus immediate notification if things change). Communication received on 3 May 2024 stated, "as there has been no change in the risk profile and nothing to indicate that restrictions should change, a Mandatory Auditors Report (MAR) should be submitted in 2025 following 2 years of monitoring".

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

20. Investment in associates (continued)

d) Contingent liabilities from investments in associates

i) Contaminated site - MRC landfill site (continued)

On 28 November 2024, the Department of Water and Environmental Regulation (DWER) issued an environmental protection notice (EPN) to the MRC stating that "there is, or is likely to be an emission or emissions from the Premises and that the emissions have caused or are likely to cause pollution".

i. The EPN consisted of 11 odour emission and groundwater emission requirements. At 30 June 2025, 7 of the requirements had been completed by the MRC, i.e. requirements 1, 2, 3, 4, 7, 8, and 10.
ii. Requirement 5 was completed on 1 July 2025.
iii. Requirement 6 requires the MRC to implement recommended improvements including landfill gas collection and management infrastructure to prevent odour impacts outside the premises, in accordance with a direction from DWER. After submitting the required report, MRC are waiting for a reply on this requirement from DWER.
iv. Requirement 9 is an option for DWER to require further action to be taken to manage odour emissions on the Site, and to date no further actions have been required.
v. Requirement 11 provides that DWER may vary the requirements of the EPN, including the specified requirements and timeframes. No requests were made to vary any of the EPN requirements for the period 28 November 2024 to 30 June 2025, no further action to be taken by MRC.

The 2025 MAR Report was completed by the contaminated site approved auditor, Australian Environmental Auditors Pty Ltd (the auditor). A summary of findings for the Source and Affected site, which were submitted to DWER on 9 April 2025, are listed below:

Source Site - Part of Lot 9020 on Plan 408820:

i. Suitable for ongoing use as a Class II landfill, subject to implementation of a site management plan to prevent exposure to landfill gas, soil and groundwater contamination.
ii. The land use is restricted to the current commercial/industrial use and configuration and shall not be developed for any other purposes without further contamination assessment or remediation.
iii. Groundwater should not be abstracted for drinking purposes without appropriate treatment and testing to confirm its suitability.
iv. Ongoing assessment of landfill gas and groundwater should be conducted as part of an ongoing site management plan to inform long term trends and to inform the need or otherwise for mitigation measures.
v. No change in classification – "Contaminated-Remediation Required".

Affected Site - Previously known as portion of Lot 9043 - Subject Area N1 on Deposited Plan 424903:

i. Site remains suitable for its current use as a development "buffer zone" and shall not be developed for any other purposes without further contamination assessment or remediation.
ii. May not be suitable for more sensitive uses without further investigation and remediation.
iii. Groundwater should not be abstracted for drinking purposes without appropriate treatment and testing to confirm its suitability.
iv. No change in classification – "Contaminated-Restricted use".

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

20. Investment in associates (continued)

d) Contingent liabilities from investments in associates

i) Contaminated site - MRC landfill site (continued)

The MAR and reports were received by DWER on 9 April 2025 from the auditor. On 24 April 2025, DWER confirmed to the auditor that "The site's classification of contaminated – remediation required under the Contaminated Sites Act 2003 (the CS Act) will be retained at this time. The classification of contaminated – restricted use for the affected site adjacent to the north, known as Subject Area N1, will also be retained at this time".

At 30 June 2025 the MRC has an ongoing obligation to remediate the Site for which there is a rehabilitation provision in place (refer to note 15); any future liability as a result of the Site's contaminated status cannot be reliably measured at this time.

Material accounting policies

Investments in associates
An associate is an entity over which the City has significant influence. Significant influence is the power to participate in the financial operating policy decisions of the investee but not control or joint control of those policies. Investments in associates are accounted for using the equity method.
The equity method of accounting is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City's share of net assets of the associate. In addition, the City's share of the profit or loss of the associate is included in the City's profit or loss.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

21. Financial risk management

This note explains the City's exposure to financial risks and how these risks could affect the City's future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rate	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The City does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.
Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

a) Interest rate risk

Cash and cash equivalents

The City's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the City to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the City to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents and term deposits held disclosed as financial assets at amortised cost are reflected in the table below.

	Weighted Average Interest Rate %	Carrying Amounts $	Fixed Interest Rate $	Variable Interest Rate $	Non Interest Bearing $
2025					
Cash and cash equivalents	4.85	168,810,992	168,096,843	-	714,149
2024					
Cash and cash equivalents	5.05	161,892,443	154,289,624	-	7,602,819

Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	2025 $	2024 $
Impact of a 1% movement in interest rates on profit and loss and equity*	1,688,110	1,618,924

* Holding all other variables constant

b) Credit Risk

Trade and other receivables

The City's major receivables comprise of rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The City manages this risk by monitoring outstanding debt and employing debt recovery policies. It also provides several payment options.

Credit risk on rates and annual charges is minimised by the ability of the City to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance. The City applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The expected loss rates are based on the payment profiles of fees and charges over a period of 12 months before 1 July 2024 and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of ratepayers and residents to settle the receivables.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

21. Financial risk management (continued)

b) Credit Risk (continued)

No provisions are made for Rates debtors as the City has provisions under Schedule 6.3 of the *Local Government Act 1995* to assist in recovering rates or service charges which remain unpaid.

The loss allowance as at 30 June 2025 and 30 June 2024 was determined as follows for trade and other receivables.

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
As at 30 June 2025					
Trade and other receivables					
Expected credit loss	0.0008	0.0026	0.0000	0.0038	
Gross carrying amount	5,311,235	550,928	316,675	15,431,736	21,610,574
Loss allowance	4,068	1,447	0	58,892	64,407
	4,068	1,447	0	65,240	
As at 30 June 2024					
Trade and other receivables					
Expected credit loss	0.0003	0.0002	0.0002	0.0013	
Gross carrying amount	4,858,949	947,534	517,324	15,175,652	21,499,459
Loss allowance	1,362	203	80	20,287	21,932

For consistency purposes the gross carrying amounts for the prior year have been amended to be more in line with the current financial year

The loss allowances for trade, other receivables and contract assets as at 30 June reconcile to the opening loss allowances as follows:

	Trade and other receivables		Contract Assets	
	2025 Actual	2024 Actual	2025 Actual	2024 Actual
	$	$	$	$
Opening loss allowance as at 1 July	21,932	327,137	-	214,082
Increase/(Decrease) in loss allowance recognised in profit or loss during the year	69,082	(275,854)	-	(214,082)
Receivables written off during the year as uncollectible	(26,607)	(29,531)	-	-
Closing loss allowance at 30 June	64,407	21,932	-	-

Trade, other receivables and contract assets are written off where there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include, amongst others, the failure of a debtor to engage in a repayment plan with the City, and a failure to make contractual payments for a period of greater than 120 days past due. Impairment losses on rates and statutory receivables, trade, other receivables and contract assets are presented as net impairment losses within other expenditure. Subsequent recoveries of amounts previously written off are credited against the same line item.

Contract Assets

The City's contract assets represent work completed, which have not been invoiced at year end. This is due to the City not having met all the performance obligations in the contract which give an unconditional right to receive consideration. The City applies the simplified approach to measure expected credit losses which uses a lifetime expected loss allowance for all contract assets. To measure the expected credit losses, contract assets have been grouped based on shared credit risk characteristics and the days past due. Contract assets have substantially the same risk characteristics as the trade receivables for the same types of contracts. The City has therefore concluded that the expected loss rates for trade receivables are a reasonable approximation of the loss rates for the contract assets.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

21. Financial risk management (continued)

c) Liquidity risk

Payables

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The City manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 16c.

The contractual undiscounted cash flows of the City's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Total contractual cash flows	Carrying values
2025	$	$	$	$
Trade and other payables	40,416,549	-	40,416,549	40,416,549
Lease liabilities	109,745	377,774	487,519	487,519
	40,526,294	**377,774**	**40,904,068**	**40,904,068**
2024				
Trade and other payables	45,588,296	-	45,588,296	45,588,296
Lease liabilities	5,654	68,532	74,186	74,186
	45,593,950	**68,532**	**45,662,482**	**45,662,482**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

22. Events occurring after the end of the reporting period

There have been no subsequent events of a material nature to report since the end of the financial year.

23. Other material accounting policies

a) Goods and services tax (GST)
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification
The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City's intentions to release for sale.

c) Rounding off figures
All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures
Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the City applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

e) Budget comparative figures
Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation
The City contributes to a number of Superannuation Funds on behalf of employees. All funds to which the City contributes are defined contribution plans.

g) Fair value of assets and liabilities
Fair value is the price that the City would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).
For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Interest revenue
Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

i) Fair value hierarchy
AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2
Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3
Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques
The City selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the City are consistent with one or more of the following valuation approaches:

Market approach
Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach
Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the City gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

j) Impairment of assets
In accordance with Australian Accounting Standards the City's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount except for non-financial assets that are:
- land and buildings classified as property, plant and equipment;
- infrastructure; or
- vested improvements that the City controls, in circumstances where there has been an impairment indication of a general decrease in asset values.

These non-financial assets are assessed in accordance with the regulatory framework detailed in Note 8.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

24. Function and activity

a) Service objectives and description

The City is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

Objective	Description
Governance	
To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of the City; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific City services; All other governance related activities in areas such as City Support, Administration, Finance and Information Services have been allocated down to the Programs that these costs support.
Law, order and public safety	
To provide services to help ensure a safer community.	Supervision of various local laws, security, fire prevention, emergency services and animal control.
Health	
To provide an operational framework for environmental and community health.	Food quality and pest control, health education, health related emergency response.
Education and welfare	
To provide services to disadvantaged persons, the elderly, children and youth.	Provision, management and support services for families, children and the aged and disabled within the community, assistance to schools, senior citizens support groups and meals on wheels.
Community amenities	
To provide services required by the community.	Town planning and development, rubbish collection services, noise control, stormwater drainage, the provision of public conveniences, bus shelters, roadside furniture and litter control.
Recreation and culture	
To establish and effectively manage infrastructure and resources which will help the social well being of the community.	Provision of facilities and support for organisations concerned with leisure time activities and sport, support for the performing and creative arts and the preservation of the national estate. This includes maintenance of halls, aquatic centres, recreation and community centres, parks, gardens, sports grounds and the operation of libraries.
Transport	
To provide safe, efficient and effective transport services to the community.	Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths, parking facilities, traffic signs and the Council Operation Centre, street lighting, traffic lights, including development, plant purchase and maintenance.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

24. Function and activity (continued)

a) Service objectives and description (continued)

Objective	Description
General purpose funding	
To collect revenue to allow for the provision of services.	Rates income and expenditure, general purpose government grants, pensioner deferred rates and interest revenue.
Economic services	
To help promote the local government and its economic well being.	To plan facilities and regulate land use consistent with community expectations and environmental considerations.
Other property and services	
To provide effective and efficient property services to the community and to monitor and control Council's overheads operating accounts.	Private works operations, public works overheads, City plant operations and repair costs, land and property services and others that cannot be assigned to one of the preceding programs.

Notes to and forming part of the financial statements

For the year ended 30 June 2025

24. Function and activity (continued)

b) Income and Expenses by program

Income excluding grants, subsidies and contributions and capital grants, subsidies and contributions	2025 Budget	2025 Actual	2024 Actual
	$	$	$
General Purpose Funding	176,429,865	181,491,398	177,160,685
Governance	1,616,018	2,616,006	2,118,270
Law, Order & Public Safety	5,422,160	5,618,328	4,783,876
Health	296,370	476,903	316,405
Education & Welfare	2,838,733	9,148,229	9,397,168
Community Amenities	49,539,761	49,153,837	55,055,618
Recreation & Culture	17,637,750	22,756,922	19,154,356
Transport	2,542,900	3,338,985	2,697,220
Economic Services	3,350,976	2,590,046	1,960,176
Other Property & Services	13,495,740	35,771,944	28,758,757
	273,170,273	**312,962,597**	**301,402,532**
Grants, subsidies and contributions and capital grants, subsidies and contributions			
General Purpose Funding	8,821,196	1,983,700	2,884,890
Governance	-	612,588	378,704
Law, Order & Public Safety	70,500	300,000	-
Education & Welfare	5,173,953	-	-
Community Amenities	-	909,322	58,275
Recreation & Culture	3,852,637	886,436	1,124,658
Transport	6,137,935	8,864,237	6,964,335
Other Property & Services	937,804	1,319,009	561,049
	24,994,025	**14,875,292**	**11,971,912**
Total Operating Revenue	**298,164,298**	**327,837,889**	**313,374,444**
Expenses from operations			
General Purpose Funding	-	(1,791,750)	(3,482,055)
Governance	(46,147,751)	(46,810,927)	(43,174,825)
Law, Order & Public Safety	(10,925,553)	(11,677,400)	(10,483,071)
Health	(2,799,719)	(3,208,937)	(2,789,457)
Education & Welfare	(13,504,387)	(14,341,479)	(15,154,658)
Community Amenities	(51,688,456)	(54,416,833)	(47,784,071)
Recreation & Culture	(83,224,138)	(90,300,913)	(85,500,217)
Transport	(60,152,148)	(62,654,963)	(58,885,328)
Economic Services	(5,670,777)	(5,756,629)	(6,738,925)
Other Property & Services	(18,735,464)	(24,711,903)	(23,039,959)
Total expenditure	**(292,848,393)**	**(315,671,736)**	**(297,032,565)**
Net result	**5,315,905**	**12,166,153**	**16,341,878**

Notes to and forming part of the financial statements

For the year ended 30 June 2025

24. Function and activity (continued)

c) Total assets

	2025 Actual $	2024 Actual $
General Purpose Funding	179,952,073	105,141,424
Governance	11,318,082	22,509,581
Law, Order & Public Safety	629,011	4,151,495
Health	14,850	447,245
Education & Welfare	46,410	16,089,294
Community Amenities	42,928,503	99,227,003
Recreation & Culture	553,948,386	425,066,828
Transport	1,642,029,629	1,504,299,241
Economic Services	646,572	3,718,234
Other Property & Services	414,519,992	535,065,813
Unallocated	1,550,115	52,348,649
Total assets	2,847,583,623	2,768,064,807

Notes to and forming part of the Financial Statements

Statement of Rating Information

For the year ended 30 June 2025

25. Rates

Rating information

Rate description	Basis of valuation	Rate in $	Number of properties	Rateable value*	2025 Budget	2025 Actual	2024 Actual
				$	$	$	$
Residential	Gross rental valuation	0.05285	64,112	1,783,764,619	92,398,767	94,270,177	88,592,072
Industrial	Gross rental valuation	0.05972	1,889	241,135,096	14,512,764	14,400,829	13,980,785
Commercial	Gross rental valuation	0.05736	1,754	381,264,907	21,620,121	21,870,118	20,780,423
Vacant	Gross rental valuation	0.07928	1,284	36,438,270	2,699,436	2,454,534	2,535,166
Total general rates					**131,231,088**	**132,995,658**	**125,888,446**
Minimum payments		**Minimum**					
General minimum	Gross rental valuation	948	33,841	512,272,958	33,897,636	32,081,268	33,214,944
Parkland villas (under 36m²)	Gross rental valuation	789	7	76,440	5,523	5,523	5,362
Strata titled storage units	Gross rental valuation	616	54	290,166	33,264	33,264	32,292
Interim rates					1,257,355	926,515	939,899
Total general and minimum payments rates					**166,424,866**	**166,042,228**	**160,080,943**
Plus							
Late payment penalties					250,000	364,466	405,438
Arrears rates					2,000	1,920	2,310
Instalment charges & interest					250,000	177,701	167,018
Total general purpose funding					**166,926,866**	**166,586,315**	**160,655,709**

For the 2024/25 financial year, and in accordance with the provisions of Section 6.33 of the *Local Government Act 1995*, the City of Stirling have adopted a Differential Rates strategy with a different rate in the dollar applied to each of the four property categories. The key values of objectivity, fairness, equity and transparency have been applied when setting the rate in the dollar
The rate revenue was recognised from the rate record as soon as practicable after the City resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

The City introduced a concession scheme to provide more support to owners while they are undertaking development. In accordance with the provisions of Section 6.47 of the Local Government Act 1995, a concession was granted to owners of land that had been classified as vacant for less than two years on 1 July 2024. The concession had the effect of reducing the Rate in the $ charged from the vacant rate to the relevant differential rate (residential, industrial or commercial). The minimum rate of $948 was still applicable for vacant land. Vacant Rates are shown net of the concession.

*Rateable Value at time of raising of rate.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

26. Determination of surplus or deficit

	Note	2025 Budget $	2025 Actual $	2024 Actual $
a) Non-cash amounts excluded from operating activities				
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Local Government Financial Management Regulation 32.*				
Adjustments to operating activities				
Less: Profit on asset disposals		(611,364)	(1,376,172)	(1,250,687)
Less: Share of net profit of associates and joint ventures accounted for using the equity method		-	(3,264,242)	2,665,876
Add: Loss on disposal of assets		788,317	1,156,399	8,307,950
Add: Depreciation		51,093,486	56,506,909	51,789,769
Non-cash movements in non-current assets and liabilities:				
Financial assets at amortised cost		-	8,878	(4,203)
Investment Property	11	-	(200,000)	-
Investment in associates		-	13,599,455	(7,614,534)
Trade and other receivables		-	177,870	(515,606)
Inventory - Land held for resale		-	47,256	61,592
Employee benefit provisions		-	774,578	835,956
Lease liabilities		-	309,242	1,440
Non-cash amounts excluded from operating activities		**51,270,439**	**67,740,173**	**54,277,553**
b) Non-cash amounts excluded from investing activities				
The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Statement of Financial Activity in accordance with *Local Government Financial Management Regulation 32.*				
Adjustments to investing activities				
Property, plant and equipment received for substantially less than fair value		-	2,048,379	121,926
Right of use asset received - non cash		-	(403,346)	71,688
Non-cash amounts excluded from investing activities		**-**	**1,645,033**	**193,614**
c) Surplus or deficit after imposition of general rates				
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Local Government Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.				
Adjustments to net current assets				
Less: Reserve accounts	28	(109,222,986)	(126,947,567)	(98,989,504)
Add: Current liabilities not expected to be cleared at end of year				
- Current annual leave	14	6,909,090	8,042,774	7,746,238
- Current long service leave	14	10,363,635	11,925,388	11,569,858
Total adjustments to net current assets		**(91,950,261)**	**(106,979,405)**	**(79,673,408)**
Net current assets used in the Statement of Financial Activity				
Total current assets		193,672,286	199,828,868	188,705,312
Less: Total current liabilities		(101,722,025)	(63,159,531)	(68,005,510)
Less: Total adjustments to net current assets		(91,950,261)	(106,979,405)	(79,673,408)
Surplus or deficit after imposition of general rates		**-**	**29,689,932**	**41,026,394**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

27. Lease liabilities

	2025 $ Current	2025 $ Non-current	2025 $ Total	2024 $ Current	2024 $ Non-current	2024 $ Total
Plant and equipment	109,645	376,074	485,719	5,554	66,732	72,286
Land	100	1,700	1,800	100	1,800	1,900
	109,745	**377,774**	**487,519**	**5,654**	**68,532**	**74,186**

		Plant and equipment			Land - peppercorn lease			Total - plant & equipment and land		
		Lease liability Current	Lease liability Non-current	Lease liability Total	Lease liability Current	Lease liability Non-current	Lease liability Total	Lease liability Current	Lease liability Non-current	Lease liability Total
		$	$	$	$	$	$	$	$	$
1 July 2023	Balance at start of year	79,414	65,192	144,606	100	1,900	2,000	79,514	67,092	146,606
	New lease liability	101	7,094	7,195	-	-	-	101	7,094	7,195
	Movement from non-current to current	5,554	(5,554)	-	100	(100)	-	5,654	(5,654)	-
	Repayment/ termination	(87,594)	-	(87,594)	(100)	-	(100)	(87,694)	-	(87,694)
	Lease interest	8,079	-	8,079	-	-	-	8,079	-	8,079
30 June 2024	Balance at end of year	5,554	66,732	72,286	100	1,800	1,900	5,654	68,532	74,186
1 July 2024	Balance at start of year	5,554	66,732	72,286	100	1,800	1,900	5,654	68,532	74,186
	New lease liability	64,890	461,050	525,940	-	-	-	64,890	461,050	525,940
	Movement from non-current to current	151,708	(151,708)	-	100	(100)	-	151,808	(151,808)	-
	Repayment/ termination	(147,458)	-	(147,458)	(100)	-	(100)	(147,558)	-	(147,558)
	Lease interest	34,951	-	34,951	-	-	-	34,951	-	34,951
30 June 2025	Balance at end of year	109,645	376,074	485,719	100	1,700	1,800	109,745	377,774	487,519

Plant equipment leased is either for larger printers/scanners or golf carts.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

28. Restricted reserves - cash backed

		2025 Actual Opening Balance $	2025 Actual Transfer to $	2025 Actual Transfer (from) $	2025 Actual Closing Balance $	2025 Budget Opening Balance $	2025 Budget Transfer to $	2025 Budget Transfer (from) $	2025 Budget Closing Balance $	2024 Actual Opening Balance $	2024 Actual Transfer to $	2024 Actual Transfer (from) $	2024 Actual Closing Balance $
	Restricted by legislation												
a)	Cash in lieu of public open space reserve	1,186,251	585,541	(34,551)	1,737,241	1,186,251	45,058	(80,000)	1,151,309	928,477	257,774	-	1,186,251
b)	Development contribution right of way improvement works reserve	-	-	-	-	-	-	-	-	-	777,748	(777,748)	-
c)	Development contribution fund	271,585	69,781	-	341,366	257,732	-	-	257,732	-	271,585	-	271,585
d)	Community safety service charge reserve	492,492	979,905	(897,931)	574,466	464,967	801,615	(1,064,116)	202,466	475,523	963,632	(946,663)	492,492
e)	Payment in lieu of parking reserve	3,209,992	180,059	-	3,390,051	3,209,992	154,138	-	3,364,130	3,045,831	164,161	-	3,209,992
		5,160,320	1,815,286	(932,482)	6,043,124	5,118,942	1,000,811	(1,144,116)	4,975,637	4,449,831	2,434,900	(1,724,411)	5,160,320
	Restricted by council												
f)	Asset acquisition reserve	104,529	5,863	-	110,392	104,529	5,019	-	109,548	99,183	5,346	-	104,529
g)	Capital investment reserve	27,517,893	23,333,333	(332,620)	50,518,606	27,522,058	15,000,000	(6,083,837)	36,438,221	17,684,822	10,000,000	(166,929)	27,517,893
h)	Corporate projects reserve	13,540,246	3,105,544	(8,180,142)	8,465,648	13,909,601	4,213,086	(8,400,000)	9,722,687	24,046,309	4,213,806	(14,719,869)	13,540,246
i)	Edith Cowan Reserve lighting reserve	44,616	2,503	-	47,119	44,616	2,142	-	46,758	42,334	2,282	-	44,616
h)	Investment income reserve	4,220,979	1,955,670	(202,360)	5,974,289	3,800,593	369,343	(445,981)	3,723,955	2,994,946	1,418,170	(192,137)	4,220,979
k)	Plant replacement reserve	2,875,223	7,873,077	(3,904,307)	6,843,993	9,791,335	5,355,232	(6,388,750)	8,757,817	5,496,112	4,110,065	(6,730,954)	2,875,223
l)	Previous employees long service leave provision	844,740	96,086	-	940,826	844,740	-	-	844,740	830,578	14,162	-	844,740
m)	Public parking strategy reserve	6,873,336	385,549	(44,788)	7,214,097	6,747,154	280,076	(165,000)	6,862,230	6,677,269	359,885	(163,818)	6,873,336
n)	Road widening reserve	153,167	8,592	-	161,759	153,167	7,355	-	160,522	145,334	7,833	-	153,167
o)	Staff leave liability reserve	14,666,765	822,708	-	15,489,473	14,666,766	704,272	-	15,371,038	13,916,697	750,068	-	14,666,765
p)	Strategic waste development reserve	18,804,644	3,449,079	(1,930,563)	20,323,160	17,719,480	4,020,429	(3,000,000)	18,739,909	14,523,055	8,862,062	(4,580,473)	18,804,644
q)	Tamala Park reserve	-	-	-	-	-	-	-	-	-	-	-	-
r)	Tree reserve	1,451,473	489,840	(338,999)	1,602,314	1,391,790	41,077	(300,000)	1,132,867	1,223,116	443,504	(215,147)	1,451,473
s)	Workers compensation reserve	2,731,573	2,123,394	(1,642,200)	3,212,767	2,337,057	-	-	2,337,057	2,767,826	1,934,392	(1,970,645)	2,731,573
		93,829,184	43,651,236	(16,575,979)	120,904,443	99,032,886	29,998,031	(24,783,568)	104,247,349	90,447,581	32,121,575	(28,739,972)	93,829,184
	Total	**98,989,504**	**45,466,524**	**(17,508,461)**	**126,947,567**	**104,151,828**	**30,998,842**	**(25,927,684)**	**109,222,986**	**94,897,412**	**34,556,475**	**(30,464,383)**	**98,989,504**

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

28. Restricted reserves - cash backed (continued)

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserves - cash/financial assets backed.

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

	Name of Reserve	Purpose of the reserve
	Restricted by legislation	
a)	Cash in lieu of public open space	This reserve was established in accordance with the *Local Government Act 1995 and section 154 of the Planning and* Development Act to account for the contribution and payment in lieu of public open space received after 12 September 2020.
b)	Development contribution right of way improvement works reserve	This reserve was established in accordance with the *Local Government Act 1995* to account for the contribution and payment of any right of way improvement work undertaken by the City.
c)	Development contribution fund	This reserve was established for the Scarborough Redevelopment contribution Area. Planning control for the Scarborough Redevelopment Area was returned from the State Government to the City on 9 August 2023 (process called normalisation). The Development Contribution Plan (DCP) sets out the infrastructure needs of the redevelopment area and the financial contributions required towards the costs of this infrastructure. The introduction of the DCP allows the City to levy and collect contributions towards the beachside works.
d)	Community safety service charge reserve	This reserve was created to accommodate excess funds from the charge levied for the Property Surveillance and Security services. In accordance with the provisions of Section 6.38 of the Local Government Act 1995 any surplus generated from this charge is to be allocated to a Reserve and used for Security Services, or be repaid to owners.
e)	Payment in lieu of parking reserve	These funds are provided by developers where it is impractical to provide the number of parking spaces generally required for a particular development/use. These are held until an opportunity arises where suitable parking may be provided. Care is taken to ensure that the funds are separately identified to enable them to be applied only to works within the specific areas from which the revenue was sourced.
	Restricted by council	
f)	Asset acquisition reserve	Created in 2004/05 to accommodate anticipated revenues from land sales which are an integral part of the City's overall asset rationalisation program.
g)	Capital investment reserve	The Capital Investment Reserve will hold proceeds of any sale of investment property, funds allocated by Council for investment purposes, surplus funds from investment purposes and any other funds as determined by Council.
h)	Corporate projects reserve	Created in 2004/05 to accommodate future development needs of the City. The finalisation of the Strategic Community Plan, together with the long term works plan will assist in identifying appropriate uses for these funds.
i)	Edith Cowan Reserve lighting reserve	These funds were provided by the developer of the estate surrounding the Churchlands Reserve. Council resolved to place the funds in a financial reserve fund to pay for future maintenance and running costs associated with the lighting on this reserve.
j)	Investment income reserve	The Investment Income Reserve will hold rent from investment properties, dividends and distributions from other investments and interest earned on Capital Investment Reserve
k)	Plant replacement reserve	This Reserve account is designed to eliminate the need for substantial allocations from rates in any year. The principle behind the Reserve is that a proportionate payment will be made from the general fund annually that relates to utilisation (consumption) of existing plant and provides for plant replacement.
l)	Previous employees long service leave provision reserve	The purpose of this Reserve is to provide for liabilities for long service leave payments that may need to be made to other local governments in respect of the transferred service entitlement of past employees of the City. Regulations provide that long service leave entitlements are transferable from Council to Council for an employee's uninterrupted service in local government.
m)	Public parking strategic reserve	This reserve was created to fund the City's Paid Parking Strategy.
n)	Road widening reserve	The Road Widening Reserve was set up within the 2012/13 financial year to be used for compensation payments associated with the compulsory acquisition of land for road widening along Beaufort Street and Harborne Street.
o)	Staff leave liability reserve	It is the function of this Reserve to cash-back the liability of the City for long service leave and annual leave for continuing employees. The liability is calculated based on legal and contractual entitlements. The Reserve will be maintained at a minimum of 50% of the liability.
p)	Strategic waste development reserve	The reserve was created in 2015/16 by renaming the 3-Bin Replacement Reserve and is to be used to fund strategic waste related projects.
q)	Tamala Park reserve	The City will be receiving funds over the next few years for the sale of land developed at Tamala Park. It is proposed that the funds be used for income generating projects which in turn will help create a sustainable City.
r)	Tree reserve	The Tree Reserve will hold any funds set aside under the City's Street and Reserve Trees policy.
s)	Workers compensation reserve	The scope of this reserve is the payment of premium obligations and common law claims with respect to work related injuries for which the City as employer has a statutory or common law liability.

Notes to and forming part of the Financial Statements

For the year ended 30 June 2025

29. Trust funds

Trust funds allocated interest
Funds over which the City has no control and which are not included in the Financial Statements are as follows:

Purpose of trust fund	Opening balance 1 July 2024 $	Reclassiications $	Paid out $	Interest earned $	Closing balance 30 June 2025 $
Other bonds	554,138	-	(1,075)	29,526	582,589
Town planning scheme no 18	4,646,611	-	-	247,823	4,894,434
Town planning scheme no 25	30,697	-	-	1,637	32,334
Town planning scheme no 27	451,627	-	-	24,087	475,714
Town planning scheme no 28	684,786	-	-	36,522	721,308
Laneways	492,063	-	(50,330)	26,243	467,976
Other trusts	927,884	(908,998)	-	1,007	19,893
Payment in lieu of public open space	10,088,422	252,098	-	569,224	10,909,744
	17,876,228	**(656,900)**	**(51,405)**	**936,069**	**18,103,992**

Auditor General

INDEPENDENT AUDITOR'S REPORT

2025

City of Stirling

To the Council of the City of Stirling

Opinion

I have audited the financial report of the City of Stirling (City) which comprises:

- the statement of financial position as at 30 June 2025, the statement of comprehensive income, statement of changes in equity, statement of cash flows and statement of financial activity for the year then ended
- notes comprising a summary of material accounting policies and other explanatory information.

In my opinion, the financial report :

- is based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the City for the year ended 30 June 2025 and its financial position at the end of that period
- is in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2025, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

7th Floor Albert Facey House 469 Wellington Street Perth MAIL TO: Perth BC PO Box 8489 Perth WA 6849 TEL: 08 6557 7500

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer (CEO) of the City is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the City's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the City.

The Council is responsible for overseeing the City's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

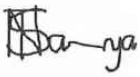
A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality management relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the City of Stirling for the year ended 30 June 2025 included in the annual report on the City's website. The City's management is responsible for the integrity of the City's website. This audit does not provide assurance on the integrity of the City's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the City to confirm the information contained in the website version.



Tim Sanya
Senior Director Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
16 December 2025

Auditor General

INDEPENDENT AUDITOR'S REPORT

2025

City of Stirling

To the Council of the City of Stirling

Opinion

I have audited the financial report of the City of Stirling (City) which comprises:

- the statement of financial position as at 30 June 2025, the statement of comprehensive income, statement of changes in equity, statement of cash flows and statement of financial activity for the year then ended
- notes comprising a summary of material accounting policies and other explanatory information.

In my opinion, the financial report :

- is based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the City for the year ended 30 June 2025 and its financial position at the end of that period
- is in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2025, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

7th Floor Albert Facey House 469 Wellington Street Perth MAIL TO: Perth BC PO Box 8489 Perth WA 6849 TEL: 08 6557 7500

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

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- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the City's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the City.

The Council is responsible for overseeing the City's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality management relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the City of Stirling for the year ended 30 June 2025 included in the annual report on the City's website. The City's management is responsible for the integrity of the City's website. This audit does not provide assurance on the integrity of the City's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the City to confirm the information contained in the website version.



Tim Sanya
Senior Director Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
16 December 2025

NAME OF ENTITY: City of Stirling

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2025

FINDINGS IDENTIFIED DURING THE FINAL AUDIT – NON CONFIDENTIAL

Index of findings	Potential impact on audit opinion	Rating			Prior year finding
		Significant	Moderate	Minor	
1. See confidential report					
2. See confidential report					
3. See confidential report					
4. Cash held in reserve deposit accounts was lower than reserve accounts balances in general ledger	No			✓	

Key to ratings
The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

Significant - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However even if the issue is not likely to impact the audit opinion, it should be addressed promptly.

Moderate - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.

Minor - Those findings that are not of primary concern but still warrant action being taken.

NAME OF ENTITY: City of Stirling

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2025

FINDINGS IDENTIFIED DURING THE FINAL AUDIT – NON CONFIDENTIAL

4. Cash held in reserve deposit accounts was lower than reserve accounts balances in general ledger

Finding

As at 30 June 2025, City of Stirling's actual cash held in reserve deposit accounts was $5.4 million less than the reserve account balances recorded in the general ledger. A journal entry was processed at year end to top up the reserve accounts in the general ledger, however, the corresponding cash transfer was only executed in mid-July 2025, subsequent to year end. We note that City of Stirling had more than sufficient overall cash balances to cover the reserve accounts in the general ledger.

Rating: Minor

Implication
Under Section 6.11(1) of the Local Government Act 1995 (WA), money set aside in a reserve account is to be used only for its intended purpose. Further, the Local Government (Financial Management) Regulations 1996, particularly Regulation 8(1)(c), requires a local government to maintain a separate account for money held in reserve accounts, ensuring that reserve accounts are cash-backed at all times.

Recommendations
Management should implement a formal monthly reconciliation between reserve account balances and the corresponding cash/investment holdings ensuring all cash transfers between municipal and reserve accounts are completed prior to year end, with supporting documentation retained.

Management Comment
The short delay in the physical transfer of funds arises from the need to finalise and reconcile all postings before year-end close. This process ensures the accurate identification and calculation of amounts to be transferred between the various funds. During the budget process, Council approves funding for a range of projects, some of which are subject to legislative requirements. To determine the final closing balances for these projects, all related transactions must be recorded. As a result, this cannot be fully completed exactly on 30 June. As noted above, the City holds sufficient overall cash balances to cover the total reserve accounts in the general ledger and cash transfer.

Responsible person: Chief Financial Officer, City of Stirling

Completion date: Not Applicable

12.1/ES1 9.1 - PROJECT MANAGEMENT OFFICE CHANGE IMPACT ASSESSMENT

High Level Review of the Infrastructure Directorate - Project Management Office Change Impact Assessment

Business Unit:	Office of the CEO	Service: Executive Services
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0226/020

Moved Councillor Perkov, seconded Councillor Krsticevic

1. **That Council NOTES the findings and outcomes of the Project Management Office Change Impact Assessment.**

2. **That Council NOTES that a project proposal for the establishment of a centralised Project Management Office in the Strategy and Performance Business Unit will be submitted for consideration as part of the 2026/27 Integrated Planning and Budget process.**

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council NOTES the findings and outcomes of the Project Management Office Change Impact Assessment.

2. That Council NOTES that a project proposal for the establishment of a centralised Project Management Office in the Strategy and Performance Business Unit will be submitted for consideration as part of the 2026/27 Integrated Planning and Budget process.

Officer's Recommendation

1. That Council NOTES the findings and outcomes of the Project Management Office Change Impact Assessment.

2. That Council NOTES that a project proposal for the establishment of a centralised Project Management Office in the Strategy and Performance Business Unit will be submitted for consideration as part of the 2026/27 Integrated Planning and Budget process

Purpose

To present the Audit Committee with the outcomes of the Change Impact Assessment that was commissioned following the Audit Committee's consideration of the High-Level Review of the Infrastructure Directorate on 19 May 2025, and to outline the recommended actions required to improve end-to-end project and portfolio management across the City.

Details

On 19 May 2025, the City's Audit Committee considered an independent high-level review of the Infrastructure Directorate conducted by GFG Consulting. The review identified opportunities to improve capital works planning, program visibility and delivery performance and recommended the implementation of a centralised Project Management Office outside of the Infrastructure Directorate. It was recognised that this recommendation would require extensive changes in the City's operating model and, at its meeting held 27 May 2025, Council noted the following recommendation:

a. A Change Impact Assessment and High-level Action Plan will be submitted to the Audit Committee Meeting in February 2026, with implementation anticipated to commence on 1 July 2026; and

b. A Master Schedule & Project Repository will be developed over the next six months aimed at providing immediate improvements to the visibility of the City's Capital Works Projects and Programs.

Change Impact Assessment

GFG Consulting was engaged to undertake the independent Change Impact Assessment (CIA) and develop a plan to understand the practical application of the City centralising the end-to-end management of project and capital program delivery including:

1. Identifying the scope and objectives of the change to clearly define what is changing and why;
2. Identifying and analysing stakeholders to determine who will be impacted by the change and their individual needs and concerns;
3. Assessing the impact and readiness to understand the severity of the impact on stakeholders and their willingness to adapt to the change;
4. Prioritising and mitigating risks to identify potential challenges and develop strategies to minimise their negative consequences;
5. Monitoring and measuring outcomes and tracking the success of the change implementation.

The CIA identifies that project management processes and standardisation across the City is inconsistent, with Infrastructure capital programs showing the greatest variability in process, planning and governance. There is a heavy reliance on manual reporting and while the City's Corporate Performance Reporting system has improved visibility across project delivery, increased detail on program delivery is required to improve transparency.

In assessing stakeholder requirements, the CIA emphasised a strong and consistent expectation for improved end-to-end visibility of project status, better integration of information across systems, and a definitive single source for project documentation and communication. Stakeholders also identified the need for a standardised process and automated workflows to support more consistent project governance. These needs were particularly evident among project managers, program managers and internal customers who frequently interact with the existing framework.

The future state proposed through the CIA positions an independent and strategically aligned Project Management Office (PMO) as the central mechanism for reform. Under this model, the PMO (located within the Strategy and Performance Business Unit, under the Office of the CEO) would oversee end-to-end project governance, define and maintain corporate project management standards, and administer critical governance mechanisms such as the Strategic Asset Management Steering Group (SAMSG). The CIA further recommends extending the PMO365 system across the organisation (including the Capital Works module), integrated with TechOne Finance, Enterprise Asset Management and Corporater to create a unified and reliable source of project, program and portfolio data. This approach is expected to deliver stronger governance, greater consistency in decision making and improved traceability from concept development through to project completion.

The CIA also outlines the opportunities and improvements that would be achieved through this future state, including reduced administrative burden, clearer accountability for project outcomes and enhanced assurance over compliance with procurement, contract management and work health and safety requirements. Through these improvements, the organisation will be better positioned to deliver capital projects efficiently, reduce carry-forwards, lift strategic alignment and increase value derived from capital investment.

Overall, the CIA identifies that the City's change impact is medium. While the reforms will require adjustments across directorates, the use of existing systems and strong appetite for improvement will support implementation. The proposed future state represents a significant opportunity for improvement in project and program delivery, transitioning the City toward a more disciplined, transparent and strategically aligned approach to project and portfolio management.

Master Schedule and Project Repository

As noted in the previous Audit Committee report, the development of a consolidated Master Schedule and Project Repository is a key transitional action intended to strengthen oversight of the City's capital works program and support more effective program planning and reporting. This Master Schedule has been created within the City's Corporate Performance Reporting system by the Strategy and Performance Business Unit and forms an integral part of the City's broader Integrated Planning and Reporting Framework.

Furthermore, enhancements in the City's Strategic Asset Management service have facilitated more effective integration of data, supporting robust planning for asset renewal investments. This ongoing process is expected to strengthen decision-making within the Integrated Planning and Budget process, ensuring that capital asset renewal remains the primary focus before new projects or upgrades.

The Master Schedule brings together all approved and active projects and capital programs into a single, centralised view, enabling improved visibility of milestones, interdependencies, forecast expenditure and delivery risks. As the implementation of the PMO continues, this information will be enhanced with an increased level of data derived from PMO365 system. This will support more consistent oversight by the Executive Team and Council, while also providing clearer forward planning information to project managers. This will also ensure improved accuracy, alignment with budget approvals, and integration with the quarterly performance reporting cycle.

Financial Assessment and Implications

The total cost of the independent Change Impact Assessment conducted by GFG Consulting to date is $61,235 which is within existing budget parameters in the Office of the CEO.

The CIA recommends extending the PMO365 system across the organisation. This is already licensed and in use by Corporate Information Services (CIS). Some augmentation may be required and the associated costs will be investigated.

Primarily the financial implications relate to:

- Project Management Office resourcing;
- System configuration and integration effort (within existing platforms); and
- Change management and capability uplift.

Detailed costs and implementation timeframes will be submitted for consideration in the 2026/27 Integrated Planning and Budget process.

Stakeholder Engagement

Through the CIA, GFG Consulting engaged a cross-section of stakeholders (n=32) across the City. Ongoing engagement with project managers, program managers and internal customers who are involved in project delivery, as well as Business Unit Managers and the Executive Team will be a critical component of the change management process and implementation of the PMO.

Recommended Action

The Change Impact Assessment recommends centralising a Project Management Office within the Strategy and Performance Business Unit to help support the consistency, transparency and governance required to improve project and portfolio management across the City. Positioning the PMO in the Strategy and Performance Business Unit provides the independence necessary to administer project management standards objectively, ensures alignment with the City's Integrated Planning and Reporting Framework, and strengthens the link between capital works delivery, organisational performance and strategic outcomes. This structural placement also consolidates corporate oversight functions; planning, reporting, risk, performance and assurance into a single area that is best positioned to drive enterprise-wide uplift.

Following a review of existing resource availability, a submission seeking dedicated resourcing for the PMO will be prepared as part of the City's 2026/27 Integrated Planning and Budget process that outlines a staged rollout. This phased approach allows the City to commence implementation while ensuring that long-term resourcing decisions are appropriately considered by Council and aligned to organisational priorities.

If resourcing is approved, the staged rollout of the new PMO model will begin on 1 July 2026. The first stage will focus on putting the basic governance arrangements in place, setting up the systems and applying the minimum standards required to operate the PMO. Later stages will build on this by connecting the PMO system with other City systems, improving processes, and strengthening staff capability across the organisation. Progress will be reported to Council regularly through the City's Quarterly Performance Reporting process so that implementation remains transparent and the benefits can be clearly tracked over time. Once implementation is completed, it is anticipated that the PMO will be incorporated into operational requirements and benefits realisation will be monitored through improved project and program delivery.

Through these reforms, the City will establish a modern, consistent and strategically aligned project management environment that supports improved decision making, enhances organisational performance and strengthens long-term community outcomes.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A capable and efficient City

Priority: Drive improvement and innovation to build capacity and increase efficiency and effectiveness

Strategic Risk

Strategic Risk	Risk Appetite
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

12.1/SP1 9.2 - DETAILED REVIEW OF STRATEGIC RISK SR01: HEALTH, SAFETY AND WELLBEING

Business Unit:	Strategy and Performance	Service: Strategy & Performance
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0226/021

Moved Councillor Perkov, seconded Councillor Krsticevic

1. **That Council NOTES the Strategic Risk Detailed Review Approach.**
2. **That Council ENDORSES the findings and recommendations of the Detailed Review of SR01: Health, Safety and Wellbeing.**
3. **That Council ENDORSES that progress of the recommendations of the detailed review will be presented to Audit Committee on a quarterly basis via the Strategic Risk Scorecard.**

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council NOTES the Strategic Risk Detailed Review Approach.

2. That Council ENDORSES the findings and recommendations of the Detailed Review of SR01: Health, Safety and Wellbeing.

3. That Council ENDORSES that progress of the recommendations of the detailed review will be presented to Audit Committee on a quarterly basis via the Strategic Risk Scorecard.

Officer's Recommendation

1. That Council NOTES the Strategic Risk Detailed Review Approach.

2. That Council ENDORSES the findings and recommendations of the Detailed Review of SR01: Health, Safety and Wellbeing.

3. That Council ENDORSES that progress of the recommendations of the detailed review will be presented to Audit Committee on a quarterly basis via the Strategic Risk Scorecard.

Additional Information - 19 May 2025

Council Meeting 27 May 2025 - CG2 Emerging Risks and Strategic Risk Review.
Council Meeting 25 November 2025 - A1 Major Review of the City's Strategic Risk Register.

Purpose

To outline the Strategic Risk Detailed Review Approach and the findings and recommendations of the Detailed Review of the Strategic Risk SR01: Health, Safety and Wellbeing.

Details

On 19 May 2025, the Audit Committee considered a report on Emerging Risks and Strategic Risk Review. Emerging risks were identified in three of the City's Strategic Risks including SR02: People and Safety, SR03: Environment and SR09: Business Disruption. The Audit Committee recommendation, that was endorsed by Council at its meeting held 27 May 2025 (Council Resolution Number 0525/022), requires the City to undertake detailed reviews into these strategic risks in response to the emerging risks identified.

The emerging risks in SR02: People and Safety, reflected significant shifts in the City's operating environment as a result of:

- Legislative changes under the *Work Health and Safety Act 2020* and WHS Regulations 2022;
- A WHS Contractor Management Review; and
- A tree pruning safety incident.

These findings indicated that the control effectiveness rating for the People and Safety Strategic Risk could not be assessed as satisfactory. Instead, it was rated as poor, with the controls deemed ineffective. Consequently, the People and Safety strategic risk rating was elevated to high beyond the medium appetite that was set.

On 17 November 2025, the Audit, Risk and Improvement Committee considered the outcome of the Strategic Risk Review and at the Council meeting held 25 November 2025, a revised Strategic Risk Register was endorsed (Council Resolution Number 1125/024). A key outcome of this review was the refinement of the City's Strategic Risk Register which consolidated 11 strategic risks into seven strategic risks, each defined with a clear risk statement, appetite and scope, with links to the previous risk register to ensure continuity and clarity.

Specifically, the former People and Safety Strategic Risk was redefined and rescoped in response to the emerging risks that were identified. The new Strategic Risk SR01: Health, Safety and Wellbeing aims to strengthen the City's focus on safety-critical controls, contractor management and assurance in line with legislative requirements.

Detail

To strengthen the integration between the City's Risk Management Framework, the Integrated Planning and Reporting Framework and internal audit activities, the City's Risk Management System is undergoing significant transformation. A new team structure, an updated policy and ongoing review and uplift of the Risk Management Framework will ensure continuous improvement in the way the City manages its risk.

Following Council's resolution (Council Resolution Number 0525/022), the City has developed a new structured approach for conducting detailed reviews of strategic risks. Aligned to ISO 31000 and integrated with the City's Risk Management Framework, the approach includes a repeatable detailed review methodology conducted over four stages to ensure consistency. This approach directly supports the following considerations when reviewing the strategic risk:

- Are the right critical controls in place?
- Are they operating (with evidence)?
- What assurance exists, and where are gaps?
- Is residual risk within appetite, and who must accept/escalate?
- Is the residual position within appetite? (including override checks and acceptance route)
- What decisions and actions are required, by whom, and by when?

A copy of the Strategic Risk Detailed Review Approach is found in Attachment 1.

This Approach was used to conduct the Detailed Review of the City's Strategic Risk SR01: Health, Safety and Wellbeing. In consideration of the emerging risks identified on 27 May 2025 (Council Resolution Number 0525/022), the scope of this review focused on the provision of a safe work environment which includes safe systems of work, to ensure the work health and safety of all Workers (including contractors and others). This review included:

i. Critical control definition and verification for high risk work;
ii. Incident reporting, investigation and corrective action effectiveness;
iii. WHS governance and assurance coverage; and
iv. Contractor management controls and safety lifecycle (prequalification – onboarding – supervision – verification).

During the detailed review, three key gaps were identified:

- Critical control verification for high-risk work is not systematic and is not consistently evidenced;
- A City-wide minimum standard for contractor WHS lifecycle controls and evidence requirements is not yet consistently defined and applied; and
- Assurance exists but is not explicitly mapped to SR01 critical controls and cadence (reduces confidence).

The findings outline that the Residual Risk rating (with current controls in place) is **High**. The current risk appetite for SR01: Health, Safety and Wellbeing is **Low**.

As a result, the following recommended actions have been developed to address the gaps and reduce the residual risk rating within appetite:

Recommendation	Priority	Owner (role)
Define and implement SR01 critical control verification requirements for high-risk work (including contractors), with standard evidence capture.	High	Operational Leads + WHS
Establish an SR01 assurance schedule (Line 1 checks, Line 2 oversight, Line 3 independent testing) and map into the Assurance Map structure.	High	Risk Team + WHS + Internal Audit
Strengthen incident investigation, Quality Assurance and action closure assurance (timeliness and effectiveness).	Medium	Procurement/Contracts + WHS (with Director sponsorship)
Propose a small set of SR01 Key Risk Indicators/tolerance candidates for 2026 consultation and embedding.	Medium	WHS Lead

The recommended actions provide a clear pathway to strengthen the design, operation and assurance of these controls.

To ensure the Audit, Risk and Improvement Committee and Council have oversight on the progress of the recommended actions and changes to residual risk ratings, a Strategic Risk Scorecard has been developed. Updates will be provided on a quarterly basis to provide assurance that gaps identified in the detailed review are being addressed. A copy of the Strategic Risk Scorecard for SR01: Health, Safety and Wellbeing is found in Attachment 2.

Financial Assessment and Implications

A request for an additional 4.00 FTE has been submitted for consideration by Council as part of the City's Mid-Year Review of the 2025/26 Integrated Plan and Budget. This resourcing demonstrates that the City is taking reasonable steps to ensure our compliance with WHS and Contractor Management legislation across the organisation. It will directly assist and support the City to mitigate the emerging risks identified and meet its due diligence obligations under the WHS Act 2020, with the Act requiring that appropriate resources are available and are used to eliminate / minimise safety risks.

Stakeholder Engagement

Engagement with internal stakeholders has occurred during the detailed review, with broader ongoing engagement planned to ensure the required uplift across the organisation to address the recommendations of the review.

Recommended Action

The detailed review of the Strategic Risk SR01: Health, Safety and Wellbeing provides the City with a clear, evidence-based understanding of the current state of its safety-critical controls, WHS governance and contractor management practices. The review confirms that while foundational elements of the City's WHS Management System are in place, they are not yet consistently implemented or evidenced across the organisation.

The recommended actions arising from the detailed review provide a clear and practical uplift pathway, focusing on implementing a systematic critical control verification approach, strengthening incident investigation, defining minimum standards for contractor WHS lifecycle management and establishing a dedicated assurance schedule to manage this strategic risk. Quarterly monitoring of progress will be reported to the Audit, Risk and Improvement Committee via the SR01 Strategic Risk Report Card, ensuring ongoing visibility and governance oversight.

Looking ahead, the City will continue to deliver on the broader program of risk management improvement initiated through the Emerging Risks and Strategic Risk Review. In line with the recommendations endorsed by Council on 27 May 2025, the detailed reviews of SR03: Environment and SR09: Business Disruption are now underway. These reviews will apply the same ISO-aligned detailed review methodology used for SR01, ensuring a consistent and rigorous assessment of the City's highest-priority risks. The findings of these remaining detailed reviews will be presented to the Audit, Risk and Improvement Committee at its May 2026 meeting, completing the first cycle of detailed reviews under the City's strengthened Risk Management System.

Relevant Policies, Legislation and Council Resolutions

City of Stirling Risk Management Policy
City of Stirling Risk Management Framework
Local Government (Audit) Regulations 1996 – Regulation 17
Local Government Operational Guidelines No 9
AS/NZS ISO 31000:2018 Risk Management – Guidelines
ISO Guide 73:2009 Risk Management – Vocabulary
Work Health and Safety Act 2020
Work Health and Safety (General) Regulations 2022
Contract Management Guidelines WA
Western Australian Contract Management Framework Principles
Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Conscious and effective management of risk

Strategic Risk

Strategic Risk	Risk Appetite
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.

Relevant Documents and Information

Attachments

Attachment 1 - Strategic Risk Detailed Review Approach ⇩

Attachment 2 - Strategic Risk SR01: Health, Safety and Wellbeing Scorecard ⇩

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

Strategic Risk Detailed Review Approach

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Introduction

Monitoring and review of strategic and operational risks is a core feature of the City's Risk Management Framework, ensuring that risk information is timely, accurate and escalated to the appropriate level for action.

Risk information across the organisation is monitored and reviewed on a regular basis as follows:

- Operational (service) and project risks are monitored monthly, consolidated and formally reviewed on a quarterly basis;
- Strategic risks are monitored continuously and reported to the Audit Committee on a quarterly basis;

Following the identification of emerging risks, detailed reviews may be required to enable a dynamic response to manage strategic risks which will be reported to the Audit Committee as required.

This Approach outlines the process required to conduct a Strategic Risk Detailed Review:

1. A **legacy → current** detailed review crosswalk.
2. A **repeatable detailed review methodology** conducted over 4 stages, to ensure consistency.
3. A practical **acceptance ladder quick reference** aligned to the City's Risk Appetite Statement
4. A complete set of **templates** (Risk Reframe, Control Effectiveness, Gap Analysis, Dependencies, Structured Detailed Review Table).

This approach directly supports the following consideration:

- Are the right critical controls in place?
- Are they operating (with evidence)?
- What assurance exists, and where are gaps?
- Is residual risk within appetite, and who must accept/escalate?
- Is the residual position within appetite? (including override checks and acceptance route)
- What decisions and actions are required, by whom, and by when?

Definitions

In line with ISO 31000:2018, the City will use the following risk management terminology to structure how to identify, assess and mitigate threats and opportunities within this Approach:

Terminology	Definition
Risk	The effect of uncertainty on objectives which can be positive (opportunity) or negative (threat)
Risk Management	Coordinated activities to direct and control the City regarding risk
Inherent risk	The risk level or exposure prior to any action being taken to alter the likelihood or impact
Residual risk	The risk remaining after risk treatment or controls have been implemented
Risk appetite	The amount and type of risk the City is willing to pursue or retain to achieve its objectives
Risk tolerance	The specific maximum risk boundary the City is willing to take to achieve its objectives
Risk assessment	The overall process of risk identification, analysis and evaluation
Control	A measure (policy, procedure, action) that maintains or modifies risk
Risk owner	The person accountable for identifying, assessing and treating a risk
Risk treatment	The process of selecting and implementing measures to modify risk
Likelihood	The chance of something happening
Consequence	The outcome of an event affecting objectives
Risk Matrix	A tool to determine a risk rating based on likelihood and consequence
Key Risk Indicator (KRI)	A proactive metric used to signal potential changes in risk exposure
Appetite bands	The City's agreed levels for each type of risk
Overrides	Those risks that are always unacceptable (eg. serious injury, data breaches) and are escalated immediately even if the risk rating looks low
Assurance	Evidence that controls are effective and risks are being managed through oversight

Strategic risk context (as at 25 November 2025)

The City's current Strategic Risk Register includes the following seven strategic risks:

#	Strategic Risk	Description
SR01	Health, Safety & Wellbeing	If the WHS Management System, including safe systems of work, contractor management, and verification of critical controls, is not designed, implemented and verified, people may be harmed leading to serious injury or fatality, regulator action and loss of trust.
SR02	Governance, Integrity & Compliance	If governance frameworks, integrity or compliance obligations are not effective, then poor decision making and operations may breach legal, regulatory or ethical standards, reducing accountability and public trust.
SR03	Digital, Cyber & Information Resilience	If critical ICT, cyber and information privacy controls are inadequate, services and data can be compromised, leading to outages, reportable privacy breaches and loss of trust. Use of emerging technologies (including AI) without appropriate governance can amplify these exposures.
SR04	Climate Transition & Environment	If the City does not plan effectively for climate transition and the associated impacts on the natural environment/built environment or does not work towards achieving sustainability targets, then cost, compliance exposure and environmental outcomes may have a lasting legacy on future generations.
SR05	Financial Sustainability & Asset Stewardship	If effective long-term financial planning and asset lifecycle are not aligned to the City's future vision and strategic objectives then delivery, reliability and affordability will deteriorate, compromising service outcomes and financial sustainability.
SR06	People Capability & Alignment	If people and leadership capability or delivery capacity are insufficient or misaligned with strategic priorities, the City will fail to achieve intended benefits, timelines, or financial targets. This may undermine the City's ability to deliver on its future vision, strategic objectives and operational plans.
SR07	Community & Partnerships	If the City does not maintain effective two-way engagement, trusted partnerships and clear communication with its diverse community and stakeholders, then expectations are misunderstood and social licence erodes, leading to reduced trust in Council decisions, opposition to projects and weaker delivery of SCP/CBP goals.

Legacy to current detailed review crosswalk

Legacy strategic risk or topic	Remapped detailed review	Current Strategic Risk anchor	Practical scope intent
Legacy strategic risk (prior to November 2025)	Detailed review title	Strategic Risk # title	Key factors to be considered in the detailed review.
		Example below	
Legacy 'People & Safety'	Detailed Review A: Safety & Critical Controls	SR01 Health, Safety & Wellbeing	WHS system critical controls; contractor management; verification; assurance confidence.

Governance, escalation and reporting alignment

Acceptance ladder (band → acceptance authority)

Risk acceptance follows the ladder in the Risk Appetite Statement:

- Low → Business Unit Manager
- Moderate → Director
- High → Executive Team (ET)
- Extreme → Council *(with Audit Committee oversight/recommendation to Council)*

Outside appetite overrides (irrespective of residual band)

The following are always **outside appetite** and require immediate escalation:

- fatality/permanent disabling injury;
- reportable privacy breach;
- wilful illegality/licence loss/dismissal of Council;
- catastrophic environmental harm.

"How to apply" workflow

The Risk Appetite Statement (RAS) workflow should be used as the standard routing logic:
Assess → Rate residual → Check overrides → Compare to appetite → Decide & escalate per ladder → Record in Corporater (including primary category, secondary tags, override flags, escalation route, and control effectiveness + assurance evidence/last test date).

Also apply the **primary impact rule**: score the risk where harm is primarily felt; tag secondary drivers via the Risk Breakdown Structure (RBS).

Risk Management Framework (RMF) monitoring, reporting and escalation

The RMF positions monitoring/reporting as system features and integrates risk capture into the monthly Integrated Planning and Reporting cycle in Corporater, the City's Corporate Performance Reporting System.

It describes escalation triggers based on appetite thresholds and Key Risk Indicator (KRI) breaches (with immediate escalation for exceptions/significant changes) and outlines assurance through the Three Lines Model and development of a City-wide Assurance Map aligned to the RBS/RAS categories.

Detailed reviews should not create parallel systems; they should produce outputs that can be recorded in Corporater and mapped to the Assurance Map.

Detailed Review Methodology

This methodology is designed to be practical, time-boxed, and aligned to the City's Risk Management System.

Stage 1 - Reframe & Clarify (Internal document only)

Objectives: confirm/refine risk definition; align to appetite; separate categories; identify legislative/obligation prompts; map to RBS.

Required outputs:

- Risk Reframe Table (Template 1)
- Confirm detailed review themes (3–5 maximum)
- Confirm scenarios (2–4 maximum)

In practice : a short scoping workshop with the risk owner, Service Lead and 1–2 SMEs; Risk Team drafts the reframe table.

Stage 2 - Current State Assessment (Internal document only)

Objectives: catalogue controls; evaluate control effectiveness; identify evidence; document assurance sources and cadence.

Control effectiveness lens: use Design adequacy + Implementation effectiveness + Assurance coverage. Also align to the RMF's control effectiveness rating definitions: Effective / Partially Effective / Ineffective / Not Assessed (and record assurance source and last test date).

In practice: targeted interviews/workshops with control owners (90 minutes max) and document review.

Stage 3 - Gap Analysis (Internal document only)

Objectives: identify gaps across governance, processes, systems, culture/leadership, and assurance; differentiate critical vs influencing dependencies.

Required outputs:

- Gap Analysis Table (Template 3)
- Dependencies Register (Template 4)

Stage 4 - Recommendations & Outputs (Reported to Audit Committee/Council)

Objectives: provide prioritised recommendations; capture dependencies; deliver outputs in two forms; explicitly show assurance coverage and responsibility.

Two outputs per risk (minimum):

- Structured Detailed Review Table (detailed analysis)
- Executive Summary Narrative (1 page; decision-ready for CEO/Audit Committee)

Plus (recommended in the City's current reporting context):

- Updated one-page "Strategic Risk Card" (post detailed review)
- Assurance Map updates (where assurance exists / gaps / proposed assurance activities)

Deliverables and reporting pathway

(what gets produced and where it goes)

Standard deliverables per detailed review

1. Structured Detailed Review Table (Template 5)
2. Executive Summary Narrative (Template 6)
3. Updated Strategic Risk Card (post detailed review)
4. Assurance Map inputs (coverage and gaps)
5. KRI/tolerance candidates for 2026 (short list; not provisional figures)

Reporting pathway (detailed review specific)

- Executive Team (ET): review, agree residual position, endorse actions and assurance plan (especially where residual is High/approaching appetite limits).
- Audit Committee: oversight and recommendation to Council (where relevant to appetite/assurance and for Council decisions).
- Council: accepts/notes/endorses matters per the acceptance ladder and governance requirements.

At a glance: what each template is for, who uses it, and where it goes

Detailed reviews produce a mix of working papers (used to do the analysis), governance outputs (used for decisions/oversight), and system records (what is stored in the RMS). This avoids creating parallel systems and supports consistent reporting through Corporater and the Assurance Map.

Artefact routing matrix

Artefact	What it is used for	Prepared / updated by	Reviewed / validated by	Who sees it (default)	Where it is stored / recorded
Template 1 – Risk Reframe (Stage 1)	Confirms SR anchor, scope, themes/scenarios, appetite alignment and evidence plan	Risk Team drafts (with risk owner/SMEs input)	Risk owner + Service Lead/Director	**Working paper:** Risk Team + SMEs + Exec owner	Working file (Word/Excel); key fields captured in Corporater as needed
Template 2 – Control Effectiveness (Stage 2)	Tests critical controls + evidence + assurance sources/cadence (Line 1/2/3)	Risk Team with control owners	Exec owner / relevant managers	**Working paper:** Risk Team + control owners	Working file (often Excel) ; summary + "last tested/source" recorded in Corporater
Template 3 – Gap Analysis (Stage 3)	Consolidates strengths/weaknesses; defines gaps requiring action	Risk Team + SMEs	Exec owner / Directors	**Working paper:** Risk Team + SMEs	Working file; gap summary rolls into Template 5/6
Template 4 – Dependencies Register (Stage 3)	Captures critical/influencing dependencies so recommendations are deliverable	Risk Team + SMEs	Exec owner / Directors	**Working paper:** Risk Team + SMEs	Working file (often Excel); key dependencies referenced in Template 5/6
Template 5 – Structured Detailed review Table (Stage 4)	**Source of truth**: consolidates framing, controls, assurance, gaps, dependencies, actions, residual position and escalation route	Risk Team (draft), with Service Lead validation (recommended)	Exec owner + ET	**Governance + working master:** ET; optionally annexed to AC when needed	Final Word/PDF pack; key decisions/actions recorded in Corporater; assurance implications fed to Assurance Map
Template 6 – Executive Summary Narrative (Stage 4)	**Decision ready 1 pager** for ET/AC (and Council if required)	Risk Team	Exec owner + ET	**Governance output:** ET → AC; Council when	Included in agenda pack; stored with detailed review record

Artefact	What it is used for	Prepared / updated by	Reviewed / validated by	Who sees it (default)	Where it is stored / recorded
				acceptance/endorsement required	
Updated Strategic Risk Card (post detailed review)	Standardised reporting "card" (residual position, assurance, actions)	Risk Team / Exec owner	ET	**Governance output:** ET; AC/Council as part of periodic reporting	Included in ET/AC/Council reporting packs; aligns to SRR
Assurance Map inputs	Updates assurance coverage/gaps arising from the detailed review	Risk Team / Internal Audit liaison	ET (oversight)	**Governance visibility:** ET; AC oversight as needed	Assurance Map artefact; references stored evidence
KRI/tolerance candidates (2026)	Short list of candidate measures to inform 2026 design work	Risk Team + SMEs	ET endorsement / AC oversight pathway (per RAS approach)	ET; AC visibility	Stored with detailed review outputs; informs 2026 program (not thresholds yet)

Legend

- Working papers (internal working set): Templates 1–4 (used to do the analysis; not normally distributed beyond the core detailed review team).
- Source of truth (detailed review master): Template 5 (consolidated detailed analysis that links evidence → conclusions → decisions).
- Governance outputs: Template 6 (Executive Summary Narrative) + Strategic Risk Card (used for ET/AC/Council reporting).
- System record: key decisions, residual position, control effectiveness summary and assurance notes are recorded in Corporater; assurance implications feed into the Assurance Map.

Default distribution / "who sees what"

- Risk Team + SMEs (working): Templates 1–4 (working file) plus evidence set.
- Executive Team (decision): Template 5 + Template 6 + Strategic Risk Card.
- Audit Committee (oversight / recommendation): Template 6 + Strategic Risk Card (Template 5 included only if the level of detail is required for assurance scrutiny or a Council decision is being recommended).
- Council (accept/endorse/note): Council receives what is required to support the decision/acceptance route; Template 5 is only attached by exception (e.g., where Council acceptance of an Extreme/outside appetite position is sought and additional detail is needed).

Acceptance ladder quick reference

Risk Acceptance & Escalation Quick Reference (Residual Risk)[1]

1. **Assess and rate residual risk** (after controls) using the 5×5 matrix.
2. **Check overrides** (outside appetite regardless of band): fatality/permanent disabling injury; reportable privacy breach; wilful illegality/licence loss/dismissal of Council; catastrophic environmental harm.
3. **Compare to appetite bands** (category table). “High” is not permitted unless explicitly stated and then only with a timebound plan and report back.
4. **Accept/escalate per ladder:** Low → Manager; Moderate → Director; High → ET; Extreme → Council (AC oversight/recommendation).
5. **Record and route** using the RAS workflow, including control effectiveness and assurance evidence/last test date.
6. **Advisory routing (Risk Team SLAs):** Low (copy via monthly IPR); Moderate (≤2 business days); High (ET brief); Extreme/overrides (≤4 hours immediate notification; same day ET escalation).
7. **Tolerances/KRIs:** to be designed/embedded in 2026 (recommended that you do not invent provisional figures).

[1] Source: COS Risk Appetite Statement Draft – full document

APPENDIX A - Templates

This Appendix provides a set of practical templates to support the planning, delivery and reporting of Strategic Risk detailed reviews. The templates are designed to be modular: teams may use all templates, or select the subset that best fits the scope and maturity of each detailed review.

The templates have been deliberately structured to:

- reinforce the "Option B" detailed review discipline (i.e., *take the intent and refine*), by clearly separating risk definition, themes/scenarios, controls, treatments/actions, assurance, dependencies and decisions; and
- produce outputs that can be readily translated into the City's strategic risk reporting and assurance processes, including recording key fields in Corporater and updating the Assurance Map as it is developed.

Template 1 - Risk Reframe Table (Stage 1 output)

This template is completed in Stage 1 – Reframe & Clarify and provides the agreed foundation for the detailed review: a clear risk framing, appetite alignment and a disciplined separation of causes, controls, treatments/actions, assurance and dependencies.

It is used to confirm (and document) the current Strategic Risk anchor, the primary impact category and RBS tags, the relevant appetite statement, the acceptance ladder route, any outside-appetite overrides, and the agreed themes (3–5) and scenarios (2–4) that the detailed review will test.

The template also captures an initial view of stakeholders, known hot spots, existing controls/treatments, available assurance sources, key dependencies/constraints and the evidence set to be gathered in Stage 2.

In practice, the Risk Reframe Table should be drafted and confirmed through a short scoping workshop with the risk owner, Service Lead and a small number of SMEs, with the Risk Team drafting the table to ensure consistency.

Template 1 - Risk Reframe Table (Stage 1 output)

Prompt / Field	Response / Notes
Risk ID & Name	
Current SR anchor statement (from SRR)	
Detailed Review name (A / A2 / B / C)	
Accountable Executive owner (role/title)	
Risk owner (role/title)	
Primary impact category (RAS / consequence category)	
Secondary categories / RBS tags (if applicable)	
Relevant appetite statement (RAS category)	
Acceptable residual band(s) for this category	
Acceptance ladder route (Low / Moderate / High / Extreme)	
Overrides check (always outside appetite) - applicable? (Y/N + which)	
Refined risk definition (outcome-focused; aligned to SRR intent)	
Risk themes (3–5 maximum)	
Scenarios to test (2–4 maximum)	
Key causes / drivers (underlying conditions)	
Key consequences (strategic impacts)	
Key obligations / compliance prompts (legislation, licences, standards, Council commitments)	
Critical stakeholders (internal/external)	
Known hot spots / focus areas (e.g., contractor management)	
Key existing controls (headline only at this stage)	
Known treatments / projects underway (headline only)	
Key assurance sources available now (audits, inspections, reporting, external reviews)	
Key dependencies / constraints (initial view)	
Evidence to gather in Stage 2 (documents, reports, records, metrics)	
Workshop attendees / contributors	
Date / version	

Template 2 - Control Effectiveness Assessment (Stage 2 output)

Use this table to assess **critical controls only**. Record evidence and the last test date/source where available. If assurance does not exist, state "None currently (cadence: N/A)" for the relevant line(s) to make assurance gaps explicit.

Control (critical)	Control type (prevent/detect/respond)	Design adequacy	Implementation effectiveness	Assurance coverage (what is tested, when, by whom)	Overall effectiveness (Effective / Partially Effective / Ineffective / Not Assessed)	Evidence (what proves it)	Last tested + source	Comments / gaps

RMF rating prompts (embed as guidance text):

- Effective = well designed, consistently applied, evidence available; record assurance source and last test date.
- Partially effective = exists but design gaps/inconsistent application; schedule follow-up assurance.
- Ineffective = poorly designed/not applied; little/no assurance; escalate.
- Not assessed = unknown; plan assessment date.
- Use evidence; keep control ratings separate from appetite; don't "average up".

Assurance Coverage

- Include - **L1:** (cadence:) | **L2:** (cadence:) | **L3:** (cadence:)

Template 3 - Gap Analysis Table (Stage 3 output)

This table is used in Stage 3 (Gap Analysis) to consolidate what the detailed review has found about the current control and assurance environment and to clearly identify what must change to bring the risk position closer to appetite (or to maintain it within appetite). It is deliberately structured to separate:

- Strengths (what is working and should be retained),
- Weaknesses (where performance or consistency is variable),
- Gaps (the specific deficiencies that require action), and
- Dependencies (critical and influencing factors that affect delivery of improvements).

The gap analysis should be evidence-based (linked back to Stage 2 control effectiveness and assurance findings) and written in a way that supports decision-making by the relevant acceptance authority (Manager/Director/ET/Council), including clear ownership and alignment to the RBS where applicable.

Category	Strengths	Weaknesses	Gaps (what must change)	Dependencies (critical/influencing)	RBS link	Owner / lead

Template 4 - Dependencies Register (Stage 3 output)

This register is used in Stage 3 (Gap Analysis) to capture and manage the dependencies and constraints that affect the City's ability to reduce or manage the strategic risk. It ensures detailed reviews don't produce "ideal state" recommendations that are not deliverable in practice.

Record both internal (e.g., resourcing, systems, governance approvals, sequencing with other programs) and external dependencies (e.g., regulators, suppliers, utilities, contractors, inter-agency arrangements). Classify each dependency as Critical (must be in place for the improvement to succeed) or Influencing (material, but not determinative), and assign a clear owner and status.

This register can be maintained as a working tool in Excel (recommended where there are multiple dependencies to track) and then summarised or exported into the detailed review pack for governance reporting.

Dependency	Internal/External	Link to risk/theme	Status	Owner	Type (Critical/Influencing)	RBS link	Notes

Template 5 - Structured Detailed Review Table (Stage 4 "detailed output")

This table is the **core detailed output** of the detailed review and acts as the "source of truth" that links the analysis to decisions. Because of that, it inevitably re-uses content from the earlier Stage templates. It consolidates, in one structured format:

- the *refined risk framing* (themes/scenarios, appetite alignment),
- the *critical controls* and their effectiveness,
- the *assurance coverage and gaps* (what provides confidence, what does not),
- the *key gaps and dependencies* affecting treatment,
- the *recommended actions* (prioritised, owned, time-bound), and
- the *residual risk position* and required *acceptance/escalation route*.

The repetition is there so Template 5 can function as a **stand-alone governance document**. The intent is that it is detailed enough to support scrutiny (ET/AC/Council), while allowing the City to produce concise derivative products (e.g., the one-page Executive Summary Narrative and/or Strategic Risk Card).

Section A - Risk and appetite

- SR ID & Name
- Current SR statement
- Appetite category statement + acceptable residual bands
- Primary impact category + secondary tags (RBS)
- Acceptance ladder route + overrides check

Section B - Themes and scenarios

- Themes (3–5)
- Scenarios (2–4), each with: (i) description, (ii) what fails, (iii) consequences, (iv) what evidence would demonstrate control effectiveness.

Section C - Causes, controls, treatments

- Causes/drivers (grouped)
- Critical controls (with owners and evidence)
- Treatments/projects/actions (time-bound; linked to control gaps)

Section D - Control effectiveness and assurance

- Control effectiveness assessment (Template 2)
- Assurance coverage statement: what is tested; what is missing; responsibility (Line 1/2/3)

Section E - Gaps, dependencies, recommendations

- Gap analysis summary (Template 3)
- Dependencies (Template 4)
- Recommendations (prioritised High/Medium/Low)

Section F - Residual risk position and decisions

- Residual rating (after controls)
- Appetite position (within/approaching/outside)
- Escalation route required (per ladder)
- Decisions required (ET/AC/Council)
- Recording requirements (Corporater fields per workflow)

Section G - 2026 KRI/tolerance candidates

- 2–5 priority candidates only (owner, data source, why it matters)

Template 6 - Executive Summary Narrative (Stage 4 “one-pager”)

This template is used in Stage 4 (Recommendations & Outputs) to produce a concise, decision-ready summary of the detailed review suitable for Executive Team consideration and, where required, Audit Committee and Council reporting. It translates the detailed analysis (Structured Detailed Review Table, control effectiveness assessment, assurance mapping, gap analysis and dependencies) into a clear narrative that answers the governance questions:

- What was tested and why? (scope, themes, scenarios)
- Are we in control? (critical control health and evidence)
- What assurance do we have? (coverage, cadence, gaps)
- Is the residual position within appetite? (including override checks and acceptance route)
- What decisions and actions are required, by whom, and by when?

The Executive Summary should be evidence-based, avoid technical detail that belongs in appendices, and clearly distinguish between:

- confirmed findings (supported by evidence),
- areas of uncertainty (where assurance/evidence is weak or absent), and
- proposed recommendations (prioritised and owned).

Where a detailed review identifies the need for future refinement (e.g., 2026 tolerance/KRI design), the Executive Summary should state this explicitly and present a short list of priority KRI/tolerance candidates without inventing provisional thresholds.

Template Contents

1. **Risk and scope** (SR statement; themes; scenarios tested)
2. **Appetite position** (category statement; acceptable residual bands; overrides)
3. **Control and assurance conclusion** (what is effective; what is not; evidence)
4. **Key gaps and dependencies** (critical few)
5. **Recommendations** (prioritised; owners; timeframes)
6. **Decisions and escalations required** (ET / AC / Council per ladder)

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SR01 — Health, Safety & Wellbeing
Primary RAS: Safety (WHS)
Status:

Inherent rating	Residual rating	Appetite alignment	Appetite (category limit)	Acceptance authority	Report-back	Next review
High	High	Outside	Low	Escalate: ET (Director Corporate Services)	May 2026	Next quarter

Key potential causes	Existing controls
• Permit-to-work not applied or verified for high-risk tasks	• Critical control verification (CCV): checklist and spot checks; cadence bi-monthly
• Critical control monitoring not conducted or ineffective	• Contractor pre-qualification, onboarding and induction
• Psychosocial hazards: high demands or low control; aggression or violence; fatigue	• Incident reporting and corrective actions; psychosocial risk management
• Contractor control failures: pre-qualification, supervision, verification	• Permit-to-work (PTW) for high-risk tasks; isolations; confined space

Key potential consequences	Assurance coverage *(Three Lines)*
• Serious injury or fatality during high-risk work	1st (Mgmt): Line inspections; PTW sign-offs; CCV spot checks - Owner: Contract Managers - Last test: Jan 2026 - Next due: Next Quarter - Result: OK - cadence increased
• Repeat Regulator action; notices or penalties	2nd (Risk/QA): WHS spot checks; trend - LTI or MTI; CCV percent - Owner: WHS - Last test: Jan 2026 - Next due: Jul 2026 - Result: Some weakness – developing stages
• Loss of trust; service disruption	3rd (IA/Ext): Internal audit - WHS critical controls - or External audit - Owner: IA or External - Last test: Jan 2026 - Next due: Jan 2027 - Result: Internal audit

Action	Owner	Due	Status	Comments
Define and implement SR01 critical control verification requirements for high-risk work (including contractors), with standard evidence capture.	Work, Health & Safety	TBA at May Audit Committee	In progress	Aligned with actions from Business Improvement project
Establish an SR01 assurance schedule (Line 1 checks, Line 2 oversight, Line 3 independent testing) and map into the Assurance Map structure	Strategy & Performance	TBA at May Audit Committee	In progress	Aligned with RMS refresh actions
Strengthen incident investigation QA and action closure assurance (timeliness and effectiveness)	Work, Health & Safety	TBA at May Audit Committee	In progress	Aligned with actions from Business Improvement project
Propose a small set of SR01 KRI/tolerance candidates for 2026 consultation and embedding.	Strategy & Performance	TBA at May Audit Committee	In progress	Aligned with RMS refresh actions

Monitoring and reporting:
Lead: PTW non-conformance rate; CCV percent; close-out of incident learnings.
Lag: LTI or MTI. Monthly capture in Corporater; quarterly consolidation to ET and Council

12.2 COMMUNITY AND RESOURCES COMMITTEE - 17 FEBRUARY 2026

Councillor Chris Hatton disclosed an Impartial Interest in Item 12.2/ES1 as he has had community engagement with a number of residents.

Councillor Tony Krsticevic disclosed an Impartial Interest in Item 12.2/ES1 as he has met with residents and election signage on deputees residence.

Councillor Karlo Perkov disclosed an Impartial Interest in Item 12.2/ES1 as he has had multiple meetings with local residents. One of the deputees had his election signage on their verge.

12.2/ES1 CLEMENT DRIVE, KARRINYUP - TRAFFIC AND ROAD SAFETY REVIEW

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Coastal & Hamersley	Location: Clement Drive, Karrinyup
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Moved Councillor Creado, seconded Councillor Hatton

1. That Council DOES NOT PROCEED with the implementation of an area wide 40km/h speed zone for the precinct of Karrinyup based on the results of the community consultation.

2. That Council CONSIDERS listing $300,000 on a future budget to undertake the proposed modifications to the intersection of Clement Drive and Summerhayes Drive, Karrinyup, as shown in Attachment 1.

It was suggested that a third recommendation be ADDED.

With the agreement of the mover and seconder, the following recommendation was added:

3. That the Chief Executive Office WRITES to Main Roads WA and Mr Stuart Aubrey MLA informing them of the area wide consultation results while also reinforcing the local community's desire to reduce the speed limit on Clement Drive to 40km/h.

At the request of Council, the Presiding Member put the third recommendation separately.

Council Resolution

0226/022

Moved Councillor Creado, seconded Councillor Hatton

1. That Council DOES NOT PROCEED with the implementation of an area wide 40km/h speed zone for the precinct of Karrinyup based on the results of the community consultation.

2. That Council CONSIDERS listing $300,000 on a future budget to undertake the proposed modifications to the intersection of Clement Drive and Summerhayes Drive, Karrinyup, as shown in Attachment 1.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

3. That the Chief Executive Office WRITES to Main Roads WA and Mr Stuart Aubrey MLA informing them of the area wide consultation results while also reinforcing the local community's desire to reduce the speed limit on Clement Drive to 40km/h.

The motion was put and declared CARRIED (12/3).

For: Councillors Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Councillors Creado, Dudek and Olow.

Committee Recommendation

1. That Council DOES NOT PROCEED with the implementation of an area wide 40km/h speed zone for the precinct of Karrinyup based on the results of the community consultation.

2. That the City WRITES to Main Roads WA to request a reduction in the speed limit on Clement Drive in Karrinyup to 40km/h.

3. That Council CONSIDERS listing $300,000 on the 2026/27 budget to undertake the proposed modifications to the intersection of Clement Drive and Summerhayes Drive, Karrinyup, as shown in Attachment 1.

Officer's Recommendation

1. That Council DOES NOT PROCEED with the implementation of an area wide 40km/h speed zone for the precinct of Karrinyup based on the results of the community consultation.

2. That Council CONSIDERS listing $300,000 on a future budget to undertake the proposed modifications to the intersection of Clement Drive and Summerhayes Drive, Karrinyup, as shown in Attachment 1.

Purpose

To advise Council of the results of the community consultation regarding the implementation of an area wide 40km/h speed zone for a precinct of Karrinyup and proposed modifications to the intersection of Clement Drive and Summerhayes Drive.

Details

Background

At the Ordinary Meeting of Council held 1 July 2025, Council considered a report in response to two separate Notices of Motion for Clement Drive in Karrinyup. The first related to traffic and road safety issues along the length of Clement Drive between North Beach Road and Pascoe Street, and the second related specifically to traffic and road safety concerns at the roundabout intersection of Clement Drive and Summerhayes Road.

For the first Notice of Motion, Council considered a review of traffic and crash data for Clement Drive, and endorsed, in principle, the introduction of an area-wide 40 km/h speed zone for a precinct of Karrinyup. This proposal was subject to approval from Main Roads WA and community consultation. The precinct is generally bound by North Beach Road (north), Lake Karrinyup and Lake Gwelup (east), Karrinyup Road (south) and Milverton Avenue (west), as illustrated by the red shading in Figure 1.

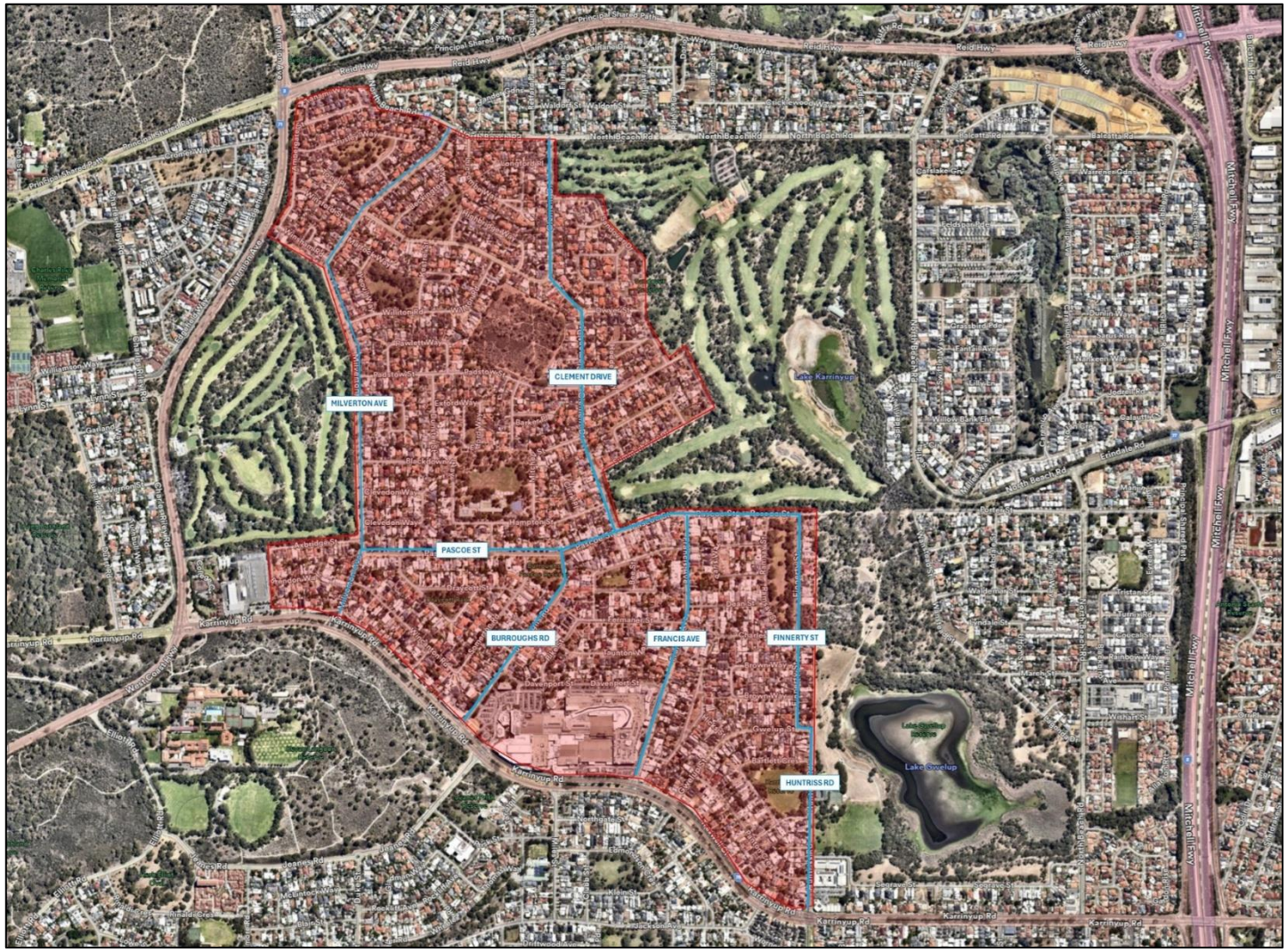


Figure 1 – Precinct for 40km/h Area-Wide Speed Zone Proposal

Regarding the second Notice of Motion, Council considered two options for improvements at the intersection of Clement Drive and Summerhayes Drive:

- A major re-design proposal, involving replacement of the existing mini-roundabout with a standard-sized roundabout; and
- A minor re-design proposal, involving shifting the holding line and traffic island on Summerhayes Drive approximately two metres westwards, installation of a pedestrian refuge island south of the intersection, and construction of a pre-deflection chicane on the northbound approach.

The cost of the major re-design would be significant (i.e. over $5 million), due largely to the need for service relocations, including fibre optic cables, Telstra pits, Water Corporation sewer manholes, a Western Power pole, and gas infrastructure. After considering both options, Council resolved to initiate community consultation to gauge support for the proposed minor re-design, shown in Attachment 1.

Community Consultation

At its meeting held 1 July 2025, Council resolved (Council Resolution Number 0725/003) to undertake consultation with the community to determine the views of surrounding owners and residents. The City subsequently carried out engagement for both projects concurrently, as outlined in the Stakeholder Engagement section of this report.

A total of 545 responses were received regarding the 40 km/h area-wide speed zone proposal, with 66% of respondents indicating objection.

A total of 50 responses were received regarding the proposed re-design of the Clement Drive and Summerhayes Drive intersection, with 62% of respondents expressing support.

Financial Assessment and Implications

The implementation of a 40 km/h area-wide speed zone is estimated to cost in the order of $30,000 and would be fully funded by the City. Should Council wish to proceed with this proposal, it could be listed for consideration in the 2026/2027 Annual Budget.

The proposed re-design of the roundabout at Clement Drive and Summerhayes Drive is estimated to cost in the order of $300,000. If Council wished to proceed with this project, it could also be listed for funding on a future budget. As the project has a low Benefit-to-Cost Ratio, it would not meet the eligibility criteria for the Black Spot program and would therefore need to be fully funded by the City.

Stakeholder Engagement

40km/h Area-Wide Speed Zone Proposal

Consultation for the 40 km/h area-wide speed zone proposal was open from 3 November 2025 to 2 December 2025. In alignment with the procedures outlined in the Community Engagement Policy, the consultation included the following activities:

- Flyers – Approximately 3,100 flyers were delivered to all households within the consultation radius. Flyers were also made available at the Karrinyup Library and the concierge desks at Karrinyup Shopping Centre;
- Project page – The project was listed on the City's Roads, Traffic and Civil Works project page and received 2,004 visits during the consultation period;
- Onsite signage – Variable Message Sign (VMS) boards and a Speed Activation Monitoring (SAM) trailer were placed at various locations throughout the suburb;
- Social media – A post on the City's Facebook page received 18,688 views, 120 interactions and 40 link clicks;
- Karrinyup Library – The large digital screen at Karrinyup Library promoted the project throughout the consultation period; and
- Locally Led November Newsletter – The project page was linked in the November edition of the newsletter, resulting in 42 unique link clicks.

A total of 545 submissions were received during the consultation period. A summary of the responses is provided in Table 1 below.

Submissions received	Within 100m radius of proposed site	Within 200m radius of proposed site	All other areas within the City of Stirling	Outside of the City of Stirling	Total Submissions received
Support	156 (32%)	2 (67%)	26 (70%)	0 (0%)	**184 (34%)**
Object	334 (68%)	1 (33%)	11 (30%)	15 (100%)	**361 (66%)**
Total responses	**490**	**3**	**37**	**15**	**545**

Table 1 – Submissions Received for the 40km/h Area Wide Speed Zone Proposal by Relative Location

A summary of the comments received in the consultation feedback in support and objection to the proposal are provided in Table 2 below.

Theme	No of Responses	Description
Support		
Specific areas of concern	77	Many respondents mention specific areas where traffic has increased or is unsafe due to driver behaviour, including 40 mentions of Milverton Avenue and 39 mentions of Clement Drive.
Improved safety for children and pedestrians	45	Comments in support of the reduced speed note that the 40km/h speed zone will be safe pedestrians and children.
Concerns about rat-running and impacts of the shopping centre	33	Residents felt that the problems of increased traffic and rat running were caused by people visiting the shopping centre.
Suggest physical traffic-calming measures	31	Respondents suggested reducing the speed to 40km/h and implementing other traffic calming to reduce speed in the area.
Enforcement of the speed limit is critical	22	Respondents felt that would be important to enforce the 40km/h speed limit in partnership with police or speed cameras.
Object		
Unnecessary and too slow	180	Comments stated that the current speed limit of 50km/h and traffic calming in place is sufficient, many felt the additional travel time would frustrate people.
Speed is not the problem	88	Comments stated that the traffic issues were not speed related and were caused by driver behaviour and increased traffic volume due to Karrinyup Shopping Centre.
Opposed but would prefer / support to see targeted zones	50	Respondents did not support a whole of area 40km/h zone with several commenting that 40km/h on the streets around the shopping centre should continue. Others mentioned extending the zone to Pascoe St or only including Milverton, Clement, Pascoe while others mentioned excluding Milverton from the proposal.
Questions the evidence of increased traffic / review	30	Respondents wanted to see the statistical data to support the proposal for a reduced speed limit.
Current speed needs to be enforced	29	Respondents felt that if the current speed limit of 50km/h was enforced there wouldn't be an issue.

Table 2 – Summary of Comments Regarding the 40km/h Area Wide Speed Zone Proposal

Clement Drive and Summerhayes Drive re-design proposal

Consultation for the Clement Drive and Summerhayes Drive re-design proposal was open from was 3 November 2025 to 2 December 2025. In alignment with the consultation procedures outlined in the Community Engagement Policy, the consultation included:

- Letters – 321 letters were sent to residents within a 200m radius;
- Project page – The project was listed on the City's *Roads, Traffic and Civil Works* projects page and received 2,004 visits during the consultation period;
- Onsite signage – Four onsite signs at the project location; and
- Locally Led November Newsletter - The project page was linked in the November edition newsletter, receiving 42 unique link clicks.

A total of 50 submissions were received during the consultation period. A summary of the responses is provided in Table 3 below.

Submissions received	Within 100m radius of proposed site	Within 200m radius of proposed site	All other areas within the City of Stirling	Outside of the City of Stirling	Total Submissions received
Support	4 (44%)	8 (73%)	18 (62%)	1 (100%)	**31 (62%)**
Object	5 (56%)	3 (27%)	11 (38%)	0 (0%)	**19 (38%)**
Total responses	**9**	**11**	**29**	**1**	**50**

Table 3 – Submissions Received for Clement Drive and Summerhayes Drive Re-design Proposal by Relative Location

A summary of the comments received during the consultation in support and objection to the proposal are provided in Table 4 below.

Theme	No of Responses	Description
Support		
Comments and suggestions regarding the design	12	While commentors support the proposal, several suggest more should be done to slow traffic travelling south toward the intersection with some suggesting chicanes or speed bumps on either side of the intersection.
Speed is an issue	10	Comments relate to drivers going too fast down travelling south down the hill toward the roundabout, often crossing over the other side.
Drivers ignore and cut across the roundabout in the wrong direction	5	Comments relate to witnessing drivers cutting through roundabout on the wrong side.
Safety of pedestrians	5	Support for the safety improvements for the pedestrian crossing.
Object		
Comments regarding the design with suggestions for improvements	13	Respondents suggest the design requires additional traffic calming north of the roundabout to reduce vehicles speeds as they head south on Clement. Others request that the roundabout be reconsidered and replaced with speed humps.
Speed is an issue	6	Respondents are concerned that vehicles are travelling too fast down the hill and through the roundabout intersection often around the wrong side.
Object to the unnecessary disruption caused by construction	6	The proposed changes are not necessary as the intersection is not an issue.

Table 4 – Summary of Comments Regarding Karrinyup 40km/h Speed Zone Proposal

Options Summary

The following options were considered, presented in the order in which they are recommended.

OPTIONS	
1.	1. That Council DOES NOT PROCEED with the implementation of an area wide 40km/h speed zone for the precinct of Karrinyup based on the results of the community consultation. 2. That Council CONSIDERS listing $300,000 on a future budget to undertake the proposed modifications to the intersection of Clement Drive and Summerhayes Drive, Karrinyup, as shown in Attachment 1.
2.	1. That Council PROCEEDS with the implementation of an area wide 40km/h speed zone for the precinct of Karrinyup based on the results of the community consultation. 2. That Council CONSIDERS listing $300,000 on a future budget to undertake the proposed modifications to the intersection of Clement Drive and Summerhayes Drive, Karrinyup, as shown in Attachment 1.

Recommended Action

Based on the results of the community consultation, it is recommended that Council does not proceed with the implementation of an area wide 40km/h speed zone for the precinct of Karrinyup. However, it is recommended that Council considers listing $300,000 on a future budget to undertake the proposed modifications to the intersection of Clement Drive and Summerhayes Drive, Karrinyup.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995

Meeting Date	Council Resolution Number	Council Resolution
4 March 2025	0325/025	That the City UNDERTAKES a review of traffic, pedestrian and road safety issues for Clement Drive, Karrinyup from North Beach Road to Pascoe Street, and the findings of the review to be presented to Council.
4 March 2025	0325/026	That the City UNDERTAKES a review of traffic, pedestrian and safety issues for the roundabout intersection of Clement Drive and Summerhayes Road, Karrinyup, providing potential options and engineering solutions with approximate costings including a more substantial roundabout that could improve vehicle flow and pedestrian safety.
1 July 2025	0725/003	1. That Council INITIATES consultation on the implementation of an area wide 40km/h speed zone for the precinct of Karrinyup shown in Figure 1. 2. That the City INITATES consultation to gauge community support for the proposed minor re-design proposal for the intersection of Clement Drive and Summerhayes Drive, Karrinyup as shown in Attachment 2 (including a proposed raised roundabout and possible tree installation, as part of the review). 3. That the City WRITES to the Principal of the Karrinyup Primary School to advise of the application process for a traffic warden-controlled children's crossing on Clement Drive.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Strategic Risk

Strategic Risk	Risk Appetite
Reputation	The City will ensure that any decisions that may affect the City's reputation are made at the appropriate level with stakeholders remaining informed and engaged.
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.

Relevant Documents and Information

Attachments

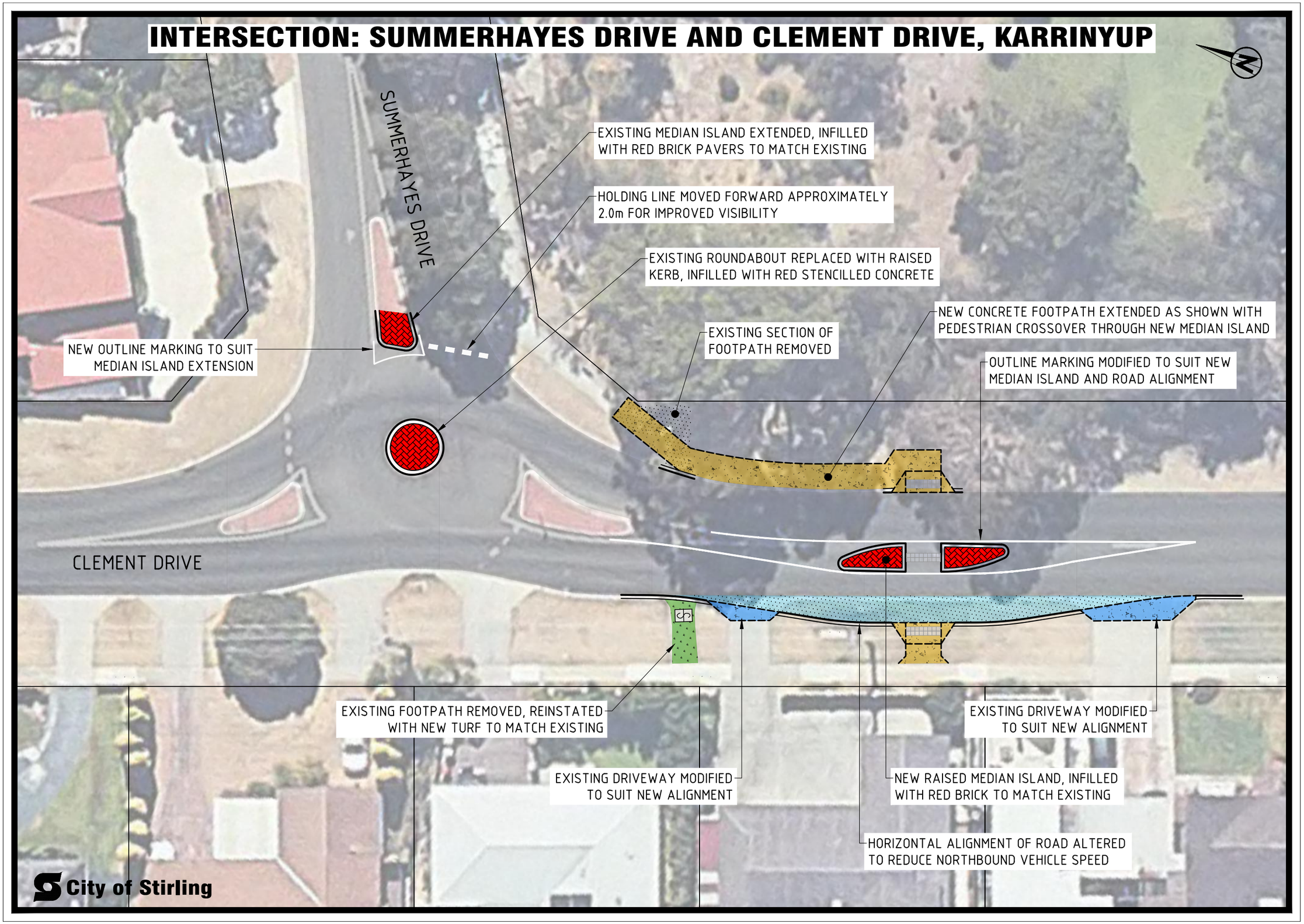
Attachment 1 Clement Drive and Summerhayes Drive Re-Design Proposal

Available for viewing at the meeting

Nil.

Linked Documents

Nil.


INTERSECTION: SUMMERHAYES DRIVE AND CLEMENT DRIVE, KARRINYUP
N
SUMMERHAYES DRIVE
CLEMENT DRIVE
EXISTING MEDIAN ISLAND EXTENDED, INFILLED WITH RED BRICK PAVERS TO MATCH EXISTING
HOLDING LINE MOVED FORWARD APPROXIMATELY 2.0m FOR IMPROVED VISIBILITY
EXISTING ROUNDABOUT REPLACED WITH RAISED KERB, INFILLED WITH RED STENCILLED CONCRETE
NEW OUTLINE MARKING TO SUIT MEDIAN ISLAND EXTENSION
EXISTING SECTION OF FOOTPATH REMOVED
NEW CONCRETE FOOTPATH EXTENDED AS SHOWN WITH PEDESTRIAN CROSSOVER THROUGH NEW MEDIAN ISLAND
OUTLINE MARKING MODIFIED TO SUIT NEW MEDIAN ISLAND AND ROAD ALIGNMENT
EXISTING FOOTPATH REMOVED, REINSTATED WITH NEW TURF TO MATCH EXISTING
EXISTING DRIVEWAY MODIFIED TO SUIT NEW ALIGNMENT
NEW RAISED MEDIAN ISLAND, INFILLED WITH RED BRICK TO MATCH EXISTING
EXISTING DRIVEWAY MODIFIED TO SUIT NEW ALIGNMENT
HORIZONTAL ALIGNMENT OF ROAD ALTERED TO REDUCE NORTHBOUND VEHICLE SPEED
City of Stirling

12.2/CD1 FEATURE LIGHTING POLICY REVIEW

Business Unit:	Community Development Administration	Service: Community Development Administration
Ward:	City Wide	Location: City Wide
Applicant:	Not Applicable	

Role

Legislative - *Making local laws, policies and planning instruments.*

Moved Councillor Creado

That Council ADOPTS the revised Feature Lighting Policy, as detailed in Attachment 1.

Seconded Councillor Dudek with additional wording ADDED as follows:

"subject to the following amendment:

"a. The words 'where necessary' be removed from the third dot point under the 'Requests, Eligibility, Assessment and Approval' subheading, to read as follows:

'Requests will be assessed by a delegate for the Director Community Development, with approval at the discretion of the Director Community Development, and endorsement by the Chief Executive Officer and Mayor.'

2. That Council APPROVES inclusion of International Men's Day to the Standard Lighting Schedule, as detailed in Attachment 3."

The additions to the substantive motion were NOT ACCEPTED by the mover.

The seconder therefore WITHDREW his support of the motion, and Councillor Olow seconded the motion.

Moved Councillor Creado, seconded Councillor Olow

That Council ADOPTS the revised Feature Lighting Policy, as detailed in Attachment 1.

Amendment

Moved Councillor Dudek, seconded Councillor Migdale

It was suggested that within Recommendation 1, after the words *'in Attachment 1'*, the following wording be ADDED:

"... *subject to the following amendment:*

> *"a. The words 'where necessary' be removed from the third dot point under the 'Requests, Eligibility, Assessment and Approval' subheading, to read as follows:*
>
> *'Requests will be assessed by a delegate for the Director Community Development, with approval at the discretion of the Director Community Development, and endorsement by the Chief Executive Officer and Mayor.'*

It was further suggested that a second recommendation be ADDED, as follows:

"2. That Council APPROVES inclusion of International Men's Day to the Standard Lighting Schedule, as detailed in Attachment 3."

At the request of Council, the Presiding Member put the two amendments separately.

Amendment 1

Moved Councillor Dudek, seconded Councillor Migdale

That Council ADOPTS the revised Feature Lighting Policy, as detailed in Attachment 1, subject to the following amendment:

"a. The words 'where necessary' be removed from the third dot point under the 'Requests, Eligibility, Assessment and Approval' subheading, to read as follows:

'Requests will be assessed by a delegate for the Director Community Development, with approval at the discretion of the Director Community Development, and endorsement by the Chief Executive Officer and Mayor.'

The amendment was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Amendment 2

Moved Councillor Dudek, seconded Councillor Migdale

"2. That Council APPROVES inclusion of International Men's Day to the Standard Lighting Schedule, as detailed in Attachment 3."

The amendment was put and declared CARRIED (9/6).

For: Councillors Dudek, Ferrante, Hatton, Ion, Migdale, Olow, Paparde, Perkov and Re.
Against: Councillors Creado, Giudici, Krsticevic, Proud, Thornton and Mayor Irwin.

As the Amendments were put and declared CARRIED, they formed part of the substantive motion.

Council Resolution

0226/023

Moved Councillor Creado, seconded Councillor Olow

1. **That Council ADOPTS the revised Feature Lighting Policy, as detailed in Attachment 1, subject to the following amendment:**

   a. **The words 'where necessary' be removed from the third dot point under the 'Requests, Eligibility, Assessment and Approval' subheading, to read as follows:**

   'Requests will be assessed by a delegate for the Director Community Development, with approval at the discretion of the Director Community Development, and endorsement by the Chief Executive Officer and Mayor.'

2. **That Council APPROVES inclusion of International Men's Day to the Standard Lighting Schedule, as detailed in Attachment 3.**

The substantive motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

That Council ADOPTS the revised Feature Lighting Policy, as detailed in Attachment 1.

Officer's Recommendation

That Council ADOPTS the revised Feature Lighting Policy, as detailed in Attachment 1

Purpose

To seek Council's adoption of the revised Feature Lighting Policy.

Details

The City's Feature Lighting Policy was previously adopted in March 2025 (Council Resolution Number 0325/018) to guide the use of newly installed lighting at the Scarborough Beach Clock Tower and Scarborough Beach Pool Lift Atrium for acknowledgement, celebration and/or commemoration type purposes. To operationalise that Policy, as per previous advice to Council, an associated Feature Lighting Management Practice was adopted by the Executive Team in August 2025. That Management Practice identified the standard lighting schedule, application and approval process, programming logistics and communication arrangements.

Since adoption of the Policy and the Management Practice the feature lighting has been utilised for Remembrance Day, Seniors Week, 16 Days in WA and International Day for People with Disability.

Although since adoption of this Policy additional feature lighting projects have been completed for 'Lina' (statue in the forecourt) at the City's Administration Centre in Stirling and across Beaufort Street in the Mount Lawley Town Centre. These installations mean there are now four locations where feature lighting can be utilised for acknowledgement, celebration and/or commemoration type purposes which necessitates amendments to the current Policy. This also provides the opportunity to make further minor amendments to the Policy to ensure it remains fit-for-purpose. Key changes proposed through the revised Policy (Attachment 1) include:

- Broader scope to cover all existing installations - Scarborough Clock Tower, Scarborough Beach Pool Atrium, Lina at the Administration Centre, and the Mount Lawley Town Centre lighting - with applicability to all future feature lighting assets;
- Extension of booking periods from two nights to seven nights for week-long events to support consistent public messaging;
- Inclusion of references to relevant Australian Standards for public lighting, reinforcing technical and safety compliance;
- A revised approvals process in which requests are accessed by a delegate of the Director Community Development, with provision for Chief Executive Officer and Mayor endorsement;
- Introduction of a Feature Lighting Assessment Checklist and strengthened eligibility criteria (non-commercial, non-personal, non-political, etc.) to enhance transparency and community understanding;
- Requirement to publish approved lighting dates through City communication channels and provide advance notice to Elected Members; and
- Structural and formatting improvements to enhance clarity and usability.

The City remains committed to strengthening the feature lighting framework to ensure it aligns with strategic priorities and reflects robust governance practices. The updated Feature Lighting Policy enhances alignment with Council's long-term objectives, clarifies operational expectations, and supports a streamlined, customer-focused request process that improves consistency, transparency, and community experience.

Financial Assessment and Implications

Nil.

Stakeholder Engagement

Nil.

Recommended Action

That Council adopts the revised Feature Lighting Policy.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995

Meeting Date	Council Resolution Number	Council Resolution
15 August 2023	0923/042	That the City INVESTIGATE the provision of ground light installations around the Scarborough Beach precinct and that a report be PRESENTED to a future meeting of the Community and Resources Committee in November 2023.
13 February 2024	0224/005	1. That Council APPROVES funding of $90,000 for the installation of 'LED colour change lighting' for the Scarborough Beach Clock Tower during the 2023/2024 mid-year budget review. 2. That a policy be drafted and PRESENTED to Council regarding the permitted use of the lighting prior to any causes or events being supported.
4 March 2025	0325/018	That Council ADOPTS the Feature Lighting Policy (as shown in Attachment 1).

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality, well-maintained facilities for the benefit of the community

Key Result Area: Our economy

Objective: A vibrant City

Priority: Activate local centres to increase visitor and economic activity

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.
Reputation	The City will ensure that any decisions that may affect the City's reputation are made at the appropriate level with stakeholders remaining informed and engaged.
Partnerships	The City will be proactive in improving existing relationships and working with new partners to grow its reputation as an organisation that the community, business, government and other organisations choose to engage with.

Relevant Documents and Information

Attachments

Attachment 1 Revised Feature Lighting Policy ⇩

Attachment 2 Original Feature Lighting Policy ⇩

Attachment 3 Standard Lighting Schedule ⇩

Attachment 4 Revised Feature Lighting – Track Changed Version – 24 February 2026

Available for viewing at the meeting

Nil. ⇩

Linked Documents

Nil.

Feature Lighting Policy

Aligned City Value/s	**Approachable**	**Responsive**	**Transparent**	**Innovative**
Responsible Directorate	**Community Development**			
Responsible Business Unit/s	**Community Development Admin**			
Responsible Officer	**Director Community Development**			
Affected Business Unit/s	**City Future** **Community Development** **Customer & Communications** **Facilities, Projects & Assets** **Recreation & Leisure Services**			

Objective

The City of Stirling recognises feature lighting as a powerful tool to highlight key places, reinforce the City's identity as a civic leader and community steward, and enhance the character, vibrancy, and atmosphere of public places.

The objectives of this policy are to:

- Enhance the City's visual appearance and sense of vibrancy through the lighting of identified infrastructure.
- Celebrate or commemorate significant dates at City, State, National or International level.
- Acknowledge significant events, initiatives or appeals on behalf of eligible groups or individuals.
- Support civic pride, sustainability, community or economic development; promote wellbeing, inclusion, or culturally significant occasions; and align with the City's value, brand, and communications to enhance community awareness.

Scope

This policy applies to all feature lighting installed at key City infrastructure, landmarks and locations programmed via the Casambi app or similar systems. It also covers any future installations. Current feature lighting locations include:

- Scarborough Clock Tower
- Scarborough Beach Pool Atrium
- Lina at the City of Stirling Administration Centre; and
- Mount Lawley Town Centre Lights.

Policy

Use of Feature Lighting

- The City will, at its absolute discretion, use feature lighting to celebrate or commemorate events that reflect community expectations and values, and align with the City's brand to enhance awareness.

- To maintain the unique nature of the feature lighting, the frequency of use and accepted requests may be limited to ensure this feature is not unduly diminished.

Requests, Eligibility, Assessment and Approval

- Community requests must be submitted by a community group, registered charity, not-for-profit organisation, other government authority, or a City of Stirling employee.
- The City will accept community requests to utilise feature lighting for raising awareness of significant events or appeals that:
    - are recognised within the City of Stirling; and / or
    - has State, National, or international significance, as determined by the City of Stirling, and
    - has a well-recognised connection with a requested colour.
- Requests will be assessed by a delegate for the Director Community Development, with approval at the discretion of the Director Community Development, and endorsement by the Chief Executive Officer and Mayor where necessary.
- All requests will be accessed using the Feature Lighting Assessment Checklist.
- Requests will be considered on a first come, first served basis or at the discretion of the City's Director Community Development.
- The City reserves the right to accept, reject or modify requests at its absolute discretion.

Assessment Criteria

- Requests will be assessed against criteria including:
    - Request is non-commercial, non-personal, non-political, and non-religious.
    - Enhancement of community awareness.
    - Alignment with City values and priorities.
    - Support for local tourism, community or economic activity, or civic pride.
    - Promotion of wellbeing, inclusion, or is culturally significant (recognised).
    - Colours and dates appropriately reflect the initiative and do not diminish the feature through overuse.

Priority and Standard Lighting Schedule

- The City publishes a Standard Lighting Schedule on its website for recognised dates which will take priority.

Exclusions

- Requests to utilise feature lighting will not be accepted for:
    - Commercial advertising purposes.
    - Individuals for their own purposes.
    - Political purposes.
    - Private functions (i.e. weddings, parties, corporate events, birthdays, or bereavements).
    - Religious purposes.
- Requests will not be considered for national days of other countries or from individuals for their own purposes unless they are deemed to have a strong connection to the City of Stirling, Western Australia, or Australia.

Compliance and Technical Requirements

- All feature lighting installations must comply with relevant Australian Standards for public lighting, including but not limited to AS/NZS 4282.

Definitions

"The City" means the City of Stirling.

"Feature Lighting" means architectural type lighting used to draw attention to a particular building, structure, or infrastructure through bespoke lighting projections.

"Scarborough Beach Clock Tower" also known as The Rotary Clock Tower of Scarborough Beach was constructed in 1979 and marks the 150th Anniversary of the foundation of the state of Western Australia and the 75th Anniversary of the founding of Rotary International. Located 1 Scarborough Beach Road, Scarborough WA 6019. Asset Number 10036962.

"Scarborough Beach Pool Atrium" located 171 The Esplanade, Scarborough WA 6019. Asset Number 10000423.

"Lina at the City of Stirling Administration Centre" A symbol for the City of Stirling, the statue of Lina stands 10 metres tall at the entrance of the City of Stirling Administration Centre. Located 25 Cedric Street, Stirling WA 6019. Asset Number 10029463.

"Mount Lawley Town Centre Lights" A canopy of 750 colour-changing LED bulbs spans the width of Beaufort Street near Walcott Street, creating an entry statement to the City of Stirling. Located 679 Beaufort Street, Mount Lawley WA 6050. Asset Number 10026804.

Relevant management practices/documents

Feature Lighting Management Practice

Feature Lighting Request Form

Standard Lighting Schedule

Legislation/local law requirements

Local Government Act 1995

Local Government Property Law 2009

Office use only				
Relevant delegations	Not Applicable			
Initial Council adoption	**Date**	4 March 2025	**Resolution #**	0325/018
Last reviewed	**Date**	21 July 2025	**Resolution #**	
Next review due	**Date**	2027		

Feature Lighting Policy

Aligned City Value/s	**Approachable**	**Responsive**	**Transparent**	**Innovative**
Responsible Directorate	**Community Development**			
Responsible Business Unit/s	**Community Development Admin**			
Responsible Officer	**Director Community Development**			
Affected Business Unit/s	**City Future** **Community Development** **Customer & Communications** **Facilities, Projects & Assets** **Recreation & Leisure Services**			

Objective

The City of Stirling recognises that feature lighting can emphasise key landmarks while also enhancing both the character and vibrancy of key places.

The objectives of this policy are to:

- Enhance the City's visual appearance and sense of vibrancy through the lighting of identified buildings, structures, and other infrastructure.
- Utilise lighting for the celebration and/or commemoration of significant City of Stirling, State, National or International events.
- Utilise lighting for the acknowledgement of significant events or appeals on behalf of community groups, registered charities, not-for-profit organisations and other government authorities.

Scope

This policy will only apply to feature lighting installed at key City infrastructure, landmarks and locations. Specifically:

- Scarborough Clock Tower
- Scarborough Beach Pool Lift Atrium

It is acknowledged that other infrastructure, landmarks and locations may be subject to feature lighting in the future.

Policy

- The City will, at its absolute discretion, utilise feature lighting to celebrate and/or commemorate events that are deemed to align with local community expectations and values.
- To maintain the unique nature of the feature lighting, the frequency of use and accepted applications may be limited to ensure this feature is not unduly diminished.
- The City will accept external applications to utilise feature lighting for raising awareness of significant events or appeals that:
    - are recognised within the City of Stirling; and / or

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Version: 1, Version Date: 17/03/2025

    - has State, National, or International significance, as determined by the City of Stirling,
    - has a well-recognised connection with a requested colour.
- Interested parties must submit their application to utilise feature lighting within a reasonable timeframe of the event or appeal to ensure the alignment of communications that build community awareness.
- Applications will be considered on a first come, first served basis or at the discretion of the City's Director Community Development.
- Approved use of feature lighting will be for one year only and may or may not then be granted in following years.
- Feature lighting of Scarborough Clock Tower and Scarborough Beach Pool Lift Atrium may be booked for a minimum of one (1) night and a maximum of two (2) nights, unless otherwise agreed.
- Applications can be made up to one (1) year in advance.
- The City reserves the right to accept or reject applications at its absolute discretion.
- Applications will not be considered for national days of other countries or from individuals for their own purposes unless they are deemed to have a strong connection to the City of Stirling, Western Australia, or Australia.
- Applications to utilise feature lighting will not be accepted for:
    - Commercial advertising purposes.
    - Individuals for their own purposes.
    - Political purposes.
    - Private functions (i.e. weddings, parties, corporate events, birthdays, or bereavements).
    - Religious purposes.

Definitions

"The City" means the City of Stirling.

"Feature Lighting" means architectural type lighting used to draw attention to a particular building, structure, or infrastructure through bespoke lighting projections.

"Scarborough Beach Clock Tower" also known as The Rotary Clock Tower of Scarborough Beach was constructed in 1979 and marks the 150th Anniversary of the foundation of the state of Western Australia and the 75th Anniversary of the founding of Rotary International. Located 1 Scarborough Beach Road, Scarborough WA 6019. Asset Number 10036962.

"Scarborough Beach Pool Lift Atrium" located 171 The Esplanade, Scarborough WA 6019. Asset Number 10000423.

Relevant management practices/documents

Feature Lighting Management Practice

Legislation/local law requirements

Local Government Act 1995

Local Government Property Local Law 2009

Office use only				
Relevant delegations	Not Applicable			
Initial Council adoption	**Date** 4 March 2025		**Resolution #**	0325/018
Last reviewed	**Date**		**Resolution #**	
Next review due	**Date** 2027			

Document Set ID: 11192311
Version: 1, Version Date: 17/03/2025

Standard Lighting Schedule

Places: **Scarborough Clock Tower, Scarborough Beach Pool Atrium, Lina at the Stirling Administration Centre, Mount Lawley Town Centre Lights.**

Standard lighting colour: **Vibrant yellow/ white.**

Timing: **Sunset to 10.00pm Sunday to Thursday**
Sunset to 11pm Friday and Saturday.

#	Date	Initiative/ date of significance	Lighting colour(s)	Effect
1	26 January	Australia Day	Green, Gold	Static
2	8 March	International Women's Day	Purple, Green, White	Sequence
3	21 March	Harmony Day	Orange	Static
4	25 April	ANZAC Day	Red	Static
5	11-18 May*	National Road Safety Week (11-18 May)	Yellow, White	Static
6	19-24 May*	National Volunteer Week (18-24)	Red	Static
7	27 May - 3 June	National Reconciliation Week (27 May-3 June)	Red, Yellow	Sequence
8	5-12 July*	NAIDOC Week (5-12 July)	Red, Yellow	Static
9	10 September*	R U OK? Day	Yellow, White	Static
10	10 October	World Mental Health Day	Green	Static
11	15 October*	Ride2Work Day	White, Yellow, Green	Sequence
12	11 November	Remembrance Day	Red	Static
13	25 November – 10 December (excluding the 3/12 and 5/12 dates)	16 Days in WA (International Day for the Elimination of Violence Against Women – Human Rights Day)	Orange, White	Sequence
14	30 November – 28 December*	Christmas Lights Administration Centre only, if Christmas Lights display is programmed	Red, Green	Sequence
15	3 December	International Day for People with Disability	Blue, Yellow	Static
16	5 December	International Volunteer Day	Red	Static

*Note: The specific calendar date may change annually and will be adjusted according to dates recognised in WA.

Feature Lighting Policy

Aligned City Value/s	**Approachable**	**Responsive**	**Transparent**	**Innovative**
Responsible Directorate	**Community Development**			
Responsible Business Unit/s	**Community Development Admin**			
Responsible Officer	**Director Community Development**			
Affected Business Unit/s	**City Future** **Community Development** **Customer & Communications** **Facilities, Projects & Assets** **Recreation & Leisure Services**			

Objective

The City of Stirling recognises ~~that~~ feature lighting as a powerful tool to highlight ~~can emphasise~~ key ~~landmarks~~ places, reinforce the City's identity as a civic leader and community steward, and enhance the ~~while also enhancing both the~~ character~~,~~ ~~and~~ vibrancy, and atmosphere of ~~key~~public places.

The objectives of this policy are to:

- Enhance the City's visual appearance and sense of vibrancy through the lighting of identified ~~buildings, structures, and other~~ infrastructure.
- ~~Utilise lighting for the c~~Celebrate~~ion~~ ~~and/~~or ~~commemoration~~ commemorate~~of~~ significant dates at City ~~of Stirling~~, State, National or International level~~events~~.
- ~~Utilise lighting for the acknowledgement of~~ Acknowledge significant events, initiatives or appeals on behalf of ~~community groups, registered charities, not for profit organisations and other government authorities~~eligible groups or individuals.
- Support civic pride, sustainability, community or economic development; promote wellbeing, inclusion, or culturally significant occasions; and align with the City's value, brand, and communications to enhance community awareness.

Scope

This policy ~~will only apply~~applies to all feature lighting installed at key City infrastructure, landmarks and ~~locations~~locations programmed via the Casambi app or similar systems. It also covers any future installations. Current feature lighting locations ~~,~~ ~~i~~nclude~~ing~~ ~~Specifically~~:

- Scarborough Clock Tower
- Scarborough Beach Pool ~~Lift~~ Atrium
- Lina at the ~~(~~City of Stirling Administration Centre~~)~~; and
- Mount Lawley Town Centre Lights.

~~It is acknowledged that other infrastructure, landmarks and locations may be subject to feature lighting installation in the future.~~

Policy

Use of Feature Lighting

- The City will, at its absolute discretion, use~~tilise~~ feature lighting to celebrate ~~and/~~or commemorate events that reflect ~~are deemed to align with local~~ community expectations and values, and align with the City's brand to enhance awareness.
- ~~Feature lighting initiatives must reflect the intent of this policy and demonstrate relevance to the City's priorities and community expectations.~~To maintain the unique nature of the feature lighting, the frequency of use and accepted requests may be limited to ensure this feature is not unduly diminished.

Requests, Eligibility, Assessment and Approval

- Community requests must be submitted by a community group, registered charity, not-for-profit organisation, other government authority, or a City of Stirling employee.
- The City will accept community requests to utilise feature lighting for raising awareness of significant events or appeals that:
  - are recognised within the City of Stirling; and / or
  - has State, National, or international significance, as determined by the City of Stirling, and
  - has a well-recognised connection with a requested colour.
- Requests will be assessed by a delegate for the Director Community Development, with approval at the discretion of the Director Community Development, and endorsement by the Chief Executive Officer and Mayor where necessary.
- All requests will be accessed using the Feature Lighting Assessment Checklist.
- Requests will be considered on a first come, first served basis or at the discretion of the City's Director Community Development.
- The City reserves the right to accept, reject or modify requests at its absolute discretion.

Assessment Criteria

- Requests will be assessed against criteria including:
  - Request is non-commercial, non-personal, non-political, and non-religious.
  - Enhancement of community awareness.
  - Alignment with City values and priorities.
  - Support for local tourism, community or economic activity, or civic pride.
  - Promotion of wellbeing, inclusion, or is culturally significant (recognised).
  - Colours and dates appropriately reflect the initiative and do not diminish the feature through overuse.

Priority and Standard Lighting Schedule

- The City publishes a Standard Lighting Schedule on its website for recognised dates which will take priority.

Exclusions

- Requests to utilise feature lighting will not be accepted for:
  - Commercial advertising purposes.
  - Individuals for their own purposes.
  - Political purposes.
  - Private functions (i.e. weddings, parties, corporate events, birthdays, or bereavements).
  - Religious purposes (Christmas related feature lighting may be considered as a culturally significant celebration).

- Requests will not be considered for national days of other countries or from individuals for their own purposes unless they are deemed to have a strong connection to the City of Stirling, Western Australia, or Australia.

Compliance and Technical Requirements

- All feature lighting installations must comply with relevant Australian Standards for public lighting, including but not limited to AS/NZS 4282.

- To maintain the unique nature of the feature lighting, the frequency of use and accepted applications may be limited to ensure this feature is not unduly diminished.
- The City will accept external applications to utilise feature lighting for raising awareness of significant events or appeals that:

are recognised within the City of Stirling; and / or
has State, National, or International significance, as determined by the City of Stirling,
has a well recognised connection with a requested colour.
Interested parties must submit their application to utilise feature lighting via the City's online Feature Lighting Request Form at least **four (4) weeks prior** to the requested date of the event or appeal to utilise feature lighting within a reasonable timeframe of the event or appeal to ensure the alignment of communications that build community awareness.
Applications will be considered on a first come, first served basis or at the discretion of the City's Director Community Development.
Approved use of feature lighting will be for one year only and may or may not then be granted in following years.

- Feature lighting of Scarborough Clock Tower, and Scarborough Beach Pool Lift Atrium, Lina (City of Stirling Administration Centre), and Mount Lawley Town Centre may be booked for a minimum of one (1) night and a maximum of two (2) nights, unless otherwise agreed.
    - Applications can be made up to one (1) year in advance.

- The City maintains an annual Standard Lighting Schedule for recognised dates (e.g., ANZAC Day, Harmony Day, NAIDOC Week), which will take priority.
- The City reserves the right to accept or reject applications at its absolute discretion.
- Applications to utilise feature lighting will not be accepted for:
    - Commercial advertising purposes.
    - Individuals for their own purposes.
    - Political purposes.
    - Private functions (i.e. weddings, parties, corporate events, birthdays, or bereavements).
    - Religious purposes (Christmas related feature lighting may be considered as a culturally significant celebration).
- Applications will not be considered for national days of other countries or from individuals for their own purposes unless they are deemed to have a strong connection to the City of Stirling, Western Australia, or Australia.
- Applications will be assessed against the following criteria:
    - Applicant is a community group, registered charity, not for profit organisation, other government authority, or City employee.
    - Request is non-commercial, non-personal, non-political, and non-religious.
    - Initiative relates to a recognised awareness day/week or demonstrates exceptional local significance.
    - Supports local tourism, community, economic activity, or civic pride.
    - Promotes community wellbeing, inclusion, or cultural significance.
    - Proposed colours and dates appropriately reflect the initiative and do not diminish the feature through overuse.
- The City reserves the right to accept or reject applications at its absolute discretion.
- Applications will not be considered for national days of other countries or from individuals for their own purposes unless they are deemed to have a strong connection to the City of Stirling, Western Australia, or Australia.

- ~~Applications to utilise feature lighting will not be accepted for:~~
  - ~~Commercial advertising purposes.~~
  - ~~Individuals for their own purposes.~~
  - ~~Political purposes.~~
  - ~~Private functions (i.e. weddings, parties, corporate events, birthdays, or bereavements).~~
  - ~~Religious purposes~~ (Christmas related feature lighting may be considered as a culturally significant celebration)~~.~~

Definitions

"The City" means the City of Stirling.

"Feature Lighting" means architectural type lighting used to draw attention to a particular building, structure, or infrastructure through bespoke lighting projections.

"Scarborough Beach Clock Tower" also known as The Rotary Clock Tower of Scarborough Beach was constructed in 1979 and marks the 150th Anniversary of the foundation of the state of Western Australia and the 75th Anniversary of the founding of Rotary International. Located 1 Scarborough Beach Road, Scarborough WA 6019. Asset Number 10036962.

"Scarborough Beach Pool ~~Lift~~ Atrium" located 171 The Esplanade, Scarborough WA 6019. Asset Number 10000423.

"Lina at the ~~(~~City of Stirling Administration Centre~~)~~" A symbol for the City of Stirling, the statue of Lina stands 10 metres tall at the entrance of the City of Stirling Administration Centre. Located 25 Cedric Street, Stirling WA 6019. Asset Number 10029463.

"Mount Lawley Town Centre Lights" A canopy of 750 colour-changing LED bulbs spans the width of Beaufort Street near Walcott Street, creating an entry statement to the City of Stirling. Located 679 Beaufort Street, Mount Lawley WA 6050. Asset Number 10026804.

Relevant management practices/documents

Feature Lighting Management Practice

Feature Lighting Request Form

Standard Lighting Schedule

Legislation/local law requirements

Local Government Act 1995

Local Government Property Law 2009

Office use only				
Relevant delegations	Not Applicable			
Initial Council adoption	**Date**	4 March 2025	**Resolution #**	0325/018
Last reviewed	**Date**	21 July 2025	**Resolution #**	
Next review due	**Date**	2027		

Councillor Elizabeth Re disclosed an Impartial Interest in Item 12.2/WF1 as she knows people involved.

12.2/WF1 ILLEGAL DUMPING UPDATE

Business Unit:	Waste and Fleet	Service: Waste Operations
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Information - *Receiving information about the City or its community*.

Moved Councillor Creado

1. That Council NOTES the outcomes of the Illegal Dumping Campaign and the improved approach to manage illegal dumping on City Verges.

2. That Council NOTES the following sustainable approach for Illegal dumping management:

    a. Compliance investigation to be actioned within three working days;

    b. Removal of materials from site after a compliance process has been completed, but no later than 10 working days after a case has been reported; and

    c. Exclusion of materials which are considered hazardous or pose a threat to public health; removal of such items will be prioritised and coordinated by the City's Environmental Health Team.

Seconded by Councillor Dudek with the ADDITION of a third recommendation as follows:

3. That Council NOTES that the aim of removing reported waste within three days contained within Council Resolution Number 0823/083 (as resolved by Council at its meeting held 29 August 2023) relates to removing waste within public spaces.

The mover ACCEPTED the addition, and it forms part of the substantive motion.

Moved Councillor Creado, seconded Councillor Dudek

1. That Council NOTES the outcomes of the Illegal Dumping Campaign and the improved approach to manage illegal dumping on City Verges.

2. That Council NOTES the following sustainable approach for Illegal dumping management:

    a. Compliance investigation to be actioned within three working days;

    b. Removal of materials from site after a compliance process has been completed, but no later than 10 working days after a case has been reported; and

    c. Exclusion of materials which are considered hazardous or pose a threat to public health; removal of such items will be prioritised and coordinated by the City's Environmental Health Team.

3. That Council NOTES that the aim of removing reported waste within three days contained within Council Resolution Number 0823/083 (as resolved by Council at its meeting held 29 August 2023) relates to removing waste within public spaces.

Councillor Krsticevic suggested the ADDITION of a fourth recommendation as follows:

4. That Council NOTES the achievements of the Waste Team in improving the management of illegal dumping over the past two years, acknowledges the education and compliance approach undertaken, and thanks the team for their work and outcomes achieved.

The mover and seconder ACCEPTED the addition, and it forms part of the substantive motion as follows:

Council Resolution

0226/024

Moved Councillor Creado, seconded Councillor Dudek

1. **That Council NOTES the outcomes of the Illegal Dumping Campaign and the improved approach to manage illegal dumping on City Verges.**

2. **That Council NOTES the following sustainable approach for Illegal dumping management:**

   a. **Compliance investigation to be actioned within three working days;**

   b. **Removal of materials from site after a compliance process has been completed, but no later than 10 working days after a case has been reported; and**

   c. **Exclusion of materials which are considered hazardous or pose a threat to public health; removal of such items will be prioritised and coordinated by the City's Environmental Health Team.**

3. **That Council NOTES that the aim of removing reported waste within three days contained within Council Resolution Number 0823/083 (as resolved by Council at its meeting held 29 August 2023) relates to removing waste within public spaces.**

4. **That Council NOTES the achievements of the Waste Team in improving the management of illegal dumping over the past two years, acknowledges the education and compliance approach undertaken, and thanks the team for their work and outcomes achieved.**

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council NOTES the outcomes of the Illegal Dumping Campaign and the improved approach to manage illegal dumping on City Verges.

2. That Council NOTES the following sustainable approach for Illegal dumping management:

    a. Compliance investigation to be actioned within three working days;

    b. Removal of materials from site after a compliance process has been completed, but no later than 10 working days after a case has been reported; and

    c. Exclusion of materials which are considered hazardous or pose a threat to public health; removal of such items will be prioritised and coordinated by the City's Environmental Health Team.

Committee Recommendation

1. That Council NOTES the outcomes of the Illegal Dumping Campaign and the improved approach to manage illegal dumping on City Verges.

2. That Council NOTES the following sustainable approach for Illegal dumping management:

    a. Compliance investigation to be actioned within three working days;

    b. Removal of materials from site after a compliance process has been completed, but no later than 10 working days after a case has been reported; and

    c. Exclusion of materials which are considered hazardous or pose a threat to public health; removal of such items will be prioritised and coordinated by the City's Environmental Health Team.

Officer's Recommendation

1. That Council NOTES the outcomes of the Illegal Dumping Campaign and the improved approach to manage illegal dumping on City Verges.

2. That Council NOTES the following sustainable approach for Illegal dumping management:

    a. Compliance investigation to be actioned within three working days;

    b. Removal of materials from site after a compliance process has been completed, but no later than 10 working days after a case has been reported; and

    c. Exclusion of materials which are considered hazardous or pose a threat to public health; removal of such items will be prioritised and coordinated by the City's Environmental Health Team.

Purpose

To present a report detailing how the City manages illegal dumping.

Details

Illegal dumping management is a complex issue which impacts several business units including Parks and Environment, Waste, Engineering Operations, Environmental Health, Community Safety and Verge Control.

The Waste Department is primarily responsible for the management of illegal dumping on City Verges. This accounts for approximately 65% of the City's annual cases and is the focus of this update report.

Background

Between 29 August 2023 and 5 September 2023, the City's Waste Team carried out a clean-up of bulk rubbish in Balga, Mirrabooka, Nollamara and Westminster. The clean-up was undertaken by the City's in-house waste team with services being focused on the Balga ward for the clean-up period. 29.65 tonnes of material were collected and taken to the Transfer Station Balcatta.

The clean-up identified the following:

- The vast majority of items (junk, fridges, mattresses) could have been collected via the City's existing on-demand services.
- The majority of the illegal dumping cases were not recorded in the City's system, which suggested a gap in the current reactive process followed by the City.

The Balga trial highlighted that there was a clear need to improve services to deal with illegal dumping and an opportunity to improve community engagement and awareness on available services. Strategies to mitigate illegal dumping included a tailored marketing campaign – engaging with the local community on options for alternative waste disposal, current City services and alternative services available.

As part of a Strategic Waste Workshop held with Council on 11 August 2025, illegal dumping issues and challenges were discussed. Following the workshop, a Memorandum was sent to Elected Members proposing to present a further report to the November 2025 Council meeting, detailing how the City manages illegal dumping. Due to the very large agenda for the 2025 November Council meeting, this item was deferred to the following meeting.

Illegal Dumping Project Update

In recent years, the City's response to illegal dumping has been largely reactive, focusing on the cleanup of reported cases. This has unintentionally reinforced a behaviour in the community that items left on the verge will eventually be collected, contributing to a steady escalation in illegal dumping activity.

In 2023/24, approximately 6,400 cases of illegal dumping were reported or identified, with around 4,100 assigned to the Waste team for removal. While some duplication exists where multiple reports relate to the same items, the figures reflect the scale of the issue.

Findings from the City's March 2024 waste survey indicated that community awareness of the free on-demand verge-side bulk waste collection service was limited, particularly among younger adults. To address this, in January 2025 a behaviour change campaign was implemented, with the aim of directing residents to the City's suite of free on-demand verge-side collection services when disposing of end-of-life items, rather than dumping them on City verges.

The City's multipronged project approach included:

- Compliance interventions and monitoring of reported and found dumping cases
- A marketing campaign to increase awareness of existing free on-demand verge-side services and Recycling Centre Balcatta access
- Waste avoidance workshops and education

Compliance Interventions and Monitoring of Reported or Found Cases

As part of the illegal dumping intervention program, the Waste Team implemented compliance measures and monitoring activities for all reported or discovered verge related illegal dumping incidents. To manage this process effectively required a dedicated resource, so a full time (fixed term) Compliance Officer was appointed in the Waste Team.

This process involved taping off or stickering illegally dumped waste piles/items, with messaging indicating that the materials were under investigation and outlining the penalties applicable under the *Environmental Protection Act* (up to $62,500 for individuals). Information on correct disposal methods was also provided to nearby households through letterbox-dropped flyers and direct liaison with residents. Copies of the illegal dumping compliance assets are contained in Attachment 1.

This investigation, taping, and letterbox-drop activity formed the basis of the Waste team's three business day 'actioned' response parameter for illegal dumping cases.

Following taping, items were intentionally left in situ to provide residents an opportunity to remove the materials from the verge, dispose of them correctly, and avoid penalties. The taping also signalled to passersby that the materials were already under investigation, reducing duplicate reports and the associated administrative burden.

The Waste Team monitored each site to determine whether further action was required. Where items remained after approximately seven days, and no identifying information was available to determine an owner, the team arranged collection and disposal. The Waste team also collaborated with the City's Conservation and Wildlife team to trial wildlife monitoring cameras in a bushland area frequently littered and Community Safety team has assisted with positioning a CCTV trailer in a common dumping hotspot.

The Waste Team are primarily dealing with verge-side dumping cases. Dumping cases in natural areas, parks or laneways are not subject to the same compliance methods due the unlikely chance of engagement with the offender. Instead, these cases are allocated to the relevant team for clearance as soon as possible, per the endorsed 'Process and parameters for actioning reported illegal dumping/littering'.

'Undelivered' Marketing Campaign

In January 2025, the City launched a marketing campaign to increase awareness of existing free on-demand verge-side collection services for prebooked skips, white goods, mattresses, and e-waste, as well as access to the Recycling Centre Balcatta. The campaign rollout commenced with social media assets, followed by bus shelter and bench seat advertising.

Messaging was designed to be accessible across all demographics, using clear and visually engaging graphics to overcome language and literacy barriers.

Branded 'Undelivered', the campaign played on the familiarity of homedelivery culture. It positioned the City's free on-demand services as an 'undelivery' option - enabling residents to have unwanted, end-of-life items collected conveniently and at no cost.

Examples of campaign assets are provided in Attachment 2.

Waste avoidance workshops and education

The City's waste avoidance education program has continued to expand and engage the community in meaningful ways. Over the last 18 months our Waste Services Engagement Officers and guest presenters hosted 65 community waste education workshops and engagement events, with 2,866 attendees.

Approximately 470 school and kinder students also attended 19 waste education incursions. The program aims to bring together residents of all ages and backgrounds to learn sustainable living practices, build practical skills to reduce waste and be a part of the circular economy. These popular events now often sell out and receive positive feedback for their enjoyable, practical content. The friendly, community-focused setting encourages sharing and learning, motivating participants to adopt waste-reducing habits and support a circular economy.

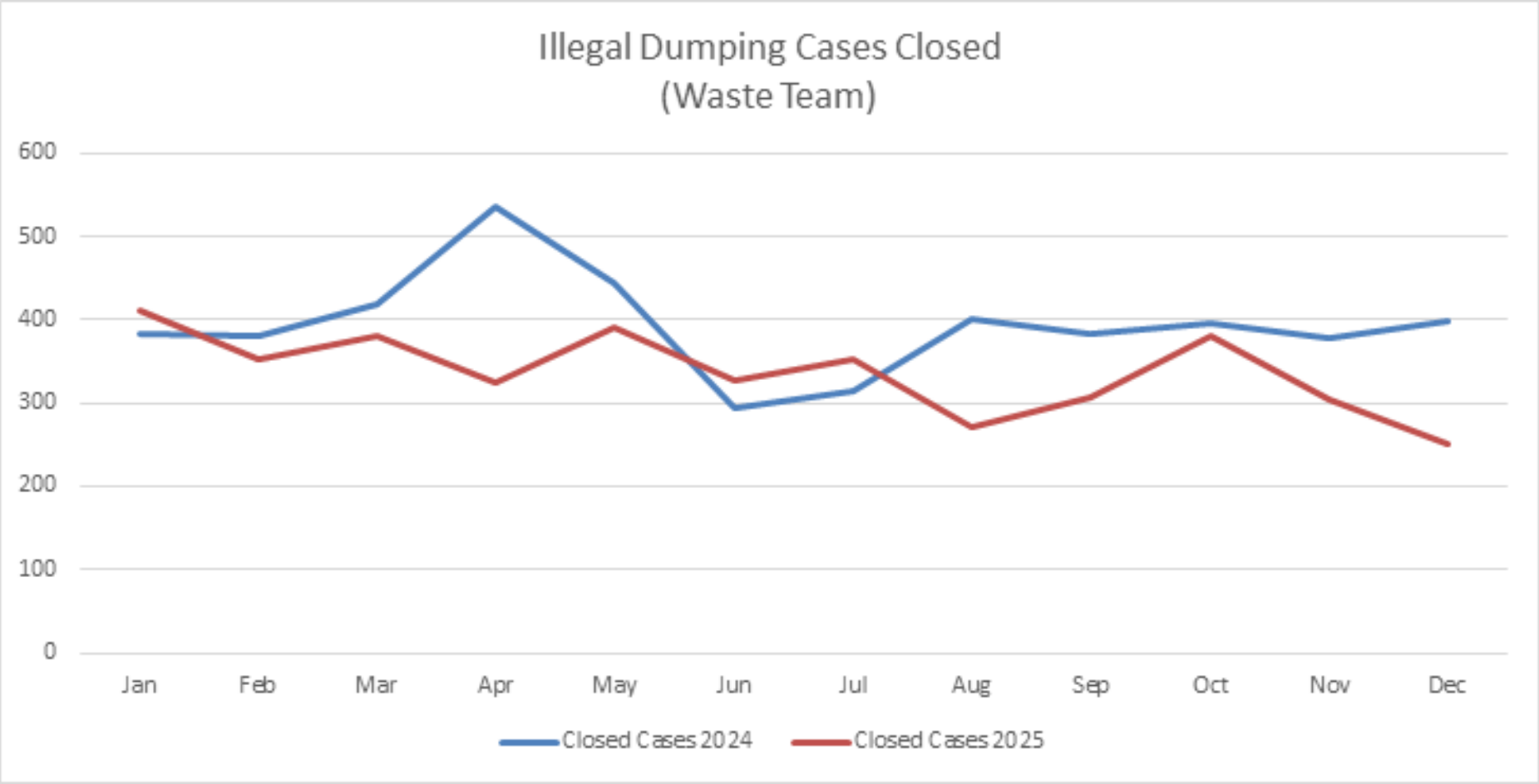
Examples of Waste Avoidance Workshops and Education are provided in Attachment 3.

Outcomes and Impacts

The Illegal Dumping Project has provided valuable insights into community behaviour, service demand and the effectiveness of compliance based interventions. While illegal dumping remains, a complex issue influenced by multiple factors, early results demonstrate positive directional change in key areas.

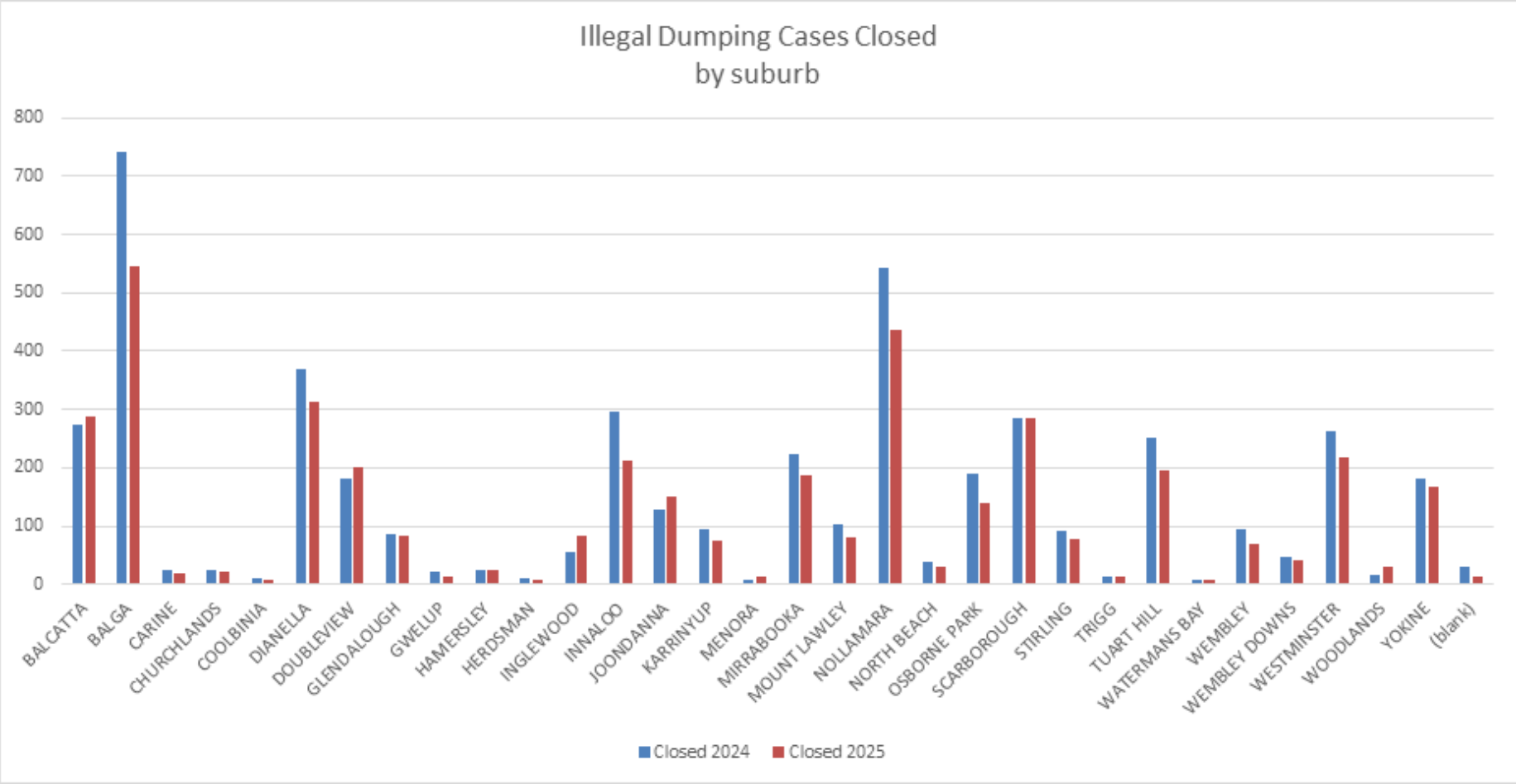
Illegal dumping reports by month (pre/post campaign)

Analysis of monthly illegal dumping reports indicates a stabilisation and, in some hotspot areas, a reduction in reported cases following the introduction of compliance monitoring and the 'Undelivered' behaviour change campaign. While reporting volumes fluctuate due to seasonal and localised factors, the data suggests that visible compliance activity and targeted education have reduced repeat dumping at monitored locations.



Illegal dumping cases in 2025 dropped overall by 14% from 2024 levels.

Illegal dumping is less likely to reoccur in locations where investigation and compliance messaging are clearly visible, reinforcing the importance of deterrence alongside clean-up.

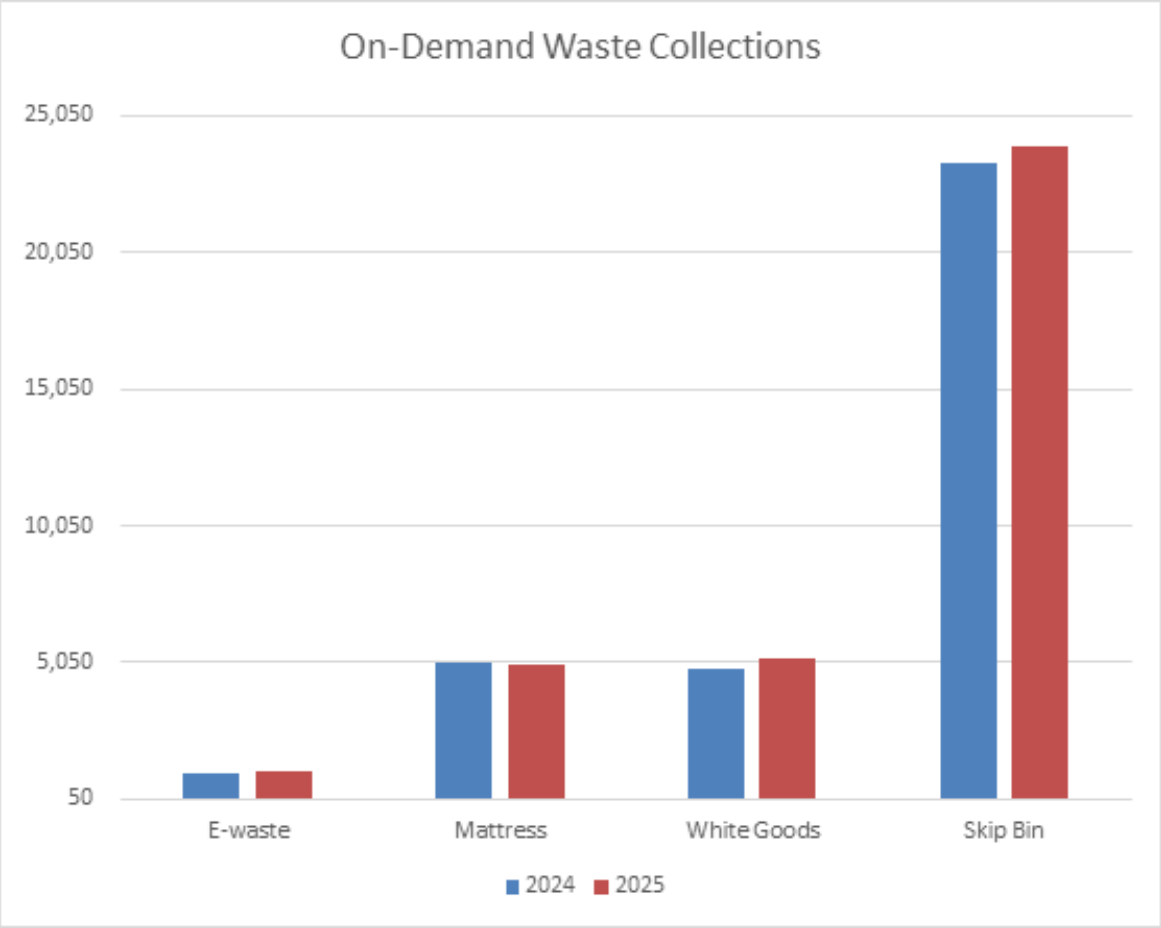


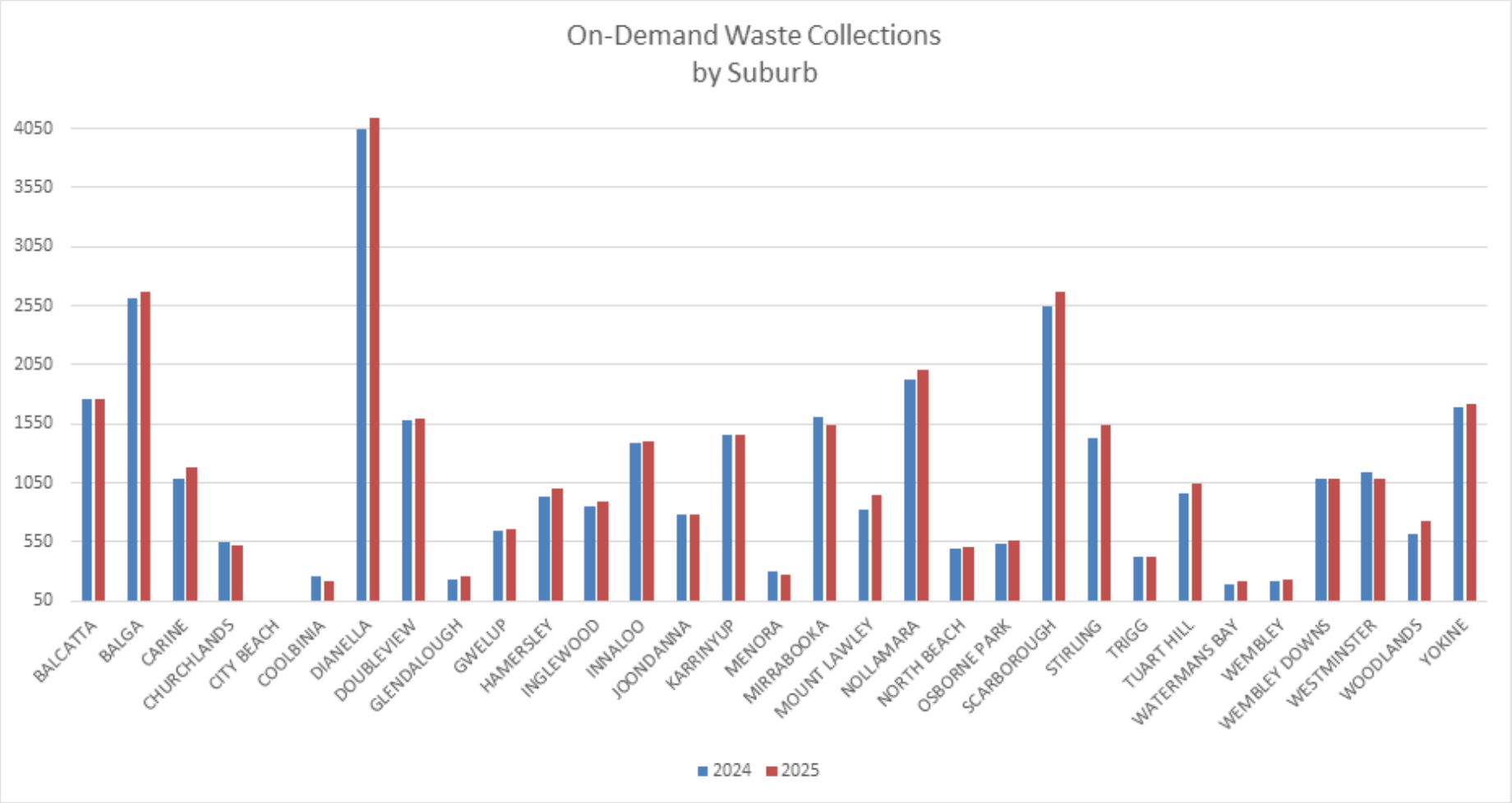
Most suburbs experienced a drop in illegal dumping cases in 2025, with an overall average reduction of 14%.

Suburbs which were targeted by our ‘Undelivered’ marketing campaign (i.e. Balcatta, Balga, Dianella, Innaloo, Mirrabooka, Nollamara, Scarborough, Westminster, and Yokine), experienced an average illegal dumping reduction of 17%, or 525 less cases than 2024.

On-demand booking uplift in hotspot areas

Skip bins form the majority of on-demand collection services taken up by residents, followed by white goods, mattresses and e-waste respectively.





On-demand verge collection bookings increased in areas targeted by the ‘Undelivered’ campaign and compliance interventions - Balcatta, Balga, Dianella, Innaloo, Mirrabooka, Nollamara, Scarborough, Westminster, and Yokine. This suggests improved awareness and utilisation of existing free services as an alternative to illegal dumping.

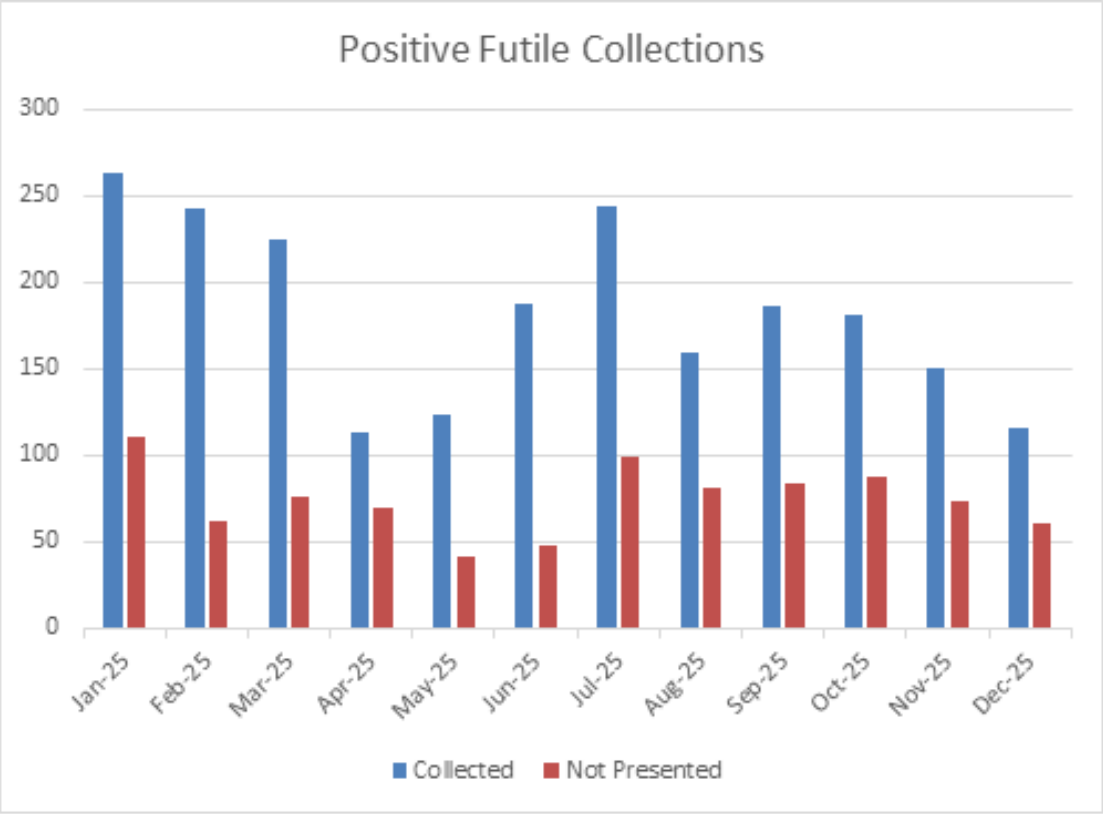
When residents are made aware of convenient, no-cost disposal options at the point of behaviour, they are more likely to choose compliant disposal pathways.

Positive Futile Collections

To assess the effectiveness of the City's behaviour-change interventions, officers analysed the number of illegal dumping cases where items were removed by the responsible party following the initial compliance process (i.e. visit, taping or stickering items and issuing verge-side educational notices). These were classified as 'positive futile collections,' indicating successful self-resolution.

Data shows that the proportion of positive futile collections steadily increased throughout 2025, demonstrating growing effectiveness of compliance-based interventions. A temporary decline was observed in May-June, coinciding with the resignation of the City's Waste Compliance Officer.

Results improved following the appointment of new officer, with performance stabilising and concluding the year at 53% (and an overall 2025 average of 42%).



RMS enhancements

Evaluation of illegal dumping cases undertaken since the commencement of the behaviour change program identified the need for several RMS improvements to better capture the true extent of illegal dumping, reduce duplicate reporting, and measure the effectiveness of compliance and education activities.

Depending on the type and location of dumped rubbish, completion of a case can involve multiple Business Units and result in varying collection timeframes. A cross-directorate working group was established to align processes, clarify responsibilities, and agree on action parameters for each waste type. The resulting “Process and parameters for actioning reported illegal dumping/littering” were endorsed by the Executive Team on 22 October 2024. An overview of this work has also been reported through previous CEO Quarterly Updates.

This collaboration also enabled targeted system and process improvements, including enhancements to the City’s illegal dumping webform. These changes have improved the customer experience, strengthened the quality of information received, and supported more efficient case allocation and resolution.

Operational Requirements

The City’s current practice of assessing instances of illegal dumping within three working days and ensuring removal within ten working days requires a permanent full-time Compliance Officer.

The fixed-term role has proven critical to:

- Coordinating and investigating all illegal dumping cases
- Enabling enforcement under the Environmental Protection Act
- Reducing duplicate reporting and improving RMS data quality
- Educating residents and supporting behavioural change
- Ensuring equity between compliant residents and those who dump illegally

Operational experience demonstrates that this service model cannot be delivered without this dedicated position. This position constitutes the minimum operational resourcing required to effectively implement and maintain the new approach.

Financial Assessment and Implications

To support the operational requirement outlined above, the cost of the permanent full-time Compliance Officer is $118,232.88. The establishment of this position on a permanent basis will be submitted for consideration as part of the 2026/27 Integrated Planning and Budget Process.

This reflects the resourcing necessary to maintain compliance investigations, coordinated case management, and the delivery of the revised service standard.

Stakeholder Engagement

Advocacy

Reducing Illegal Dumping (RID) Working Group
WALGA previously convened a Reducing Illegal Dumping (RID) Working Group which ran from 2018 to 2019, bringing together Local Government representatives and State Government agencies. On 15 October 2025, the Municipal Waste Advisory Council (MWAC) endorsed the reconvening of the working group as illegal dumping continues to be a key issue for Local Governments to monitor and manage. City of Stirling Waste Team successfully applied to be part of the working group.

The purpose of the RID Working Group is to provide advice and input into WALGA's illegal dumping policy and advocacy, facilitate across Government collaboration and provide input into the development and implementation of the WA Illegal Dumping Strategy.

The objectives of the RID Working Group are:

- Communication and data sharing - Increase communication and data sharing within Local Governments and between Local Governments and State Government Agencies.
- Share tools - Share successful and unsuccessful approaches, processes and tools.
- Identify gaps – Identify any research, regulatory, policy, service, infrastructure or program gaps.

The group will meet quarterly with next meeting being held 25 February 2026.

Department of Communities – Housing
Illegal dumping and littering at Department of Communities (DoC) Housing properties is an issue experienced across all local governments. Waste related issues are communicated to contacts at DoC via email by City officers, however the resulting work orders raised by DoC to have the area cleared by a contractor can result in a delayed turnaround time of up to four weeks.

Waste officers have proactively maintained contacts at DoC to ensure they are aware it is a priority issue for the City.

WALGA recently met with several Perth Metro and Regional Local Government Waste Officers to discuss waste management issues regarding Department of Communities housing. The officers outlined concerns commonly experienced across all Local Governments, with consistent issues including:

- Clarifying the Department of Communities' responsibility for managing waste generated from housing they manage.
- Identifying the appropriate point of contact within the Department of Communities (e.g. regional manager vs. local branch manager).
- Local Government opportunity to classify this housing commercial.
- Understanding the Department of Communities' guidelines for funding additional waste services (e.g. provision of extra bins).

WALGA is now taking the next steps to engage with the Department of Communities to obtain further information on these matters. They will also look to develop a 'three strikes' contamination policy to support consistent enforcement for contamination of waste receptacles and explore opportunities to deliver waste management training for Department of Communities staff.

Bulk waste and illegal dumping will also be included in WALGA's discussions, with ongoing issues and case studies to be supplied by LGs that could be incorporated into these discussions or inform the contamination policy.

Recommended Action

While Council's initial rationale for reviewing the City's response to illegal dumping is understood, the challenge when dealing with illegal dumping is that decisive action by the City to remove waste promptly can in turn encourage further dumping.

Residents using the on-demand service are quoted timeframes that often exceed the window in which illegally dumped rubbish is removed. For example, residents can expect on-demand skip delivery in 10 working days for Monday-Wednesday deliveries, or 15 working days for Thursday-Friday deliveries (due to higher demand for weekend skips). In effect, an immediate illegal dumping response is offering a superior level of service to those who dispose of waste unlawfully, when compared to residents who follow the correct process.

Furthermore, illegal dumping incidents frequently require investigation before removal can occur. This includes verifying the nature of the waste, assessing whether enforcement action is necessary, identifying potential offenders, and coordinating with other departments such as Rangers or Compliance. These steps are essential to ensure that the City is not simply removing waste reactively but addressing the root causes of dumping and applying appropriate penalties where necessary.

The City's current approach is that all illegal dumping reports are assessed within three working days, with removal to occur after investigation is completed, but no later than ten working days from the initial report.

This approach balances the need for timely action with the operational requirements of investigation, education and enforcement. It also aligns more closely with the service levels of the on-demand bulk waste system, reinforcing the message that residents should use existing services rather than rely on reactive clean-ups.

The City is now managing community expectations more effectively, reducing the strain on operational resources, and supporting a more equitable and strategic approach to illegal dumping management. It also provides the necessary flexibility to investigate and respond appropriately to each case, ensuring that enforcement is not compromised and residents are being made aware of the fact that material was illegally dumped and prompted to remove items from the verge and dispose of them via the on-demand services available or drop-off directly at the Recycling Centre Balcatta.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995
Litter Act 1979
Environmental Protection Act 1986

Meeting Date	Council Resolution Number	Council Resolution
29 August 2023	0823/083	1. That Council NOTES that the City of Stirling will initiate a one-off sweep / clean-up of all dumped junk and rubbish in the Balga Ward that is currently on verges and in public spaces with immediate effect. 2. That Council NOTES that the information on the tonnage and type of waste collected from this clean-up will enable officers to provide Council with detailed analysis in early December 2023 with regards to waste collection strategies for the City into the future. 3. That the City ENCOURAGES residents, through social media and other means, to report instances of illegal dumping. 4. That the City INVESTIGATES the benefit of subscribing to the Snap Send Solve enterprise for all City services given the increase in Snap Send Solve usage, taking into consideration the improved customer service and associated costs, and PRESENTS a report to Council in early December 2023. 5. That once a report is received through Snap Send Solve, or by other means, the waste operations team aims to REMOVE the junk / waste within three business days.

Sustainable Stirling 2022-2032

Key Result Area: Our natural environment

Objective: A waste-wise City

Priority: Increase the City's use of recycled and recyclable materials

Priority: Reduce the City's waste generation

Priority: Improve resource recovery for all waste streams across the City

Priority: Support, engage and guide our community to reduce waste generation and divert waste from landfill

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Relevant Documents and Information

Attachments

Attachment 1 Illegal Dumping Compliance Assets

Attachment 2 Marketing Campaign Assets

Attachment 3 Waste Avoidance Workshops and Education

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

Attachment 1 – Illegal Dumping Compliance Assets

Illegal dumping A4 sticker and barrier tape design









Verge notice and correct waste disposal flyer



DWER Illegal dumping signs



Community Safety CCTV trailer - Esperanto Way, Westminster, August 2025.

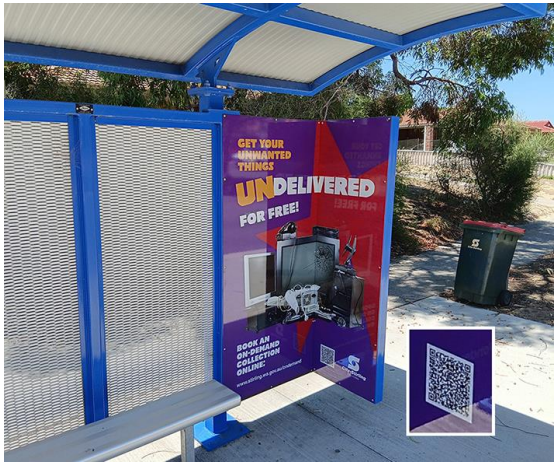


Attachment 2 – Marketing Campaign Assets

On-demand waste collection services 'Un-delivered' marketing campaign outdoor advertising assets, January 2024.

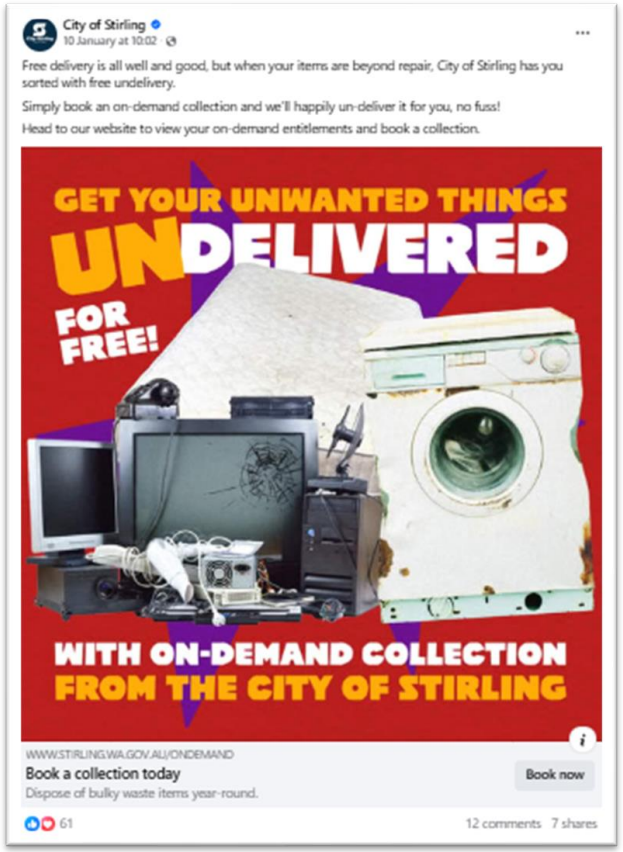


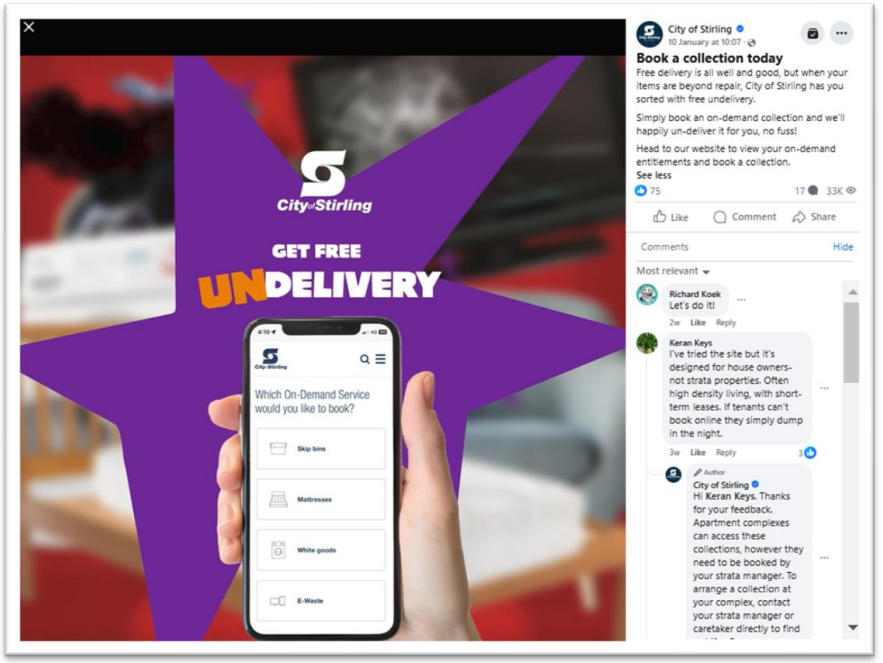






Facebook geo-targeted digital marketing campaign, static and video assets, January 2024.





Attachment 3 – Waste Avoidance Workshops and Education

Living Lightly DIY workshop, Plastic Free July 2025



Second Hand Success Workshop, November 2024



Fermenting and Food waste avoidance workshop, May 2025

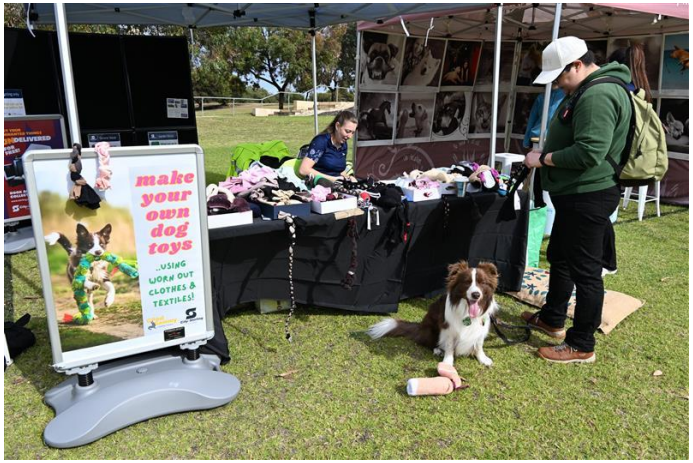


Sustainable style workshop and clothes swap, June 2025.





Paw-some Day Out, October 2025



Rubbish Truck Storytime, July 2025



Community Waste Education Workshop Balga, November 2025





Digital Waste and Recycling Guide 2025/26 launch poster, June 2025.



New WasteSorted 'GREAT Sorts' general waste truck decals, May 2025.









‘Un-delivered’ campaign decal on crane truck, May 2025.



Councillor Joe Ferrante left the meeting at 7.32pm during consideration of Item 12.2/F2.

12.2/F2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTHS ENDING 30 NOVEMBER 2025 AND 31 DECEMBER 2025

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0226/025

Moved Councillor Creado, seconded Councillor Re

That the monthly Statement of Financial Activity and other relevant Financial Reports for the months ending 30 November 2025 and 31 December 2025 be RECEIVED.

The motion was put and declared CARRIED (14/0).

For: Councillors Creado, Dudek, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

That the monthly Statement of Financial Activity and other relevant Financial Reports for the months ending 30 November 2025 and 31 December 2025 be RECEIVED.

Officer's Recommendation

That the monthly Statement of Financial Activity and other relevant Financial Reports for the months ending 30 November 2025 and 31 December 2025 be RECEIVED.

Purpose

To apprise Council of the financial position of the City in compliance with the provisions of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996.

Details

The City's financial reporting framework provides Council, management, and employees with a broad overview of the City-wide financial position. The format for the financial report includes:

1. A financial summary comprising a Statement of Financial Activity (Attachments 1 & 5) and an explanation of each material variance in accordance with the requirements of Regulation 34 (see below).
2. The composition of net current assets, less committed assets, and restricted assets (Attachments 2 & 6) in accordance with the requirements of Regulation 34.
3. The Statement of Financial Position (Attachments 3 & 7) in accordance with requirements of regulation 35.
4. An Investment Report (Attachments 4 & 8) detailing the performance of the investment portfolio as required by the City's Investment Policy.

Monthly Statement of Financial Activity for the Period Ending 30 November 2025

It should be noted that the statement shown as Attachment 1 only includes transactions as they relate to the Municipal Fund, and it removes the non-cash items to allow an assessment of the City's dependency on rate levies.

Explanations of major variances between YTD Actual and YTD (Original) Budget for the month ended 30 November 2025 are as follows:

General Rates

The Rates Statements issued in July 2025 generated $268 million in revenue (this figure includes the Rates, Domestic Waste Charge, the Community Safety Service charge and the Emergency Services Levy revenue). $197.9 million of this debt including balances due from prior years have been collected by 30 November 2025.

Operating Revenue

1. Contribution & Donations

This revenue item has a positive variance of 11% to YTD budget, mainly due Rights of Way and Street Tree contributions.

2. Fees & Charges

This revenue item has a positive variance of 11% to YTD budget, mainly due to additional revenue generated from the Hamersley Public Golf Course and Inglewood Pool

3. Underground Power – Income

This revenue item has a positive variance due to the phasing of the budget. This is a timing variance only.

4. Other Revenue

This revenue item has a positive variance of 162% to YTD budget, due to Catalina Estate land sales which have been strong for the first half of the year. This will be corrected at mid-year review. This is separate to the dividend which is transferred to Reserves.

Operating Expenditure

5. Employee Costs

The total of direct employee costs (net of the cost of Agency Personnel) was higher than budget for the year to date due to:

- Resourcing of IT projects where project staff have been employed as a better value for money option, but the budget assumed the work would be outsourced.
- Increased staffing levels at Recreation Facilities to maintain services levels. The additional cost has been offset by an increase in revenue.
- An increase in leave liability costs which is a timing variance only. This variance will reduce as the next three months are the peak times for staff taking leave.
- Labour recoveries being slightly below budget.

Labour recoveries relate to the transfer of internal staff time to maintenance services and capital projects, and the negative labour recovery variance is offset by reduced costs in those areas.

6. Materials & Contracts – Maintenance

This expenditure item has a negative variance of 10% mainly due to increased maintenance costs for Parks and Buildings.

7. Utilities

This expenditure item has a positive variance of 17% mainly due to timing of electricity invoices across City owned properties.

8. Other Expenditure

This expenditure item has a negative variance of 85% mainly due to Catalina Estate land sale costs. The variance reflects the strong land sales for the first half of the year. This will be corrected at mid-year review.

Investment Activity

9. Capital Grants and subsidies

This revenue item has a positive variance of 76% mainly due to the timing of grant income for Main Steet/Hutton Street/Royal Street safety improvements project. This is a timing variance only.

10. Capital Expenditure

This expenditure item has a positive variance of 39% mainly due to the phasing of the following major projects and programs:

- Capital Renewals Programs - variances mainly relate to the timing of progress claims. The programs are on track to be completed in line with milestones.
  - $3.2 million for the road renewal program
  - $1.8 million for the building renewal program
  - $0.9 million for the Irrigation Program
- $1.5 million for the Recycling Centre Balcatta Redevelopment Project. The budget will be adjusted at mid-year review to reflect the revised schedule
- $0.5 million for the Main/Hutton Street Project
- $0.9 million for the Main Steet/Hutton Street/Royal Street safety improvements project

Monthly Statement of Financial Activity for the Period Ending 31 December 2025

It should be noted that the statement shown as Attachment 5 only includes transactions as they relate to the Municipal Fund, and it removes the non-cash items to allow an assessment of the City's dependency on rate levies.

Explanations of major variances between YTD Actual and YTD (Original) Budget for the month ended 31 December 2025 are as follows:

General Rates

The Rates Statements issued in July 2025 generated $268 million in revenue (this figure includes the Rates, Domestic Waste Charge, the Community Safety Service charge and the Emergency Services Levy revenue). $209.4 million of this debt including balances due from prior years have been collected by 31 December 2025.

Operating Revenue

1. Operating Grants & Subsidies

This revenue item has a negative variance of 15% to YTD budget, mainly due to the timing of grants for the Naala Djookan Healing Hub, Day Centres and the Stirling Women's Centre.

2. Fees & Charges

This revenue item has a positive variance of 14% to YTD budget, mainly due to additional revenue generated from the Hamersley Public Golf Course and Inglewood Pool

3. Underground Power – Income

This revenue item has a positive variance due to the phasing of the budget. This is a timing variance only.

4. Other Revenue

This revenue item has a positive variance of 126% to YTD budget, due to Catalina Estate land sales which have been strong for the first half of the year. This will be corrected at mid-year review. This is separate to the dividend which is transferred to Reserves.

Operating Expenditure

5. Employee Costs

The total of direct employee costs (net of the cost of Agency Personnel) was higher than budget for the year to date due to:

- Resourcing of IT projects where project staff have been employed as a better value for money option but the budget assumed the work would be outsourced.
- Increased staffing levels at Recreation Facilities to maintain services levels. The additional cost has been offset by an increase in revenue.
- An increase in leave liability costs which is a timing variance only. This variance will reduce as the next two months are the peak times for staff taking leave.
- Labour recoveries being below budget.

Labour recoveries relate to the transfer of internal staff time to maintenance services and capital projects, and the negative labour recovery variance is offset by reduced costs in those areas.

6. Materials & Contracts – Maintenance

This expenditure item has a negative variance of 11% mainly due to increased maintenance costs for Parks and Buildings.

7. Underground Power - Expenditure

This expenditure item has a positive variance of 31% due to the budget phasing of Underground Power Cash Calls paid to Western Power. This is a timing variance only.

8. Other Expenditure

This expenditure item has a negative variance of 11% mainly due to Catalina Estate land sale costs. The variance reflects the strong land sales for the first half of the year. This will be corrected at mid-year review.

Investment Activity

9. Capital Grants and subsidies

This revenue item has a positive variance of 67% mainly the timing of grant income for Main Steet/Hutton Street/Royal Street safety improvements project. This is a timing variance only.

10. Capital Expenditure

Capital Renewals Programs - variances mainly relate to the timing of progress claims. The programs are on track to be completed in line with milestones.

- $4.2 million for the road renewal program
- $1.8 million for the building renewal program
- $0.9 million for the Irrigation Program – the program will be rephased at mid-year review

- $1.2 million for the Recycling Centre Balcatta Redevelopment Project. The budget will be adjusted at mid-year review to reflect the revised schedule
- $0.4 million for the Main/Hutton Street Project
- $0.3 million for the Main Steet/Hutton Street/Royal Street safety improvements project

Financial Assessment and Implications

The administration is mandated by Council to operate in a financially sustainable and responsible manner. As such, the City ensures that it closely monitors its financials against approved budget.

Relevant Policies, Legislation and Council Resolutions

The monthly statement of financial activity is prepared in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996. and *Local Government Act 1995*

Meeting Date	Council Resolution Number	Council Resolution
1 April 1997	Item 10.2/A11	A monthly report must be provided to Council detailing the investment portfolio in terms of overall performance, percentage exposure of total portfolio by investment institution and in the case of managed investments, the changes in market value.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 Statement of Financial Activity in the form of a Rate Setting Statement for the period to 30 November 2025 ⇩

Attachment 2 Net Current Assets as at 30 November 2025 ⇩

Attachment 3 Statement of Financial Position as at 30 November 2025 ⇩

Attachment 4 Statement of Financial Activity in the form of a Rate Setting Statement for the period to 31 December 2025 ⇩

Attachment 5 Net Current Assets as at 31 December 2025 ⇩

Attachment 6 Statement of Financial Position as at 31 December 2025 ⇩

Attachment 7 An Investment Report for the period to 30 November 2025.

Attachment 8 An Investment Report for the period to 31 December 2025

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

Statement of Financial Activity

As at period ended 30 November 2025

Account Description	Notes	Actuals 30 November 2025 $	Ytd Budget 30 November 2025 $	Variance $	Variance %	Full Year Budget $
Net surplus/(deficit) at start of financial year		29,697,956	53,540,831			53,540,831
Revenue from operating activitiess						
Security Service Charge		6,193,026	6,001,050	191,976	3%	6,001,050
Operating Grants & Subsidies		6,106,292	6,159,141	52,849	1%	15,112,600
Contributions & Donations	(1)	1,051,805	945,586	106,218	11%	2,254,700
Waste Service Charge		46,265,591	45,992,724	272,867	1%	49,211,412
Fees & Charges	(2)	10,830,451	9,774,678	1,055,774	11%	24,955,843
Interest Earnings		4,193,207	4,240,316	47,109	1%	9,197,086
Registrations, Licences & Permits		2,788,004	2,608,675	179,329	7%	5,182,120
Underground Power - Income	(3)	1,347,720	754,748	592,972	79%	9,056,975
Other Revenue	(4)	20,188,138	7,704,541	12,483,597	162%	16,802,213
Profit on Disposal of Assets		58,141	7,676	50,465	657%	1,322,176
		99,022,376	84,189,135			139,096,175
Expenditure from operating activities						
Employee Costs	(5)	(52,408,958)	(51,817,851)	591,108	1%	(122,868,946)
Materials & Contracts - Maintenance	(6)	(23,069,969)	(21,043,180)	2,026,790	10%	(54,207,293)
Materials & Contracts - Other Works		(27,622,814)	(25,919,964)	1,702,850	7%	(59,387,883)
Underground Power - Expenditure		(2,592,187)	(2,588,914)	3,273	0%	(7,703,999)
Utilities	(7)	(3,885,445)	(4,473,849)	588,404	13%	(10,585,032)
Depreciation & Amortisation		(25,541,986)	(24,932,396)	609,590	2%	(59,479,245)
Insurance Expenses		(2,124,219)	(2,052,232)	71,987	4%	(2,054,708)
Other Expenditure	(8)	(8,673,653)	(4,695,398)	3,978,254	85%	(10,886,862)
Loss on Disposal of Assets		(8,649)	(95,834)	87,184	91%	(606,173)
		(145,927,880)	(137,619,617)			(327,780,141)
Amount attributed to operating activities		**(46,905,504)**	**(53,430,482)**			**(188,683,966)**
Depreciation on assets		25,541,986	24,932,396	609,590	2%	59,479,245
Profit/(Loss) on asset disposals		49,491	88,158	38,667	44%	(716,003)
Noncash movements in non current assets and liabilities		(9,270,126)	(1,950,000)			(4,000,000)
Total excluded from operating results		**16,321,351**	**23,070,554**			**54,763,242**
Investing activities						
Capital grants and subsidies	(9)	5,875,624	3,331,624	2,544,000	76%	11,760,473
Proceeds from disposal of assets		241,872	266,000	24,128	9%	4,233,050
Capital Expenditure	(10)	(20,318,842)	(31,774,243)	11,455,400	36%	(119,489,713)
Amount attibuted to investment activities		**(14,201,347)**	**(28,176,619)**			**(83,496,190)**
Financial activities						
Transfers to reserves		(292,684)	0			(39,721,083)
Transfers from reserves		241,904	0			29,038,756
Amount attributed to financial activities		**(50,781)**	**0**			**(10,682,327)**
Amount raised from rates		173,861,115	173,948,245			174,558,410
Net surplus/(deficit) at start of financial year		158,722,791	168,952,529			0

Restricted Assets
As at 30 November 2025

	$
Current assets	
Cash & Equivalents	261,073,965
Receivables - Current	82,808,459
Other Assets	4,266,102
Inventories	6,743,751
Contract Assets	1,468,084
	356,360,361
Less current liabilities	
Creditors & Provisions	(68,677,702)
Other Liabilities - Current	(1,851,774)
Lease Liabilities - Current	(109,745)
Employee Provisions - Current	(20,760,370)
	(91,399,590)
Net current assets	264,960,770
Less Restricted assets Reserves	(126,998,349)
Add - cash backed leave	20,760,370
Net surplus/(deficit)	158,722,791

City of Stirling
Statement of Financial Position
As at period ended 30 November 2025

	$
ASSETS	
CURRENT ASSETS	
Cash and cash equivalents	261,073,965
Trade receivables	82,808,459
Other financial assets at amortised cost	4,266,102
Inventories	6,743,751
Contract assets	1,468,084
Total Current Assets	356,360,361
NON CURRENT ASSETS	
Investments	63,787,396
Other financial assets at amortised cost	199,049
Investment Property	6,200,000
Other Receivables	2,325,451
Property, Plant & Equipment	828,524,331
Infrastructure	1,747,194,695
Inventory	44,998
Intangible assets	3,653,689
Right of use assets	474,307
Total Non Current Assets	2,652,403,914
TOTAL ASSETS	3,008,764,275
LIABILITIES	
CURRENT LIABILITIES	
Trade and other payables	51,866,915
Contract liabilities	1,851,774
Lease liabilities	109,745
Employee related provisions	20,760,370
Other provisions	16,810,787
Total Current Liabilities	91,399,590
NON CURRENT LIABILITIES	
Lease liabilities	377,774
Employee related provisions	1,416,702
Total Non Current Liabilities	1,794,477
TOTAL LIABILITIES	**93,194,067**
NET ASSETS	**2,915,570,208**
EQUITY	
Accumulated Surplus	1,066,362,530
Transfer to Accumulated Surplus	241,904
Transfer from Accumulated Surplus	- 292,684
Change in Net Assets resulting from Operations	132,831,235
Accumulated Surplus	1,199,142,985
Reserves - Cash Backed	126,998,349
Reserves - Asset Revaluation	1,589,428,875
TOTAL EQUITY	**2,915,570,208**

CITY OF STIRLING
CASH & INVESTMENT REPORT AS AT 30 NOVEMBER 2025

	Short term Rating	Long-term Rating	Allocation %	AV RATE[1] %	TOTAL FUNDS $	MUNI FUNDS $	REST FUNDS $	TRUST FUNDS $	RESERVE FUNDS $
IN HOUSE INVESTMENTS									
Banks									
Bank of Queensland	A2	A-	19	4.01%	52,076,488	16,240,000			35,836,488
Bendigo / Adelaide Bank	A2	A-	18	3.92%	50,063,774	44,600,000			5,463,774
NAB	A1+	AA-	23	4.35%	62,252,062	13,100,000	14,050,159		35,101,903
Rabo Bank	A1	A+	3	4.10%	9,166,667				9,166,667
Sun Corp Metway	A1+	AA-	11	4.20%	29,865,729	700,000		18,103,992	11,061,737
Westpac	A1+	AA-	26	4.25%	73,200,808	40,900,000	1,929,936		30,370,872
TOTAL INVESTMENTS			**100**	**4.11%**	**$ 276,625,528**	**$ 115,540,000**	**$ 15,980,095**	**$ 18,103,992**	**$ 127,001,441**

[1] Average Rate for each bank relates to the investments held at monthend i.e. Total Funds balance

	INTEREST RECEIVED TO DATE	%	FULL YEAR BUDGET
INTEREST EARNED			
Municipal Fund	3,051,628	35.09%	8,697,086
TOTAL	**3,051,628**	**35.09%**	**8,697,086**

INTEREST RATES	JUL %	AUG %	SEP %	OCT %	NOV %	DEC %
AVGE EARNED RATE (ALL INVESTMENTS)	4.45	4.08	4.05	4.09	4.11	
BENCHMARK RATE	3.70	3.70	3.70	3.70	3.70	

	JAN	FEB	MAR	APR	MAY	JUN
AVGE EARNED RATE (ALL INVESTMENTS)						
BENCHMARK RATE						

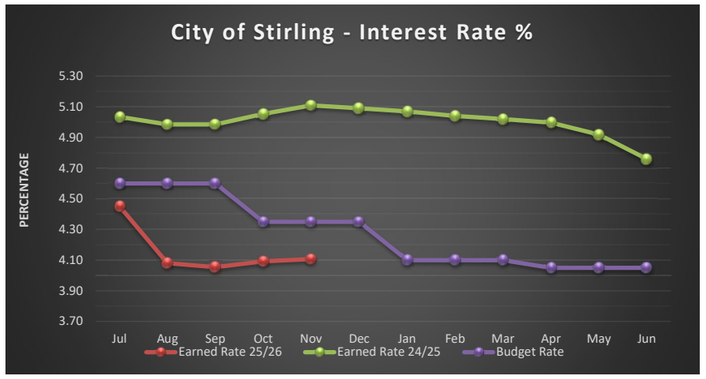
MARKET AVERAGE INTEREST RATES	At Call %	30 Day %	90 Days %	180 Days %	5 Yr Bond %	YTD Av %
FOR 2025-26 YEAR ONLY	2.89	3.69	3.66	3.75	0.00	3.70

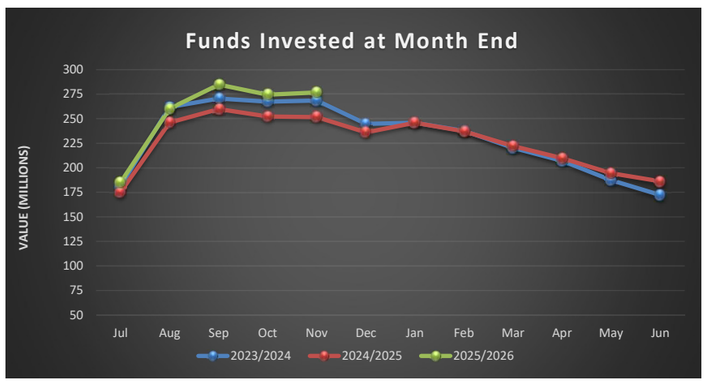
COMMENTARY

1 **The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the WA *Local Government Act 1995* and its Amendments 2012.**

2 **For this financial year 2025/26, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.**

3 **This report is supported by detailed statements of borrowers of the City's funds with details thereto.**





TRUST FUND DETAILS	BALANCE $
Other Bonds	582,589
Right of Way Bonds	467,976
Payment in Lieu of Public Open Space	10,909,744
Town Planning Schemes	6,123,790
Other Trusts	19,893
FINANCE ONE	18,103,992
INVESTMENT REGISTER	18,103,992
Funds to be Transferred	-

RESERVE FUND DETAILS	BALANCE $
Asset Acquisition Reserve	110,391
Cash in Lieu of Public Open Space	1,852,348
Churchlands Lighting Reserve	47,119
Corporate Project Fund	8,465,649
Capital Investment Reserve	50,518,606
Investment Income Reserve	5,844,034
Leave Liability Reserve	15,489,475
Long Service Leave Reserve	1,100,798
Payment in Lieu of Parking Reserve	3,390,052
Plant Replacement Reserve	6,843,993
Public Parking Strategy Reserve	7,154,096
Road Widening Compensation Reserve	161,758
Scarborough Development Contribution Plan	341,367
Security Service Reserve	574,467
Strategic Waste Development Reserve	20,323,160
Tree Fund Reserve	1,602,314
Workers Compensation Reserve	3,212,768
FINANCE ONE	127,032,393
INVESTMENT REGISTER	127,001,441
Funds to be Transferred	**-30,952**

RESTRICTED FUND DETAILS	BALANCE $
Builders Registration Board Levy	379,952
BCITF Levy	438,687
Client Bonds	1,175
Development Trust	6,230
Hall Hire Bonds	12,200
Other Rest Funds	9,445
Pay in Lieu POS	5,398,150
Performance Bonds	5,216,173
Section 152 Land	1,722,744
Street Trees Bonds	235,885
Unclaimed Monies	129,934
Verge Bonds	3,260,631
FINANCE ONE	16,811,207
INVESTMENT REGISTER	15,980,095
Funds to be Transferred	**831,112**

Statement of Financial Activity

As at period ended 31 December 2025

Account Description	Notes	Actuals 31 December 2025 $	Ytd Budget 31 December 2025 $	Variance $	Variance %	Full Year Budget $
Net surplus/(deficit) at start of financial year		29,697,956	53,540,831			53,540,831
Revenue from operating activitiess						
Security Service Charge		6,197,755	6,001,050	196,705	3%	6,001,050
Operating Grants & Subsidies	(1)	6,508,293	7,690,687	1,182,394	15%	15,112,600
Contributions & Donations		1,224,624	1,139,365	85,259	7%	2,254,700
Waste Service Charge		46,870,510	46,452,537	417,973	1%	49,211,412
Fees & Charges	(2)	13,514,713	11,892,513	1,622,199	14%	24,955,843
Interest Earnings		5,179,726	5,149,446	30,280	1%	9,197,086
Registrations, Licences & Permits		3,232,187	2,976,310	255,877	9%	5,182,120
Underground Power - Income	(3)	1,347,720	754,748	592,971	79%	9,056,975
Other Revenue	(4)	20,784,325	9,179,503	11,604,821	126%	16,802,213
Profit on Disposal of Assets		88,311	10,676	77,635	727%	1,322,176
		104,948,164	91,246,836			139,096,175
Expenditure from operating activities						
Employee Costs	(5)	(63,876,117)	(62,204,216)	1,671,901	3%	(122,868,946)
Materials & Contracts - Maintenance	(6)	(27,526,095)	(24,785,472)	2,740,623	11%	(54,207,293)
Materials & Contracts - Other Works		(32,311,372)	(29,647,385)	2,663,988	9%	(59,387,883)
Underground Power - Expenditure	(7)	(2,675,843)	(3,851,999)	1,176,157	31%	(7,703,999)
Utilities		(4,733,656)	(5,176,674)	443,018	9%	(10,585,032)
Depreciation & Amortisation		(30,732,722)	(29,984,058)	748,664	2%	(59,479,245)
Finance Costs		(205)	0	205	0%	0
Insurance Expenses		(2,129,030)	(2,052,586)	76,445	4%	(2,054,708)
Other Expenditure	(8)	(9,167,882)	(5,612,545)	3,555,337	63%	(10,886,862)
Loss on Disposal of Assets		(9,428)	(103,523)	94,094	91%	(606,173)
		(173,162,351)	(163,418,458)			(327,780,141)
Amount attributed to operating activities		**(68,214,187)**	**(72,171,621)**			**(188,683,966)**
Depreciation on assets		30,732,722	29,984,058	748,664	2%	59,479,245
Profit/(Loss) on asset disposals		78,883	92,847	13,964	15%	(716,003)
Noncash movements in non current assets and liabilities		(13,538,751)	(2,283,333)			(4,000,000)
Total excluded from operating results		**17,272,853**	**27,793,572**			**54,763,242**
Investing activities						
Capital grants and subsidies	(9)	7,231,409	4,335,951	2,895,458	67%	11,760,473
Equity share of investment - net	(10)	11,666,667	10,000,000	1,666,667	17%	20,000,000
Proceeds from disposal of assets		308,537	290,500	18,037	6%	4,233,050
Capital Expenditure	(11)	(25,973,508)	(37,178,304)	11,204,796	30%	(119,489,713)
Amount attibuted to investment activities		**(6,766,896)**	**(22,551,853)**			**(83,496,190)**
Financial activities						
Transfers to and from Trust						
Transfers to reserves		(11,985,779)	(10,000,000)			(39,721,083)
Transfers from reserves		269,318	0			29,038,756
Amount attributed to financial activities		**(11,716,461)**	**(10,000,000)**			**(10,682,327)**
Amount raised from rates		174,102,343	174,100,787			174,558,410
Net surplus/(deficit) at start of financial year		134,375,608	150,711,715			0

Restricted Assets
As at 31 December 2025

	$
Current assets	
Cash & Equivalents	244,524,483
Receivables - Current	72,033,753
Other Assets	4,048,583
Inventories	6,748,223
Contract Assets	1,388,634
	328,743,676
Less current liabilities	
Creditors & Provisions	(53,783,381)
Other Liabilities - Current	(1,810,913)
Lease Liabilities - Current	(109,745)
Employee Provisions - Current	(21,115,965)
	(76,820,004)
Net current assets	251,923,672
Less Restricted assets Reserves	(138,664,030)
Add - cash backed leave	21,115,965
Net surplus/(deficit)	134,375,608

City of Stirling
Statement of Financial Position
As at period ended 31 December 2025

	$
ASSETS	
CURRENT ASSETS	
Cash and cash equivalents	244,524,483
Trade receivables	72,033,753
Other financial assets at amortised cost	4,048,583
Inventories	6,748,223
Contract assets	1,388,634
Total Current Assets	328,743,676
NON CURRENT ASSETS	
Investments	52,120,729
Other financial assets at amortised cost	199,049
Investment Property	10,835,000
Other Receivables	2,305,727
Property, Plant & Equipment	828,992,727
Infrastructure	1,747,178,873
Inventory	59,098
Intangible assets	3,568,988
Right of use assets	474,307
Total Non Current Assets	2,645,734,497
TOTAL ASSETS	2,974,478,173
LIABILITIES	
CURRENT LIABILITIES	
Trade and other payables	37,605,837
Contract liabilities	1,810,913
Lease liabilities	109,745
Employee related provisions	21,115,965
Other provisions	16,177,544
Total Current Liabilities	76,820,004
NON CURRENT LIABILITIES	
Lease liabilities	377,774
Employee related provisions	1,421,858
Total Non Current Liabilities	1,799,632
TOTAL LIABILITIES	**78,619,636**
NET ASSETS	**2,895,858,537**
EQUITY	
Accumulated Surplus	1,066,362,530
Transfer to Accumulated Surplus	269,318
Transfer from Accumulated Surplus	- 11,985,779
Change in Net Assets resulting from Operations	113,119,565
Accumulated Surplus	1,167,765,633
Reserves - Cash Backed	138,664,030
Reserves - Asset Revaluation	1,589,428,875
TOTAL EQUITY	**2,895,858,538**

CITY OF STIRLING
CASH & INVESTMENT REPORT AS AT 31 DECEMBER 2025

	Short term Rating	Long-term Rating	Allocation %	AV RATE' %	TOTAL FUNDS $	MUNI FUNDS $	REST FUNDS $	TRUST FUNDS $	RESERVE FUNDS $
IN HOUSE INVESTMENTS									
Banks									
Bank of Queensland	A2	A-	20	4.03%	52,826,488	16,990,000			35,836,488
Bendigo / Adelaide Bank	A2	A-	13	3.95%	34,613,774	29,150,000			5,463,774
NAB	A1+	AA-	24	4.35%	62,433,695	13,100,000	14,234,884		35,098,811
Rabo Bank	A1	A+	4	4.07%	9,166,667				9,166,667
Sun Corp Metway	A1+	AA-	12	4.24%	30,247,847	700,000		18,486,110	11,061,737
Westpac	A1+	AA-	27	4.26%	69,247,475	25,280,000	1,929,936		42,037,539
TOTAL INVESTMENTS			**100**	**4.12%**	**$ 258,535,945**	**$ 85,220,000**	**$ 16,164,820**	**$ 18,486,110**	**$ 138,665,015**

[1] Average Rate for each bank relates to the investments held at monthend i.e. Total Funds balance

	INTEREST RECEIVED TO DATE	%	FULL YEAR BUDGET
INTEREST EARNED			
Municipal Fund	4,799,914	55.19%	8,697,086
TOTAL	**4,799,914**	**55.19%**	**8,697,086**

INTEREST RATES	JUL %	AUG %	SEP %	OCT %	NOV %	DEC %
AVGE EARNED RATE (ALL INVESTMENTS)	4.45	4.08	4.05	4.09	4.11	4.12
BENCHMARK RATE	3.70	3.70	3.70	3.70	3.70	3.70

	JAN	FEB	MAR	APR	MAY	JUN
AVGE EARNED RATE (ALL INVESTMENTS)						
BENCHMARK RATE						

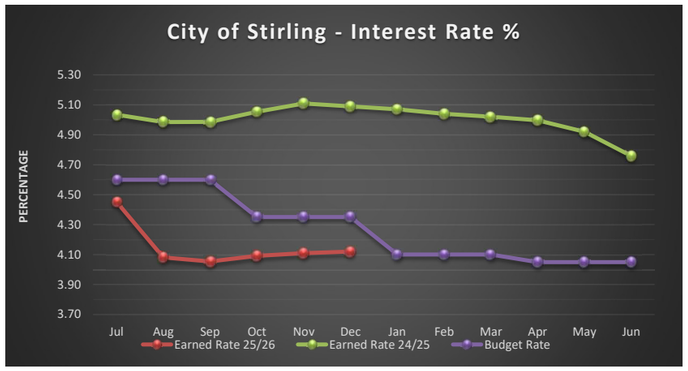
MARKET AVERAGE INTEREST RATES	At Call %	30 Day %	90 Days %	180 Days %	5 Yr Bond %	YTD Av %
FOR 2025-26 YEAR ONLY	2.89	3.69	3.66	3.75	0.00	3.70

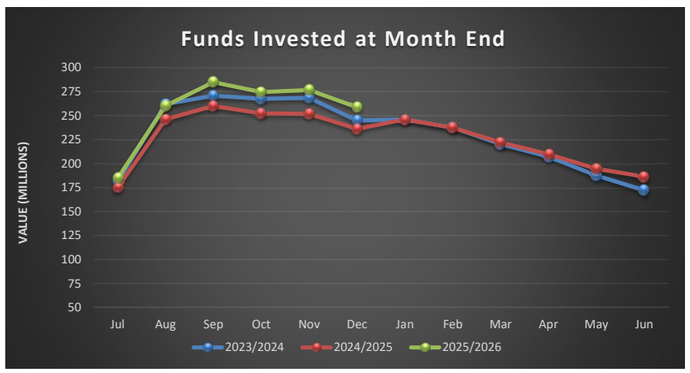
COMMENTARY

1 **The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the WA *Local Government Act 1995* and its Amendments 2012.**

2 **For this financial year 2025/26, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.**

3 **This report is supported by detailed statements of borrowers of the City's funds with details thereto.**





TRUST FUND DETAILS	BALANCE $
Other Bonds	594,885
Right of Way Bonds	477,854
Payment in Lieu of Public Open Space	11,140,014
Town Planning Schemes	6,253,044
Other Trusts	20,313
FINANCE ONE	18,486,110
INVESTMENT REGISTER	18,486,110
Funds to be Transferred	**-** **0**

RESERVE FUND DETAILS	BALANCE $
Asset Acquisition Reserve	110,391
Cash in Lieu of Public Open Space	1,852,348
Churchlands Lighting Reserve	47,119
Corporate Project Fund	8,465,649
Capital Investment Reserve	62,185,272
Investment Income Reserve	5,816,619
Leave Liability Reserve	15,489,475
Long Service Leave Reserve	1,093,183
Payment in Lieu of Parking Reserve	3,390,052
Plant Replacement Reserve	6,843,993
Public Parking Strategy Reserve	7,154,096
Road Widening Compensation Reserve	161,758
Scarborough Development Contribution Plan	341,367
Security Service Reserve	574,467
Strategic Waste Development Reserve	20,323,160
Tree Fund Reserve	1,602,314
Workers Compensation Reserve	3,212,768
FINANCE ONE	138,664,030
INVESTMENT REGISTER	138,665,015
Funds to be Transferred	**986**

RESTRICTED FUND DETAILS	BALANCE $
Builders Registration Board Levy	113,718
BCITF Levy	55,119
Client Bonds	600
Development Trust	15,990
Hall Hire Bonds	9,600
Other Rest Funds	9,445
Pay in Lieu POS	5,398,150
Performance Bonds	5,216,173
Section 152 Land	1,722,744
Street Trees Bonds	231,385
Unclaimed Monies	129,934
Verge Bonds	3,276,475
FINANCE ONE	16,179,334
INVESTMENT REGISTER	16,164,820
Funds to be Transferred	**14,514**

Councillor Elizabeth Re disclosed an Impartial Interest in Item 12.2/GOV1 as she knows people involved.

Councillor Lisa Thornton disclosed an Impartial Interest in Item 12.2/GOV1 as she has met with community members over fishing complaints.

Councillor Joe Ferrante returned to the meeting at 7.35pm during consideration of Item 12.2/GOV1.

12.2/GOV1 PROPOSED LOCAL GOVERNMENT PROPERTY AMENDMENT LOCAL LAW 2026 - CONSENT TO ADVERTISE

Business Unit:	Governance	Service: Council Governance
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Legislative - *Making local laws, policies and planning instruments.*

Moved Councillor Creado, seconded Councillor Proud

1. That Council MAKES the proposed City of Stirling Local Government Property Amendment Local Law 2026, as detailed in Attachment 1, for the purposes of public advertising.
2. That Council NOTES the summary of the purpose and effect of the City of Stirling Local Government Property Amendment Local Law 2026 as follows:
   a. Purpose - The purpose of the City of Stirling Local Government Property Amendment Local Law 2026 is to amend certain provisions within the City of Stirling Local Government Property Local Law 2009.
   b. Effect - The effect of the City of Stirling Local Government Property Amendment Local Law 2026 is to clarify certain terms used in the City of Stirling Local Government Property Local Law 2009 and to enable the local government to appropriately manage activities on specific local government property throughout the district.
3. That Council NOTES the City will undertake the necessary local law-making process in accordance with section 3.12 of the *Local Government Act 1995* after which a further report on the outcomes of that process will be submitted to Council for its consideration.

It was suggested that part 1 of the Motion be AMENDED to read as follows:

1. That Council MAKES the proposed City of Stirling Local Government Property Amendment Local Law 2026, as detailed in Attachment 1, for the purposes of public advertising, subject to the following amendments:

a. In clause 2.7(d) of the City of Stirling Local Government Property Amendment Local Law 2026 (Clause 3.13 amended) amend new paragraph (w) to read as follows:
"(w) erect any sign on local government property, excluding any signs for the purposes of electoral or political communication;"

b. Replace clause 2.10 of the City of Stirling Local Government Property Amendment Local Law 2026 with the following:
"2.10 Clause 4.9 renumbered and new clause 4.9
Renumber clause 4.9 to 4.10 and insert:
4.9 Appropriate behaviour
(1) A person over the age of 6 years shall not on or in any local government property –
(a) appear in public unless properly dressed in clothing which covers the body to prevent indecent exposure;
(b) loiter outside or act in an unacceptable manner, in any portion of a toilet block or change room facility set aside for the opposite or same gender; and
(c) without the consent of the occupier, enter or attempt to enter any toilet or other compartment which is already occupied.".

c. Replace clause 2.13 of the City of Stirling Local Government Property Amendment Local Law 2026 with the following:
"2.13 Schedule 1 Replaced
Delete Schedule 1 and insert:
Schedule 1 – Modified Penalties

ITEM	CLAUSE	DESCRIPTION	MODIFIED PENALTY $
1	2.4	Failure to comply with determination	125
2	3.6	Failure to comply with conditions of permit	125
3	3.13(1)	Failure to obtain a permit	125
4	3.14(3)	Failure to obtain permit to camp outside a facility	125
5	3.15(1)	Failure to obtain permit for liquor	125
6	3.16	Failure of permit holder to comply with responsibilities	125
7	4.1	Behaviour which interferes with others	125

8	4.2(1)	Behaviour detrimental to property	350
9	4.3(1)	Taking or injuring any fauna	350
10	4.3(3)	Feeding a pigeon, dove, seagull, ibis, raven or other wild bird on local government property, so as to be injurious to the health of that bird	125
11	4.4(1)	Removing or damaging any flora	350
12	4.5	Under influence of liquor or prohibited drug	125
13	4.6	Taking, consuming or using a prohibited drug on local government property	125
14	4.8	Erecting unauthorised umbrella or shade structure on local government property	125
15	4.9	Inappropriate behaviour or inadequate clothing on or in local government property	125
16	4.10(2)	Failure to comply with sign on local government property	125
17	5.2	Consuming food or drink in prohibited area	125
18	5.5	Failure to comply with sign or direction on beach	125
19	5.6	Unauthorised entry to fenced or closed local government property	125
20	5.7	Gender not specified using entry of toilet block or change room	125
21	5.10A	Use of a camera device in a toilet or change room without consent	250
22	5.12	Failure to comply with direction of controller or notice on golf course	125
23	6.1(1)	Unauthorised entry to function on local government property	125
24	7.3	Unauthorised use of any part of jetty which is closed or under repair or construction	125
25	7.4	Mooring of boats in unauthorised manner	125

26	7.5	Unauthorised mooring of a boat to jetty	125
27	7.6	Failure to remove moored boat on direction of authorised person	125
28	7.7	Launching of boat from jetty without consent	125
29	7.8	Fishing from jetty or bridge so as to obstruct a boat or another person	125
30	9.1	Failure to obey lawful direction of an authorised person	250
31	9.2	Failure to obey direction of authorised person to leave local government property	250
32	10.1	Failure to comply with notice	250

".

d. In clause 2.14 of the City of Stirling Local Government Property Amendment Local Law 2026 (Schedule 2 Amended):
   i. Delete new clause 2.9 (Smoking and using e-cigarettes);
   ii. Renumber new clause 2.10 (Fishing) to become clause 2.9.

The suggestion was not accepted by the mover and seconder.

Moved Councillor Dudek, seconded Councillor Migdale

That Part 1 of the Motion be AMENDED to read as follows:

1. That Council MAKES the proposed City of Stirling Local Government Property Amendment Local Law 2026, as detailed in Attachment 1, for the purposes of public advertising, subject to the following amendments:

   a. In clause 2.7(d) of the City of Stirling Local Government Property Amendment Local Law 2026 (Clause 3.13 amended) amend new paragraph (w) to read as follows:
   "(w) erect any sign on local government property, excluding any signs for the purposes of electoral or political communication;"

   b. Replace clause 2.10 of the City of Stirling Local Government Property Amendment Local Law 2026 with the following:
   "2.10 Clause 4.9 renumbered and new clause 4.9
   Renumber clause 4.9 to 4.10 and insert:
   4.9 Appropriate behaviour
   (1) A person over the age of 6 years shall not on or in any local government property –
      (a) appear in public unless properly dressed in clothing which covers the body to prevent indecent exposure;

(b) loiter outside or act in an unacceptable manner, in any portion of a toilet block or change room facility set aside for the opposite or same gender; and
(c) without the consent of the occupier, enter or attempt to enter any toilet or other compartment which is already occupied.".

c. Replace clause 2.13 of the City of Stirling Local Government Property Amendment Local Law 2026 with the following:
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Delete Schedule 1 and insert:
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5	3.15(1)	Failure to obtain permit for liquor	125
6	3.16	Failure of permit holder to comply with responsibilities	125
7	4.1	Behaviour which interferes with others	125
8	4.2(1)	Behaviour detrimental to property	350
9	4.3(1)	Taking or injuring any fauna	350
10	4.3(3)	Feeding a pigeon, dove, seagull, ibis, raven or other wild bird on local government property, so as to be injurious to the health of that bird	125
11	4.4(1)	Removing or damaging any flora	350
12	4.5	Under influence of liquor or prohibited drug	125
13	4.6	Taking, consuming or using a prohibited drug on local government property	125
14	4.8	Erecting unauthorised umbrella or shade structure on local government property	125

15	4.9	Inappropriate behaviour or inadequate clothing on or in local government property	125
16	4.10(2)	Failure to comply with sign on local government property	125
17	5.2	Consuming food or drink in prohibited area	125
18	5.5	Failure to comply with sign or direction on beach	125
19	5.6	Unauthorised entry to fenced or closed local government property	125
20	5.7	Gender not specified using entry of toilet block or change room	125
21	5.10A	Use of a camera device in a toilet or change room without consent	250
22	5.12	Failure to comply with direction of controller or notice on golf course	125
23	6.1(1)	Unauthorised entry to function on local government property	125
24	7.3	Unauthorised use of any part of jetty which is closed or under repair or construction	125
25	7.4	Mooring of boats in unauthorised manner	125
26	7.5	Unauthorised mooring of a boat to jetty	125
27	7.6	Failure to remove moored boat on direction of authorised person	125
28	7.7	Launching of boat from jetty without consent	125
29	7.8	Fishing from jetty or bridge so as to obstruct a boat or another person	125
30	9.1	Failure to obey lawful direction of an authorised person	250
31	9.2	Failure to obey direction of authorised person to leave local government property	250
32	10.1	Failure to comply with notice	250

".

d. In clause 2.14 of the City of Stirling Local Government Property Amendment Local Law 2026 (Schedule 2 Amended):
   i. Delete new clause 2.9 (Smoking and using e-cigarettes);
   ii. Renumber new clause 2.10 (Fishing) to become clause 2.9.

The motion was put and declared LOST (6/9).

For: Councillors Dudek, Migdale, Olow, Paparde, Perkov and Proud.
Against: Councillors Creado, Ferrante, Giudici, Hatton, Ion, Krsticevic, Re, Thornton and Mayor Irwin.

Council Resolution

0226/026

Moved Councillor Creado, seconded Councillor Proud

1. That Council MAKES the proposed City of Stirling Local Government Property Amendment Local Law 2026, as detailed in Attachment 1, for the purposes of public advertising.

2. That Council NOTES the summary of the purpose and effect of the City of Stirling Local Government Property Amendment Local Law 2026 as follows:

a. Purpose - The purpose of the City of Stirling Local Government Property Amendment Local Law 2026 is to amend certain provisions within the City of Stirling Local Government Property Local Law 2009.

b. Effect - The effect of the City of Stirling Local Government Property Amendment Local Law 2026 is to clarify certain terms used in the City of Stirling Local Government Property Local Law 2009 and to enable the local government to appropriately manage activities on specific local government property throughout the district.

3. That Council NOTES the City will undertake the necessary local law-making process in accordance with section 3.12 of the *Local Government Act 1995* after which a further report on the outcomes of that process will be submitted to Council for its consideration.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council MAKES the proposed City of Stirling Local Government Property Amendment Local Law 2026, as detailed in Attachment 1, for the purposes of public advertising.

2. That Council NOTES the summary of the purpose and effect of the City of Stirling Local Government Property Amendment Local Law 2026 as follows:

    a. Purpose - The purpose of the City of Stirling Local Government Property Amendment Local Law 2026 is to amend certain provisions within the City of Stirling Local Government Property Local Law 2009.

    b. Effect - The effect of the City of Stirling Local Government Property Amendment Local Law 2026 is to clarify certain terms used in the City of Stirling Local Government Property Local Law 2009 and to enable the local government to appropriately manage activities on specific local government property throughout the district.

3. That Council NOTES the City will undertake the necessary local law-making process in accordance with section 3.12 of the *Local Government Act 1995* after which a further report on the outcomes of that process will be submitted to Council for its consideration.

Officer's Recommendation

1. That Council MAKES the proposed City of Stirling Local Government Property Amendment Local Law 2026, as detailed in Attachment 1, for the purposes of public advertising.

2. That Council NOTES the summary of the purpose and effect of the City of Stirling Local Government Property Amendment Local Law 2026 as follows:

    a. Purpose - The purpose of the City of Stirling Local Government Property Amendment Local Law 2026 is to amend certain provisions within the City of Stirling Local Government Property Local Law 2009.

    b. Effect - The effect of the City of Stirling Local Government Property Amendment Local Law 2026 is to clarify certain terms used in the City of Stirling Local Government Property Local Law 2009 and to enable the local government to appropriately manage activities on specific local government property throughout the district.

3. That Council NOTES the City will undertake the necessary local law-making process in accordance with section 3.12 of the *Local Government Act 1995* after which a further report on the outcomes of that process will be submitted to Council for its consideration.

Purpose

For Council to make the proposed City of Stirling Local Government Property Amendment Local Law 2026 for the purpose of public advertising.

Details

The City of Stirling Local Government Property Local Law 2009 (Property Local Law) was adopted by Council on 7 April 2009 and has been subsequently amended by Council on a number of occasions since that time, the last being in 2016. The purpose of the Property Local Law is to provide for the regulation, control and management of local government property and creates an enforcement framework around the type of activities that are permitted, or restricted to the be performed, on local government property either generally, or on particular local government property.

At its meeting held 3 December 2024, Council received a report on the outcomes of the City's statutory review of a number of its local laws, including the City's Property Local Law. At that meeting, Council supported amendments to the Property Local Law including the ability for the City to make determinations regarding smoke-free (and vape free) areas, similar to the provisions contained within local laws of other local governments (Council Resolution Number 1022/029). Increasing smoke-free and vape-free public spaces in the City is a strategy listed as three-year project as part of the Stirling Alcohol and Other Drugs Action Plan 2025-2028 and reducing tobacco smoking and vaping is a priority in the State Public Health Plan for Western Australia 2025-203011 and the National Tobacco Strategy 2023-2030. As work is currently underway around the City's Public Health Plan, any proposed changes to the City's Property Local Law around establishing smoke free areas should be re-visited following that body of work finalising.

Over recent times the City has received complaints regarding persons fishing within various lakes and water bodies on local government property. It has been reported by the community that this activity is not only having a detrimental effect on native fauna but also posing a safety risk and amenity issues due to the placement of discarded fishing line, hooks and other materials. Although the City's current Property Local Law addresses the taking or injuring of fauna, it does not currently provide a legislative framework for the prevention of fishing.

At its meeting held 11 November 2025 Council considered a Notice of Motion in respect of amending the City's Property Local Law. Council subsequently resolved (Council Resolution Number 1125/015) that an amendment to the Property Local Law progress to include the prohibition of fishing at the following specified locations:

1. Roselea Lake;
2. Princeton Lakes;
3. Talia Lake;
4. Herdsman Lake (City controlled);
5. Jackadder Lake;
6. Lake Gwelup;
7. Careniup Wetlands;
8. Carine Regional Open Space;
9. Potenza Reserve;
10. Stirling Civic Gardens;
11. Dog Swamp Reserve;
12. Shearwater Spoonbill Reserve;
13. Cedric Grebe Reserve;
14. Dianella Regional Open Space;
15. Yokine Regional Open Space; and
16. Lilac Shannon Reserve.

In view of the above, City of Stirling Local Government Property Amendment Local Law 2026 (Amendment Local Law) has been developed (see Attachment 1). It includes the amendments as highlighted above, as well as other amendments City officers have identified that would assist with the operation and understanding of the Property Local Law. A marked-up version of the amendments within the existing Property Local Law is included as Attachment 2.

In summary the main changes within the Amendment Local Law include the following:

Clause	Amendment Detail
Clause 2.2: Amend cl. 1.5 - Definitions	Include new and revised definitions within the Property Local Law that will provide greater clarity around the terms used.
Clause 2.3: Insert cl.1.8 - Application as to assistance animals	Include a new provision that in effect reiterates assistance animals, as defined by the *Disability Discrimination Act 1992* (Cth) can enter local government property.
Clause 2.4: Amend cl. 2.7 - Activities which may be pursued on specified local government property	Clause 2.7 of the Property Local Law allows the City to make determinations regarding activities that can be pursued on specified local government property. Determinations have been used by local governments and are required to be used (as per the direction of the Joint Standing Committee on Delegated Legislation), where a local government wishes to control certain activities on local government property. In view of this, new activities have been inserted into the Property Local Law, in which determinations can be made, specifically in regard to: • riding a bicycle, a wheeled recreational device, a sand board or similar device on specified local government property; and • undertaking fishing or fishing activity.
Clause 2.5: Amend cl. 2.8 - Activities which may be prohibited on specified local government property	Similar to clause 2.7, the Property Local Law allows the City to make determinations in regard to activities that are prohibited on specified local government property. The proposed amendments to this clause put into effect the local law framework around the intent of the resolution of Council on 11 November 2025, for the ability to create determinations around the prevention of fishing or fishing activities in and on various local government properties. A determination to this effect has also been including in the Amendment Local Law, forming a new entry to Schedule 2 (see below). Provisions have also been included regarding the ability to make determinations around smoking (or using a e-cigarette), cleaning and depositing of material relating to fishing activities, as well as the placement of collection bins (meaning a receptacle for the collection of clothing or goods).
Clause 2.7: Amend cl. 3.13 - Activities needing a permit	The change to this clause includes listing a range of new activities in which a permit may be required, and subsequently issued by the City, from time to time. The new activities are generally standard activities that are included in local laws of local governments, such as:

Clause	Amendment Detail
	• Light or set off any fireworks or conduct a fireworks display on local government property; • Erect any sign on local government property; • Cut, break, injure, deface, pull up, pick, remove, or destroy any tree, shrub, flower, grass or plant of any kind on local government property; • Cut, collect, or remove any timber, firewood, stone, sand or other materials, other than seaweed on local government property; or • Launch an aircraft from, or land an aircraft onto, local government property.
Clause 2.8: Amend cl. 4.3 - Taking or injuring any fauna	This clause is changed to include a person must <u>not attempt to take, injure or kill</u> any fauna on or above local government property. Prior to this suggested amendment, actual removal, injury or death of fauna had to occur for an offence to be committed, rather than an attempt to do so.
Clause 2.9: Replace cl. 4.4 - Removing, damaging of planting flora	The provisions of this clause have been strengthened to now include the prevention or any person (without lawful authority) to cultivate, plant or deposition any flora on local government property. The definition of flora in this section has been expanded. These proposed changes have been suggested to protect the biodiversity of natural areas throughout the City's district.
Clause 2.10: New cl. 4.9 - No smoking	A new clause has been inserted preventing a person from smoking or using an e-cigarette within five metre radius of any entrance, exit of aperture of a premises on local government property.
Clause 2.10: New cl 4.10 - Appropriate behaviour and adequate clothing	A new clause has been inserted ensuring appropriate behaviour and dress, especially around toilet blocks and change rooms. An authorised person will also be given the ability to direct a person over the age of six years to put on adequate clothing to prevent indecent exposure.
Clause 2.11: New cl. 5.10A - No use of camera devices in toilet blocks or change rooms	A new clause has been inserted to prevent a person, while in a toilet block or change room using a camera device or other equipment (whether electronic or otherwise) to take images or recordings of any person without that person's prior expressed consent.

Clause	Amendment Detail
Clause 2.13: Replaced Sch 1 – Modified Penalties	A new schedule of modified penalties has been included as a result of the various proposed amendments to the Property Local Law. The modified penalties are generally the same as the dollar value of those that currently exist; are commensurate with the levels set within the local laws of other local governments; and are considered generally proportionate with the types of offences that attract a modified penalty through the issue of an infringement notice.
Clause 2.14: Amend Sch 2 – Determinations	The Property Local Law (Schedule 2) contains various matters that are deemed determinations under the local law. Currently determinations exist around the following on the following activities on local government property: • Tethering of animals; • Driving vehicles; • Flying or launching a motorised model aeroplanes, boats or drones; • Age limitations on children's playgrounds; • Launching and retrieval of boats; • Prohibited activities, such as playing or practising archery, pistol or riffle shooting; • Depositing or refuse, rubbish or liquid waste; and • The use of a javelin, hammer or discus. The Amendment Local Law proposes to insert new determinations around the smoking or use of an e-cigarette on local government property, as well as the prevention of fishing or fishing activity on local government property, including those listed in the resolution of Council on 11 November 2025. Due to the land parcel make up of some of the identified reserves within Council's resolution of 11 November 2025, a listing of relevant land parcels has been identified that make up that reserve, as well as the commonly known reserve name. Mettam's Pool has also been identified and listed as this has been previously identified by Council as a no fishing area under the City's Beach Recreational Activity Policy.

Local law-making procedure

The procedure for making local laws is detailed in section 3.12 of the *Local Government Act 1995* (the Act) and is the same process that needs to be followed for creating a new local law or amending or repealing an existing local law. In accordance with the statutory procedures under the Act there is a specific legislative process that must be adhered to for the local law to be accepted by the Joint Standing Committee on Delegated Legislation (JSCDL) and by the WA Parliament.

In the event Council resolves to make the proposed City of Stirling Local Government Property Amendment Local Law 2026 for the purposes of public advertising, the following sequence of events will commence:

1. A public submission period of at least six weeks must be allowed, during which a copy of the proposed local law must also be submitted to the Minister for Local Government.
2. At the close of advertising, Council must consider any submissions received and then resolve to make the local law either as proposed, or in a form that is not significantly different from what was proposed. If, as a result of public submissions, Council wishes to make substantial changes to the local law, then a further public submission period will be required, and the process will need to recommence.
3. Once the final version of the local law has been approved, it must be published in the *Government Gazette*, and a further copy provided to the Minister for Local Government.
4. After gazettal, local public notice must be given stating the title of the local law, its purpose and effect (including the date it comes into operation) and advising where copies of the local law may be inspected at or obtained.
5. A copy of the local law, together with an accompanying explanatory memorandum, must then be submitted to the WA Parliamentary Joint Standing Committee on Delegated Legislation for scrutiny.

Regulation 3 of the Local Government (Functions and General) Regulations 1996 also requires that, in commencing to make a local law, the person presiding at a Council meeting is to give notice of the purpose and effect of the local law by ensuring that:

a. the purpose and effect of the proposed local law is included in the agenda for that meeting; and

b. the minutes of the meeting of the Council include the purpose and effect of the proposed local law.

In view if this the purpose of the City of Stirling Local Government Property Amendment Local Law 2026 is to amend certain provisions within the City of Stirling Local Government Property Local Law 2009.

The effect of the City of Stirling Local Government Property Amendment Local Law 2026 is to clarify certain terms used in the City of Stirling Local Government Property Local Law 2009 and to enable the local government to appropriately manage activities on specific local government property throughout the district.

Financial Assessment and Implications

Any costs associated with the local law-making process are included in the City's operational budget.

Stakeholder Engagement

Should Council wish to make the proposed City of Stirling Local Government Property Amendment Local Law 2026, public consultation will be required in accordance with section 3.12 of the *Local Government Act 1995*. Consultation will occur as follows:

1. Giving local public notice advertising the proposed local law and inviting submissions to be made within no less than six weeks from the date of advertising, including:
    a. Advertising in a newspaper circulating throughout the district, displaying public notices at the City of Stirling Administration Centre and public libraries;
    b. Advertising on the City's website; and
    c. Advertising through the City's social media platforms.
2. Providing a copy of the notice and a copy of the proposed local law to the Minister responsible for the Act under which the proposed local law is being made (being the Minister for Local Government).

Options Summary

The following options were considered, presented in the order in which they are recommended.

OPTIONS	
1.	For Council to support the proposed amendments to the Property Local Law for the purposes of public advertising and comment.
2.	For Council to retain the existing Property Local Law in its current form.

Recommended Action

In view that Council has endorsed an amendment to the Property Local Law at previous meetings, it is recommended that Council endorse the commencement of the local law amendment process to enable the Property Local Law to remain relevant and contemporary, to improve enforcement capability, and to progress amendments supported by Council.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995
Local Government Property Local Law 2009

Meeting Date	Council Resolution Number	Council Resolution
3 December 2024	1224/019	1. That Council RECEIVES the outcomes of public consultation on the below local laws: a. City of Stirling Prevention and Abatement of Dust & Liquid Waste Local Law 2002. b. City of Stirling Local Government Property Local Law 2009. c. City of Stirling Pest Plant Local Law 2012. d. City of Stirling Waste Management Local Law 2010. 2. That Council SUPPORTS the amendment of the below local law: a. City of Stirling Local Government Property Local Law 2009.

11 November 2025	1125/015	That Council PROGRESSES an amendment of the City of Stirling Local Government Property Local Law 2009 by February 2026, to include the prohibition of fishing at the following locations on local government property: a. Roselea Lake; b. Princeton Lakes; c. Talia Lake; d. Herdsman Lake (City controlled); e. Jackadder Lake; f. Lake Gwelup; g. Careniup Wetlands; h. Carine Regional Open Space; i. Potenza Reserve; j. Stirling Civic Gardens; k. Dog Swamp Reserve; l. Shearwater Spoonbill Reserve; m. Cedric Grebe Reserve; n. Dianella Regional Open Space; o. Yokine Regional Open Space; and p. Lilac Shannon Reserve.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 Proposed Local Government Property Amendment Local Law 2026 ⇩

Attachment 2 Local Government Property Law 2009 – marked up with proposed 2026 amendments

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

LOCAL GOVERNMENT ACT 1995

CITY OF STIRLING

LOCAL GOVERNMENT PROPERTY AMENDMENT LOCAL LAW 2026

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Stirling resolved on ***(date)*** to make the *City of Stirling Local Government Property Amendment Local Law 2026*.

Part 1 - Preliminary

1.1 Citation

This local law may be cited as the *City of Stirling Local Government Property Amendment Local Law 2026.*

1.2 Commencement

This local law commences on the 14th day after the day on which it is published in the *Government Gazette*.

1.3 Purpose and effect

(1) The purpose of the *City of Stirling Local Government Property Amendment Local Law 2026* is to amend certain provisions within the *City of Stirling Local Government Property Local Law 2009*.

(2) The effect of the *City of Stirling Local Government Property Amendment Local Law 2026* is to clarify certain terms used in the *City of Stirling Local Government Property Local Law 2009* and to enable the local government to appropriately manage activities on specific local government property throughout the district.

Part 2 - Amendments

2.1 City of Stirling Local Government Property Local Law 2009 amended

This Part of the *City of Stirling Local Government Property Amendment Local Law 2026* amends the *City of Stirling Local Government Property Local Law 2009* as published in the *Government Gazette* on 5 June 2009 and as amended in the *Government Gazette* on 15 April 2011, 30 September 2011 and 12 August 2016.

2.2 Clause 1.5 amended

(1) In clause 1.5 insert in alphabetical order:

"aircraft" has the meaning given to it in the *Civil Aviation Act 1988* (Cth);

"animal" means any living thing that is not a human or plant;

"**aperture**" means a man-made opening;

"article" in respect of lost property, includes money;

"attendant" means an employee of the City with responsibility for the control and management of persons in a pool area or other facility which is local government property;

"beach" means the area of sandy shoreline from the low-water mark to either the toe of the sand dune or the commencement of vegetation or a man-made structure;

"camera device" means an apparatus for taking photographs or moving pictures, and includes a mobile phone when used for this purpose;

"change room" means the room or area designated as a change room, bathroom or toilet in a public place such as a pool premises;

"collection bin" means a receptacle for the collection of clothing or goods;

"e-cigarette" means a portable device that is designed to generate or release an aerosol or vapour for personal use;

"firework" means a device like a Catherine wheel, roman candle, or rocket made from combustible materials which may be ignited to produce coloured flames, smoke or a loud bang;

"fireworks display" means a show of a number of fireworks set off over a prearranged time period, for the purpose of providing enjoyment to those persons able to view them;

"fish" has the same meaning given to it in the *Fish Resources Management Act 1994*;

"fishing" or "**fishing activity"** has the same meaning given to it in the *Fish Resources Management Act 1994;*

"local public notice" has the same meaning as is given to it in section 1.7(1) of the Act;

"nuisance" means –

(a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;

(b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or

(c) interference which causes material damage to land or other property on the land affected by the interference;

"obstruct" means to hinder in passing and obstruction has correlative meaning;

"premises" means a building, stadium or similar structure which is located on local government property;

"sand board" means a board designed to be used for sliding down a slope of land and sandboarding has correlative meaning;

"smoke" has the meaning given to it in the *Tobacco Products Control Act 2006*;

"tobacco product" has the meaning given to it in the *Tobacco Products Control Act 2006;*

"toilet block" means a toilet block or toilet facility, with or without change room facilities which is local government property;

"wheeled recreational device" means a wheeled device, built to transport a person, propelled by human power or gravity, and ordinarily used for recreation or play, and includes -

(a) in-line skates, rollerskates, a skateboard or similar wheeled device;

(b) a scooter being used by a person aged 12 years of age or older; and

(c) a unicycle,

but excludes a golf buggy, pram, stroller or trolley, or a bicycle, wheelchair or wheeled toy; and

"wheeled toy" means a child's pedal car, a tricycle, a scooter or a similar toy, but only if it is being used by a child under 12 years of age.

(2) In clause 1.6 delete the definition of **"district"** and insert:

"district" means the district of the City;

(3) In clause 1.5 at the definition of **"Unclaimed Property Register"** delete:

and

(4) In clause 1.5 at the definition of **"vehicle"** delete "." and insert:

;

2.3 Clause 1.8 inserted

After clause 1.7 insert:

1.8 Application as to assistance animals

This local law is subject to any written law and any law of the Commonwealth about assistance animals as defined in the *Disability Discrimination Act 1992* (Cth).

2.4 Clause 2.7 amended

In clause 2.7(1):

(a) In paragraph (e) after "beach" insert:

, retrieve

(b) delete paragraph (i) and insert:

(i) ride a bicycle, a wheeled recreational device, a sand board or similar device;

(c) In paragraph (j) delete "or".

(d) In paragraph (k) delete "." and insert:

; or

(e) After paragraph (k) insert:

(l) undertake fishing or fishing activity.

2.5 Clause 2.8 amended

In clause 2.8 (1):

(a) In paragraph (a) delete "smoking on premises" and insert:

smoking, or using an e-cigarette

(b) In paragraph (i) delete "; and" and insert:

;

(c) In paragraph (j) delete "." and insert:

;

(d) After paragraph (j) insert:

(k) undertake fishing or fishing activity;

(l) shell, gut, scale or clean fish, shellfish or any other animal, or cut bait on local government property such that it may cause a nuisance; and

(m) leave, deposit or discard the waste, offal or rubbish from any fish, shellfish or other animal, or bait on local government property; and

(n) place or maintain a collection bin.

2.6 Clause 2.8(3) deleted

Delete clause 2.8(3).

2.7 Clause 3.13 amended

In clause 3.13(1):

(a) In paragraph (r) delete "; and" and insert:

;

(b) In paragraph (t) delete "; or" and insert:

;

(c) In paragraph (u) delete "." and insert:

;

(d) After paragraph (u) insert:

(v) light or set off any fireworks or conduct a fireworks display on local government property;

(w) erect any sign on local government property;

(x) cut, break, injure, deface, pull up, pick, remove, or destroy any tree, shrub, flower, grass or plant of any kind on local government property;

(y) cut, collect, or remove any timber, firewood, stone, sand or other materials, other than seaweed on local government property; or

(z) launch an aircraft from, or land an aircraft onto, local government property.

2.8 Clause 4.3 amended

In clause 4.3:

(a) subclause (1) after "kill" insert:

, or attempt to take, injure or kill,

(b) after subclause (2) insert:

(3) A person must not feed a pigeon, dove, seagull, ibis, raven or other wild bird on local government property, so as to be injurious to the health of that bird, unless approved by the City.

2.9 Clause 4.4 replaced

Delete clause 4.4 and insert:

4.4 Removing, damaging or planting flora

(1) Unless authorised to do so under a written law or with the written approval of the City, a person must not –

(a) remove, damage or interfere with any flora that is on or above any local government property; or

(b) cultivate, plant or deposit any flora on local government property.

(2) In this clause –

"flora" means all vascular plants, seeds and other flora, whether living or dead.

2.10 Clause 4.9 renumbered and new clauses 4.9 and 4.10 inserted

Renumber clause 4.9 to 4.11 and insert:

4.9 No Smoking

A person must not smoke or use an e-cigarette within a 5 metre radius of any entrance, exit or aperture of premises on local government property.

4.10 Appropriate behaviour

(1) A person over the age of 6 years shall not on or in any local government property -

(a) appear in public unless properly dressed in clothing which covers the body to prevent indecent exposure;

(b) loiter outside or act in an unacceptable manner, in any portion of a toilet block or change room facility set aside for the opposite or same gender; and

(c) without the consent of the occupier, enter or attempt to enter any toilet or other compartment which is already occupied.

2.11 Clause 5.10A inserted

After clause 5.10 insert:

5.10A No use of camera devices in toilet blocks or change rooms

A person while in a toilet block or change room shall not use a camera device or other equipment (whether electronic or otherwise) to take images or recordings of any person in a toilet block or change room without that person's prior expressed consent.

2.12 Clause 7.8 Amended

In paragraph (a) delete "fish" and insert:

perform a fishing activity

2.13 Schedule 1 Replaced

Delete Schedule 1 and insert:

Schedule 1 – Modified Penalties

ITEM	CLAUSE	DESCRIPTION	MODIFIED PENALTY $
1	2.4	Failure to comply with determination	125
2	3.6	Failure to comply with conditions of permit	125

3	3.13(1)	Failure to obtain a permit	125
4	3.14(3)	Failure to obtain permit to camp outside a facility	125
5	3.15(1)	Failure to obtain permit for liquor	125
6	3.16	Failure of permit holder to comply with responsibilities	125
7	4.1	Behaviour which interferes with others	125
8	4.2(1)	Behaviour detrimental to property	350
9	4.3(1)	Taking or injuring any fauna	350
10	4.3(3)	Feeding a pigeon, dove, seagull, ibis, raven or other wild bird on local government property, so as to be injurious to the health of that bird	125
11	4.4(1)	Removing or damaging any flora	350
12	4.5	Under influence of liquor or prohibited drug	125
13	4.6	Taking, consuming or using a prohibited drug on local government property	125
14	4.8	Erecting unauthorised umbrella or shade structure on local government property	125
15	4.9	Smoking or using an e-cigarette within a 5 metres radius of any entrance, exit or aperture of premises on local government property	125
16	4.10	Inappropriate behaviour or inadequate clothing on or in local government property	125
17	4.11(2)	Failure to comply with sign on local government property	125
18	5.2	Consuming food or drink in prohibited area	125
19	5.5	Failure to comply with sign or direction on beach	125
20	5.6	Unauthorised entry to fenced or closed local government property	125
21	5.7	Gender not specified using entry of toilet block or change room	125
22	5.10A	Use of a camera device in a toilet or change room without consent	250
23	5.12	Failure to comply with direction of controller or notice on golf course	125
24	6.1(1)	Unauthorised entry to function on local government property	125
25	7.3	Unauthorised use of any part of jetty which is closed or under repair or construction	125

26	7.4	Mooring of boats in unauthorised manner	125
27	7.5	Unauthorised mooring of a boat to jetty	125
28	7.6	Failure to remove moored boat on direction of authorised person	125
29	7.7	Launching of boat from jetty without consent	125
30	7.8	Fishing from jetty or bridge so as to obstruct a boat or another person	125
31	9.1	Failure to obey lawful direction of an authorised person	250
32	9.2	Failure to obey direction of authorised person to leave local government property	250
33	10.1	Failure to comply with notice	250

2.14 Schedule 2 Amended

In Schedule 2 after clause 2.8 insert:

2.9 Smoking and using e-cigarettes

A person shall not smoke or use an e-cigarette in premises on local government property.

2.10 Fishing

A person must not undertake fishing or any fishing activity in or on the following local government property:

(a) Roselea Lake, comprised of:

(i) Lot 801(49) Roselea Boulevard, Stirling;

(b) Grindleford Roselea Reserve comprised of:

(i) Reserve No. 47856, Lot 614 (147) Grindleford Drive, Stirling;

(c) Roselea Reserve comprised of:

(i) Reserve No. 47801, Lot 805 (49A) Roselea Boulevard, Stirling;

(ii) Reserve No. 46671, Lot 15315 (34) Coralvine Grange, Stirling;

(iii) Reserve No. 46671, Lot 14479 (33) Roselea Boulevard, Stirling; and

(iv) Reserve No. 46671, Lot 14321 (47) Roselea Boulevard, Stirling;

(d) Roselea Karrinyup Reserve comprised of:

(i) Reserve No. 48626, Lot 804 (115) Roselea Boulevard, Stirling;

(e) Lycium Roselea Reserve, comprised of:

(i) Reserve No. 47857, Lot 621 (18) Lycium Quays, Stirling;

(f) Como Reserve, comprised of:

(i) Reserve No. 47616, Lot 15003 (2) Como Way, Stirling:

(g) Candella Square, comprised of:

(i) Reserve No. 48537, Lot 861 (4) Candella Square, Stirling;

(h) Salerno Reserve, comprised of:

(i) Reserve No. 48359, Lot 863 (25) Salerno Avenue, Stirling;

(i) Tahlia Reserve comprised of:

(i) Reserve No. 47243, Lot 14870 (31A) Talia Drive, Stirling; and

(ii) Reserve No. 47243, Lot 15157 (31B) Talia Drive, Stirling;

(j) Jackadder Lake Reserve comprised of:

(i) Reserve No. 27766. Lot 7933 (13) Blackbutt Road, Woodlands;

(ii) Lot 100 (31) Jackadder Way, Woodlands;

(iii) Lot 404 (19) Jackadder Way, Woodlands; and

(iv) Lot 353 (9) Jackadder Way, Woodlands;

(k) Tamarisk Reserve, comprised of:

(i) Reserve No. 28414, Lot 8179 (16) Tamarisk Way, Woodlands; and

(ii) Reserve No. 27766, Lot 7933 (16) Tamarisk Way, Woodlands

(l) Lake Gwelup Reserve, comprised of:

(i) Reserve No. 46329, Lot 9951 (46) Huntriss Road Gwelup;

(ii) Reserve No. 46359, Lot 13998 (6) Wanstead, Street, Gwelup; and

(iii) Lot 100 (40) Finnerty Street, Karrinyup;

(m) Careniup Wetlands Reserve, comprised of:

(i) Reserve No. 42246, Lot 556 (2) Careniup Avenue, Gwelup;

(ii) Reserve No. 45235 Lot 377 (20) Careniup Avenue, Gwelup;

(iii) Lot 71 (22) Careniup Avenue, Gwelup;

(iv) Reserve No. 45235, Lot 40 (38) Careniup Avenue, Gwelup;

(v) Reserve No. 45235, Lot 221 (52) Careniup Avenue, Gwelup;

(vi) Reserve No. 45235, Lot 53 (64) Careniup Avenue, Gwelup;

(vii) Reserve No. 45235, Lot 135 (74) Careniup Avenue, Gwelup;

(viii) Lot 463 (88) Careniup Avenue, Gwelup;

(ix) Reserve No. 47092, Lot 15127 (10) Water Crest Gardens, Gwelup;

(x) Reserve No. 47092, Lot 56 (30) Water Crest Gardens, Gwelup; and

(xi) Lot 3001 (40) Water Crest Gardens, Gwelup;

(n) Carine Regional Open Space, comprised of:

(i) Reserve No. 46781, Lots 51 and 2 (47) Monyash Road, Carine;

(o) Pompei Potenza Reserve, comprised of:

(i) Reserve No. 48409, Lot 9201 (32) Pompei Crescent, Stirling; and

(ii) Reserve No. 49305, Lot 8014 (30) Potenza Avenue, Stirling;

(p) Stirling Civic Gardens, comprising of:

(i) Lot 5 (16) Telford Crescent, Stirling

(ii) Lot 4 (24) Telford Crescent, Stirling

(iii) Lot 3 (34) Telford Crescent, Stirling

(iv) Lot 1 (38) Telford Crescent, Stirling;

(v) Lot 2 (40) Telford Crescent, Stirling;

(vi) Lot 3 (44) Telford Crescent, Stirling; and

(vii) Lot 101 (46) Telford Crescent, Stirling;

(q) Dog Swamp Reserve, comprising of

(i) Lot 8 (28) Farina Drive, Yokine;

(ii) Lot 9 (20) Farina Drive, Yokine; and

(iii) Lot 10 (12) Farina Drive, Yokine;

(r) Shearwater Spoonbill Reserve, consisting of:

(i) Reserve No. 32683, Lots 9074, 12615 and 9859 (37) Shearwater Drive, Stirling;

(s) Cedric Grebe Sandpiper Reserve, comprising of:

(i) Reserve No. 38892, Lot 10615 (113) Cedric Street, Stirling;

(t) Dianella Regional Open Space, comprising of:

(i) Reserve No. 46683, Lot 14388 (347C) Morely Drive, Dianella;

(u) Yoking Reserve, comprising of:

(i) Reserve No. 18324, Lot 14921 (126) Bradford Street, Coolbinia; and

(ii) Reserve No. 27122 , Lot 14681 (100) Wordsworth Avenue, Yokine;

(v) Lilac Shannon Reserve, comprising of:

(i) Reserve No. 32025, Lot 8866 (9) Lilac Place, Dianella; and

(ii) Lot 201 (1) Lilac Place, Dianella;

(w) Maurie Hamer Park, comprising of:

(i) Reserve No. 48844, Lot 800 (2) Lakeside Road, Herdsman;

(x) Herdsman Lake Regional Park, comprising of:

(i) Reserve No. 52237, Lots 500 and 501 (171) Jon Sanders Drive, Osborne Park; and

(y) Mettams Pool Beach, located within:

(i) Coastal Reserve No. 12992, Lot 708 (276) West Coast Drive, North Beach; and

(ii) Coastal Reserve No. 12992, Lot 8 (368) West Coast Drive, North Beach.

Dated day of 2026.

The Common Seal of the City of Stirling)
was affixed by authority of a resolution)
of the Council in the presence of:)

……

MARK IRWIN

MAYOR

……

STEVAN RODIC

CHIEF EXECUTIVE OFFICER

City of Stirling

Local Government Act 1995

City of Stirling

LOCAL GOVERNMENT PROPERTY LOCAL LAW 2009

Local Government Act 1995

City of Stirling

Local Government Property Local Law 2009

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Local Government Act 1995

City of Stirling

Local Government Property Local Law 2009

Under the powers conferred on it by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Stirling resolved on 7 April 2009 to make this local law.

Part 1 - Preliminary

1.1 Citation

This local law may be cited as the *City of Stirling Local Government Property Local Law 2009*.

1.2 Commencement

This local law commences on the 14th day after the day on which it is published in the *Government Gazette*.

1.3 Application

This local law applies –

(a) throughout the district; and

(b) in the water area for a distance of 200 metres seawards, from the western boundary, along the shoreline into the Indian Ocean, as approved by the Governor under section 3.6 of the *Local Government Act 1995* as published in the *Government Gazette* on 31 March 2009, No. 50, page 1029.

[Clause 1.3 amended by Government Gazette No. 64 of 2011]

1.4 Repeal

The City's Local Laws 242 to 427A inclusive published in the *Government Gazette* on 12 May 1971 are repealed.

1.5 Definitions

In this local law -

"Act" means the *Local Government Act 1995;*

"aircraft" has the meaning given to it in the *Civil Aviation Act 1988* (Cth);

"animal" means any living thing that is not a human or plant;

"aperture" means a man-made opening;

"applicant" means a person who applies for a permit under clause 3.2;

"article" in respect of lost property, includes money;

"attendant" means an employee of the City with responsibility for the control and management of persons in a pool area or other facility which is local government property;

"authorised person" means a person authorised by the City under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

"beach" means the area of sandy shoreline from the low-water mark to either the toe of the sand dune or the commencement of vegetation or a man-made structure;

"boat" means any ship, vessel or structure capable of being used in navigation by water, however propelled or moved, and includes a jet ski;

"building" means any building which is local government property and includes a –

(a) hall or room;

(b) corridor, stairway or annexe of any hall or room; and

(c) jetty;

"camera device" means an apparatus for taking photographs or moving pictures, and includes a mobile phone when used for this purpose;

"CEO" means the chief executive officer of the City;

"change room" means the room or area designated as a change room, bathroom or toilet in a public place such as a pool premises;

"**City**" means the City of Stirling;

"collection bin" means a receptacle for the collection of clothing or goods;

"commencement day" means the day on which this local law commences under clause 1.2;

"Council" means the council of the City;

"date of publication" means, where local public notice is required to be given of a matter under this local law, the date on which notice of the matter is published in a newspaper circulating generally throughout the district;

"decency" means wearing of proper and adequate clothing for the occasion, so as to prevent indecent exposure;

"determination" means a determination made under clause 2.1;

~~**"district"** means the district of the City, as amended and notated in the Municipality Index and in the Municipality Boundary Amendments Register published in the Government Gazette on 29 October 2007, No. 225;~~

"district" means the district of the City;

"drone" means a powered aerial vehicle that does not carry a human operator and is piloted remotely;

"e-cigarette" means a portable device that is designed to generate or release an aerosol or vapour for personal use;

"firework" means a device like a Catherine wheel, roman candle, or rocket made from combustible materials which may be ignited to produce coloured flames, smoke or a loud bang;

"fireworks display" means a show of a number of fireworks set off over a prearranged time period, for the purpose of providing enjoyment to those persons able to view them;

"fish" has the same meaning given to it in the *Fish Resources Management Act 1994*;

"fishing" or "**fishing activity"** has the same meaning given to it in the *Fish Resources Management Act 1994*;

"function" means an event or activity characterised by all or any of the following –

(a) formal organisation and preparation;

(b) its occurrence is generally advertised or notified in writing to particular persons;

(c) organisation by or on behalf of a club;

(d) payment of a fee to attend it; and

(e) systematic recurrence in relation to the day, time and place;

"indecent exposure" means the revealing to view of those parts of the body, especially the genitals, which by law and convention should be covered by clothing under the given circumstances;

"liquor" has the meaning given to it in section 3 of the *Liquor Control Act 1988*;

> "***liquor*** means —
>
> (a) a substance intended for human consumption which at 20° Celsius contains more than 1.15% ethanol by volume, or such other proportion as is prescribed; and
>
> (b) any other substance prescribed as being liquor for the purposes of this Act; and
>
> (c) any thing that, for the purposes of sale, is held out to be such a substance;
>
> [Section 3 of the *Liquor Control Act 1988*]

"local government property" means anything except a thoroughfare –

(a) which belongs to the City;

(b) of which the City is the management body under the *Land Administration Act 1997*; or

(c) which is an 'otherwise unvested facility' within section 3.53 of the Act;

"local public notice" has the same meaning as is given to it in section 1.7(1) of the Act;

"Manager" means the person for the time being employed by the City to control and manage a pool area or other facility which is local government property and includes the person's assistant or deputy;

"nuisance" means –

(a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;

(b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or

(c) interference which causes material damage to land or other property on the land affected by the interference;

"obstruct" means to hinder in passing and obstruction has correlative meaning;

"permit" means a permit issued under this local law;

"permit holder" means a person who holds a valid permit;

"person" does not include the City;

"pool area" means any swimming and wading pools and spas and all buildings, structures, fittings, fixtures, machinery, chattels, furniture and equipment forming part of or used in connection with such swimming and wading pools and spas which are local government property;

"premises" means a building, stadium or similar structure which is located on local government property;

"Regulations" means the *Local Government (Functions and General) Regulations 1996*;

"sand board" means a board designed to be used for sliding down a slope of land and sandboarding has correlative meaning;

"sign" includes a notice, flag, mark, structure or device approved by the City on which may be shown words, numbers, expressions or symbols;

"slacklining" means the pursuit of walking a small, nylon rope, or webbing between 2 anchor points;

"smoke" has the meaning given to it in the *Tobacco Products Control Act 2006*;

"surf riding equipment" means any device or toy used to or assist a rider in moving in or across waves or the water surface, and includes surfboard, boogey board, windsurfer, wave ski, canoe, kite surfer, inflatable toy or similar device but not a boat;

"tobacco product" has the meaning given to it in the *Tobacco Products Control Act 2006*;

"toilet block" means a toilet block or toilet facility, with or without change room facilities which is local government property;

"trading" means the selling or hiring, or the offering for sale or hire of goods or services, and includes displaying goods for the purpose of –

(a) offering them for sale or hire;

(b) inviting offers for their sale or hire;

(c) soliciting orders for them; or

(d) carrying out any other transaction in relation to them;

"**Unclaimed Property Register**" means the register kept by an attendant of any unclaimed belongings under Division 4 of Part 5 of this local law; and

"vehicle" includes –

(a) every conveyance and every object capable of being propelled or drawn on wheels, tracks or otherwise; and

(b) an animal being ridden or driven,

but excludes –

(c) a wheel-chair or any device designed for use, by a physically impaired person on a footpath;

(d) a pram, a stroller or a similar device; and

(e) a boat.;

"wheeled recreational device" means a wheeled device, built to transport a person, propelled by human power or gravity, and ordinarily used for recreation or play, and includes -

(a) in-line skates, rollerskates, a skateboard or similar wheeled device;

(b) a scooter being used by a person aged 12 years of age or older; and

(c) a unicycle,

but excludes a golf buggy, pram, stroller or trolley, or a bicycle, wheelchair or wheeled toy; and

"wheeled toy" means a child's pedal car, a tricycle, a scooter or a similar toy, but only if it is being used by a child under 12 years of age.

[Clause 1.5 amended by Government Gazette No. 64 of 2011, No. 182 of 2011, No. 146 of 2016]

1.6 Interpretation

In this local law, a reference to local government property includes a reference to any part of that local government property.

1.7 Overriding power to hire and agree

Despite anything to the contrary in this local law, the City may -

(a) hire local government property to any person; or

(b) enter into an agreement with any person regarding the use of any local government property.

1.8 Application as to assistance animals

This local law is subject to any written law and any law of the Commonwealth about assistance animals as defined in the *Disability Discrimination Act 1992* (Cth).

Part 2 - Determinations in respect of local government property

Division 1 - Determinations

2.1 Determinations as to use of local government property

(1) The City may make a determination in accordance with clause 2.2 –

(a) setting aside specified local government property for the pursuit of all or any of the activities referred to in clause 2.7;

(b) prohibiting a person from pursuing all or any of the activities referred to in clause 2.8 on specified local government property;

(c) as to the matters in clauses 2.7(2) and 2.8(2); and

(d) as to any matter ancillary or necessary to give effect to a determination.

(2) The determinations in Schedule 2 –

(a) are to be taken to have been made in accordance with clause 2.2;

(b) may be amended or revoked in accordance with clause 2.6; and

(c) have effect on the commencement day.

2.2 Procedure for making a determination

(1) The City is to give local public notice of its intention to make a determination.

(2) The local public notice referred to in subclause (1) is to state that –

(a) the City intends to make a determination, the purpose and effect of which is summarised in the notice;

(b) a copy of the proposed determination may be inspected and obtained from the City's offices; and

(c) submissions in writing about the proposed determination may be lodged with the City within 21 days after the date of publication.

(3) If no submissions are received in accordance with subclause (2)(c), the Council is to decide–

(a) to give local public notice that the proposed determination has effect as a determination on and from the date of publication;

(b) to amend the proposed determination, in which case subclause (5) will apply; or

(c) not to continue with the proposed determination.

(4) If submissions are received in accordance with subclause (2)(c), the Council –

(a) is to consider those submissions; and

(b) is to decide –

(i) whether or not to amend the proposed determination; or

(ii) not to continue with the proposed determination.

(5) If the Council decides to amend the proposed determination, it is to give local public notice –

(a) of the effect of the amendments; and

(b) that the proposed determination has effect as a determination on and from the date of publication.

(6) If the Council decides not to amend the proposed determination, it is to give local public notice that the proposed determination has effect as a determination on and from the date of publication.

(7) A proposed determination is to have effect as a determination on and from the date of publication of the local public notice referred to in subclauses (3), (5) and (6).

(8) A decision under subclause (3) or (4) is not to be delegated by the Council.

2.3 Discretion to erect sign

The City may erect a sign on local government property to give notice of the effect of a determination which applies to that property.

2.4 Determination to be complied with

A person must comply with a determination.

2.5 Register of determinations

(1) The City is to keep a register of determinations made under clause 2.1, and of any amendments to or revocations of determinations made under clause 2.6.

(2) Sections 5.94 and 5.95 of the Act apply to the register referred to in subclause (1) and for that purpose the register is to be taken to be information within section 5.94(u)(i) of the Act.

2.6 Amendment or revocation of a determination

(1) The Council may amend or revoke a determination.

(2) The provisions of clause 2.2 are to apply to an amendment of a determination as if the amendment were a proposed determination.

(3) If the Council revokes a determination it is to give local public notice of the revocation and the determination is to cease to have effect on the date of publication.

Division 2 - Activities which may be pursued or prohibited under a determination

2.7 Activities which may be pursued on specified local government property

(1) A determination may provide that specified local government property is set aside as an area on which a person may –

(a) bring, ride or drive an animal;

(b) take, ride or drive a vehicle, or a particular class of vehicle;

(c) use a motorised model airplane, helicopter, boat, drone or other similar remotely piloted device;

(d) use a children's playground provided that the person is under an age specified in the determination, but the determination is not to apply to a person having the charge of a person under the specified age;

(e) launch, beach, retrieve or leave a boat;

(f) take or use a boat, or a particular class of boat;

(g) deposit refuse, rubbish or liquid waste, whether or not of particular classes, and whether or not in specified areas of that local government property;

(h) play or practise –

(i) golf or archery;

(ii) pistol or rifle shooting, but subject to the compliance of that person with the *Firearms Act 1973*; or

(iii) a similar activity, specified in the determination, involving the use of a projectile including a javelin, hammer or discus which, in the opinion of the City may cause injury or damage to a person or property;

(i) ~~use a sandboard or a similar device~~ ride a bicycle, a wheeled recreational device, a sand board or similar device;

(j) wear no clothing; ~~or~~

(k) use ropes or other similar equipment with anchor points for the purposes of engaging in slacklining or similar activities~~.~~; or

(l) undertake fishing or fishing activity.

(2) A determination may specify the extent to which and the manner in which an activity referred to in subclause (1) may be pursued and in particular –

(a) the days and times during which the activity may be pursued;

(b) that an activity may be pursued on a class of local government property, specified local government property or all local government property;

(c) that an activity is to be taken to be prohibited on all local government property other than that specified in the determination;

(d) may limit the activity to a class of vehicles, boats, equipment or things, or may extend it to all vehicles, boats, equipment or things;

(e) may specify that the activity can be pursued by a class of persons or all persons; and

(f) may distinguish between different classes of the activity.

[Clause 2.7 amended by Government Gazette No. 146 of 2016]

2.8 Activities which may be prohibited on specified local government property

(1) A determination may provide that a person is prohibited from pursuing all or any of the following activities on specified local government property -

(a) ~~smoking on premises~~ smoking or using an e-cigarette;

(b) riding a bicycle, a skateboard, rollerblades, a sandboard or a similar device;

(c) taking, riding or driving a vehicle on the property or a particular class of vehicle;

(d) riding or driving a vehicle of a particular class or any vehicle above a specified speed;

(e) taking or using a boat, or a particular class of boat;

(f) the playing or practise of -

(i) golf, archery, pistol shooting or rifle shooting; or

(ii) a similar activity, specified in the determination, involving the use of a projectile including a javelin, hammer or discus which, in the opinion of the City may cause injury or damage to a person or property;

(g) the playing or practice of any ball game which may cause detriment to the property or any fauna on the property;

(h) the traversing of sand dunes or land which in the opinion of the City has environmental value warranting such protection, either absolutely or except by paths provided for that purpose;

(i) use a motorised model aeroplane, helicopter, boat, drone or other similar remotely piloted device~~; and~~;

(j) use of ropes or other similar equipment with anchor points for the purposes of engaging in slacklining or similar activities~~.~~

(k) undertake fishing or fishing activity;

(l) shell, gut, scale or clean fish, shellfish or any other animal, or cut bait on local government property such that it may cause a nuisance; and

(m) leave, deposit or discard the waste, offal or rubbish from any fish, shellfish or other animal, or bait on local government property; and

(n) place or maintain a collection bin.

(2) A determination may specify the extent to which and the manner in which a person is prohibited from pursuing an activity referred to in subclause (1) and, in particular –

(a) the days and times during which the activity is prohibited;

(b) that an activity is prohibited on a class of local government property, specified local government property or all local government property;

(c) that an activity is prohibited in respect of a class of vehicles, boats, equipment or things, or all vehicles, boats, equipment or things;

(d) that an activity is prohibited in respect of a class of persons or all persons; and

(e) may distinguish between different classes of the activity.

~~(3) In this clause –~~

~~**"premises"** means a building, stadium or similar structure which is local government property, but not an open space such as a park or a playing field.~~

[Clause 2.8 amended by Government Gazette No. 146 of 2016]

Division 3 - Transitional

2.9 Signs taken to be determinations

(1) Where a sign erected on local government property has been erected under a local law of the City that is repealed by this local law, then it is to be taken to be and have effect as a determination on and from the commencement day,

except to the extent that the sign is inconsistent with any provision of this local law or any determination made under clause 2.1.

(2) Clause 2.5 does not apply to a sign referred to in subclause (1).

Part 3 - Permits

Division 1 - Preliminary

3.1 Application of Part

This Part does not apply to a person who uses or occupies local government property under a written agreement with the City to do so.

Division 2 - Applying for a permit

3.2 Application for permit

(1) Where a person is required to obtain a permit under this local law, that person must apply for the permit in accordance with subclause (2).

(2) An application for a permit under this local law must-

(a) be in the form determined by the City;

(b) be signed by the applicant;

(c) provide the information required by the form; and

(d) be forwarded to the CEO together with any fee imposed by the City under sections 6.16 to 6.19 of the Act.

(3) The City may require an applicant to provide additional information reasonably related to an application before determining an application for a permit.

(4) The City may require an applicant to give local public notice of the application for a permit.

(5) The City may refuse to consider an application for a permit which is not in accordance with subclause (2) or where the requirements of subclause (3) or (4) have not been satisfied.

3.3 Decision on application for permit

(1) The City may –

(a) approve an application for a permit unconditionally or subject to any conditions; or

(b) refuse to approve an application for a permit.

(2) If the City approves an application for a permit, it is to issue to the applicant, a permit in the form determined by the City.

(3) If the City refuses to approve an application for a permit, it is to give written notice of that refusal to the applicant.

(4) The City may, at any time, amend a condition of approval and the amended condition takes effect when written notice of it is given to the permit holder.

Division 3 - Conditions

3.4 Examples of conditions

(1) Examples of the conditions that the City may impose on a permit are conditions relating to -

(a) the payment of a fee;

(b) compliance with a standard or a policy adopted by the City;

(c) the duration and commencement of the permit;

(d) the commencement of the permit being contingent on the happening of an event;

(e) the rectification, remedying or restoration of a situation or circumstance reasonably related to the application;

(f) the approval of another application for a permit which may be required by the City under any written law;

(g) the area of the district to which the permit applies;

(h) where a permit is issued for an activity which will or may cause damage to local government property, the payment of a deposit or bond against such damage; and

(i) the obtaining of public risk insurance in an amount and on terms reasonably required by the City.

(2) Examples of the type and content of the conditions on which a permit to hire local government property may be issued include–

(a) when fees and charges are to be paid;

(b) payment of a bond against possible damage or cleaning expenses or both;

(c) restrictions on the erection of material or external decorations;

(d) rules about the use of furniture, plant and effects;

(e) limitations on the number of persons who may attend any function in or on local government property;

(f) the duration of the hire;

(g) the right of the City to cancel a booking during the course of an annual or seasonal booking, if the City sees fit;

(h) a prohibition on the sale, supply or consumption of liquor unless a liquor licence is first obtained for that purpose under the *Liquor Control Act 1988*;

(i) whether or not the hire is for the exclusive use of the local government property;

(j) the obtaining of a policy of insurance in the names of both the City and the hirer, indemnifying the City in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the local government property by the hirer;

(k) the provision of an indemnity from the hirer, indemnifying the City in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the local government property by the hirer; and

(l) restrictions on the type of sport/recreation activities to be undertaken on a reserve, and the area within that reserve where such activities can be undertaken.

[Clause 3.4 amended by Government Gazette No. 146 of 2016]

3.5 Imposing conditions under a policy

(1) In this clause –

"policy" means a policy of the City adopted by the Council containing conditions subject to which an application for a permit may be approved under clause 3.3(1)(a).

(2) Under clause 3.3(1)(a) the City may approve an application subject to conditions by reference to a policy.

(3) The City must give a copy of the policy, or the part of the policy which is relevant to the application for a permit, with the form of permit referred to in clause 3.3(2).

(4) An application for a permit is not to be taken to have been approved subject to the conditions contained in a policy until the City gives the permit holder a copy of the policy or the part of the policy which is relevant to the application.

(5) Sections 5.94 and 5.95 of the Act apply to a policy and for that purpose a policy is taken to be information within section 5.94(u)(i) of the Act.

3.6 Compliance with conditions

Where an application for a permit has been approved subject to conditions, the permit holder must comply with each of those conditions.

Division 4 - General

3.7 Agreement for building

Where a person applies for a permit to erect a building on local government property the City may enter into an agreement with the permit holder in respect of the ownership of the materials in the building.

3.8 Duration of permit

A permit is valid for one year from the date on which it is issued, unless–

(a) it is otherwise stated in this local law or in the permit; or

(b) it is cancelled under clause 3.12.

3.9 Renewal of permit

(1) A permit holder may apply to the City in writing prior to expiry of a permit for the renewal of the permit.

(2) The provisions of this Part apply to an application for the renewal of a permit as though it were an application for a permit.

3.10 Transfer of permit

(1) An application for the transfer of a valid permit must -

(a) be made in writing;

(b) be signed by the permit holder and the proposed transferee of the permit;

(c) provide such information as the City may require to enable the application to be determined; and

(d) be forwarded to the CEO together with any fee imposed by the City under sections 6.16 to 6.19 of the Act.

(2) The City may approve an application for the transfer of a permit, refuse to approve it or approve it subject to any conditions.

(3) Where the City approves an application for the transfer of a permit, the transfer may be effected by an endorsement on the permit signed by the CEO.

(4) Where the City approves the transfer of a permit, it is not required to refund any part of any fee paid by the former permit holder.

3.11 Production of permit

A permit holder is to produce to an authorised person her or his permit immediately upon being required to do so by that authorised person.

3.12 Cancellation of permit

(1) Subject to clause 9.1, a permit may be cancelled by the City if the permit holder has not complied with –

(a) a condition of the permit; or

(b) a determination or a provision of any written law which may relate to the activity regulated by the permit.

(2) On the cancellation of a permit the permit holder -

(a) must return the permit as soon as practicable to the CEO; and

(b) is to be taken to have forfeited any fees paid in respect of the permit.

Division 5 - When a permit is required

3.13 Activities needing a permit

(1) A person must not without a permit –

(a) subject to subclause (3), hire local government property;

(b) advertise anything by any means on local government property;

(c) erect, on local government property, a structure for public amusement or for any performance, whether for gain or otherwise;

(d) teach, coach or train, for profit, any person on a beach, reserve, in a pool area or an indoor recreation facility which is local government property;

(e) plant any plant or sow any seeds on local government property;

(f) carry on any trading on local government property unless the trading is conducted -

(i) with the consent of a person who holds a permit to conduct a function, and where the trading is carried on under and in accordance with the permit; or

(ii) by a person who has a licence or permit to carry on trading on local government property under any written law;

(g) unless an employee of the City in the course of his or her duties or on an area set aside for that purpose -

(i) drive or ride or take any vehicle on to local government property; or

(ii) park or stop any vehicle on local government property;

(h) conduct a function, or undertake any promotional activity, on local government property;

(i) charge any person for entry to local government property, unless the charge is for entry to land or a building hired by a voluntary non-profit organisation;

(j) light a fire on local government property except in a facility provided for that purpose;

(k) parachute, hang glide, abseil or base jump from or on to local government property;

(l) erect a building or a refuelling site on local government property;

(m) make any excavation on or erect or remove any fence on local government property;

(n) erect or install any structure above or below ground, which is local government property, for the purpose of supplying any water, power, sewer, communication, television or similar service to a person;

(o) deposit or store any thing on local government property;

(p) depasture, tether, drive or ride any horse, sheep, cattle, goat, camel, ass, mule, pig or other similar animal on local government property;

(q) conduct or take part in any gambling game or contest or bet, or offer to bet, publicly;

(r) erect, install, operate or use any broadcasting, public address system, loudspeaker or other device for the amplification of sound on local government property; ~~and~~

(s) conduct sport/recreation training and matchplay, or undertake any other related sport/recreation activity on a reserve which is local government property;

(t) use a motorised model aeroplane, helicopter, boat, drone or other similar remotely piloted device on local government property; ~~or~~

(u) erect, on local government property, ropes or other similar equipment with anchor points for the purposes of engaging in slacklining or similar activities~~.~~;

(v) light or set off any fireworks or conduct a fireworks display on local government property;

(w) erect any sign on local government property;

(x) cut, break, injure, deface, pull up, pick, remove, or destroy any tree, shrub, flower, grass or plant of any kind on local government property;

(y) cut, collect, or remove any timber, firewood, stone, sand or other materials, other than seaweed on local government property; or

(z) launch an aircraft from, or land an aircraft onto, local government property.

(2) The City may exempt a person from compliance with subclause (1) on the application of that person.

(3) The City may exempt specified local government property or a class of local government property from the application of subclause (1)(a).

[Clause 3.13 amended by Government Gazette No. 146 of 2016]

3.14 Permit required to camp outside a facility

(1) In this clause –

"facility" has the meaning given to it in section 5(1) of the *Caravan Parks and Camping Grounds Act 1995*.

> "***caravan park*** means an area of land on which caravans, or caravans and camps, are situated for habitation;"
>
> "***facility*** means a caravan park or camping ground;"
>
> "***camping ground*** means an area of land on which camps, but not caravans, are situated for habitation but does not include any land prescribed for the purposes of this definition;"
>
> [Section 5(1) of the *Caravan Parks and Camping Grounds Act 1995*]

(2) This clause does not apply to a facility operated by the City.

(3) Except in accordance with a permit, a person must not -

(a) camp on, or lodge at, local government property;

(b) occupy any structure at night for the purpose of sleeping on local government property;

(c) park a vehicle on local government property where that vehicle is being used, by that person or any other person, for purposes of camping or sleeping on local government property; or

(d) erect a tent, camp, hut or similar structure on local government property.

[Clause 3.14 amended by Government Gazette No. 182 of 2011]

3.15 Permit required for possession and consumption of liquor

(1) A person must not, on local government property, consume any liquor or have in her or his possession or under her or his control any liquor, unless –

(a) that is permitted under the *Liquor Control Act 1988*; and

(b) a permit has been obtained for that purpose.

(2) Subclause (1) does not apply where the liquor is in a sealed container.

Note: Section 119 of the Liquor Control Act 1988 contains other limitations relating to liquor on unlicensed premises.

Division 6 - Responsibilities of permit holder

3.16 Responsibilities of permit holder

A holder of a permit must, in respect of local government property to which the permit relates -

(a) ensure that an authorised person has unobstructed access to the local government property for the purpose of inspecting the property or enforcing any provision of this local law;

(b) leave the local government property in a clean and tidy condition after its use;

(c) report any damage or defacement of the local government property to the City; and

(d) prevent the consumption of any liquor on the local government property unless the permit allows it and a licence has been obtained under the *Liquor Control Act 1988* for that purpose.

Part 4 - Behaviour on all local government property

Division 1 - Behaviour on and interference with local government property

4.1 Behaviour which interferes with others

A person must not, in or on any local government property, behave in a manner which -

(a) is likely to interfere with the enjoyment of a person who might use the property; or

(b) interferes with the enjoyment of a person using the property.

Note: Other legislative provisions that may also be relevant in this context include section 203 of the *Criminal Code* which states:

"**203. Indecent acts in public**

(1) A person who does an indecent act —

(a) in a public place or in the sight of any person who is in a public place; or

(b) in a police station or lock-up,

is guilty of a crime and is liable to imprisonment for 2 years.

Summary conviction penalty: imprisonment for 9 months and a fine of $9 000.

(2) A person who owns, or has the control or management of, a place to which the public is admitted, whether on payment of consideration or not, and who permits a person to do an indecent act in that place is guilty of a crime and is liable to imprisonment for 2 years.

Summary conviction penalty: imprisonment for 9 months and a fine of $9 000.

(3) It is a defence to a charge of an offence under this section to prove that it was for the public benefit that the act complained of should be done.

(4) Whether the doing of any such act is or is not for the public benefit is a question of fact."

4.2 Behaviour detrimental to property

(1) A person must not, in or on local government property, behave in a way which is or might be detrimental to the property.

(2) In subclause (1) –

'**detrimental to the property**' includes –

(a) removing any thing from the local government property such as a rock, a plant or a seat provided for the use of any person; and

(b) destroying, defacing or damaging any thing on the local government property, such as a plant, a seat provided for the use of any person or a building.

4.3 Taking or injuring any fauna

(1) A person must not take, injure or kill , or attempt to take, injure or kill, any fauna which is on or above any local government property, unless that person is authorised under a written law to do so.

(2) In this clause –

"fauna" means any animal indigenous to or which periodically migrates to any State or Territory of the Commonwealth or the territorial waters of the Commonwealth and includes, in relation to any such animal –

(a) any class of animal or individual member;

(b) the eggs or larvae; or

(c) the carcass, skin, plumage or fur.

Note: Sections 16 and 16A of the Wildlife Conservation Act 1950 deal with the taking on or imposition of protected fauna and section 20 of that Act deals with the authority of wildlife officers.

(3) A person must not feed a pigeon, dove, seagull, ibis, raven or other wild bird on local government property, so as to be injurious to the health of that bird, unless approved by the City.

4.4 Removing, ~~or~~ damaging ~~any~~ or planting flora

~~(1) A person must not remove or damage any flora which is on or above any local government property, unless that person is authorised to do so under a written law or with the written approval of the City.~~

~~(2) In this clause –~~

~~**"flora"** means all vascular plants other than plants recognised as weeds.~~

(1) Unless authorised to do so under a written law or with the written approval of the City, a person must not –

(a) remove, damage or interfere with any flora that is on or above any local government property; or

(b) cultivate, plant or deposit any flora on local government property.

(2) In this clause –

"flora" means all vascular plants, seeds and other flora, whether living or dead.

4.5 Intoxicated persons not to enter local government property

A person must not enter or remain on local government property while under the influence of liquor or a prohibited drug.

4.6 No prohibited drugs

A person must not take a prohibited drug on to, or consume or use a prohibited drug on, local government property.

4.7 Refusal of entry to local government property

(1) An authorised person may refuse to allow entry, or suspend admission, to any local government property by any person whom he or she believes has behaved in a manner contrary to the provisions of this Part.

(2) This refusal or suspension can be for any period of up to 12 months as decided by that authorised person.

(3) A decision made under this clause is a decision to which clause 8 applies.

[Clause 4.7 amended by Government Gazette No. 64 of 2011]

[Clause 4.8 inserted by Government Gazette No. 64 of 2011, deleted by Government Gazette No. 182 of 2011]

4.8 Umbrellas and temporary shade structures

A person may erect an umbrella or temporary shade structure on local government property that is not enclosed, only if it –

(a) is erected for protection from the sun or other elements;

(b) has an area of $6m^2$ or less;

(c) has a height of 2.5m or less;

(d) is removed by that person immediately on leaving the local government property; and

(e) is for private use.

[Clause 4.8 inserted by Government Gazette No. 64 of 2011, renumbered by Government Gazette No. 182 of 2011, amended by Government Gazette No. 182 of 2011]

4.9 No Smoking

A person must not smoke or use an e-cigarette within a 5 metre radius of any entrance, exit or aperture of premises on local government property.

4.10 Appropriate behaviour and adequate clothing

(1) A person over the age of 6 years shall not on or in any local government property -

(a) appear in public unless properly dressed in clothing which covers the body to prevent indecent exposure;

(b) loiter outside or act in an unacceptable manner, in any portion of a toilet block or change room facility set aside for the opposite or same gender; and

(c) without the consent of the occupier, enter or attempt to enter any toilet or other compartment which is already occupied.

(2) Where an authorised person considers that the clothing of any person on local government property is not proper and adequate to prevent indecent exposure, the authorised person may direct that person to put on adequate clothing and that person shall comply with that direction immediately.

Division 2 - Signs

~~4.9~~4.11 Signs

(1) The City may erect a sign on local government property specifying any conditions of use which apply to that property.

(2) A person must comply with a sign erected under subclause (1).

(3) A condition of use specified on a sign erected under subclause (1)–

(a) is not to be inconsistent with any provision of this local law or any determination; and

(b) is to be for the purpose of giving notice of the effect of a provision of this local law.

[Clause 4.9 renumbered by Government Gazette No. 64 of 2011]

Part 5 - Matters relating to particular local government property

Division 1 - Swimming pool areas

5.1 When entry must be refused

(1) A Manager or an authorised person must refuse admission to a pool area to any person who –

(a) in her or his opinion-

(i) is under the age of 4 years and who is unaccompanied by a responsible person over the age of 12 years;

(ii) is under the age of 4 years and who is accompanied by a responsible person over the age of 12 years where the responsible person is incapable of, or not providing, adequate supervision of or care for that person;

(iii) is suffering from any contagious, infectious or cutaneous disease or complaint, or is in an unclean condition; or

(iv) is under the influence of liquor or a prohibited drug; or

(b) is to be refused admission by the City for breaching a clause of this local law.

(2) If a person referred to in paragraph (a) or (b) of subclause (1) is in a pool area, a Manager or an authorised person must –

(a) direct the person to leave; and

(b) if the person refuses or fails to leave, remove the person or arrange for the person to be removed, from the pool area.

5.2 Consumption of food or drink may be prohibited

A person must not consume any food or drink in an area where consumption is prohibited by a sign.

Division 2 - Beaches

5.3 Powers of authorised persons or surf life saving club members

(1) An authorised person employed by the City may perform all or any of the following functions in relation to a beach -

(a) patrol any beach;

(b) carry out any activity on any beach;

(c) erect signs designating bathing areas and signs regulating, prohibiting or restricting specified activities on the whole or any part of a beach or

in or on the water adjacent to the beach and to direct persons on the beach or in or on the water to comply with such signs;

(d) temporarily enclose any area with rope, hessian, wire or any other means for the conduct of surf life saving club activities; and

(e) direct persons to leave the water adjacent to a beach during dangerous conditions or if a shark is suspected of being in the vicinity of a beach.

(2) Subject to subclause (3), the City may authorise, under section 9.10 of the Act, the members of a surf life saving club to perform all or any of the functions listed in subclause (1).

(3) Members authorised by the City under subclause (2) must have been recommended by the surf life saving club as competent to perform the functions referred to in that subclause in respect of which they are authorised.

(4) Under subclause (2), the City may authorise members generally, or in relation to particular times, days or months.

5.4 Authority of City employee to prevail

If the City has authorised a person under clause 5.3(1) and member of a surf life saving club under clause 5.3(2) in relation to the same beach, where they could perform a function referred to in clause 5.3(1) contemporaneously, the authority of an authorised person employed by the City under clause 5.3(1) is to prevail.

5.5 Persons to comply with signs and directions

A person must -

(a) not act in contravention of a sign erected on a beach under clause 5.3(1)(c);

(b) not enter an area which has been temporarily closed with rope, hessian, wire or any other means for the conduct of surf life saving club activities, unless he or she is a member of the club or has obtained permission to enter from the club;

(c) comply with any direction given under clause 5.3(1)(c) or 5.3(1)(e); and

(d) not interfere with, obscure, obstruct, or hang any item of clothing or towel on a flag, sign, notice or item of life saving equipment.

Division 3 - Fenced or closed property

5.6 No entry to fenced or closed local government property

A person must not enter local government property which has been fenced off or closed to the public by a sign or otherwise, unless that person is authorised to do so by the City.

Division 4 - Toilet blocks and change rooms

5.7 Only specified gender to use entry of toilet block or change room

(1) Where a sign on a toilet block or change room specifies that a particular entry of the toilet block or change room is to be used by –

(a) females - then a person of the male gender must not use that entry of the toilet block or change room;

(b) males - then a person of the female gender must not use that entry of the toilet block or change room; or

(c) families - then, where the toilet block or change room is being used by a family, only an immediate member of that family may use that entry of the toilet block or change room.

(2) Paragraphs (a) and (b) of subclause (1) do not apply to a child, when accompanied by a parent, guardian or caregiver, where the child is –

(a) under the age of 8 years; or

(b) otherwise permitted by an authorised person to use the relevant entry.

5.8 Hire of lockers

(1) A person may hire a locker in or near a change room for the purpose of safekeeping articles on the conditions that -

(a) it is the responsibility of the person hiring the locker to lock the locker once the articles to be stored are placed in the locker and to return the key to the attendant; and

(b) on receiving a receipt given in respect of the hire of the locker, an attendant is to hand to that person the key for the locker described in the receipt in order to remove the articles from the locker.

(2) A person must not store in any locker a firearm or offensive weapon or any article or substance that has been unlawfully acquired or which is a substance or article within the meaning of 'dangerous goods' under the *Dangerous Goods Safety Act 2004*.

(3) An attendant or authorised person may open and inspect the contents of a locker at any time, where the attendant or authorised person reasonably suspects that a breach of this local law has occurred.

5.9 Unclaimed property in locker

(1) If an article in a locker is not claimed or collected within 48 hours after the date of hire, the article may be removed by an attendant or authorised person.

(2) An attendant or authorised person must record in the Unclaimed Property Register, with respect to each article removed from a locker –

(a) a description of the article removed;

(b) the time and date the article was removed; and

(c) the time and date recorded on the original receipt.

(3) An attendant or authorised person must ensure that an article removed from the locker is stored at the place determined by the City.

(4) An attendant or authorised person may deliver to a person an article recorded in the Unclaimed Property Register on receiving –

(a) satisfactory evidence of the person's right to obtain the article;

(b) an accurate description of the article being claimed; and

(c) payment of any outstanding fees or storage charges.

(5) A person who receives delivery of an article form the Unclaimed Property Register must, by way of acknowledging receipt of the article, write his or her name and address and sign his or her name in the Unclaimed Property Register.

Note: *Under clause 9.3 of this local law, the City may dispose of any article left on local government property that is not claimed within a period of 3 months.*

5.10 Use of shower or bath facilities

A person may use a shower or bath facility in change rooms only on conditions that –

(a) the facilities must be used by the person only for the purpose of cleansing, bathing and washing themselves;

(b) use of the facilities must be restricted to a maximum period of 15 minutes or such lesser time as required by an attendant; or

(c) the facilities must not be used for the purpose of laundering or washing any clothing or other articles.

5.10A No use of camera devices in toilet blocks or change rooms

A person while in a toilet block or change room shall not use a camera device or other equipment (whether electronic or otherwise) to take images or recordings of any person in a toilet block or change room without that person's prior expressed consent.

Division 5 - Golf course

5.11 Interpretation

In this Division –

"controller" means the person appointed by the City to direct, control and manage a golf course;

"golf course" means that portion of a golf course reserve which is laid out as a golf course and includes all tees, fairways, greens, practice tees, practice fairways, practice greens and any driving range; and

"golf course reserve" means the local government property described in Schedule 2 and includes all buildings, structures, fittings, fixtures and equipment on that land.

5.12 Observance of special conditions of play

While on a golf course, a player must –

(a) observe and comply with a direction of the controller in respect of any special conditions of play;

(b) observe and comply with a requirement of any notice erected to direct or control play;

(c) not be accompanied by a non playing person without the permission of the controller or an authorised person

5.13 Children under the age of 10 years

A person under the age of 10 years must not enter, play or practise on a golf course unless accompanied by a person of 18 years or older

Part 6 - Fees for entry on to local government property

6.1 No unauthorised entry to function

(1) A person must not enter local government property on a day or during a time when the property is set aside for a function, or when an admission charge is authorised, except –

(a) through the proper entrance for that purpose; and

(b) on payment of the applicable admission charge.

(2) The City may exempt a person from compliance with subclause (1)(b).

Part 7 - Jetties and bridges

7.1 Interpretation

(1) In this Part –

"jetty" means any jetty, pier, wharf or landing place which is local government property.

(2) This Part applies only to bridges and jetties which are local government property.

7.2 Application for consent and application fee

(1) Where a person is required to obtain the consent of the City under this Part, the person must apply for that consent in the manner required by the City.

(2) The City may require an application for consent made under subclause (1) to be accompanied by a fee.

(3) If an application for consent is not made in the manner required by the City or the fee which is to accompany that application is not paid, the City may refuse to consider the application for consent.

(4) The City must give, to a person who applied for consent, its decision in writing on the application for consent.

(5) Where a fee is referred to in this Part, the fee must be imposed by the City under sections 6.16 to 6.19 of the Act.

7.3 When use of jetty is prohibited

A person must not land at, use or go on any part of a jetty which is -

(a) under construction or repair; or

(b) closed,

unless that person has first obtained the consent of the City.

7.4 Method of mooring boat

A person in control of a boat must not moor or make fast the boat to a jetty, or to any part of the jetty, except to such mooring piles, ring bolts or other fastenings as are provided.

7.5 When boat may remain moored

A person in control of a boat must not moor or make fast the boat to a jetty unless –

(a) the boat is in distress and then only to effect the minimum repairs necessary to enable the boat to be moved elsewhere;

(b) the embarking or disembarking of passengers is in progress, and then not for a consecutive period exceeding 2 hours without the prior consent of the City; or

(c) where the boat is used at that time for commercial purposes, the person has first paid the fee (if any) for such mooring or making fast to the City.

7.6 Authorised person may order removal of boat

Despite anything to the contrary in this Part, a person in control of a boat moored or fastened to or alongside a jetty must remove it immediately after being directed to do so by an authorised person.

7.7 Restrictions on launching

A person must not launch a boat from or over any jetty (other than a boat ramp) unless he or she has first obtained the consent of the City.

7.8 Limitations on fishing

A person must not -

(a) ~~fish –~~ perform a fishing activity from a jetty or a bridge so as to obstruct or interfere with the free movement of a boat approaching or leaving the jetty or the bridge or so as to unreasonably interfere with the use of the jetty or the bridge by any other person; or

(b) hang or spread a fishing net from, on or over any part of a jetty or a bridge.

Part 8 - Objections and appeals

8.1 Objection and appeal rights

Division 1 of Part 9 of the Act applies to a decision under this local law –

(a) to grant, renew, amend or cancel a permit or consent; and

(b) to refuse to allow entry, or to suspend admission, to any local government property.

Note: Division 1 of Part 9 of the Act gives an affected person a right to lodge an objection to, or apply for a review of, a decision. Regulation 33 of the Regulations would also apply to a decision of that type.

Part 9 - Miscellaneous

9.1 Authorised person to be obeyed

A person on local government property must obey any lawful direction of an authorised person and must not in any way obstruct or hinder an authorised person in the execution of his or her duties.

9.2 Persons may be directed to leave local government property

An authorised person may direct a person to leave local government property where he or she reasonably suspects that the person has contravened a provision of any written law.

9.3 Disposal of lost property

An article left on any local government property, and not claimed within a period of 3 months, may be disposed of by the City in any manner it thinks fit.

9.4 Liability for damage to local government property

(1) Where a person unlawfully damages local government property, the local government may by notice in writing to that person require that person within the time specified in the notice to, at the option of the City, pay the costs of –

(a) reinstating the property to the state it was in prior to the occurrence of the damage or the removal; or

(b) replacing that property.

(2) On a failure to comply with a notice issued under subclause (1), the City may recover the costs referred to in the notice as a debt due to it.

9.5 Decency of dress

Where an authorised person considers that the clothing of any person on local government property is not proper and adequate to secure decency, the authorised person may direct that person to put on adequate clothing and that person is to comply with the direction immediately.

Part 10 - Enforcement

Division 1 - Notices given under this local law

10.1 Offence to fail to comply with notice

A person who fails to comply with a notice given to him or her under this local law commits an offence.

10.2 City may undertake requirements of notice

If a person fails to comply with a notice given to him or her under this local law the City may do the thing specified in the notice and recover from the person to whom the notice was given, as a debt, the costs incurred in so doing.

Division 2 - Offences and penalties

10.3 Offences and general penalty

(1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

(2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding $5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding $500 for each day or part of a day during which the offence has continued.

10.4 Prescribed offences

(1) An offence against a clause specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the Act.

(2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 1.

10.5 Form of notices

(1) For the purposes of this local law -

(a) where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the Regulations;

(b) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the Regulations; and

(c) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the Regulations.

(2) Where an infringement notice is given under section 9.16 of the Act in respect of an alleged offence against clause 2.4, the notice is to contain a description of the alleged offence.

10.6 Impounding of goods

Provisions dealing with the power to impound goods that are involved in a contravention, including a contravention of this local law, are contained in the Act and Regulations.

Note: another enforcement option that may be open to an authorised person is to impound any goods that are involved in a 'contravention that can lead to impounding'. The relevant provisions include those in sections 3.37-3.38 of the Act and Regulation 29 of the Regulations. In general terms, an authorised person may be able to impound goods (such as surfboards or skateboards) involved in a contravention of this local law if the contravention occurs in a public place and –

(a) the presence of the goods obstructs the lawful use of any place or presents a hazard to public safety; or
(b) where the goods are located in a place contrary to a provision of this local law.

10.7 Evidence of a determination

(1) In any legal proceedings, evidence of a determination may be given by tendering the register referred to in clause 2.5 or a certified copy of an extract from the register.

(2) It is to be presumed, unless the contrary is proved, that the determination was properly made and that every requirement for it to be made and have effect has been satisfied.

(3) Subclause (2) does not make valid a determination that has not been properly made.

~~Schedule 1 – Prescribed offences~~

~~CLAUSE~~	~~DESCRIPTION~~	~~MODIFIED PENALTY $~~
~~2.4~~	~~Failure to comply with determination~~	~~125~~
~~3.6~~	~~Failure to comply with conditions of permit~~	~~125~~
~~3.13(1)~~	~~Failure to obtain a permit~~	~~125~~
~~3.14(3)~~	~~Failure to obtain permit to camp outside a facility~~	~~125~~
~~3.15(1)~~	~~Failure to obtain permit for liquor~~	~~125~~
~~3.16~~	~~Failure of permit holder to comply with responsibilities~~	~~125~~
~~4.1~~	~~Behaviour which interferes with others~~	~~125~~
~~4.2(1)~~	~~Behaviour detrimental to property~~	~~350~~
~~4.3(1)~~	~~Taking or injuring any fauna~~	~~350~~
~~4.4(1)~~	~~Removing or damaging any flora~~	~~350~~
~~4.5~~	~~Under influence of liquor or prohibited drug~~	~~125~~
~~4.8~~	~~Erecting unauthorised umbrella or shade structure on local government property~~	~~125~~
~~4.9(2)~~	~~Failure to comply with sign on local government property~~	~~125~~
~~5.2~~	~~Consuming food or drink in prohibited area~~	~~125~~
~~5.5~~	~~Failure to comply with sign or direction on beach~~	~~125~~
~~5.6~~	~~Unauthorised entry to fenced or closed local government property~~	~~125~~
~~5.7~~	~~Gender not specified using entry of toilet block or change room~~	~~125~~
~~5.12~~	~~Failure to comply with direction of controller or notice on golf course~~	~~125~~
~~6.1(1)~~	~~Unauthorised entry to function on local government property~~	~~125~~
~~7.3~~	~~Unauthorised use of any part of jetty which is closed or under repair or construction~~	~~125~~
~~7.4~~	~~Mooring of boats in unauthorised manner~~	~~125~~
~~7.5~~	~~Unauthorised mooring of a boat to jetty~~	~~125~~
~~7.6~~	~~Failure to remove moored boat on direction of authorised person~~	~~125~~
~~7.7~~	~~Launching of boat from jetty without consent~~	~~125~~
~~7.8~~	~~Fishing from jetty or bridge so as to obstruct a boat or another person~~	~~125~~
~~9.1~~	~~Failure to obey lawful direction of an authorised person~~	~~250~~
~~9.2~~	~~Failure to obey direction of authorised person to leave local government property~~	~~250~~

~~10.1~~	~~Failure to comply with notice~~	~~250~~

~~*[Schedule 1 amended by Government Gazette No. 64 of 2011, No. 182 of 2011]*~~

Schedule 1– Modified Penalties

ITEM	CLAUSE	DESCRIPTION	MODIFIED PENALTY $
1	2.4	Failure to comply with determination	125
2	3.6	Failure to comply with conditions of permit	125
3	3.13(1)	Failure to obtain a permit	125
4	3.14(3)	Failure to obtain permit to camp outside a facility	125
5	3.15(1)	Failure to obtain permit for liquor	125
6	3.16	Failure of permit holder to comply with responsibilities	125
7	4.1	Behaviour which interferes with others	125
8	4.2(1)	Behaviour detrimental to property	350
9	4.3(1)	Taking or injuring any fauna	350
10	4.3(3)	Feeding a pigeon, dove, seagull, ibis, raven or other wild bird on local government property, so as to be injurious to the health of that bird	125
11	4.4(1)	Removing or damaging any flora	350
12	4.5	Under influence of liquor or prohibited drug	125
13	4.6	Taking, consuming or using a prohibited drug on local government property	125
14	4.8	Erecting unauthorised umbrella or shade structure on local government property	125
15	4.9	Smoking or using an e-cigarette within a 5 metres radius of any entrance, exit or aperture of premises on local government property	125
16	4.10	Inappropriate behaviour or inadequate clothing on or in local government property	125
17	4.11(2)	Failure to comply with sign on local government property	125
18	5.2	Consuming food or drink in prohibited area	125
19	5.5	Failure to comply with sign or direction on beach	125
20	5.6	Unauthorised entry to fenced or closed local government property	125
21	5.7	Gender not specified using entry of toilet block or change room	125
22	5.10A	Use of a camera device in a toilet or change room	

		without consent	250
23	5.12	Failure to comply with direction of controller or notice on golf course	125
24	6.1(1)	Unauthorised entry to function on local government property	125
25	7.3	Unauthorised use of any part of jetty which is closed or under repair or construction	125
26	7.4	Mooring of boats in unauthorised manner	125
27	7.5	Unauthorised mooring of a boat to jetty	125
28	7.6	Failure to remove moored boat on direction of authorised person	125
29	7.7	Launching of boat from jetty without consent	125
30	7.8	Fishing from jetty or bridge so as to obstruct a boat or another person	125
31	9.1	Failure to obey lawful direction of an authorised person	250
32	9.2	Failure to obey direction of authorised person to leave local government property	250
33	10.1	Failure to comply with notice	250

Schedule 2 - Determinations

The following determinations are to be taken to have been made by the City under clause 2.1.

Part 1 - Preliminary

1.1 Definition

In these determinations unless –

"local law" means the *Local Government Property Local Law 2009* made by the City;

1.2 Interpretation

Where a term is used but not defined in a determination and that term is defined in the local law then the term is to have the meaning given to it in the local law.

Part 2 - Application

2.1 Animals on local government property

(1) Unless authorised by a written law, or by a permit or a determination, a person must not tether any animal to a tree, shrub, tree guard, wall or fence or permit any animal to enter on or into any local government property.

(2) This clause does not apply to a guide dog used for the assistance of visually impaired persons.

2.2 Vehicles on local government property

(1) Unless authorised by a permit or determination, a person must not take or cause a vehicle to be taken onto or driven on local government property unless –

(a) subject to sub-clause (3), the local government property is clearly designated as a road, access way or car park;

(b) the vehicle is driven by a City employee, authorised person or contractor engaged by the City, who is engaged in –

(i) providing a service or making a delivery in connection with the local government property; or

(ii) maintaining the local government property;

(c) the person is driving an emergency vehicle in the course of his or her duties; or

(d) the vehicle is a motorised wheelchair, and the driver of that vehicle is a disabled person.

(2) A person must not drive a vehicle or allow a vehicle to be driven on local government property at a speed exceeding 10 kilometres per hour or as

otherwise indicated by a sign, or in such a manner as to cause danger, inconvenience or annoyance to any person.

(3) Other than in accordance with paragraphs (b), (c) or (d) of subclause 1, a person shall not drive a vehicle on local government property or part of it that is being used for a function for which a permit has been obtained unless permitted to do so by the permit holder or an authorised person.

[Clause 2.2 amended by Council resolution 0211/032 on 8 February 2011]

2.3 Motorised model aeroplanes, boats or drones

A person must not use, launch or fly a motorised model aeroplane, helicopter, toy, boat, glider, rocket or drone that is propelled by mechanical, hydraulic, combustion or pyrotechnic means on or from local government property except where a permit or a determination specifies a particular local government property.

[Clause 2.3 amended by Council resolution 0816/007 on 2 August 2016]

2.4 Children's playgrounds

(1) The City may set aside a public reserve or any portion of a public reserve as a children's playground.

(2) The City may limit the ages of persons who are permitted to use a children's playground and may erect a sign under clause 2.3 of this local law to that effect on or in the immediate vicinity of the playground.

(3) A person over the age specified in that sign, other than a person having the charge of a child or children in the playground, must not use a playground or interfere with the use by children of the playground.

2.5 Launching and retrieval of boats

A person must not take onto, launch from, or retrieve a boat on local government property except where a permit or a determination specifies a particular local government property unless –

(a) the person is a City employee, authorised person: or

(i) contractor engaged by the City and who is engaged in providing a service or making a delivery in connection with the local government property; or

(ii) maintaining the local government property;

(b) the person is in charge of a boat engaged in rescue services or dealing with an emergency; or

(c) the local government property is a boat ramp on a portion of Trigg Beach (portion of Reserve 12992 - beach and coastal reserve) as delineated by signs.

2.6 Activities prohibited on local government property

(1) A person must not play or practise archery, pistol or rifle shooting on local government property except on land which is reserved by the City for that purpose, or as otherwise provided by a determination or permit.

(2) A person must not play or practise golf, on local government property except on Reserve 27391, known as Hamersley Golf Course in Marmion Avenue, Karrinyup.

(3) A person must not, on any local government property, use or ride a bicycle or wheeled recreational device, skateboard, or sand board –

(a) inside or on the curtilage to, a building;

(b) on a sand dune or the beach area of Reserve 12992;

(c) in a pool area;

(d) on a golf course;

(e) in the Recycling Centre, Balcatta; or

(f) in or on a lakebed or waterway.

(4) A person must not use on, or take on to, any local government property, a spear gun, hand spear, gidgie or similar device.

[Clause 2.6 amended by Government Gazette No. 64 of 2011]

2.7 Deposit of refuse, rubbish or liquid waste

(1) A person must not, on local government property -

(a) shell, gut, scale or clean fish, shellfish or any other animal; or

(b) deposit or discard the waste or rubbish from any fish, shellfish or other animal.

(2) A person must not, on local government property, deposit or discard refuse, rubbish or liquidwaste , except –

(a) in a place or receptacle set aside by the City for that purpose and subject to any conditions that may be specified on the receptacle or a sign in relation to the type of waste that may be deposited or other conditions; or

(b) at the Recycling Centre, Balcatta and subject to directions issued from time to time by the City or an authorised person for the orderly and proper use of the Recycling Centre in relation to hours of business, separation of waste into designated receptacles, prohibition of the deposit of certain types of refuse or waste, and conduct of persons or persons in charge of vehicles while on the site.

[Clause 2.8 deleted by Government Gazette No. 64 of 2011]

2.8 Javelin, hammer or discus

A person must not throw a javelin, hammer or discus on local government property except where a permit or a determination specifies a particular local government property.

[Clause 2.8 inserted by Council resolution 0816/007 on 2 August 2016]

2.9 Smoking and using e-cigarettes

A person shall not smoke or use and e-cigarette in premises on local government property.

2.10 Fishing

A person must not undertake fishing or any fishing activity in or on the following local government property:

(a) Roselea Lake, comprised of:

(i) Lot 801(49) Roselea Boulevard, Stirling;

(b) Grindleford Roselea Reserve comprised of:

(i) Reserve No. 47856, Lot 614 (147) Grindleford Drive, Stirling;

(c) Roselea Reserve comprised of:

(i) Reserve No. 47801, Lot 805 (49A) Roselea Boulevard, Stirling;

(ii) Reserve No. 46671, Lot 15315 (34) Coralvine Grange, Stirling;

(iii) Reserve No. 46671, Lot 14479 (33) Roselea Boulevard, Stirling; and

(iv) Reserve No. 46671, Lot 14321 (47) Roselea Boulevard, Stirling;

(d) Roselea Karrinyup Reserve comprised of:

(i) Reserve No. 48626, Lot 804 (115) Roselea Boulevard, Stirling;

(e) Lycium Roselea Reserve, comprised of:

(i) Reserve No. 47857, Lot 621 (18) Lycium Quays, Stirling;

(f) Como Reserve, comprised of:

(i) Reserve No. 47616, Lot 15003 (2) Como Way, Stirling:

(g) Candella Square, comprised of:

(i) Reserve No. 48537, Lot 861 (4) Candella Square, Stirling;

(h) Salerno Reserve, comprised of:

(i) Reserve No. 48359, Lot 863 (25) Salerno Avenue, Stirling;

(i) Tahlia Reserve comprised of:

(i) Reserve No. 47243, Lot 14870 (31A) Talia Drive, Stirling; and

(ii) Reserve No. 47243, Lot 15157 (31B) Talia Drive, Stirling;

(j) Jackadder Lake Reserve comprised of:

(i) Reserve No. 27766. Lot 7933 (13) Blackbutt Road, Woodlands;

(ii) Lot 100 (31) Jackadder Way, Woodlands;

(iii) Lot 404 (19) Jackadder Way, Woodlands; and

(iv) Lot 353 (9) Jackadder Way, Woodlands;

(k) Tamarisk Reserve, comprised of:

(i) Reserve No. 28414, Lot 8179 (16) Tamarisk Way, Woodlands; and

(ii) Reserve No. 27766, Lot 7933 (16) Tamarisk Way, Woodlands

(l) Lake Gwelup Reserve, comprised of:

(i) Reserve No. 46329, Lot 9951 (46) Huntriss Road Gwelup;

(ii) Reserve No. 46359, Lot 13998 (6) Wanstead, Street, Gwelup; and

(iii) Lot 100 (40) Finnerty Street, Karrinyup;

(m) Careniup Wetlands Reserve, comprised of:

(i) Reserve No. 42246, Lot 556 (2) Careniup Avenue, Gwelup;

(ii) Reserve No. 45235 Lot 377 (20) Careniup Avenue, Gwelup;

(iii) Lot 71 (22) Careniup Avenue, Gwelup;

(iv) Reserve No. 45235, Lot 40 (38) Careniup Avenue, Gwelup;

(v) Reserve No. 45235, Lot 221 (52) Careniup Avenue, Gwelup;

(vi) Reserve No. 45235, Lot 53 (64) Careniup Avenue, Gwelup;

(vii) Reserve No. 45235, Lot 135 (74) Careniup Avenue, Gwelup;

(viii) Lot 463 (88) Careniup Avenue, Gwelup;

(ix) Reserve No. 47092, Lot 15127 (10) Water Crest Gardens, Gwelup;

(x) Reserve No. 47092, Lot 56 (30) Water Crest Gardens, Gwelup; and

(xi) Lot 3001 (40) Water Crest Gardens, Gwelup;

(n) Carine Regional Open Space, comprised of:

(i) Reserve No. 46781, Lots 51 and 2 (47) Monyash Road, Carine;

(o) Pompei Potenza Reserve, comprised of:

(i) Reserve No. 48409, Lot 9201 (32) Pompei Crescent, Stirling; and

(ii) Reserve No. 49305, Lot 8014 (30) Potenza Avenue, Stirling;

(p) Stirling Civic Gardens, comprising of:

(i) Lot 5 (16) Telford Crescent, Stirling

(ii) Lot 4 (24) Telford Crescent, Stirling

(iii) Lot 3 (34) Telford Crescent, Stirling

(iv) Lot 1 (38) Telford Crescent, Stirling;

(v) Lot 2 (40) Telford Crescent, Stirling;

(vi) Lot 3 (44) Telford Crescent, Stirling; and

(vii) Lot 101 (46) Telford Crescent, Stirling;

(q) Dog Swamp Reserve, comprising of

(i) Lot 8 (28) Farina Drive, Yokine;

(ii) Lot 9 (20) Farina Drive, Yokine; and

(iii) Lot 10 (12) Farina Drive, Yokine;

(r) Shearwater Spoonbill Reserve, consisting of:

(i) Reserve No. 32683, Lots 9074, 12615 and 9859 (37) Shearwater Drive, Stirling;

(s) Cedric Grebe Sandpiper Reserve, comprising of:

(i) Reserve No. 38892, Lot 10615 (113) Cedric Street, Stirling;

(t) Dianella Regional Open Space, comprising of:

(i) Reserve No. 46683, Lot 14388 (347C) Morely Drive, Dianella;

(u) Yoking Reserve, comprising of:

(i) Reserve No. 18324, Lot 14921 (126) Bradford Street, Coolbinia; and

(ii) Reserve No. 27122 , Lot 14681 (100) Wordsworth Avenue, Yokine;

(v) Lilac Shannon Reserve, comprising of:

(i) Reserve No. 32025, Lot 8866 (9) Lilac Place, Dianella; and

(ii) Lot 201 (1) Lilac Place, Dianella;

(w) Maurie Hamer Park, comprising of:

(i) Reserve No. 48844, Lot 800 (2) Lakeside Road, Herdsman;

(x) Herdsman Lake Regional Park, comprising of:

(i) Reserve No. 52237, Lots 500 and 501 (171) Jon Sanders Drive, Osborne Park; and

(y) Mettams Pool Beach, located within:

(i) Coastal Reserve No. 12992, Lot 708 (276) West Coast Drive, North Beach; and

(ii) Coastal Reserve No. 12992, Lot 8 (368) West Coast Drive, North Beach.

Dated 29 April 2009

The Common Seal of the
City of Stirling was affixed by
authority of a resolution
of the Council in the
presence of -

DAVID BOOTHMAN	STUART JARDINE
MAYOR	CHIEF EXECUTIVE OFFICER

12.2/GOV2 REVISED CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES

Business Unit:	Governance	Service: Council Governance
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Moved Councillor Creado, seconded Councillor Re

1. That Council ADOPTS the revised Code of Conduct for Council Members, Committee Members and Candidates, as detailed in Attachment 2.

2. That Council AUTHORISES the Chief Executive Officer and the Manager Governance to receive complaints and withdrawal of complaints under Division 3 of the Code of Conduct for Council Members, Committee Members and Candidates.

3. That Council ADOPTS the Local Government Inspector's Breach Complaint Form as detailed in Attachment 3 (and as amended from time to time), as the City's required Complaints Form under regulation 11(2)(a) of the Local Government (Model Code of Conduct) Regulations 2021.

Councillor Re WITHDREW her support of the motion.

Council Resolution

0226/027

Moved Councillor Creado, seconded Councillor Migdale

1. **That Council ADOPTS the revised Code of Conduct for Council Members, Committee Members and Candidates, as detailed in Attachment 2.**

2. **That Council AUTHORISES the Chief Executive Officer and the Manager Governance to receive complaints and withdrawal of complaints under Division 3 of the Code of Conduct for Council Members, Committee Members and Candidates.**

3. **That Council ADOPTS the Local Government Inspector's Breach Complaint Form as detailed in Attachment 3 (and as amended from time to time), as the City's required Complaints Form under regulation 11(2)(a) of the Local Government (Model Code of Conduct) Regulations 2021.**

The motion was put and declared CARRIED (14/1) by an Absolute Majority.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Thornton and Mayor Irwin.
Against: Councillor Re.

Committee Recommendation

That Item GOV2 - Revised Code of Conduct for Council Members, Committee Members and Candidates be REFERRED to the Community and Resources Committee meeting to be held 24 March 2026, to allow further consideration by Elected Members.

Officer's Recommendation

1. That Council ADOPTS the revised Code of Conduct for Council Members, Committee Members and Candidates, as detailed in Attachment 2.

NB. ABSOLUTE MAJORITY DECISION REQUIRED AT COUNCIL.

2. That Council AUTHORISES the Chief Executive Officer and the Manager Governance to receive complaints and withdrawal of complaints under Division 3 of the Code of Conduct for Council Members, Committee Members and Candidates.

3. That Council ADOPTS the Local Government Inspector's Breach Complaint Form as detailed in Attachment 3 (and as amended from time to time), as the City's required Complaints Form under regulation 11(2)(a) of the Local Government (Model Code of Conduct) Regulations 2021.

Purpose

For Council to adopt a revised Code of Conduct for Council Members, Committee Members and Candidates as a result of recent changes to the *Local Government Act 1995* and the Local Government (Model Code of Conduct) Regulations 2021.

Details

A local government's Code of Conduct for Council Members, Committee Members and Candidates (the Code) is required to comply with the requirements of the *Local Government Act 1995* (the Act) and the Local Government (Model Code of Conduct) Regulations 2021, specifically Schedule 1. At its meeting held on 19 November 2024 (Resolution 1124/009 refers), Council adopted its most recent version of the Code.

As part of the State Government's Local Government Act reforms, changes have been made to the Act and the Local Government (Model Code of Conduct) Regulations 2021 regarding conduct matters and how behavioural and conduct complaints against Elected Members, Committee Members and local government election candidates are handled and dealt with. All Western Australian local governments must adopt a Code of Conduct for Council Members, Committee Members and Candidates within three months of amendments to the Model Code provisions coming into effect on 1 January 2026 (i.e. being adopted before 1 April 2026).

Under the new breach system, an Office of the Local Government Inspector has been established, including the appointment of a new Local Government Inspector as well as monitors and adjudicators that will assist with conduct and early intervention investigations into the functions of local governments, councils or elected members. The new breach system, and the functions of the Local Government Inspector replaces the Local Government Standards Panel, that was responsible for dealing with minor breach complaints under the old breach system.

The new system has also amended the type of conduct breaches that can result in a complaint being made against a Council Member, Committee Member or a local government election candidate, as follows:

1. Behavioural Breaches – Behavioural breaches are those connected to the City's adopted code of conduct and are focused on:

    - Personal integrity and use of social media;
    - Relationships with others; and
    - Behaviour at council or committee meetings.

    Behavioural breaches are predominantly dealt with by the local government concerned and can be reported to the local government itself or the Local Government Inspector. The Inspector will generally refer a behavioural breach complaint to the relevant local government for consideration and action as required. In some circumstances the Inspector may refer the complaint to the Principal Adjudicator to deal with as though it were a conduct breach.

2. Conduct Breaches – Conduct breaches (formerly referred to as minor breaches) contravene the Local Government (Model Code of Conduct) Regulations 2021 and include:

    - Misuse of a local government resource;
    - Securing personal advantage or disadvantaging others;
    - Prohibition against involvement in administration;
    - Relationships with local government employees; and
    - Disclosure of information/interests.

    After conducting a preliminary assessment to ensure a complaint is valid, the Inspector refers the complaint and evidence to an adjudication process through the Principal Adjudicator and Deputy Adjudicator(s). The adjudication process has replaced the previous Local Government Standards Panel. The Inspector must decline to accept a conduct breach complaint if the incident occurred more than 12 months before the complaint is received. The Inspector must publish on their website any finding or order made by an adjudicator regarding a conduct breach. If the Inspector considers a conduct breach to be a recurrent breach, they can refer the matter to the State Administrative Tribunal.

3. Specified Breaches – previously referred to as serious breaches, specified breaches are more serious compliance matters against specified offences listed within Schedule 8A.1 of the Act. Specified offences include:

- Failure to vote at a meeting;
- Failure to disclose an electoral gift;
- Improper use of information;
- Disclosure of information about a complaint;
- Provision of false or misleading information about a complaint; and
- Hindering or obstructing the Inspector, a monitor or an investigator.

If the Inspector determines a complaint concerns a potential specified breach, it can be allocated to an inspectorate investigator. After receiving a report on the investigation, the Inspector has a range of options available depending on the relevant section of the Act including:

- Commencing a prosecution;
- Issuing a caution or infringement notice;
- Referring the matter to the State Administrative Tribunal; or
- Declining to take any action.

The Inspector must publish on their website any finding or order made regarding a specified breach.

Appointed person to receive complaints and withdrawal complaints

In accordance with regulation 11(3) of the Local Government (Model Code of Conduct) Regulations 2021 a local government must authorise one or more persons to receive complaints and withdrawals of complaints under a local government's Code. At its meeting held on 23 February 2021 Council appointed the Mayor as the person responsible for receiving complaints about a Councillor, and the Deputy Mayor as the person responsible for receiving complaints about the Mayor. This arrangement has remained in place since that time.

However, as a result of changes to the Local Government (Model Code of Conduct) Regulations 2021 that came into effect from 1 January 2026 (new Regulation 14B), Council itself must deal with a behavioural breach complaint (as per new clauses 12 to 15 in the Code). In dealing with the complaint, Council can either dismiss the complaint, or make a finding that the alleged breach has occurred and in such circumstances:

a. Take no further action; or
b. Prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

Notwithstanding, Council may by an absolute majority decision may authorise the following to perform these functions if it wishes to do so:

- A committee of the council comprising council members only;
- A person who is not one of the following:
  - A member of the council of any local government;
  - A member of the governing body of any regional subsidiary;
  - An employee of any local government or regional subsidiary;
  - An employee of WALGA or the Local Government Professionals Australia (WA); and
  - A member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following:
    - Local governments;
    - Members of councils; and
    - Employees of local governments.

It is also possible that the Local Government Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.

The new provisions also make it clear that a local government employee is not prevented from providing, in relation to the performance of a function, any advice or other assistance to the Council, or a committee or person so authorised to perform that function.

In view of this and considering the person authorised by the local government is to perform administrative functions, it is recommended the Chief Executive Officer and Manager Governance be authorised to receive complaints and withdrawal of complaints under Division 3 of the Code, in replacement of the Mayor and Deputy Mayor as previously resolved by Council.

As noted above, employees or Elected Members are prevented from having any involvement in dealing with behavioural complaints under the Code. The recommendation of appointing the Chief Executive Officer and the Manager Governance to receive complaints and withdrawal of complaints is to only assist with the administrative functions required to process complaints. As detailed above these two employees are not involved in dealing with the complaint or dismissing it, as this remains the responsibility of Council (unless delegated as per the above).

Financial Assessment and Implications

There are no financial implications associated with Council adopting a revised Code. However, where a behavioural breach is required to be determined by a third party as resolved by Council, costs will be incurred by the City. Provisions are made with the City's existing operational budget for such matters.

Stakeholder Engagement

Nil.

Options Summary

The following options were considered, presented in the order in which they are recommended.

OPTIONS	
1.	That Council adopts the revised Code of Conduct for Council Members, Committee Members and Candidates as presented.
2.	That Council adopts the revised Code of Conduct for Council Members, Committee Members and Candidates as further amended by Council.
3.	That Council retains the existing Code of Conduct for Council Members, Committee Members and Candidates.

Recommended Action

As the City's Code is required to comply with the requirements contained within the Local Government (Model Code of Conduct) Regulations 2021, it is recommended that Council adopt the new Code as presented in Attachment 2 and Attachment 1 is a marked-up version of the Code. The main difference between the City's existing Code and the proposed new Code is the insertion of the new provisions required by the Regulations relating the referral of complaints to the Local Government Inspector (new clause 11(4),(5) and (6)); the appointment of monitors (new clause 14A); and the performance of the local government's functions under the Code (new clause 14B and as detailed above). The Mayor's message has been replaced by an "Introduction" section (to future proof the Code).

A further improvement to the Code relates to child safeguarding practices at the City. The *Royal Commission into Institutional Responses to Child Sexual Abuse* recommended that all Australian States and Territories establish Reportable Conduct Schemes to prevent harm to children by holding organisations accountable for the conduct of their employees. As a result, the WA Ombudsman has established a Reportable Conduct Scheme for this purpose. To support the City's aspiration to become a child safe organisation under the National Principles for Child Safe Organisations a Child Safeguarding Review was undertaken for the City which included a series of improvement recommendations for the City to consider, including the need to reference child safeguarding practices and responsibilities within the City's codes of conduct. In view of these references have been made in Division 2 - General Principles of the revise Code (see clauses 4(3) and 6(2) and (3)). Similar provisions will also be included in the City's Code of Conduct for Employees when it is next reviewed.

Behavioural Breach Complaint Form

In accordance with the Local Government (Model Code of Conduct) Regulations 2021 (r. 11(2)(a)) a behavioural breach complaint is to be made on a form approved by the local government. It is therefore recommended that Council adopt the form developed by the Local Government Inspector for this purpose (see Attachment 3) to ensure consistency across the new breach system. This form and an on-line version of the form is available on the Local Government Inspector website and will be made available on the City's website once approved.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995
Local Government (Model Code of Conduct) Regulations 2021

Meeting Date	Council Resolution Number	Council Resolution
23 February 2021	0221/039	1. That Council ADOPTS the Model Code of Conduct in the Local Government (Model Code of Conduct) Regulations 2021 as the City of Stirling's Code of Conduct for Elected Members, Committee Members and Candidates. 2. That Council APPOINTS the Mayor as the person responsible for receiving complaints about a Councillor, and the Deputy Mayor as the person responsible for receiving complaints about the Mayor. 3. That Council APPROVES the form shown in Attachment 3 as the form for making a complaint. 4. That Council APPROVES the method of submitting a complaint to be by email to the Mayor, or to the Deputy Mayor in the case of a complaint about the Mayor.
19 November 2024	1124/009	2. That Council ADOPTS the reviewed and updated Council Members, Committee Members and Candidates Code of Conduct.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Code of Conduct for Council Members, Committee Members and Candidates - February 2026 (clean) ⇩

Attachment 2 Code of Conduct for Council Members, Committee Members and Candidates – February 2026 (marked up)

Attachment 2 - Complaint Breach Form ⇩

Available for viewing at the meeting

Nil.

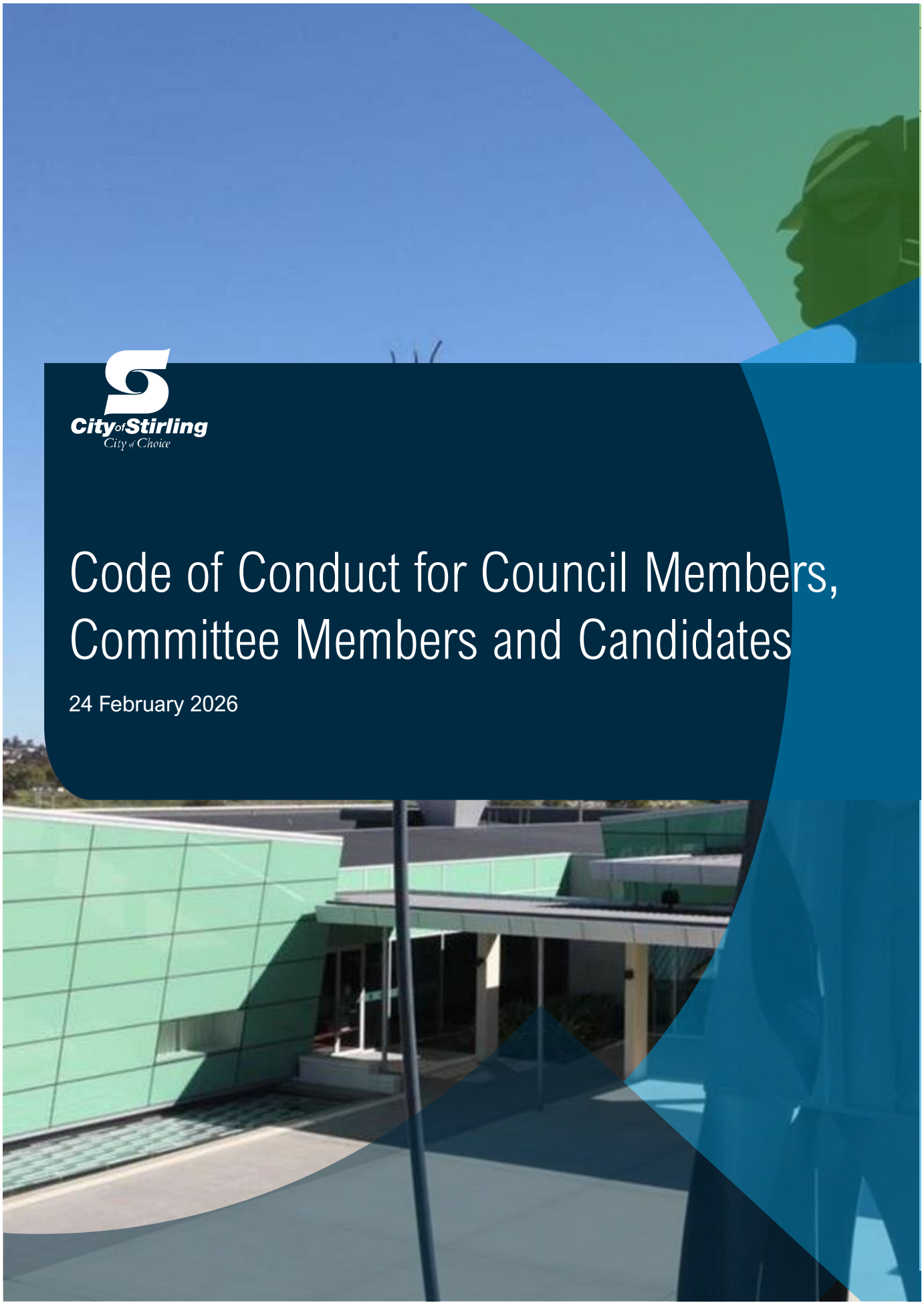
Linked Documents

Local Government (Model Code of Conduct) Regulations 2021 - marked up changes as per 1 January 2026

Official website: Local Government Inspector

Local Government Inspector Guideline: Breach Complaints

Ombudsman Western Australia - Reportable Conduct Scheme



Code of Conduct for Council Members, Committee Members and Candidates

24 February 2026

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Document Control Table

Version	Date	Approval	Resolution No.	ECM Document Number
1.0		Council		

DRAFT

Message from the Mayor

The City of Stirling is committed to fostering a culture of integrity. As Council Members, committee members and candidates, we should be champions and leaders of that culture.

This Code of Conduct establishes the principles, standards and rules of behaviour we are expected to adhere to. It is a guide to the high standards of ethical conduct and integrity required of people in our position, who represent or seek to represent the interests of our community.

It is critical that you read and understand the Code of Conduct. Some of it may seem like common sense, but it is our responsibility to be familiar with it. Contraventions of the rules of conduct set out in Division 4 of this document may form the basis of a complaint to the appropriate regulator.

To me, integrity is about honesty, fairness, courage and accountability – and it is 24/7. Integrity is about what happens when no one is watching, as well as what happens in public. If we are champions of integrity, we should strive to meet or exceed the ethical standards outlined in this Code of Conduct in all settings, at all times.

Earning and maintaining the trust of the community is key to the good governance of the City of Stirling. As Council Members, committee members and candidates, our residents put their trust in us to act in their best interests and with integrity. They look to us for leadership. Don't be afraid to set the bar high, back yourself and lead by example.

DRAFT

Introduction

In accordance with section 5.104 of the *Local Government Act 1995* every Western Australian local government is to adopt a code of conduct to be observed by council members, committee members and local government election candidates (candidates). A local government's code of conduct is to reflect the model code of conduct prescribed by section 5.103(1) of the *Local Government Act 1995* which includes:

- general principles to guide behaviour;
- requirements relating to behaviour; and
- provisions specified to be rules of conduct.

This Code of Conduct for Council Members, Committee Members and Candidates (the code) has been adopted for this purpose and ensures the roles and responsibilities of council members (being the Mayor and Councillors), committee members and candidates are understood and respected. This enables professional relationships to be established and maintained in the interests of providing good governance, overall integrity and good government for the community.

The code sets out principles and standards of behaviour council members, committee members and candidates must observe and is intended to promote accountable and ethical decision-making and conduct.

The *Local Government Act 1995* and other legislation contain other conduct matters that affect council members, committee members and candidates, and this code does not override or affect those provisions or requirements.

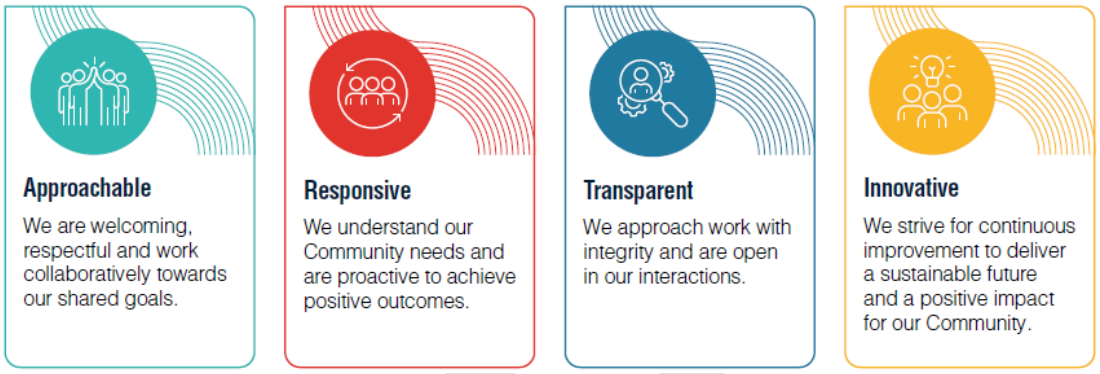
The code also addresses the City of Stirling's organisational commitment to keep children safe throughout the community by stating its 'zero tolerance' approach to child abuse, and addressing the standards and obligations placed on all local governments by the Western Australian Reportable Conduct Scheme.

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City Values

Our values are critical to shaping the City's culture by guiding workplace conduct and decision making.

They represent who we are and underpin our day-to-day interaction with one another and the decisions we make individually and collectively as an organisation.



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~~Ethical decisions~~

~~All City decisions must comply with the law. But that is the minimum standard expected of City decisions.~~

~~Our community can rightfully expect that our decisions are also ethical. The City has a framework for assessing the ethics of a decision, and this has our values at its core. Please use the following questions to analyse the ethics of your decision:~~

- ~~Will I be approachable if this decision comes under the microscope?~~
- ~~Is this decision responsive to our stakeholders?~~
- ~~Can I be proud of the transparency of this decision?~~
- ~~Does this decision show that we're innovative and thinking ahead?~~

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Division 1 — Preliminary provisions

1. Citation

This is the *City of Stirling Code of Conduct for Council Members, Committee Members and Candidates* (code).

2. Terms used

(1) In this code —

Act means the *Local Government Act 1995*;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 11(1);

publish includes to publish on a social media platform;

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

DRAFT

Division 2 — General principles

3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

4. Personal integrity

(1) A council member, committee member or candidate should:

(a) act with reasonable care and diligence; and
(b) act with honesty and integrity; and
(c) act lawfully; and
(d) identify and appropriately manage any conflict of interest; and
(e) avoid damage to the reputation of the local government.

(2) A council member or committee member should:

(a) act in accordance with the trust placed in council members and committee members; and
(b) participate in decision making in an honest, fair, impartial and timely manner; and
(c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
(d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

(3) A council member must be committed to promoting child safeguarding throughout the community and adopting a zero-tolerance approach for child abuse in any form.

Note for this clause "child abuse" includes sexual offences, sexual misconduct, physical assault, significant neglect of a child, or any behaviour that causes significant emotional or psychological harm to a child.

5. Relationship with others

(1) A council member, committee member or candidate should —

(a) treat others with respect, courtesy and fairness; and
(b) respect and value diversity in the community.

(2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

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6. Accountability

(1) A council member or committee member should —

(a) base decisions on relevant and factually correct information; and
(b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
(c) read all agenda papers given to them in relation to council or committee meetings; and
(d) be open and accountable to, and represent, the community in the district.

(2) A council member must notify any allegations of, or convictions for, child abuse by a council member or local government employee to the local government's Chief Executive Officer or to the WA Ombudsman, in accordance with the Western Australian Reportable Conduct Scheme.

Note for this clause "child abuse" includes sexual offences, sexual misconduct, physical assault, significant neglect of a child, or any behaviour that causes significant emotional or psychological harm to a child.

(3) In this clause —

local government employee means a person, over 18 years of age, that is either —
(a) employed by a local government under section 5.36(1) of the Act; or
(b) a volunteer or contractor engaged by the local government to provide services to children.

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Division 3 — Behaviour

7. Overview of Division

This Division sets out —

(a) requirements relating to the behaviour of council members, committee members and candidates; and
(b) the mechanism for dealing with alleged breaches of those requirements.

8. Personal integrity

(1) A council member, committee member or candidate —

(a) must ensure that their use of social media and other forms of communication complies with this code; and
(b) must only publish material that is factually correct.

(2) A council member or committee member —

(a) must not be impaired by alcohol or drugs in the performance of their official duties; and
(b) must comply with all policies, procedures and resolutions of the local government.

9. Relationship with others

A council member, committee member or candidate —

(a) must not bully or harass another person in any way; and
(b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
(c) must not use offensive or derogatory language when referring to another person; and
(d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
(e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

10. Council or committee meetings

When attending a council or committee meeting, a council member, committee member or candidate —

(a) must not act in an abusive or threatening manner towards another person; and
(b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and

(c) must not repeatedly disrupt the meeting; and
(d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
(e) must comply with any direction given by the person presiding at the meeting; and
(f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

11. Complaint about alleged breach

(1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.

(2) A complaint must be made —

(a) in writing in the form approved by the local government; and
(b) to a person authorised under subclause (3); and
(c) within 1 month after the occurrence of the alleged breach.

(3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

(4) A complaint must be dealt with under clauses 12 to 15 unless —

(a) the complaint is referred to the Inspector in accordance with subclause (5); and
(b) the Inspector refers the complaint to be dealt with under Part 8A Division 5 of the Act.

Note for this subclause:
See section 5.105(1) of the Act.

(5) If the Local Government (Model Code of Conduct) Regulations 2021 regulation 3A applies to a complaint, a person authorised under subclause (3) must refer the complaint to the Inspector under section 5.105(3) of the Act.

(6) A complaint must also be dealt with under clauses 12 to 15 if the Inspector refers the complaint to the local government under the Local Government (Local Government Inspector) Regulations 2025 regulation 6.

12. Dealing with complaint

(1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

Note for this subclause:
See also clause 14A in relation to the appointment of a monitor to assist the local government to deal with matters raised by a complaint.

(2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.

(3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.

(4) If the local government makes a finding that the alleged breach has occurred, the local government may —

(a) take no further action; or
(b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

(5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.

(6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —

(a) engage in mediation;
(b) undertake counselling;
(c) undertake training;
(d) take other action the local government considers appropriate.

(7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —

(a) its finding and the reasons for its finding; and
(b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

13. Dismissal of complaint

(1) The local government must dismiss a complaint if it is satisfied that —

(a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
(b) either —
  (i) the behaviour was dealt with by the person presiding at the meeting; or
  (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.

(2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

14. Withdrawal of complaint

(1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.

(2) The withdrawal of a complaint must be —

(a) in writing; and
(b) given to a person authorised under clause 11(3).

14A. Appointment of monitor

(1) The Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.

(2) If the Inspector appoints a monitor —

(a) the Inspector may direct the local government to defer further dealing with the complaint until the monitor reports to the Inspector on the outcome of the monitoring assignment; and
(b) the local government must comply with the direction.

14B. Performance of local government's functions under cl. 12 and 13

(1) The local government's functions under clauses 12 and 13 must be performed by the council.

(2) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a committee of the council comprising council members only to perform a function for and on behalf of the local government.

(3) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a person who is none of the following to perform a function for and on behalf of the local government —

(a) a member of the council of any local government;
(b) a member of the governing body of any regional subsidiary;
(c) an employee of any local government or regional subsidiary;
(d) an employee of WALGA or the Local Government Professionals Australia (WA);
(e) a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following —
(i) local governments;
(ii) members of councils;
(iii) employees of local governments.

(4) A resolution made under subclause (3) must include the following —

(a) a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;
(b) an explanation as to why the council is satisfied as referred to in paragraph (a);
(c) a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.

(5) Nothing in this clause prevents an employee of the local government from providing, in relation to the performance of a function, any advice or other assistance to the council, a committee authorised under subclause (2) or a person authorised under subclause (3).

15. Other provisions about complaints

(1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.

(2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

(3) Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.

Note for this clause:
See also section 5.105(4) and (5) of the Act for restrictions on the activities of a person who makes a complaint or who is alleged to have breached a requirement set out in this Division.

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Division 4 — Rules of conduct

Notes for this Division:

~~1. Under section 5.105(1) of the Act a council member commits a minor breach if the council member contravenes a rule of conduct. This extends to the contravention of a rule of conduct that occurred when the council member was a candidate.~~

~~2. A minor breach is dealt with by a standards panel under section 5.110 of the Act.~~

1. Under section 8A.3(1) of the Act, a council member commits a conduct breach if the council member contravenes a rule of conduct. Section 8A.3(2) of the Act extends this to the contravention of a rule of conduct that occurred when the council member was a candidate.

2. A conduct breach is dealt with under Part 8A Division 5 of the Act.

16. Overview of Division

(1) This Division sets out rules of conduct for council members and candidates.

(2) A reference in this Division to a council member includes a council member when acting as a committee member.

17. Misuse of local government resources

(1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the Electoral Act 1907 or the Commonwealth Electoral Act 1918;

resources of a local government includes —
(a) local government property; and
(b) services provided, or paid for, by a local government.

(2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing personal advantage or disadvantaging others

(1) A council member must not make improper use of their office —

(a) to gain, directly or indirectly, an advantage for the council member or any other person; or
(b) to cause detriment to the local government or any other person.

(2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or The Criminal Code section 83.

19. Prohibition against involvement in administration

(1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.

(2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with local government employees

(1) In this clause —

local government employee means a person —
(a) employed by a local government under section 5.36(1) of the Act; or
(b) engaged by a local government under a contract for services.

(2) A council member or candidate must not —

(a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or
(c) act in an abusive or threatening manner towards a local government employee.

(3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

(4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —

(a) make a statement that a local government employee is incompetent or dishonest; or
(b) use an offensive or objectionable expression when referring to a local government employee.

(5) Subclause (4)(a) does not apply to conduct that is unlawful under The Criminal Code Chapter XXXV.

21. Disclosure of information

(1) In this clause —

closed meeting —

(a) means a part of a council or committee meeting that is closed to members of the public under section 5.23(2), (3) or (4) of the Act; and
(b) includes a council or committee meeting held before 1 January 2026, or a part of a council or committee meeting held before 1 January 2026, that was closed to members of the public under section 5.23(2) of the Act as in force before 1 January 2026;

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

document includes a part of a document;

non confidential document means a document that is not a confidential document.

(2) A council member must not disclose information that the council member —

(a) derived from a confidential document; or
(b) acquired at a closed meeting other than information derived from a non confidential document.

(3) Subclause (2) does not prevent a council member from disclosing information —

(a) at a closed meeting; or
(b) to the extent specified by the council and subject to such other conditions as the council determines; or
(c) that is already in the public domain; or
(d) to an officer of the Department; or
(e) to the Minister; or
(f) to a legal practitioner for the purpose of obtaining legal advice; or
(g) if the disclosure is required or permitted by law.

22. Disclosure of interests

(1) In this clause —

interest —
(a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
(b) includes an interest arising from kinship, friendship or membership of an association.

(2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —

(a) in a written notice given to the CEO before the meeting; or
(b) at the meeting immediately before the matter is discussed.

(3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.

(4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —

(a) that they had an interest in the matter; or
(b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.

(5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —

(a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
(b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.

(6) Subclause (7) applies in relation to an interest if —

(a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
(b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.

(7) The nature of the interest must be recorded in the minutes of the meeting.

23. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

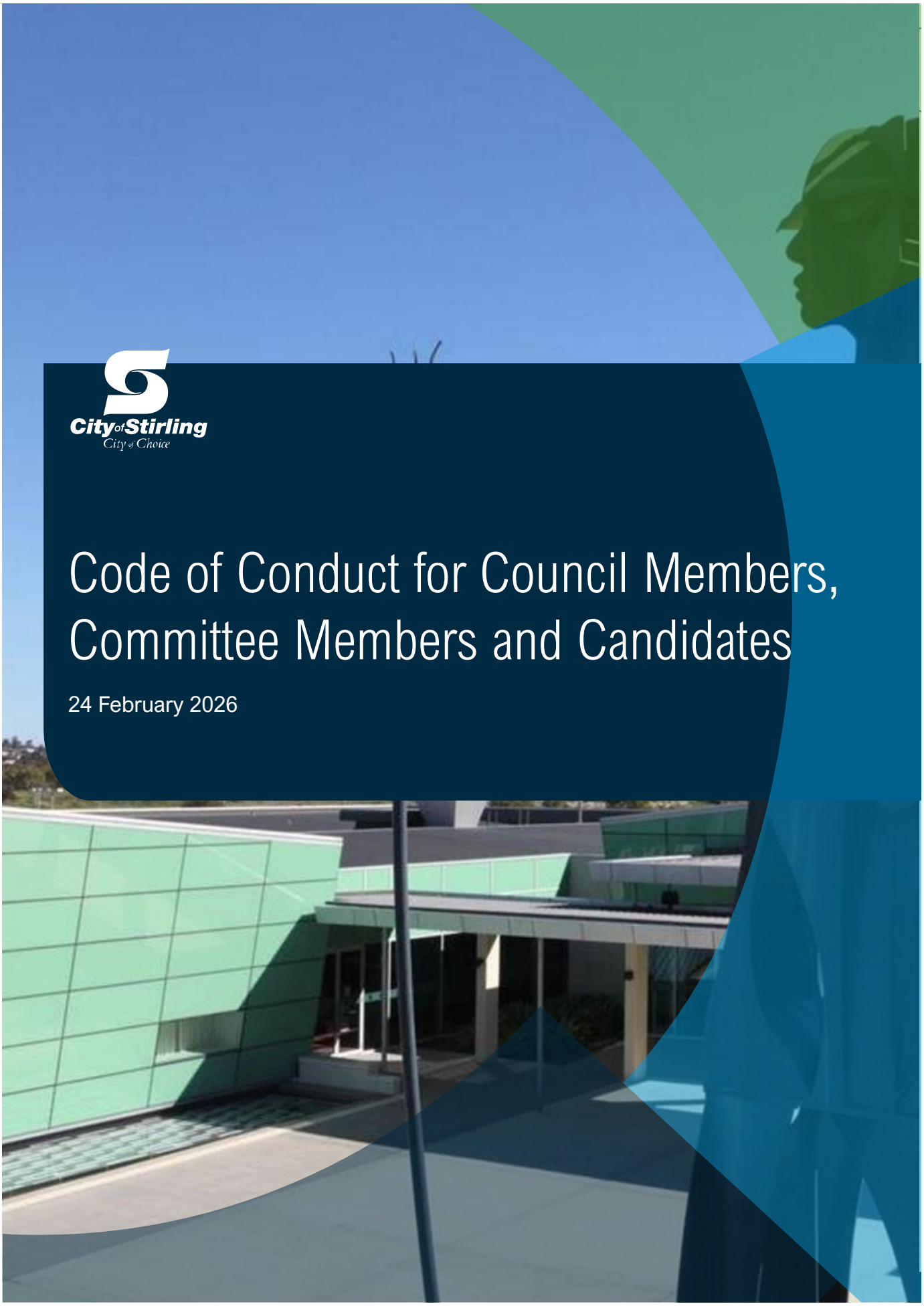
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Code of Conduct for Council Members, Committee Members and Candidates

24 February 2026

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Document Control Table

Version	Date	Approval	Resolution No.	ECM Document Number
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Introduction

In accordance with section 5.104 of the *Local Government Act 1995* every Western Australian local government is to adopt a code of conduct to be observed by council members, committee members and local government election candidates (candidates). A local government's code of conduct is to reflect the model code of conduct prescribed by section 5.103(1) of the *Local Government Act 1995* which includes:

- general principles to guide behaviour;
- requirements relating to behaviour; and
- provisions specified to be rules of conduct.

This Code of Conduct for Council Members, Committee Members and Candidates (the code) has been adopted for this purpose and ensures the roles and responsibilities of council members (being the Mayor and Councillors), committee members and candidates are understood and respected. This enables professional relationships to be established and maintained in the interests of providing good governance, overall integrity and good government for the community.

The code sets out principles and standards of behaviour council members, committee members and candidates must observe and is intended to promote accountable and ethical decision-making and conduct.

The *Local Government Act 1995* and other legislation contain other conduct matters that affect council members, committee members and candidates, and this code does not override or affect those provisions or requirements.

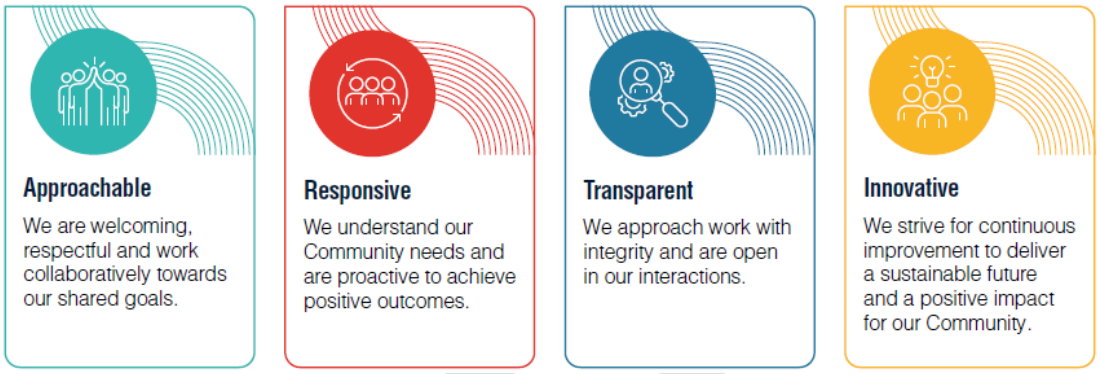
The code also addresses the City of Stirling's organisational commitment to keep children safe throughout the community by stating its 'zero tolerance' approach to child abuse, and addressing the standards and obligations placed on all local governments by the Western Australian Reportable Conduct Scheme.

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City Values

Our values are critical to shaping the City's culture by guiding workplace conduct and decision making.

They represent who we are and underpin our day-to-day interaction with one another and the decisions we make individually and collectively as an organisation.



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Division 1 — Preliminary provisions

1. Citation

This is the *City of Stirling Code of Conduct for Council Members, Committee Members and Candidates* (code).

2. Terms used

(1) In this code —

Act means the *Local Government Act 1995*;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 11(1);

publish includes to publish on a social media platform;

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

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Division 2 — General principles

3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

4. Personal integrity

(1) A council member, committee member or candidate should:

(a) act with reasonable care and diligence; and
(b) act with honesty and integrity; and
(c) act lawfully; and
(d) identify and appropriately manage any conflict of interest; and
(e) avoid damage to the reputation of the local government.

(2) A council member or committee member should:

(a) act in accordance with the trust placed in council members and committee members; and
(b) participate in decision making in an honest, fair, impartial and timely manner; and
(c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
(d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

(3) A council member must be committed to promoting child safeguarding throughout the community and adopting a zero-tolerance approach for child abuse in any form.

Note for this clause “child abuse” includes sexual offences, sexual misconduct, physical assault, significant neglect of a child, or any behaviour that causes significant emotional or psychological harm to a child.

5. Relationship with others

(1) A council member, committee member or candidate should —

(a) treat others with respect, courtesy and fairness; and
(b) respect and value diversity in the community.

(2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

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6. Accountability

(1) A council member or committee member should —

(a) base decisions on relevant and factually correct information; and
(b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
(c) read all agenda papers given to them in relation to council or committee meetings; and
(d) be open and accountable to, and represent, the community in the district.

(2) A council member must notify any allegations of, or convictions for, child abuse by a council member or local government employee to the local government's Chief Executive Officer or to the WA Ombudsman, in accordance with the Western Australian Reportable Conduct Scheme.

Note for this clause "child abuse" includes sexual offences, sexual misconduct, physical assault, significant neglect of a child, or any behaviour that causes significant emotional or psychological harm to a child.

(3) In this clause —

local government employee means a person, over 18 years of age, that is either —
(a) employed by a local government under section 5.36(1) of the Act; or
(b) a volunteer or contractor engaged by the local government to provide services to children.

DRAFT

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7. Overview of Division

This Division sets out —

(a) requirements relating to the behaviour of council members, committee members and candidates; and
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(1) A council member, committee member or candidate —

(a) must ensure that their use of social media and other forms of communication complies with this code; and
(b) must only publish material that is factually correct.

(2) A council member or committee member —

(a) must not be impaired by alcohol or drugs in the performance of their official duties; and
(b) must comply with all policies, procedures and resolutions of the local government.

9. Relationship with others

A council member, committee member or candidate —

(a) must not bully or harass another person in any way; and
(b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
(c) must not use offensive or derogatory language when referring to another person; and
(d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
(e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

10. Council or committee meetings

When attending a council or committee meeting, a council member, committee member or candidate —

(a) must not act in an abusive or threatening manner towards another person; and
(b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and

(c) must not repeatedly disrupt the meeting; and
(d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
(e) must comply with any direction given by the person presiding at the meeting; and
(f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

11. Complaint about alleged breach

(1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.

(2) A complaint must be made —

(a) in writing in the form approved by the local government; and
(b) to a person authorised under subclause (3); and
(c) within 1 month after the occurrence of the alleged breach.

(3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

(4) A complaint must be dealt with under clauses 12 to 15 unless —

(a) the complaint is referred to the Inspector in accordance with subclause (5); and
(b) the Inspector refers the complaint to be dealt with under Part 8A Division 5 of the Act.

Note for this subclause:
See section 5.105(1) of the Act.

(5) If the Local Government (Model Code of Conduct) Regulations 2021 regulation 3A applies to a complaint, a person authorised under subclause (3) must refer the complaint to the Inspector under section 5.105(3) of the Act.

(6) A complaint must also be dealt with under clauses 12 to 15 if the Inspector refers the complaint to the local government under the Local Government (Local Government Inspector) Regulations 2025 regulation 6.

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(1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

Note for this subclause:
See also clause 14A in relation to the appointment of a monitor to assist the local government to deal with matters raised by a complaint.

(2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.

(3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.

(4) If the local government makes a finding that the alleged breach has occurred, the local government may —

(a) take no further action; or
(b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

(5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.

(6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —

(a) engage in mediation;
(b) undertake counselling;
(c) undertake training;
(d) take other action the local government considers appropriate.

(7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —

(a) its finding and the reasons for its finding; and
(b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

13. Dismissal of complaint

(1) The local government must dismiss a complaint if it is satisfied that —

(a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
(b) either —
  (i) the behaviour was dealt with by the person presiding at the meeting; or
  (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.

(2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

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14A. Appointment of monitor

(1) The Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.

(2) If the Inspector appoints a monitor —

(a) the Inspector may direct the local government to defer further dealing with the complaint until the monitor reports to the Inspector on the outcome of the monitoring assignment; and
(b) the local government must comply with the direction.

14B. Performance of local government's functions under cl. 12 and 13

(1) The local government's functions under clauses 12 and 13 must be performed by the council.

(2) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a committee of the council comprising council members only to perform a function for and on behalf of the local government.

(3) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a person who is none of the following to perform a function for and on behalf of the local government —

(a) a member of the council of any local government;
(b) a member of the governing body of any regional subsidiary;
(c) an employee of any local government or regional subsidiary;
(d) an employee of WALGA or the Local Government Professionals Australia (WA);
(e) a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following —
    (i) local governments;
    (ii) members of councils;
    (iii) employees of local governments.

(4) A resolution made under subclause (3) must include the following —

(a) a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;
(b) an explanation as to why the council is satisfied as referred to in paragraph (a);
(c) a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.

(5) Nothing in this clause prevents an employee of the local government from providing, in relation to the performance of a function, any advice or other assistance to the council, a committee authorised under subclause (2) or a person authorised under subclause (3).

15. Other provisions about complaints

(1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.

(2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

(3) Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.

Note for this clause:
See also section 5.105(4) and (5) of the Act for restrictions on the activities of a person who makes a complaint or who is alleged to have breached a requirement set out in this Division.

DRAFT

Division 4 — Rules of conduct

Notes for this Division:

1. Under section 8A.3(1) of the Act, a council member commits a conduct breach if the council member contravenes a rule of conduct. Section 8A.3(2) of the Act extends this to the contravention of a rule of conduct that occurred when the council member was a candidate.

2. A conduct breach is dealt with under Part 8A Division 5 of the Act.

16. Overview of Division

(1) This Division sets out rules of conduct for council members and candidates.

(2) A reference in this Division to a council member includes a council member when acting as a committee member.

17. Misuse of local government resources

(1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the Electoral Act 1907 or the Commonwealth Electoral Act 1918;

resources of a local government includes —
(a) local government property; and
(b) services provided, or paid for, by a local government.

(2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing personal advantage or disadvantaging others

(1) A council member must not make improper use of their office —

(a) to gain, directly or indirectly, an advantage for the council member or any other person; or
(b) to cause detriment to the local government or any other person.

(2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or The Criminal Code section 83.

DRAFT

19. Prohibition against involvement in administration

(1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.

(2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with local government employees

(1) In this clause —

local government employee means a person —
(a) employed by a local government under section 5.36(1) of the Act; or
(b) engaged by a local government under a contract for services.

(2) A council member or candidate must not —

(a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or
(c) act in an abusive or threatening manner towards a local government employee.

(3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

(4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —

(a) make a statement that a local government employee is incompetent or dishonest; or
(b) use an offensive or objectionable expression when referring to a local government employee.

(5) Subclause (4)(a) does not apply to conduct that is unlawful under The Criminal Code Chapter XXXV.

21. Disclosure of information

(1) In this clause —

closed meeting —
(a) means a part of a council or committee meeting that is closed to members of the public under section 5.23(2), (3) or (4) of the Act; and

(b) includes a council or committee meeting held before 1 January 2026, or a part of a council or committee meeting held before 1 January 2026, that was closed to members of the public under section 5.23(2) of the Act as in force before 1 January 2026;

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

document includes a part of a document;

non confidential document means a document that is not a confidential document.

(2) A council member must not disclose information that the council member —

(a) derived from a confidential document; or
(b) acquired at a closed meeting other than information derived from a non confidential document.

(3) Subclause (2) does not prevent a council member from disclosing information —

(a) at a closed meeting; or
(b) to the extent specified by the council and subject to such other conditions as the council determines; or
(c) that is already in the public domain; or
(d) to an officer of the Department; or
(e) to the Minister; or
(f) to a legal practitioner for the purpose of obtaining legal advice; or
(g) if the disclosure is required or permitted by law.

22. Disclosure of interests

(1) In this clause —

interest —
(a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
(b) includes an interest arising from kinship, friendship or membership of an association.

(2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —

(a) in a written notice given to the CEO before the meeting; or
(b) at the meeting immediately before the matter is discussed.

(3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.

(4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —

(a) that they had an interest in the matter; or
(b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.

(5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —

(a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
(b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.

(6) Subclause (7) applies in relation to an interest if —

(a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
(b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.

(7) The nature of the interest must be recorded in the minutes of the meeting.

23. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

DRAFT

Contact Details

City of Stirling
Administration Centre
25 Cedric Street
Stirling WA 6021
T: (08) 9205 8555
E: stirling@stirling.wa.gov.au

Telephone (08) 9205 8555 I **Enquiries** www.stirling.wa.gov.au/enquiries I **Web** www.stirling.wa.gov.au I /citystirlingwa

This information is available in alternative formats on request. Please contact the Customer Contact Centre on (08) 9205 8555

Local Government Inspector

GOVERNMENT OF WESTERN AUSTRALIA

Breach Complaint Form

Please read the Breach Complaints Guideline in the 'Information and Guidance' section of the Local Government Inspector's website before making your complaint.

Use this form to lodge a behavioural, conduct or specified breach complaint against an individual council member, or candidate for election as a council member, with the Local Government Inspector under section 8A.5 of the *Local Government Act 1995* (Act). Each complainant must submit their own complaint form.

Please note: Allegations of a behavioural breach will be referred to the relevant local government to be dealt with under its Code of Conduct, unless specific circumstances apply. You may wish to consider lodging your behavioural breach complaint directly with the local government.

The following types of complaint are **not** covered by the breach complaint process:

If the complaint is about	Make the complaint to
Contravention of a provision of the Act or associated regulations (**excluding** matters which could be a behavioural, conduct or specified breach), i.e. a general complaint.	**Refer to our** 'General Complaints Guideline'
Decision making or actions of a local government in providing services to the public where you are personally impacted.	Ombudsman WA
Serious misconduct by either a council member or an employee of a local government.	Corruption and Crime Commission
Minor misconduct by an employee of a local government.	Public Sector Commission
An election conducted by the Western Australian Electoral Commission.	Western Australian Electoral Commission

Making your complaint

Complaints can be made using the online form available on the Local Government Inspector website: www.lginspector.wa.gov.au

If you are unable to complete the form online, you can complete and send this form to the Local Government Inspector by email or post.

Email: complaints@lginspector.wa.gov.au

Post: Local Government Inspector
Locked Bag 14
Cloisters Square Perth WA 6850

Your complaint will be acknowledged in writing within 14 days of being received.

All complaints will be assessed prior to being accepted. Please refer to the 'Our Complaints Process' section of the Local Government Inspector website for information about how a complaint may progress. You will be advised in writing if your complaint is not accepted.

If you require assistance with completing this form, please contact the Local Government Inspector by email or phone.

Email: complaints@lginspector.wa.gov.au

Phone: +61 8 9222 3333

Breach Complaint Form

Important

All complaints are treated as confidential under section 8A.36 of the Act. You must not disclose or use any information about the complaint or its details, unless permitted by law (maximum penalty: $10,000).

Refer to the 'Confidentiality' section of the Local Government Inspector website for further information on your confidentiality obligations.

Under section 8A.38 of the Act, it is an offence to include information in a complaint knowing it to be consequently false or misleading (maximum penalty: $10,000).

A complaint must be made in the manner and form approved by the Local Government Inspector under section 8A.5 of the Act. A complaint cannot be lodged anonymously. **All questions marked with an asterisk (*) are mandatory.**

*Are you complaining about a council member or candidate for election as a council member?

☐ Yes ☐ No

Your details

Details of the person making the complaint must be provided.

*Given or first name: _____

*Family or last name: _____

*Phone number (business hours): _____

Email address: _____

*Postal address: _____

Home address: ☐ Same as postal address

or _____

Preferred method of communication: ☐ Email ● Phone ☐ Both

Relationship with the local government (select the most appropriate option):

☐ Council member
☐ Employee
☐ Community member/resident/ratepayer
☐ Business owner
☐ Other (please specify) _____

Do you have a disability that means you require assistance with communication? ☐ Yes ☐ No

If yes, please tell us how we can assist you: _____

Do you need a translator or interpreter? ☐ Yes ☐ No

If yes, please tell us what language you require: _____

Breach Complaint Form

Details of alleged breach

Details of the alleged breach and the council member or candidate who the complaint is about must be given. Please refer to Breach Complaints Guideline for further information on acceptable complaints or contact the Local Government Inspector via email: complaints@lginspector.wa.gov.au or, by phone: +61 8 9222 3333.

*What is your complaint about?

Limit your complaint to a particular incident, but please select all alleged breaches that apply.

- ☐ Behavioural breach – personal integrity
- ☐ Behavioural breach – relationship with others
- ☐ Behavioural breach – council or committee meetings
- ☐ Misuse of local government resources (Code of Conduct)
- ☐ Securing personal advantage or disadvantaging others (Code of Conduct)
- ☐ Prohibition against involvement in administration (Code of Conduct)
- ☐ Relationship with local government employees (Code of Conduct)
- ☐ Disclosure of information (Code of Conduct)
- ☐ Disclosure of interests (Code of Conduct)
- ☐ Compliance with plan requirement (Code of Conduct)
- ☐ Contravention of a local law relating to conduct at council or committee meetings
- ☐ Failure to complete compulsory training
- ☐ Failure to declare, or false declaration of, passing or exemption from compulsory training
- ☐ Failure to vote at a meeting
- ☐ Failure to disclose an interest
- ☐ Voting with an interest
- ☐ Non-compliance with participation approval conditions
- ☐ Failure of council member to disclose a gift
- ☐ Improper use of information
- ☐ Failure to inform the CEO of a disqualification offence charge
- ☐ Disclosure of information about a complaint
- ☐ Hindering or obstructing a monitor
- ☐ Bribery of a public officer under section 82 of the Criminal Code
- ☐ Corruption under section 83 of the Criminal Code
- ☐ Falsification of record by a public officer under section 85 of the Criminal Code

☐ Other _____

Breach Complaint Form

*Name of the council member alleged to have committed the breach: _____

*Name of the local government they represent: _____

Please summarise your complaint in one sentence:

_____

*Please provide details regarding the nature of the alleged breach/es and any supporting information:

- Keep your complaint limited to information about the incident.
- If known, please include the relevant section(s) of the Act or Regulations.
- Provide details of any relevant evidence and/or witnesses.
- Limit the information you provide to the actions of the council member or candidate.
- Avoid general criticism, personal attacks and abusive language.

Breach Complaint Form

Where did it happen (if applicable)? _____

How often did this occur?

- ☐ Once
- ☐ More than once
- ☐ Ongoing

*When did it occur?

Start date: _____ End date (if applicable): _____

Are you including attachments relevant to your complaint? ☐ Yes ☐ No

Please attach documents and list anything you have attached:

_____

Previous complaints

Have you lodged a complaint about this matter previously to the Local Government Inspector? ☐ Yes ☐ No

Have you complained about this matter to any other person(s) or organisation(s)? ☐ Yes ☐ No

Who did you complain to (if applicable)?

- ☐ Local government
- ☐ Ombudsman WA
- ☐ Corruption and Crime Commission
- ☐ Public Sector Commission
- ☐ Western Australian Electoral Commission
- ☐ Department of Local Government, Industry Regulation and Safety
- ☐ Minister for Local Government
- ☐ Other (please specify) _____

Please provide reference/case numbers for prior complaints about this matter:

Breach Complaint Form

Reminder:

- Complaints cannot be lodged anonymously.
- You may be contacted or compelled to provide evidence.
- You will be advised if a complaint is not accepted.

***Declaration**

I declare that the information provided in this complaint is true and correct. I understand that it is an offence under section 8A.38 of the *Local Government Act 1995* to knowingly provide false or misleading information in connection with a complaint.

I acknowledge that once this complaint is submitted, confidentiality provisions apply. I will not disclose that a complaint has been made, nor any details of the complaint, unless permitted under section 8A.36 of the *Local Government Act 1995*.

I understand that failure to comply with these requirements may result in penalties.

Signature: _____ Date: _____

Thank you for lodging your complaint. Your complaint will be acknowledged in writing within 14 days of being received.

Translation services

If you require an interpreter, please contact the Translating and Interpreting Service on 131 450.

National Relay Service

Voice Relay: If you find it difficult to use the phone because of a speech communication difficulty or because of a voice output device, please call 1300 555 727.

TTY/Voice: If you use a teletypewriter for phone communication, please call 133 677.

Please visit www.accesshub.gov.au for further information on chat, SMS and video relay options.

LGIRSDEC25.10371

Council Resolution

0226/028

Moved Councillor Creado, seconded Councillor Proud

That the balance of the Community and Resources Committee recommendations be ADOPTED by exception resolution in accordance with Clause 4.7 of the City of Stirling Meeting Procedures Local Law 2021.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Mayor Mark Irwin disclosed an Impartial Interest in Item 12.2/CC1 as the applicant is known to him.

Councillor Chris Hatton disclosed an Impartial Interest in Item 12.2/CC1 as he has a working relationship with an applicant.

Councillor Tony Krsticevic disclosed an Impartial Interest in Item 12.2/CC1 as he knows and has had numerous conversations over the years with JazzConnect.

Councillor Rob Paparde disclosed an Impartial Interest in Item 12.2/CC1 as the Councillor is known to the applicant as one of those requesting funds.

Councillor Karlo Perkov disclosed an Impartial Interest in Item 12.2/CC1 as a director of JazzConnect was a former Councillor and a friend.

12.2/CC1 EVENT SPONSORSHIP

Business Unit:	Customer and Communications	Service: Events and Sponsorship
Ward:	City Wide	Location: Multiple
Applicant:	Multiple	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0226/029

Moved Councillor Creado, seconded Councillor Proud

1. That Council APPROVES, from the 2025/2026 adopted budget, the following event sponsorship totalling $63,743 funding:

a. Next Gen Comedy 2026 – $33,743 funding + $10,000 Value-In-Kind [$43,743 package]; and

b. JazzConnect 2026 – $30,000 funding + $15,000 Value-In-Kind [$50,000 package].

2. That Council APPROVES, in advance from the 2026/2027 draft budget, the following event sponsorship totalling $5,000 funding JazzConnect 2026.

The motion was put and declared CARRIED (15/0) by exception resolution, and by an Absolute Majority (for recommendation 2).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council APPROVES, from the 2025/2026 adopted budget, the following event sponsorship totalling $63,743 funding:

   a. Next Gen Comedy 2026 – $33,743 funding + $10,000 Value-In-Kind [$43,743 package]; and

   b. JazzConnect 2026 – $30,000 funding + $15,000 Value-In-Kind [$50,000 package].

2. That Council APPROVES, in advance from the 2026/2027 draft budget, the following event sponsorship totalling $5,000 funding JazzConnect 2026.

NB: ABSOLUTE MAJORITY VOTE REQUIRED AT COUNCIL (FOR REC 2)

Officer's Recommendation

1. That Council APPROVES, from the 2025/2026 adopted budget, the following event sponsorship totalling $63,743 funding:
   a. Next Gen Comedy 2026 – $33,743 funding + $10,000 Value-In-Kind [$43,743 package]; and
   b. JazzConnect 2026 – $30,000 funding + $15,000 Value-In-Kind [$50,000 package].

2. That Council APPROVES, in advance from the 2026/2027 draft budget, the following event sponsorship totalling $5,000 funding JazzConnect 2026.

NB: ABSOLUTE MAJORITY VOTE REQUIRED AT COUNCIL (FOR REC 2)

Purpose

To provide endorsement or approval for event sponsorships, in accordance with the Sponsorship Policy.

Details

Event sponsorship enables the City to provide funding, value-in-kind and direct-cost services to organisations that deliver activities aligned with the Strategic Community Plan objectives.

In accordance with the City's Sponsorship Policy, Event sponsorship submissions over $5,000 are presented with supporting information for Council endorsement or approval. There are three modes of support offered by the City that make up the total sponsorship package and value.

1. Funding – direct monetary contributions paid to event organisers;
2. Value-in-Kind (VIK) – the value of City delivered goods or services that are absorbed by the City as 'business as usual' which do not require additional budget allocation; and
3. Direct Cost Services – City or external services that require budget allocation to deliver when provided to an event.

Scarborough Beach continues to be the City's premiere event and tourism location best suited to large events and beach sports related events due to the purpose-built infrastructure, accommodation, food and beverage businesses, natural environment and visitor/destination attraction. The history of hosting events at Scarborough leads to return events and organisers, new event enquiries, and a strong reputation for successful event delivery and positive stakeholder relationships. Where an event is not directly aligned to Scarborough or the ocean, negotiations occur to deliver events in other City locations.

Sponsorship Policy Review and Event / Investment Attraction Plans

The Strategic Community Plan, Sustainable Stirling 2022 – 2032, includes key objectives to attract visitors, encourage economic investment, and connect communities with their local areas. The City's Economic Development and Tourism Strategy 2021 – 2025 includes key actions to support events that attract visitors to the City, develop business cases for major events, encourage new large-scale events across the City, and investigate opportunities to expand events at Scarborough beyond 5,000 people.

The City's Sponsorship Policy is vitally important to achieve these outcomes, whilst aligning with the Corporate Business Plan initiatives currently being undertaken to support events and tourism. This includes a draft Event Plan (currently in development with Customer and Communications - Events and Sponsorship, noting event attraction is aligned with the City's investment attraction locations) and an Investment Attraction Plan (City Future - Economic Development).

Through an Elected Member Workshop held in November 2024, Elected Members are seeking a mix of event delivery modes, with high importance placed on community and partnership events, tourism and event attraction. With the City's Community Grants Program providing the required support for smaller community driven events, a comprehensive review of the Sponsorship Policy is in progress. It is anticipated that a revised Sponsorship Policy will be finalised by Q4 2025/2026 for Council consideration. The revised Sponsorship Policy will consider the City's strategic social, economic and cultural objectives, including community benefits, return on investment, marketing opportunities and brand exposure. Until then, event sponsorship will continue to be assessed and approved based on the existing Sponsorship Policy.

The Customer and Communications and City Future Business Units continue to collaborate with Tourism WA on the new Event Experience Strategy 2033, aimed at driving greater visitor spend and engagement, as well as elevate WA's reputation as a leading events destination. This active collaboration has strengthened existing relationships with Tourism WA, established the City as a key stakeholder for Tourism WA in the state's event and tourism landscape, and initiatives several enquiries and activities including media announcements, venue usage and business-engagement opportunities.

Sponsorship submissions for consideration

The City received and assessed two event sponsorship proposals and are recommending two for Council approval. The recommended sponsorship opportunities comprise of funding and value-in-kind due to their strong social, economic and sporting outcomes aligned with City strategic plans, including community benefit, return on investment, event attraction, marketing and brand exposure opportunities.

Further information is included below, and within the attached sponsorship proposals and supporting documents:

1. Event: Next Gen Comedy 2026
Applicant: WA Comedy
Venue/s: Hamersley Community Hub and multiple private/public venues
Date/s: Saturday 6, 13 and 20 June 2026

Previous Sponsorship	Attendance / Participation	Total Event Budget	Requested Sponsorship	Recommended Sponsorship	Economic Impact	Return on Investment
$33,743 funding + $10,000 VIK *($43,743 package)*	~ 540 attendees + ~ 40 participants *(100 tickets per heat + 120 tickets for Grand Final)*	$49,052	$33,743 funding + VIK	$33,743 funding + $10,000 VIK ($43,743 package)	$54,000 (REMPLAN data)	1:1.6 ($1.60 per $1 sponsorship funding)
Description	The Next Gen Comedy program is an audience-voted stand-up competition designed to showcase emerging WA comedians and create pathways into semi-professional opportunities. Previously part of the Perth Comedy Festival, the program first relaunched exclusively in the City of Stirling in 2024 and remains a City of Stirling exclusive event for 2026. The competition includes four heat events followed by a grand final. Each heat, held at local bowling clubs, features 8–10 comedians, with two progressing to the final. Four wildcard finalists will also be selected by the hosts. The grand final at the Hamersley Hub will feature food trucks, a pop-up bar and courtyard entertainment, and will be hosted by established local comedians. The winner will be included in the WA Comedy Week 2026 lineup. Tickets will be affordably priced at $20–$25 with early-bird and group options. Host venues will benefit from increased visitation and hospitality spend, and local suppliers will be engaged for the final event. The program adds vibrancy during the cooler months and supports a balanced annual events calendar. Following the successful 2025 event with increases in inclusivity and participants and ticket sales, the 2026 program will again be held in June to avoid clashes with other comedy events and support local businesses in winter, and will include prize money for the top three finalists, intermission entertainment, and pre-event workshops for participants. While not designed to attract regional or national visitation, the event strongly aligns with the City's goals to activate local centres, support business and economic activity, and strengthen the local arts and cultural sector. The event continues to present a reasonable and cost-neutral budget with income derived from ticket sales and licensed area revenue, and no increase in event costs or funding has been requested from the 2025 event.					

Objectives / Outcomes	• Activate local centres and bowls/sporting clubs to increase visitor and economic activity, including Hamersley Hub. • Provide a platform and support the development and profile for emerging comedians and provide semi-professional career pathways. • Showcase Hamersley Hub as a performing arts venue.
Benefits / Branding	• Recognition as Presenting Partner of the event. • Promotion and activation of local Bowls and Sporting clubs; an identified priority project for the City • Brand presence – City logo and sponsorship acknowledgement featured on print and digital collateral (inc. social media), website and digital platforms, event signage and highlight videos. • Media and PR – social media, press and digital media advertising, acknowledgement in all media and announcements at the event. • Signage and recognition - venue and event signage, verbal recognition during events, sponsor acknowledgement. • Opportunity for Mayor and/or Elected Members to open/close events and present winner cheques.
Other Funding Sources	• Ticket sales revenue • Licensed area revenue
Other Stakeholders	• Participating venues / Local business for Heats • Local (WA) emerging performers and comedians • Event patrons

2. Event: JazzConnect 2026
Applicant: ArtConnect Initiative Inc.
Venue/s: Scarborough Beach Precinct (including private venues)
Date/s: 28 – 30 August 2026

Previous Sponsorship	Attendance / Participation	Total Event Budget	Requested Sponsorship	Recommended Sponsorship	Economic Impact	Return on Investment
$27,000 funding + $15,000 VIK ($42,000 package)	~ 2,700 attendees ~ 50+ artists	$55,650	$37,150 funding + VIK	$35,000 funding + $15,000 VIK ($50,000 package)	$270,000 (REMPLAN data)	1:7.3 ($7.30 per $1 sponsorship funding)
Description	Jazz Connect Festival 2026, presented by the City of Stirling and produced by ArtConnect Inc., is a three-day multi-venue festival that aims to provide jazz lovers and the broader community a unique and cultural experience. Offering 15 events hosted in local venues and within the public precinct the festival will embrace diverse music styles ranging from traditional jazz to swing, soul, R&B, folk, funk, blues, Latin and more. The festival aims to attract high calibre artists and visitors from the broader Perth region, providing an economic stimulus to local businesses during the cooler months where visitation to the precinct is lower. The festival will feature 15 - 20 free and ticketed events in Scarborough foreshore venues and at the Scarborough Sunset Markets and will showcase over 50 local performing artists, with shows curated to the host venue's demographic and atmosphere. Local venues and the broader Scarborough business district will benefit through increased activation, visitation and food and beverage spend in the non-peak event period. The 2026 festival will follow a successful four-year history at Scarborough, and will extend the Festival's partnership that was fostered with Perth Jazz Society in 2025 to increase the calibre of performers and shared audience cross-promotional opportunities, as well as a focus on free and low-cost events. The increased funding requested from the 2025 event ($8,000 = 30%) is associated with paid curator and producer roles, with other revenue derived from ticket sales from participating businesses and one local sponsor. There is no increase in programming or community opportunities presented, hence the full funding amount requested has not been recommended. Whilst ArtConnect Inc. are not investing any cash to this project, they have continued to build on their extensive experience and networks and invest significant value-in-kind resources to ensure another successful 2026 program delivery.					
Objectives / Outcomes	• Foster a culturally vibrant City by building partnerships with arts organisations, providing platforms for emerging artists and building the profile of jazz and performing arts in the City. • Activate local centres, increase visitors and economic activity within the City. • Attract unique arts events that provide diverse cultural offerings within the City.					

Benefits / Branding	• Recognition as Presenting Partner of the event • Brand presence – City logo and sponsorship acknowledgement featured on print and digital collateral (inc. social media), website and digital platforms, event signage and highlight videos • Media and PR – social media, press and digital media advertising, acknowledgement in all media and press announcements and coverage • Signage and recognition - venue and event signage, verbal recognition during events, sponsor acknowledgement • Destination marketing - promotion of local tourism and accommodation information to event audience and ticket holders • Activation of Scarborough Precinct and visitation to local businesses during non-peak period. • Opportunity for Mayor and/or Elected Members to speak at launch event
Other Funding Sources	• Scarborough Beach Association (TBC) • Ticket sales revenue
Other Stakeholders	• Participating venues inc. Rendezvous Hotel, The Lookout, The Sandbar, Zoie Café, Livid Skate Café, Scarboro Surf Life Saving Club, Scarborough Sunset Markets • Local artists and performers • Local festival personnel

Financial Assessment and Implications

The 2025/2026 budget includes $740,000 for Event Sponsorship. To date, $523,176 has been committed from the 2025/2026 budget for event sponsorship previously approved by Council and Director delegation, plus associated expenses. This leaves a balance of $216,824 available for event sponsorship in the 2025/2026 budget.

If all recommendations contained within this report are approved by Council, a further $63,743 will be committed from the 2025/2026 Event Sponsorship budget leaving a balance of $153,081. A further $5,000 will be committed from the 2026/2027 Event Sponsorship budget, noting that $740,000 has previously been approved by Council for allocation in future financial years.

The table below summarises the Event Sponsorship budget status; the following event sponsorship budget allocations are required to deliver approved events and requested from current and future budgets:

	2025/2026	**2026/2027**	**2027/2028**
Event Sponsorship Budget	**$740,000**	TBC	TBC
Approved / Allocated	$523,176 (funding)	$285,000 ($235,000 funding + $50,000 direct costs)	$450,000 (direct costs)
Available Sponsorship Budget	**$216,824**	TBC	TBC
Next Gen Comedy 2026	$33,743	NA	NA
JazzConnect 2026	$30,000	$5,000	NA
Projected Sponsorship Budget (pending Council approval)	**$153,081**	**TBC**	**TBC**

Stakeholder Engagement

The City and sponsorship recipients will engage with all relevant stakeholders, including collaboration with local businesses, residents and community for local economy and community benefit.

Recommended Action

It is recommended that Council approves the sponsorship amounts as detailed in the recommendation section of this report.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995
Sponsorship Policy

Meeting Date	Council Resolution Number	Council Resolution
5 April 2022	0422/003	That Council ADOPTS the amended Sponsorship Policy, as shown in Attachment 7, including the following key changes: a. Submissions up to $5,000 being determined by the Director Community Development and reported through Council's quarterly Audit process; b. Submissions between $5,001 and $20,000 being reviewed by the Director Community Development and presented to Council for endorsement; c. Submissions over $20,000 being presented to Council for review and approval; and d. Acknowledgements specifically including invitation/notification to the Mayor and Ward Councillors.

Sustainable Stirling 2022-2032

Key Result Area: Our economy

Objective: A vibrant City

Priority: Encourage and support tourism growth

Priority: Support the City's cultural sector to create vibrancy in our local areas

Priority: Activate local centres to increase visitor and economic activity

Objective: A smart and prosperous City

Priority: Attract and promote investment and partnership opportunities

Priority: Advocate, lobby and partner with stakeholders to benefit the community

Key Result Area: Our community

Objective: An active and healthy City

Priority: Facilitate a range of recreation and leisure opportunities for everyone in the City

Priority: Facilitate and advocate for the provision of a range of quality health services

Objective: An inclusive and harmonious City

Priority: Encourage active participation and volunteering

Strategic Risk

Strategic Risk	Risk Appetite
Partnerships	The City will be proactive in improving existing relationships and working with new partners to grow its reputation as an organisation that the community, business, government and other organisations choose to engage with.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at meeting

Nil.

Linked Documents

Nil.

12.2/F1 SCHEDULE OF ACCOUNTS FOR PERIOD 5 ENDING 30 NOVEMBER AND PERIOD 6 ENDING 31 DECEMBER 2025

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0226/030

Moved Councillor Creado, seconded Councillor Proud

1. That the schedules for Period 5, 1 November – 30 November 2025 comprising of:-

a. Cheques drawn and payments made amounting to $33,857,049.67

b. Fuel Card Payments made amounting to $28,591.61

be RECEIVED.

2. That the schedules for Period 6, 1 December – 31 December 2025 comprising of:-

a. Cheques drawn and payments made amounting to $70,748,137.80

b. Fuel Card Payments made amounting to $28,941.44

be RECEIVED.

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That the schedules for Period 5, 1 November – 30 November 2025 comprising of:-

    a. Cheques drawn and payments made amounting to $33,857,049.67

    b. Fuel Card Payments made amounting to $28,591.61

be RECEIVED.

2. That the schedules for Period 6, 1 December – 31 December 2025 comprising of:-

    a. Cheques drawn and payments made amounting to $70,748,137.80

    b. Fuel Card Payments made amounting to $28,941.44

be RECEIVED.

Officer's Recommendation

1. That the schedules for Period 5, 1 November – 30 November 2025 comprising of:-

    a. Cheques drawn and payments made amounting to $33,857,049.67

    b. Fuel Card Payments made amounting to $28,591.61

be RECEIVED.

2. That the schedules for Period 6, 1 December – 31 December 2025 comprising of:-

    a. Cheques drawn and payments made amounting to $70,748,137.80

    b. Fuel Card Payments made amounting to $28,941.44

be RECEIVED.

Purpose

To inform Council of funds disbursed for the periods 1 November to 30 November 2025 and 1 December to 31 December 2025.

Details

The reported schedules are submitted in accordance with Regulation 13 and 13A of the Local Government (Financial Management) Regulations 1996. In June 2023, the Regulations were amended to include the requirement to report payments by purchasing cards (Regulation 13A) to be implemented by local governments by September 2023.

Fuel cards are considered purchasing cards and so a separate attachment has been prepared for these transactions. Fuel cards are used for the purchase of fuel for the City's petrol vehicles and plant. The use of fuel cards is controlled with the card assigned to an individual vehicle and transactions limited to the purchase of fuel. Vehicle odometer readings are recorded for each fuel purchase. It should be noted that the full payment to Ampol is shown in the Payments Listing and the amount on the fuel card report may differ due to the timing of invoices.

The value of payments made in the month includes new term deposit investments of surplus cash funds. The surplus cash funds available for investment will be impacted by the City's cashflow cycle including the value of term deposits maturing in the month. The value of new term deposits is the main cause of fluctuations in the level of payments from month to month. Other factors would include progress payments made for major capital projects.

Agency Staffing

The City uses a mix of permanent, contract, casual and agency staff. Agency staff are mainly used to:

- Fill vacant positions on a short-term basis;
- Manage seasonal workload peaks;
- Gain immediate access to a large and experienced labour pool, ensuring essential services are adequately resourced;
- Recruit specialist positions on a part-time or temporary basis.

Agency staff costs are reported as Employee Costs in the Statement of Financial Activity.

The table below shows the spend on agency staffing to December 2025. The actual spend of 859,073 equates to 1.20% of the total spent on direct staffing by the City for the period.

Agency costs by Department	Year to date December 2025 Actual $	% of Total Staffing Cost	Explanation
Community Development	22,775	0.24%	Flexible staffing for Community Food services
Customer & Communications	12,177	0.36%	Short term cover for Graphic designer position
Development Services	32,142	0.61%	Temporary administration staff
Engineering Services	146,507	2.03%	Temporary staff for maintenance & construction works
Finance Services	45,713	1.70%	Maternity leave cover
People	544	0.03%	Temporary vacancy cover
Infrastructure Administration	19,049	1.54%	Temporary administration staff
Parks & Environment	324,411	3.41%	Temporary staff to manage seasonal workload
Waste & Fleet	204,713	3.82%	Cover for Recycling Centre and Waste Collection staff
Property Services	28,111	3.71%	Part-time Land Administration Officer
Facilities	19,603	0.87%	Part-time Facility Works Officer
Recreation	1,778	0.02%	Temporary staff for Catering
Governance	1,550	0.18%	
	859,073	**1.20%**	

Financial Assessment and Implications

Nil.

Relevant Policies, Legislation and Council Resolutions

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented to the Council at the next ordinary meeting of Council after the list is prepared. Regulation 13A of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid includes payments via purchasing cards.

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Payments Listing - November 2025 (ECM No. 11487346) (previously circulated to Elected Members under separate cover) ⇨

Attachment 2 - Ampol Purchase Card Report - November 2025 (ECM No. 11487354) (previously circulated to Elected Members under separate cover) ⇨

Attachment 3 - PaymentsListing - December 2025 (ECM No. 11487361) (previously circulated to Elected Members under separate cover) ⇨

Attachment 4 - Ampol Purchase Card Report - December 2025 (ECM No. 11487362) (previously circulated to Elected Members under separate cover) ⇨

Available for viewing at meeting

Nil.

Linked Documents

Nil.

12.2/F3 2025/2026 STATUTORY BUDGET REVIEW

Business Unit:	Finance Services	Service: Financial Planning
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0226/031

Moved Councillor Creado, seconded Councillor Proud

1. **That Council ADOPTS the 2025/2026 Statutory Budget Review.**

2. **That Council APPROVES the proposed budget amendments as outlined in the 2025/2026 Mid-Year Budget Review documents.**

3. **That Council APPROVES engagement of resources for the CiA Live Migration Project to 31 December 2027 to enable recruitment of key project resources.**

The motion was put and declared CARRIED (15/0) by exception resolution, and by an Absolute Majority.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council ADOPTS the 2025/2026 Statutory Budget Review.

2. That Council APPROVES the proposed budget amendments as outlined in the 2025/2026 Mid-Year Budget Review documents.

3. That Council APPROVES engagement of resources for the CiA Live Migration Project to 31 December 2027 to enable recruitment of key project resources.

NB: Absolute Majority Vote Required at Council.

Officer's Recommendation

1. That Council ADOPTS the 2025/2026 Statutory Budget Review.

2. That Council APPROVES the proposed budget amendments as outlined in the 2025/2026 Mid-Year Budget Review documents.

3. That Council APPROVES engagement of resources for the CiA Live Migration Project to 31 December 2027 to enable recruitment of key project resources.

NB: Absolute Majority Vote Required at Council.

Purpose

To present the 2025/2026 Statutory Budget Review for consideration and adoption.

Details

The *Local Government Act 1995* and its regulations require a local government to review its annual budget between 1 January and 31 March each year.

Current provisions do not prescribe the format of the review; this is left to the discretion of each local government, but the Department of Local Government, Industry Regulation and Safety has advised that a revised Rate Setting Statement should be included in the budget documents.

In accordance with legislation, the City has undertaken a review of its annual budget and now recommends that review for adoption. The changes are summarised in the table below. Broadly, the City is tracking well against Services, Projects and Programs detailed in the Corporate Business Plan 2025 - 2029 which has resulted in minimal changes to the original budget.

Budget Review Summary 2025/26		**Change**
Operating Activities[1]		
Increase in Operating Revenue		463,852
Increase in Operating Expenses		(3,709,435)
		(3,245,583)
Investing Activities		
Decrease in Capital Grants		(1,406,626)
Increase in Proceeds from Asset Disposal		42,900
Decrease in Capital Expenses[2]		6,714,432
Increase in Catalina Dividend		3,333,333
		8,684,039
Prior Year Finalisation Adjustments		
Increase in Carry Forwards from 2024/25		(1,154,218)
Changes to the Opening Balance		(23,850,899)
		(25,005,117)
	Sub-Total	(19,566,661)
Net Transfer to Reserves		**19,566,661**
Budget Review Surplus		0

[1] Excludes Movement in Non-Cash Items

[2] Capital Expenditure excludes the impact of Carry Forwards

Commentary of changes to the budget

Operating Revenue

The increase in operating revenue is mainly due to increased fees and charges from the Hamersley Golf Course and Recreation Centres, and higher service charges. These increases have been partly offset by the reduction in the 2025/26 Financial Assistance Grant Budget to recognise the amount which was received in advance in 2024/25.

Operating Expenditure

The change in operating expenditure is mainly due to the changes in Employee and Maintenance Expenses. Continued cost pressures required the City to make reasonable adjustments to selected operating expense categories.

Capital Grants

The decreases in Capital Grants is due to the reduction in the 2025/26 Financial Assistance Grant Budget to recognise the amount which was received in advance in 2024/25.

Capital Expenditure

The net decrease in Capital Expenditure is mainly due rephasing of the Balcatta Recycling Centre Upgrade project to reflect the current project schedule.

Catalina Dividend

The Catalina Dividend distribution was budgeted for distributions of $5.00M/share from the CRC which represents $20 million for the City. That number has been adjusted to $5.8333M/share and the City's budget has been revised to $23.3 million.

Prior Year Finalisation Adjustments

The 2025/26 Budget included estimates for 30 June 2025 balances. The Opening Balance and Carry Forward figures have been adjusted in the 2025/26 Mid-Year Budget Review to reflect the actual balances resulting from the finalisation of the 2024/25 Financial Statements.

Reserve Movements

The movement in reserves includes the impact of rephasing of major capital projects, reserve funding of carry forward projects and the increase in the Catalina Dividend.

CiA Live Migration Project

The adopted 2025/2026 budget includes $1,451,683 for the CiA Live Migration project. This is a multi-year project which will upgrade the City's core systems to increase mobility, enhance security and reduce the likelihood of disruption / risk to the City.

Following the successful move of the City's in-house TechnologyOne products to the cloud, the City moved to the next phase of the project which is the adoption of newer (web-built) versions of Property & Rating, Enterprise Asset Management, Finance and Budgeting applications.

Additional resources have been required for the project and recruiting and retaining experienced staff is a key factor in the success of the project. The current market for IT Project staff is very challenging, and the City will need to offer longer term contracts to compete for the best candidates. Currently, with budget approved for one financial year at a time, the City can only offer contracts to 30 June 2026. The City is therefore requesting that Council approves the engagement of resources to 31 December 2027 (or earlier as required) so that the City can ensure the engagement of key roles on contract to the end of the project. This will assist in retaining a skilled team in a competitive market and also ensure that the IP is not lost through the life of the project with team members leaving. In line with the CIS technology projects and upgrades forward program plan, this would result in a financial commitment, estimated at $1.4 million, for 2026/2027 and 2027/2028.

Financial Assessment and Implications

The 2025/2026 Statutory Budget Review resulted in a balanced budget.

Relevant Policies, Legislation and Council Resolutions

Regulation 33A of the Local Government (Financial Management) Regulations 1996 as amended requires all local governments to review their annual budget between 1 January and 31 March each year.

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Objective: A capable and efficient City

Priority: Provide responsible financial and asset management

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.

Relevant Documents and Information

Attachments

Attachment 1 2025/26 Statutory Budget Review – Rate Settling Statement

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

CITY OF STIRLING BUDGET REVIEW 2025/26
RATE SETTING STATEMENT - BY NATURE & TYPE FOR THE PERIOD ENDING 30 JUNE 2026

	Adopted Budget 2025/26 (A)	Budget Review 2025/26 (B)	Variance (B) - (A)
OPERATING ACTIVITIES			
Net current assets at Start of Financial Year - Surplus	53,540,831	29,689,932	(23,850,899)
Revenue from operating activities (excluding rates)			
Security Service Charge	6,001,050	6,194,268	193,218
Operating Grants & Subsidies	15,112,600	12,941,457	(2,171,143)
Contributions & Donations	2,073,900	2,299,357	225,457
Waste Service Charge	49,211,412	49,211,412	0
Fees & Charges	24,955,843	25,777,302	821,459
Interest Earnings	9,197,086	9,254,971	57,885
Registrations, Licences & Permits	5,182,120	5,230,440	48,320
Underground Power - Income	9,056,975	9,056,975	0
Other Revenue	16,802,213	46,285,403	29,483,190
Profit on Disposal of Assets	1,322,176	1,365,076	42,900
	138,915,375	167,616,661	28,701,286
Expenditure from operating activities			
Employee Costs	(122,868,946)	(123,906,436)	(1,037,490)
Materials & Contracts - Maintenance	(54,207,293)	(55,637,295)	(1,430,002)
Materials & Contracts - Other Works	(59,387,883)	(60,500,541)	(1,112,658)
Underground Power - Expenditure	(7,703,999)	(7,703,999)	0
Utilities	(10,585,032)	(10,668,258)	(83,226)
Depreciation & Amortisation	(59,479,245)	(59,479,245)	0
Insurance Expenses	(2,054,708)	(2,054,708)	0
Other Expenditure	(10,886,862)	(21,550,258)	(10,663,396)
Loss on Disposal of Assets	(606,173)	(606,173)	0
	(327,780,141)	(342,106,913)	(14,326,772)
Non-Cash Amounts Excluded from Operating Activities	54,763,242	37,143,145	(17,620,097)
Amount Attributable to Operating Activities	**(80,560,693)**	**(107,657,175)**	**(27,096,482)**
INVESTING ACTIVITIES			
Capital Grants & Subsidies	11,941,273	10,534,647	(1,406,626)
Property, Plant & Equipment	(31,635,656)	(24,641,551)	6,994,105
Infrastructure	(38,888,384)	(39,168,057)	(279,673)
Proceeds from the Disposal of Fixed Assets	4,233,050	4,275,950	42,900
Carry Forward Capital Works	(48,965,673)	(50,119,891)	(1,154,218)
Investment in Associate	20,000,000	23,333,333	3,333,333
	(83,315,390)	(75,785,569)	7,529,821
FINANCING ACTIVITIES			
Transfer from Cash Backed Reserves	22,057,664	48,350,712	26,293,048
Transfer to Cash Backed Reserves	(36,230,537)	(42,887,924)	(6,657,387)
Transfern to/from TPS & Trust	3,490,546	3,421,546	(69,000)
	(10,682,327)	8,884,334	19,566,661
Budgeted deficiency before General Rates	(174,558,410)	(174,558,410)	0
Estimated Amount to be raised from General Rates	174,558,410	174,558,410	0
	0	**0**	**0**

12.2/TE1 CONTRACT BU2410 – OPTUS CLOUD CONTRACT WITH OPTUS NETWORKS PTY LIMITED

Business Unit:	Corporate Information Services	Service: Compliance, Risk & Information Management
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0226/032

Moved Councillor Creado, seconded Councillor Proud

1. **That Council APPROVES a variation and three-year extension, with option to extend in perpetuity, to Contract BU2410 – Optus Cloud Contract with Optus Networks Pty Limited, to renew the City's NICE CXone licences and associated services based on the anticipated annual expenditure as detailed in Confidential Attachment 1. Further extension options will be subject to demonstrated value for money and performance.**
2. **That Council NOTES the renewal term from 20 October 2025 to 19 October 2028, including continuation of service provided month-to-month since licence expiry.**
3. **That Council APPROVES the Chief Executive Officer to negotiate and finalise the variations and extensions with Optus Networks Pty Limited as detailed above.**

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council APPROVES a variation and three-year extension, with option to extend in perpetuity, to Contract BU2410 – Optus Cloud Contract with Optus Networks Pty Limited, to renew the City's NICE CXone licences and associated services based on the anticipated annual expenditure as detailed in Confidential Attachment 1. Further extension options will be subject to demonstrated value for money and performance.
2. That Council NOTES the renewal term from 20 October 2025 to 19 October 2028, including continuation of service provided month-to-month since licence expiry.
3. That Council APPROVES the Chief Executive Officer to negotiate and finalise the variations and extensions with Optus Networks Pty Limited as detailed above.

Officer's Recommendation

1. That Council APPROVES a variation and three-year extension, with option to extend in perpetuity, to Contract BU2410 – Optus Cloud Contract with Optus Networks Pty Limited, to renew the City's NICE CXone licences and associated services based on the anticipated annual expenditure as detailed in Confidential Attachment 1. Further extension options will be subject to demonstrated value for money and performance.
2. That Council NOTES the renewal term from 20 October 2025 to 19 October 2028, including continuation of service provided month-to-month since licence expiry.
3. That Council APPROVES the Chief Executive Officer to negotiate and finalise the variations and extensions with Optus Networks Pty Limited as detailed above.

Purpose

That Council approves the extension of the contract to provide NICE CXone licenses and associated services and vary the contract to include additional functionality. This will be subject to the platform continuing to demonstrate value for money and meet agreed performance benchmarks.

Details

Contract History

- BU2410 – Optus Cloud Contract with Optus Networks Pty Limited commenced on 20 October 2022 for three (3) years, concluding on 19 October 2025.
- Optus Networks Pty Limited has continued the CXone service on a month-by-month basis pending this renewal to maintain Contact Centre continuity.
- The initial Contract was approved by the Director Corporate Services.
- The value of the contract and extensions requires Council approval for perpetual extension of annual licencing.

Additional Scope – Auto Summary

- The Optus Cloud Contact AutoSummary feature uses AI to automatically generate summaries of customer interactions for contact centre agents. This will reduce manual low-value note-taking, improve the consistency of customer records, and allow our officers to focus on high-value customer service outcomes.

Evaluation Justification

Business Rationale and Benefits

- Continuation ensures uninterrupted operation of the City's Contact Centre and avoids significant risk and cost associated with platform migration.
- Call AutoSummary has potential to significantly improve CX team efficiency and service quality, by reducing the time spent on manual tasks that are taking away valuable time from the customer. The CX team currently handle between 11,000 and 15,000 calls per month.

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

Nil.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996.

City of Stirling Procurement Policy

Delegated Authority Register

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A capable and efficient City

Priority: Plan for the future, manage resources and measure performance

Strategic Risk

Strategic Risk	Risk Appetite
Business Disruption	The City recognises the possibility of major disruptions to community, workforce, assets and systems and will have business continuity plans for each service for activation as required.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Price Modelling (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

12.2/TE2 70247 DESIGN, MANUFACTURE, INSTALLATION AND MAINTENANCE OF SHADE STRUCTURES

Business Unit:	Parks and Environment	Service: Maintenance Services
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0226/033

Moved Councillor Creado, seconded Councillor Proud

That the tender from Belgrade Holdings Pty Ltd trading as Supreme Shades for the Design, Manufacture, Installation and Maintenance of Shade Structures be ACCEPTED, based on the Schedule of Rates as detailed on the Confidential Attachment 1.

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

That the tender from Belgrade Holdings Pty Ltd trading as Supreme Shades for the Design, Manufacture, Installation and Maintenance of Shade Structures be ACCEPTED, based on the Schedule of Rates as detailed on the Confidential Attachment 1.

Officer's Recommendation

That the tender from Belgrade Holdings Pty Ltd trading as Supreme Shades for the Design, Manufacture, Installation and Maintenance of Shade Structures be ACCEPTED, based on the Schedule of Rates as detailed on the Confidential Attachment 1.

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Tender Description

The City of Stirling went through a tender process to select a suitably qualified and resourced construction Contractor for design, manufacture, installation and maintenance of shade structures over the playground equipment within the City of Stirling areas. For new shade structures each site will vary and the structure will in most cases be specific to that site. Maintenance involves repair work all year around, removal and reinstallation of shade structures and replacement over Winter with new sails as required.

Types of works expected to be performed under this contract includes;

a. Shade sail maintenance including removal of the shade during the month of May, storage over Winter season and reinstallation in September;
b. Design of shade structures;
c. Manufacture of shade structures and sails; and
d. Installation of shade structures including certificate of design compliance, obtaining building license application and payment of relevant fees.

Tender Details

IFT Number	70247
IFT Title	Design, Manufacture, Installation and Maintenance of Shade Structures

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term	Initial:	Three years
	Extension Options:	Two options to extend for one year each
	Defects Liability Period:	52 weeks
Tendered Rates/Cost	Provided in Attachment 1 to this report (confidential)	
Advertising:	Saturday 25 October 2025	The West Australian
Tender Deadline:	Thursday 20 November 2025	2.00pm
Tender Opening:	Thursday 20 November 2025	2.00pm

Tender Submissions

One tender was received, including alternative and non-conforming Tenders:

Tenderer	Trading Name
Belgrade Holdings Pty Ltd	Supreme Shades

Contract

Commencement Date of New Contract:	February 2026
Completion Date of New Contract:	February 2029
Price Basis of New Contract:	Schedule of Rates

Tender Evaluation Panel

The tender evaluation panel comprised of five (5) members, including a Business Unit Manager (Chairperson), and Officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer(s) from Belgrade Holdings Pty Ltd T/As Supreme Shades be accepted at the estimated contract value and contract term provided above, based on the weighted criteria outlined below.

Tender/Panel Name		
Tenderers		**Belgrade Holdings Pty Ltd T/As Supreme Shades**
Criteria	**Weighting**	**Weighted Score**
Section A: Experience	35%	
Section B: Project Details	35%	
Section C: Sustainability	5%	
Non-Price	75%	
Price	25%	
Total Weighted Adjusted Score		**85**
Final Ranking		**1**

Evaluation Justification

The Tender Evaluation Panel recommends awarding the contract to Belgrade Holdings Pty Ltd T/As Supreme Shades based on the combined non-priced and priced scores. Further evaluations, including probity, financial, and Workplace Health & Safety assessments, did not identify any issues that would prohibit the award.

Belgrade Holdings Pty Ltd T/As Supreme Shades delivered a proposal that not only meets all contractual requirements but also offers significant value through proven expertise and reliability. The company's demonstrated capability in manufacturing, installation, and maintenance ensures consistent quality and reduced operational risk. Their robust approach to invoicing and customer service further supports streamlined contract management. While price increase is above the Consumer Price Index (CPI) increases when compared with the existing contract, this reflects a strategic investment in retaining highly skilled personnel and maintaining service excellence in a competitive labour market—ultimately safeguarding project outcomes and long-term performance.

A few suppliers in the market declined to submit, feedback received was that the suppliers had no capacity to support the contract and had enough future and reoccurring work to support their business.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Conducted the performance assessment for existing contractor	
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer(s) undergone a Work Health and Safety assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Budget Item: **Operating Expense**

Estimated Annual Budget Amount: $400,000 ex GST

Estimated Annual Spend: $400,000 ex GST

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure but may vary depending on budget availability.

Budget Item: **Capital Expense**

Estimated Annual Budget Amount: Project Dependant

Estimated Annual Spend: $200,000 ex GST

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure but may vary depending on budget availability.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a statewide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996.

City of Stirling Procurement Policy

Delegated Authority Register

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An inclusive and harmonious City

Priority: Facilitate social connections and access to services locally

Objective: An active and healthy City

Priority: Facilitate a range of recreation and leisure opportunities for everyone in the City

Strategic Risk

Strategic Risk	Risk Appetite
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Price Modelling (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors ⇩

Available for viewing at meeting

Nil.

Linked Documents

Nil.

List of All Tenderers' Directors and Shareholders

Tenderer (ASIC registered) and Trading Name	Director or Shareholder's Name
Belgrade Holdings Pty Ltd T/As Supreme Shades	Matthew Joseph Belsham

All Recommendation approvers are to remove themselves from the voting process if you have a conflict of interest with any of the individuals listed in this attachment

Councillor Elizabeth Re disclosed an Impartial Interest in Item 12.2/GOV3 as she knows people involved.

12.2/GOV3 PROPOSED SHOPPING TROLLEYS LOCAL LAW 2025 - OUTCOMES OF ADVERTISING

Business Unit:	Governance	Service: Council Governance
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Legislative - *Making local laws, policies and planning instruments.*

Council Resolution

0226/034

Moved Councillor Creado, seconded Councillor Proud

1. **That Council NOTES the outcomes of the community consultation for the proposed Shopping Trolley Local Law 2025.**
2. **That Council MAKES the City of Stirling Shopping Trolley Local Law 2025, subject to it being retitled to the City of Stirling Shopping Trolley Local Law 2026.**
3. **That Council NOTES the summary of the purpose and effect of the City of Stirling Shopping Trolley Local Law 2026 is as follows:**
    a. **Purpose - The City of Stirling Shopping Trolleys Local Law 2026 intends to:**
        i. **Regulate the removal of shopping trolleys from shopping precincts;**
        ii. **Require retailers providing shopping trolleys to ensure their prompt collection and return;**
        iii. **Provide the local government with powers to impound shopping trolleys that are left in contravention of this local law; and**
        iv. **Create offences and penalties for breaches of this Local Law.**
    b. **Effect - The City of Stirling Shopping Trolleys Local Law 2026 applies to all land in the local government.**
4. **That Council AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the adopted City of Stirling Shopping Trolley Local Law 2026.**
5. **That Council NOTES the progression of the remaining actions to finalise the local law adoption process is detailed in section 3.12 of the *Local Government Act 1995.***

The motion was put and declared CARRIED (15/0) by exception resolution, and by an Absolute Majority.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

1. That Council NOTES the outcomes of the community consultation for the proposed Shopping Trolley Local Law 2025.

2. That Council MAKES the City of Stirling Shopping Trolley Local Law 2025, subject to it being retitled to the City of Stirling Shopping Trolley Local Law 2026.

3. That Council NOTES the summary of the purpose and effect of the City of Stirling Shopping Trolley Local Law 2026 is as follows:

    a. Purpose - The City of Stirling Shopping Trolleys Local Law 2026 intends to:

        i. Regulate the removal of shopping trolleys from shopping precincts;

        ii. Require retailers providing shopping trolleys to ensure their prompt collection and return;

        iii. Provide the local government with powers to impound shopping trolleys that are left in contravention of this local law; and

        iv. Create offences and penalties for breaches of this Local Law.

    b. Effect - The City of Stirling Shopping Trolleys Local Law 2026 applies to all land in the local government.

4. That Council AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the adopted City of Stirling Shopping Trolley Local Law 2026.

5. That Council NOTES the progression of the remaining actions to finalise the local law adoption process is detailed in section 3.12 of the *Local Government Act 1995.*

Reason for Change

The management of shopping trolleys within the City's district is becoming an ever-increasing safety risk and is increasingly affecting the amenity to the overall community. The local law will enable greater enforcement mechanisms against retailers that do not implement effective controls in managing shopping trolleys in shopping precincts as well as greater penalties for people that dump or abandon shopping trolleys in public places.

Officer's Recommendation

1. That Council NOTES the outcomes of community consultation for the proposed Shopping Trolleys Local Law 2025.

2. That Council DOES NOT MAKE the proposed Shopping Trolleys Local Law 2025 for the reasons contained in this Report.

3. That the Mayor WRITES to the Minister for Local Government, Hon. Hannah Beazley MLA, requesting that the State Government enable local governments to effectively regulate abandoned shopping trolleys, either through the introduction of new legislation or amendments to the *Local Government Act 1995*.

4. That Council NOTES the City's Thoroughfares and Public Places Local Law 2009 has undergone a statutory review and is subject to a separate report in this agenda, and amendments to the local law around stronger shopping trolley enforcement are proposed.

NB: ABSOLUTE MAJORITY DECISION REQUIRED AT COUNCIL

Referred

This item was REFERRED to the Community and Resources Committee meeting to be held 17 February 2026 at the Council meeting held 25 November 2025.

Purpose

For Council to consider the making of the proposed City of Stirling Shopping Trolleys Local Law 2025 following community consultation and further review.

Details

Under the City's current Thoroughfares and Public Places Local Law 2009, a person must not leave a shopping trolley in a public place or on City property other than in an area set aside for the storage of shopping trolleys. The local law also contains obligations on retailers to remove abandoned shopping trolleys as well as the City's ability to impound shopping trolleys in certain circumstances. The City's local law is generally consistent with the provisions of other local governments and is reflective of the model local law adopted by the Western Australian Local Government Association (WALGA).

At its meeting held 3 December 2024, Council resolved (Council Resolution Number 1224/017) to give notice of its intention to make a Shopping Trolleys Local Law 2025 (refer to Attachment 1). The purpose and effect of the proposed local law is as follows:

Purpose:

The City of Stirling Shopping Trolleys Local Law 2025 intends to:

a. regulate the removal of shopping trolleys from shopping precincts;
b. require retailers providing shopping trolleys to ensure their prompt collection and return;
c. provide the local government with powers to impound shopping trolleys that are left in contravention of this local law; and
d. create offences and penalties for breaches of this Local Law.

Effect:

The City of Stirling Shopping Trolleys Local Law 2025 applies to all land in the local government.

Following Council's decision and in accordance with statutory processes, public notice was given calling for members of the community to have their say and provide submissions to the City about the proposed local law. At the close of submissions, 133 submissions were received during a seven-week advertising period between 23 January 2025 and 13 March 2025. 103 (77%) submissions were in support of the proposed local law, and 30 (23%) submissions were against. These are summarised in Attachment 2.

Local Laws and Legislative Framework

Local laws are deemed ‘subsidiary legislation’ and cannot impose obligations or powers, or impact on the existing rights or interests of persons, outside or beyond the provisions contemplated by its authorising statute or another statute. The Joint Standing Committee on Delegated Legislation (JSCDL) is a Western Australian parliamentary committee that scrutinises subsidiary legislation made by government agencies (including local governments) to ensure subsidiary legislation aligns with the above requirements.

Following the public consultation period, a thorough review of the proposed local law was conducted to ensure its contents and drafting were within the powers of the *Local Government Act 1995* and/or any other prevailing legislation. Based on external legal advice obtained, City officers have formed the view the proposed local law, as currently drafted, extends beyond the scope of the City’s legislative power, as it significantly impacts on private land rights, and the rights of private property owners beyond those powers contemplated under the *Local Government Act 1995*.

The *Local Government Act 1995* also contains provisions on the type of activities on private property that local governments can enforce and the process local governments must follow when entering private property. It is considered the proposed local law as it is currently drafted cannot be enforced by City officers, as the City is not authorised under the *Local Government Act 1995* to impound shopping trolleys on private land, and cannot create additional provisions to enter private land in a manner inconsistent with the *Local Government Act 1995.*

In view of this, it is more than likely the JSCDL would object to the provisions of the proposed local law on the grounds that it is beyond the powers contemplated in, or inconsistent with, the provisions of the *Local Government Act 1995*. Any objection to the local law by the JSCDL will possibly result in a motion of disallowance being tabled in the Legislative Council of the WA Parllament.

Notwithstanding the above, the external advice has assisted the City to identify the legislative barriers that may need to be removed to implement stronger shopping trolley regulation across the State, including what opportunities there are to amend the *Local Government Act 1995*.

Options for Consideration

In light of the community consultation which identified the community's support regarding stronger shopping trolley enforcement, and considering the legislative constraints highlighted above, four options are presented to Council for consideration:

1. Proceed with the local law-making process of the proposed local law as drafted noting that the JSCDL would potentially disallow it in its current form.
2. Proceed with the local law-making process of the proposed local law that includes minor amendments. The JSCDL would likely disallow the proposed local law in any event, and any significant changes to the local law as advertised would require the local law-making process to recommence.
3. Do not proceed with the proposed local law and draft minor amendments to the current Thoroughfares and Public Places Local Law 2009 that are within the powers of the *Local Government Act 1995* to strengthen the current shopping trolley provisions.
4. Advocate to the State Government to either amend the *Local Government Act 1995* to enable local governments to regulate abandoned shopping trolleys more effectively; or develop a broader legislative regime at the State level that regulates abandoned shopping trolleys (such as the *Public Spaces (Unattended Property) Act 2021* in New South Wales).

Options three and four above are considered the recommended options for Council to consider. Despite the popular community sentiment, the City must act within the contemplated powers of the *Local Government Act 1995*. The regulatory regime of the proposed local law is considered to extend beyond the powers afforded to local governments. It is recommended that Council does not proceed with the proposed local law and instead strengthens its current framework, whilst advocating for more effective regulation.

The strengthening of the current framework could include amendments to the Thoroughfares and Public Places Local Law 2009 along the following lines:

- Amendments to the penalty provisions – the City can increase the modified penalties (fines) for persons (including retailers) who do not comply with the current local law. The City can also introduce additional impounding fees to service the collection and release of abandoned trolleys, and fees for their destruction if they are not collected in a timely manner.
- Amendments to the timeframe that retailers must collect any abandoned shopping trolleys – the current Thoroughfares and Public Places Local Law 2009 requires retailers to collect abandoned shopping trolleys within 24 hours of it being reported abandoned to them. Amendment could include reducing this time frame to ensure more efficient action by retailers. The City has currently completed its statutory review of the City's Thoroughfares and Public Places Local Law 2009, and the outcomes of this review, is contained in a further report within this Agenda.

Advocacy efforts can also be made to the State Government that highlight community support for stronger abandoned shopping trolley regulation and pinpoint the identified legislative barriers that can be lifted for local governments more broadly to undertake this effectively. This could include the City advocating for the introduction of a state-wide regime similar to that of the *Public Spaces (Unattended Property) Act 2021* in New South Wales. This law also regulates abandoned shopping trolleys, e-bikes, e-scooters and other abandoned property in public places, with fines ranging from $660 per item to $1,320 for corporations. This legislation adopts a risk-based approach to the management, notification and impoundment of abandoned shopping trolleys. A state-wide framework would have the added benefit of regulating abandoned shopping trolleys consistently across Western Australia. This would also be consistent with the Local Government Act Reform outcome the State Government is endeavouring to implement, through the creation of model local laws that all local governments must adopt.

Financial Assessment and Implications

There are no financial considerations arising from this report; its recommendations; and the proposed actions.

Stakeholder Engagement

The City continues to work with retailers to provide awareness and education around the City's current framework for dealing with abandoned shopping trolleys, and this work and cooperation will continue to occur.

In accordance with section 3.12 of the *Local Government Act 1995,* the City was required to give local public notice of its intent to create the proposed Shopping Trolleys Local Law 2025. The local public notice stated:

- The City of Stirling Shopping Trolleys Local Law 2025 is proposed to be made;
- A summary of the effect and purpose of the proposed local law; and
- Submissions may be made about the proposed local law by 5.00pm 13 March 2025.

A copy of the proposed local law was also given to the then named Department of Local Government, Sport and Cultural Industries and the Minister for Local Government.

Refer to Attachment 2 for further information about the community consultation undertaken for this proposed local law.

Options Summary

The possible options for Council to consider are detailed in the body of this report.

Recommended Action

Following the proposed Shopping Trolleys Local Law 2025 consultation period, internal and external reviews have identified that the proposed local law likely extends beyond the powers contemplated by the *Local Government Act 1995*. It is recommended that Council discontinues the local law-making process for the proposed local law. The City can advocate for legislative barriers to be removed so that local governments can regulate abandoned shopping trolleys more effectively.

Amendments to the Thoroughfares and Public Places Local Law 2009 to strengthen the current framework will be presented to a future Council meeting for consideration.

Relevant Policies, Legislation and Council Resolutions

Section 3.12 of the *Local Government Act 1995* sets out the local law making process that the City must follow when making local laws.

The functions of the JSCDL are set out in the Legislative Council Standing Orders.

Meeting Date	Council Resolution Number	Council Resolution
3 December 2024	1224/017	1. That the City gives NOTICE of the proposed City of Stirling Shopping Trolleys Local Law 2025, as shown in Attachment 1, in accordance with *the Local Government Act 1995.* 2. That the Minister for Local Government be PROVIDED with a copy of the proposed Shopping Trolleys Local Law 2025. 3. Following advertising, that public submissions be PRESENTED to a future Council meeting for consideration.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Priority: Conscious and effective management of risk

Priority: Provide local government sector leadership

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 Proposed Shopping Trolleys Local Law 2025 ⇩

Attachment 2 Proposed Shopping Trolleys Local Law 2025 - Consultation Report ⇩

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

City of Stirling

SHOPPING TROLLEYS LOCAL LAW 2025

DRAFT

Local Government Act 1995

City of Stirling

Shopping Trolleys Local Law 2025

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DRAFT

Local Government Act 1995

City of Stirling

Shopping Trolleys Local Law 2024

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Stirling resolved on [insert date] to make the following local law.

Part 1 - Preliminary

1.1 Citation

(1) This local law is the *City of Stirling Shopping Trolleys Local Law 2025.*

(2) This local law is referred to as "the" or "this" "Local Law."

1.2 Commencement

This local law commences on the 14th day after the day on which it is published in the *Government Gazette*.

1.3 Amendments

This local law amends the following local law:

(1) The *City of Stirling Throughfares and Public Places Local Law 2009* published in the *Government Gazette* on 9 April 2009 and as amended and published in the *Government Gazette* on 15 April 2011 and 23 August 2013. The amendments are as follows:

(a) Part 4 - Division 2 – Shopping Trolleys is deleted.

(b) The words 'or shopping trolleys' are deleted from the heading of Part 4.

(c) Clauses 4.6 and 4.7(2) are deleted from Schedule 1.

1.4 Application and intent

(1) This Local Law applies to all land in the local government.

(2) This Local Law intends to:

(a) regulate the removal of shopping trolleys from shopping precincts;

(b) require retailers providing shopping trolleys to ensure their prompt collection and return;

DRAFT

(c) provide the local government with powers to impound shopping trolleys that are left in contravention of this local law; and

(d) create offences and penalties for breaches of this Local Law.

1.5 Interpretation

(1) In this Local Law, unless the context requires otherwise, all words and phrases have the same meaning as defined in the *Local Government Act 1995* or any regulations adopted under the *Local Government Act 1995*.

(2) In this Local Law, unless the context requires otherwise –

"Area Set Aside for the Storage of Shopping Trolleys" means any area that is clearly marked and used for the storage of shopping trolleys with the prior consent of the owner and occupier of the land on which it is located.

"City Property" means any land that is:

(a) under the exclusive possession of the local government;

(b) owned by the local government; or

(c) is under the care, control or management of the local government.

"Contravention That May Lead to Impounding" has the meaning given in clause 1.13.

"Local Government" means the City of Stirling;

"private property" means any land that is not a public place;

"retailer" means a proprietor of a shop in respect of which shopping trolleys are provided for the use of customers of the shop;

"shopping precinct":

(a) means the entire area of land comprising one or more contiguous parcels of land on which one or more retailers who use shopping trolleys are located; and

(b) includes any common property within the meaning of the *Strata Titles Act*; but

(c) does not include any City property, unless the City has granted prior written approval for the City property to form part of the shopping precinct.

"trolley" or **"shopping trolley"** means a wheeled container or receptacle supplied by a retailer to enable a person to transport goods.

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Part 2 – Local Law

1.6 Shopping trolley to be marked

A retailer must clearly mark its name or trading name on any shopping trolley made available for the use of customers.

1.7 Shopping trolleys must be kept in shopping precincts

(1) A retailer must implement reasonable practices to keep shopping trolleys within the shopping precinct within which the retailer is located.

(2) A retailer must not permit a shopping trolley to leave the shopping precinct within which the retailer is located.

1.8 Person not to leave trolley in public place

A person must not leave a shopping trolley in a public place or on City property other than in an area set aside for the storage of shopping trolleys.

1.9 Person not to leave trolley on private property

A person must not leave a shopping trolley on:

(1) private property, without the prior consent of the owner or occupier of the private property; or

(2) common property within the meaning of the *Strata Titles Act*, without the prior written consent of the strata company.

1.10 Retailer to remove abandoned trolley

(1) If a shopping trolley is found on private property, in a public place or on City property, in contravention of clause 1.7(2), clause 1.8 or clause 1.9, the City may advise a retailer, verbally or in writing, whose name is marked on the trolley of the location of the shopping trolley.

(2) A retailer must remove a shopping trolley within 3 hours of being so advised under subclause (1).

1.11 Retailer taken to own trolley

In the absence of any proof to the contrary, a shopping trolley is to be taken to belong to a retailer whose name is marked on the trolley.

1.12 Impounding shopping trolleys

An authorised person may impound a shopping trolley that is involved in a Contravention That May Lead To Impounding.

1.13 Contravention That May Lead To Impounding

A shopping trolley is involved in a Contravention That May Lead To Impounding if it is left:

DRAFT

(1) in a public place or on City property and is not marked in accordance with clause 1.6;

(2) in a public place, or on City property, and is causing an obstruction or hazard;

(3) outside the shopping precinct within which the retailer is located;

(4) on City property, without the prior written consent of the City;

(5) on private property, in a public place or on City property after advice has been given under clause 1.10 and the period of time given under clause 1.10 has expired;

(6) on private property, without the prior written consent of the owner or occupier of that private property;

(7) on common property as defined in the *Strata Titles Act*, without the prior written consent of the strata company; or

(8) in or on:

(a) a waterway, lake, river or pond;

(b) a natural area;

(c) a beach or ocean;

(d) a vehicle or boat; or

(e) a structure, other than an area set aside for the storage of shopping trolleys.

Part 3 – Enforcement

1.14 Offences

A person who breaches a provision of this Local Law commits an offence.

1.15 Penalties

(1) A person who commits an offence is liable to a modified penalty that is the maximum modified penalty allowed under the *Local Government Act 1995*.

(2) A person who commits an offence is liable to a penalty that is the maximum penalty allowed under the *Local Government Act 1995.*

(3) A person who commits an offence is liable to a daily penalty that is the maximum daily penalty allowed under the *Local Government Act 1995.*

DRAFT

Dated [insert]

The Common Seal of the City of Stirling)
was affixed by authority of a resolution)
of the Council in the presence of:)

……
MARK IRWIN
MAYOR

……
STEVAN RODIC
CHIEF EXECUTIVE OFFICER

DRAFT

Proposed Shopping Trolleys Local Law 2025

Consultation Report - August 2025

Background

A new proposed City of Stirling Shopping Trolleys Local Law 2025 has been drafted. This local law proposed to strengthen provisions to ensure trolleys are not removed from shopping centres, reduce the timeframe allowed for the removal of abandoned shopping trolleys and increase penalties for not complying with these requirements. This local law will regulate shopping trolleys that are left in public places, streets, parks, reserves and private property, whilst providing more options to enforce compliance in a timely manner. The City of Stirling Thoroughfares and Public Places Local Law 2009 currently includes provisions relating to shopping trolleys. The proposed local law amends the City of Stirling Thoroughfares and Public Places Local Law 2009, by revoking the provisions related to shopping trolleys.

Community sentiment around the management of abandoned shopping trolleys is increasing and in response a proposed City of Stirling Shopping Trolleys Local Law 2025 has been drafted

Consultation

The proposed Shopping Trolleys Local Law 2025 Public notice period ran from 23 January to 13 March 2025. The Public Notice was published in Perth Now Central on 23 January 2025, Perth Now Stirling on 23 January 2025 and The Post on 25 January 2025.

Notices were also included in the 5 March 2025, and 12 February 2025 editions of its monthly newsletter *Stirling Scene.*

The consultation was promoted on the City's website on Shaping our City - *Proposed Shopping Trolleys Local Law 2025* page which received 1,202 page views.

The news article *City of Stirling's new push to put the brakes on abandoned shopping trolleys* received 147 page views which also linked to the project page. In addition, a paid post saw a 5,344 reach, 143 link clicks and 11,855 impressions.

Table Summary: Submissions received – relative locations

Submissions received	Within 100m radius of proposed site	Within 200m radius of proposed site	Within the City of Stirling	Outside of the City of Stirling	Total Submissions received	Percentage
Support	NA	NA	103	0	103	77.44%
Object	NA	NA	28	2	30	22.56%
Total responses					133	

Summary of Objections to Proposed Local Law – Comments and Issues

Theme	Description	Number of Comments
Concerns About Increased Costs to Consumers	Comments express worry that costs or fines imposed on retailers will be passed on to consumers through higher prices or additional fees, especially problematic during a cost of living crisis.	13
Responsibility Should Be on Offenders, Not Retailers	Respondents argue the law unfairly penalizes retailers for trolley misuse, suggesting penalties should target individuals who abandon or steal trolleys rather than businesses.	9
Negative Impact on Trolley Accessibility and Shopping Convenience	Concerns that the proposal may reduce trolley availability or introduce inconvenient systems (such as coin deposits), making shopping more difficult for the public.	7
Doubts About Law Effectiveness and Relevance	Feedback questions whether the proposed law will meaningfully address the issue of abandoned trolleys, with suggestions that the problem is minor or that the law does not address the root cause.	6

Please note that respondents may have provided a number of comments, which may have also touched on multiple themes. For that reason, the total number of comments is greater than the number of submissions.

In addition, two detailed submissions were received that objected to the proposed local law, and requested amendments or clarifications. Themes in these submissions included concerns about the term 'reasonable practices'; the collection timeframe; collection of trolleys on private property; advancements in trolley management technologies; and notifications from the City of abandoned trolleys.

Support for Proposed Local Law – Summary of Comments and Issues

Theme	Description	Number of Comments
Reduction of Abandoned Trolleys and Improved Cleanliness	The most frequent theme is the expectation that the proposed law will lead to fewer abandoned shopping trolleys in streets, parks, and verges, resulting in cleaner, tidier, and more aesthetically pleasing neighbourhoods. Many comments mention the current negative impact of dumped trolleys on the community's appearance and safety, and express hope for a significant improvement.	38
Retailer Accountability and Responsibility	A large number of comments support holding retailers accountable for preventing trolleys from leaving their premises and for prompt collection of abandoned trolleys. Suggestions include implementing geofencing, wheel locks, or coin deposit systems, and some express frustration with current retailer inaction.	29
Positive Community Impact and Safety	Many respondents believe the law will positively affect their quality of life by making neighbourhoods safer (e.g., fewer trolleys on roads and footpaths), reducing hazards for drivers and pedestrians, and discouraging anti-social behaviour associated with abandoned trolleys.	24
Concerns about Cost and Inconvenience	Some comments raise concerns that costs for trolley collection or fines may be passed on to consumers through higher prices or rates. Others worry about the inconvenience of coin deposit systems or potential negative effects on shoppers.	18

Enforcement, Reporting, and Other Issues	A smaller set of comments discuss the need for effective enforcement, timely reporting and collection, and scepticism about whether the law will address the root causes of trolley dumping. Some mention issues with current reporting systems or suggest additional measures such as education campaigns.	13

Please note that respondents may have provided a number of comments, which may have also touched on multiple themes. For that reason, the total number of comments is greater than the number of submissions.

13. REPORTS FOR CONSIDERATION IN ACCORDANCE WITH CLAUSE 4.2(4) OF THE MEETING PROCEDURES LOCAL LAW 2021

In accordance with Clause 4.2(4) of the City of Stirling Meeting Procedures Local Law 2021, the Chief Executive Officer may include on the agenda of a Council meeting, in an appropriate place within the order of business, any matter which must be decided, or which he considers is appropriate to be decided, by that meeting.

13.1 2026 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY - CITY OF STIRLING MOTIONS

Business Unit:	Office of the CEO	Service: Executive Services
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Advocacy - *Advocating to government or other organisations.*

Council Resolution

0226/035

Moved Councillor Dudek, seconded Councillor Re

That Council ENDORSES the following motions for submission to the 2026 National General Assembly of the Australian Local Government Association:

1. **Establishment of a Land Asset Strategy Funding Program:**

   'This National General Assembly calls on the Australian Government to ESTABLISH and MAINTAIN a dedicated Local Government Land Asset Strategy Funding Program and with it a clear framework for the management, development, retention, disposal or acquisition of real property.'

2. **Establishment of a Protective Infrastructure and Public Safety Enhancements Fund:**

   'This National General Assembly calls on the Australian Government to ESTABLISH and MAINTAIN a Protective Infrastructure & Public Safety Enhancements Fund that will improve the Local Government Sector's capacity to target harden key Activity Centres and Public Places against the risk of terrorism and other hostile activities.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Recommendation

That Council ENDORSES the following motions for submission to the 2026 National General Assembly of the Australian Local Government Association:

1. Establishment of a Land Asset Strategy Funding Program:

   'This National General Assembly calls on the Australian Government to ESTABLISH and MAINTAIN a dedicated Local Government Land Asset Strategy Funding Program and with it a clear framework for the management, development, retention, disposal or acquisition of real property.'

2. Establishment of a Protective Infrastructure and Public Safety Enhancements Fund:

   'This National General Assembly calls on the Australian Government to ESTABLISH and MAINTAIN a Protective Infrastructure & Public Safety Enhancements Fund that will improve the Local Government Sector's capacity to target harden key Activity Centres and Public Places against the risk of terrorism and other hostile activities.

Purpose

To enable Council to consider and endorse the submission of the above motions to the 2026 Australian Local Government Association (ALGA) National General Assembly (NGA), to be held in Canberra from 23 – 25 June 2026.

Details

The ALGA NGA is the premier national gathering of local governments, providing an opportunity for Councils to come together, share ideas, debate motions, and strengthen the relationship between local government and the Federal Government.

The theme of the 2025 NGA was 'National Priorities Need Local Solutions', highlighting the unique role of councils in delivering place-based responses that meet community needs and support the Federal Government in realising its national vision.

In alignment with this theme, the City submitted two motions to the 2025 NGA. For clarity and efficiency in debate, motions submitted by councils on similar topics are consolidated into composite strategic motions. Both of the City's motions were carried as consolidated strategic motions in the 2025 National General Assembly Business Papers:

City Motion 1:

'This National General Assembly calls on the Australian Government to establish a new funding program, similar to the successful former Local Roads and Community Infrastructure (LRCI) Program, dedicated to the maintenance, upgrade and installation of pedestrian and cycle networks and associated facilities.'

Incorporated into Strategic Motion number 24, Fraser Coast Regional Council QLD:
"This National General Assembly calls on the Australian Government to increase funding to local governments for coastal protection and climate resilience in alignment with national climate adaptation strategies and emission reduction targets."

City Motion 2:

'This National General Assembly calls on the Australian Government to:

1. Develop a National Coastal Hazards Adaptation Strategy which establishes a national approach to coastal hazard management and sets an agenda for integrated and coordinated national action to address and manage coastal hazards.
2. Develop a National funding program to support local and regional coastal hazard risk management including the areas of essential data, risk management, planning, adaptation actions, monitoring, education and communication.'

Incorporated into Strategic Motion number 75, Port Phillip City Council VIC:
"This National General Assembly calls on the Australian Government to invest further in Australia's urban active and public transport infrastructure projects."

Resolutions passed at the 2025 NGA were subsequently referred by ALGA to the relevant Federal Ministers.

The theme for the 2026 NGA is 'Stronger Together: Resilient. Productive. United'. This theme encourages debate on how councils across Australia can strengthen their resilience, contribute to the nation's productivity agenda, and present a united voice to the Federal Government on key national issues. Local Governments are encouraged to submit motions that focus on how they can work in partnership with the Australian Government to address challenges facing their communities or seize opportunities that align with national priorities.

In response, the following draft motions have been prepared and workshopped with Elected Members:

1. Establishment of a Land Asset Strategy Funding Program

Category: Financial Sustainability

Proposed motion

"This National General Assembly calls on the Australian Government to ESTABLISH and MAINTAIN a dedicated Local Government Land Asset Strategy Funding Program and with it a clear framework for the management, development, retention, disposal or acquisition of real property."

Background

Local Government land assets and their underlying value and revenue opportunity have the unique ability to deliver economic and financial sustainability, whilst assisting in the national housing targets, affordability and supply models. With increasing pressure on budgets and the need for Local Governments to reduce reliance on rates, and to deliver long term financially sustainable plans, there is a need to unlock overlooked land assets.

Key arguments

Local Governments own or manage potentially one of the largest land asset portfolios across government agencies, yet many may not be leveraging the strategic revenue potential of this asset class.

While most asset classes are provided resources to strategically plan, manage and deliver on a range of outcomes, land is often overlooked, despite its significant underlying value and capacity to generate ongoing income. As rates become increasingly constrained, land presents one of the strongest opportunities for new, sustainable revenue streams.

A dedicated funding program would support Local Governments to assess their owned or managed land assets and identify alternative revenue opportunities, improving financial sustainability and reducing reliance on rates.

Such a program would generate inter-generational income through ongoing returns and capital growth. It would also contribute to the nation's productivity agenda, unlock land for housing and assist in creating thriving communities.

2. Establishment of Protective Infrastructure and Public Safety Enhancements Fund

Category: Emergency Management

Proposed motion

"This National General Assembly calls on the Australian Government to ESTABLISH and MAINTAIN a Protective Infrastructure & Public Safety Enhancements Fund that will improve the Local Government Sector's capacity to target harden key Activity Centres and Public Places against the risk of terrorism and other hostile activities."

Background

Australia's Strategy for Protecting Crowded Places from Terrorism (2023) identifies that many public places, including those provided and managed by Local Government, will continue to be attractive targets for terrorism and other hostile activities. Local Government has primary responsibility to take steps to protect people that work, use or visit these public places from such foreseeable threats.

Upon determining the risk and vulnerability of a place, Local Government then has an obligation to its community to implement appropriate infrastructure and management mitigations. Although proactive measures to deter, detect, delay, respond to and recover from such foreseeable threats inevitably comes at a significant cost. For many Local Governments across Australia this is simply not affordable or practicable in the absence of direct financial support from the Australian Government (and relevant State/Territory Governments).

Given the recent, tragic events at Bondi Beach the resilience of key Activity Centres and Public Places as well as the preparedness of Local Government is a national issue worthy of debate at the National General Assembly. The proposed 'Protective Infrastructure & Public Safety Enhancements Fund' aligns with the priority areas of Emergency Management (albeit not related to natural disasters) and Infrastructure.

Key arguments

As of February 2026, Australia's general terrorism threat is PROBABLE meaning there is a greater than 50% chance of an onshore attack or attack planning in the next 12 months.

According to the Australian Government, attacks in Australia are likely to be low-cost using readily available weapons and simple tactics. The most likely location for such an attack in Australia is a crowded place in a major City. Only a small proportion of these locations have measures in place to mitigate the weapons and tactics that may be used in an attack.

Local Government is responsible for many such crowded places including (but not limited to) civic spaces, transport infrastructure, sporting facilities, major public open spaces and tourist attractions. Local Government is also responsible for managing public activities, celebrations, demonstrations and other gatherings within these crowded places.

Hardening and improving the resilience of key Activity Centres, Public Places and other crowded places is a shared responsibility across all levels of Government. Local Government requires support from the Australian Government to make key Activity Centres and Public Places as resilient as possible while preserving community use and enjoyment of these spaces.

In response to the heightened terrorism threat level and recent Bondi Beach attack, there is currently no fit-for-purpose grant program offered by the Australian Government that can support Local Government with the implementation of protective infrastructure and public safety enhancements to target harden public places against the risk of terrorism and other hostile activities.

While the recent Australian Government 'Strengthening Community Safety' grant program will be delivered over a three-year period from 2025/26 to 2027/28 this only supports commitments made through the 2025 Federal Election. Total grant funding available is $20.3 million, restricted to the installation of new CCTV cameras and restricted to targeted Local Government Areas.

While the CBD context is acknowledged, the installation of important public safety enhancements within the City of Melbourne following the 2017 Bourke Street Mall incident was supported by a $52.5 million investment from the Victorian Government.

Local Government is crucial in supporting their communities during and after disasters. While the frequency, duration and severity of natural disasters are a major concern for Local Government the reality of terrorism and other hostile activities must now be considered. Investing more in prevention and resilience as well as boosting local emergency response arrangements will better prepare and protect our local communities.

Local Government is the most asset-intensive level of government and there remains an urgent need for ongoing and significant community infrastructure funding. This includes funding towards protective infrastructure and public safety enhancements within key Activity Centres and Public Places that support the 'deter, detect, delay and respond' principles.

The proposed motions and supporting detail - summarised to meet NGA word count requirements - are attached.

ALGA expects any Council submitting a motion to be present at the NGA to move and speak to that motion. A decision on who will move and speak to the City's motion will be determined by the Mayor at a later date.

Financial Assessment and Implications

Nil.

Stakeholder Engagement

The City's Executive Team were consulted in the development of the proposed motions for the 2026 ALGA NGA. Elected Members were subsequently consulted during an Elected Member workshop held 2 February 2026 and invited to propose additional motions thereafter. No further motions were put forward.

Following Council endorsement, WALGA will be informed of the City's motions submitted to the 2026 ALGA NGA.

Recommended Action

That Council endorses the proposed motions for submission at the 2026 ALGA National General Assembly.

Relevant Policies, Legislation and Council Resolutions

Local Government Act 1995

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Provide local government sector leadership

Strategic Risk

Strategic Risk	Risk Appetite
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

Relevant Documents and Information

Attachments

Attachment 1 Proposed Motion 1 - Establishment of Land Asset Strategy Funding ⇩

Attachment 2 Proposed Motion 2 - Protective Infrastructure & Public Safety Enhancements Fund ⇩

Available for viewing at the meeting

Nil.

Linked Documents

2026 ALGA NGA Discussion Paper

2026 ALGA National General Assembly

Stronger Together: Resilient. Productive. United.

Proposed Motion 1 | Establishment of a Land Asset strategy funding program

Category

☒ Financial sustainability

Motion

This National General Assembly calls on the Australian Government to ESTABLISH and MAINTAIN a dedicated Local Government Land Asset Strategy Funding Program and with it a clear framework for the management, development, retention, disposal or acquisition of real property.

National objective

Local Government land assets and their underlying value and revenue opportunity have the unique ability to deliver economic and financial sustainability, whilst assisting in the national housing targets, affordability and supply models. With increasing pressure on budgets and the need for Local Governments to reduce reliance on rates, and to deliver long term financially sustainable plans, there is a need to unlock overlooked land assets.

Summary of key arguments

Local Governments own or manage potentially one of the largest land asset portfolios across government agencies, yet many may not be leveraging the strategic revenue potential of this asset class.

While most asset classes are provided resources to strategically plan, manage and deliver on a range of outcomes, land is often overlooked, despite its significant underlying value and capacity to generate ongoing income. As rates become increasingly constrained, land presents one of the strongest opportunities for new, sustainable revenue streams.

A dedicated funding program would support Local Governments to assess their owned or managed land assets and identify alternative revenue opportunities, improving financial sustainability and reducing reliance on rates.

Such a program would generate inter-generational income through ongoing returns and capital growth. It would also contribute to the nation's productivity agenda, unlock land for housing and assist in creating thriving communities.

2026 ALGA National General Assembly

Stronger Together: Resilient. Productive. United.

Proposed Motion 2 | Establishment of a Protective Infrastructure & Public Safety Enhancements Fund

Category	
☒ Emergency management	☒ Roads & Infrastructure

Motion

This National General Assembly calls on the Australian Government to ESTABLISH and MAINTAIN a Protective Infrastructure & Public Safety Enhancements Fund that will improve the Local Government Sector's capacity to target harden key Activity Centres and Public Places against the risk of terrorism and other hostile activities.

National objective

Australia's Strategy for Protecting Crowded Places from Terrorism (2023) identifies that many public places, including those provided and managed by Local Government, will continue to be attractive targets for terrorism and other hostile activities.

Upon determining the risk and vulnerability of a place, Local Government has an obligation to implement appropriate infrastructure and management mitigations. Although proactive measures to deter, detect, delay, respond and recover inevitably comes at a significant cost.

Given the recent tragedy at Bondi Beach this issue, aligned with the priority areas of Emergency Management and Infrastructure, is worthy of debate at the National General Assembly.

Summary of key arguments

- Australia's terrorism threat level is PROBABLE meaning there is a greater than fifty percent chance of an onshore attack or attack planning in the next twelve months.
- According to the Australian Government, attacks are likely to be low-cost using readily available weapons and simple tactics in a crowded place.
- Local Government is responsible for many crowded places including civic spaces, transport infrastructure, sporting facilities, public open spaces, and tourist attractions.
- Hardening and improving the resilience of key Activity Centres and Public Places is a shared responsibility across all levels of Government.

- There is currently no fit-for-purpose grant program offered by the Australian Government to support Local Government with protective infrastructure and public safety enhancements to target harden public places against the risk of terrorism and other hostile activities.
- Investing more in prevention and resilience as well as boosting local emergency response arrangements will better prepare and protect our local communities.

13.2 CITY OF STIRLING 2024/25 ANNUAL REPORT

Business Unit:	Strategy and Performance	Service: Strategy & Performance
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0226/036

Moved Councillor Migdale, seconded Councillor Krsticevic

1. **That Council ACCEPTS the Annual Report for the City of Stirling for the financial year 2024/2025, incorporating the 2024/2025 Annual Financial Statements and the 2024/2025 Auditor's Report.**

2. **That Council SCHEDULES the 2024/2025 Electors' General Meeting to be held at 6.00pm Monday 23 March 2026 in the City's Council Chambers.**

The motion was put and declared CARRIED (14/1) by an Absolute Majority.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Ion, Krsticevic, Migdale, Olow, Paparde, Perkov, Proud, Thornton and Mayor Irwin.
Against: Councillor Re.

Recommendation

1. That Council ACCEPTS the Annual Report for the City of Stirling for the financial year 2024/2025, incorporating the 2024/2025 Annual Financial Statements and the 2024/2025 Auditor's Report.

2. That Council SCHEDULES the 2024/2025 Electors' General Meeting to be held at 6.00pm Monday 23 March 2026 in the City's Council Chambers.

NB: Absolute Majority vote required.

Purpose

To seek Council's acceptance of the City of Stirling Annual Report and Annual Financial Statements for the 2024/2025 financial year, and to receive the Audit Report on those Annual Financial Statements.

Details

The development of an annual report is a requirement of the *Local Government Act 1995* (the Act). Section 5.53(1) of the Act requires local governments to develop and publish an annual report for each financial year with the required content specified in Section 5.53(2). The City aims to go beyond statutory requirements by producing a report that is comprehensive and engaging, communicating our organisational and financial performance in a transparent manner.
In accordance with Section 5.53 of the Act, the City of Stirling's Annual Report outlines the progress made towards achieving the vision and objectives set out in the City's Strategic Community Plan, Sustainable Stirling 2022-2032. The Annual Report details the City's achievements and challenges in 2024/2025, highlighting the performance of the services, projects and programs included in the Corporate Business Plan 2024-2028. It also provides an overview on future activities in the following financial year.

A draft of the proposed 2024/2025 Annual Report was provided to Elected Members for review on Thursday 22 January 2026. Feedback received from Elected Members and City officers has since been incorporated into the Annual Report.

Monitoring and reporting on the goals set out in the Strategic Community Plan and Corporate Business Plan form a vital part of the City's Integrated Planning and Reporting Framework. To ensure transparency and accountability, the City's Annual Report outlines a comprehensive overview of its achievements and challenges, and financial standing at the end of the financial year.

Divided into five main sections, the Annual Report for 2024/2025 comprises the following:

- An overview of the City, including reports from His Worship the Mayor and the Chief Executive Officer.
- Information on the City's Council and governance.
- Details of the City's organisational structure.
- Evidence of the City's performance against specific targets.
- Detailed financial statements.

The 'Our performance' section addresses the City's achievement against the following key result areas in the City's Strategic Community Plan, Sustainable Stirling 2022-2032 against service key performance indicators, project milestones and specific targets:

- Our Community.
- Our Economy.
- Our Built Environment.
- Our Natural Environment.
- Our Leadership.

Non-financial results presented within this report have been tested on a sample basis by the City's Internal Auditor.

The Annual Report 2024/2025 has been prepared in accordance with the Act and the Department of Local Government's Integrated Planning and Reporting Framework and guidelines.

The Annual Report has also been developed to meet the Australasian Reporting Awards standards which benchmark annual reports against world best practice criteria. In 2025, the City was awarded the 'Best in Sector' award for accountability and transparency in its reporting for the third year in a row. It was also acknowledged as achieving excellence by receiving a gold award, the eleventh in a row for the City. The City always aims for the highest level of reporting and as such, will enter the 2024/2025 Annual Report into the Australasian Reporting Awards in 2026.

Financial Assessment and Implications

Preparation of the Annual Report and advertising of the Electors' General Meeting is provided for in the 2025/2026 Annual Budget.

Stakeholder Engagement

The Annual Report is considered an essential tool to inform all stakeholders of its performance and plans. Once accepted by Council, the Annual Report will be made available on the City's website and will be accessible in audio-visual format. In line with the City's ongoing commitment to sustainability, a limited number of hard copies of the Annual Report will be produced. These will be made available to the public at the Administration Centre and the six Stirling Libraries. Alternatively, a copy of the report can be requested via the City's Customer Contact Centre. The Annual Report can be translated into alternative languages by calling the Translating and Interpreting Service (TIS) on 13 14 50.

The City is required to hold an annual Electors' General Meeting within 56 days of Council adopting the Annual Report. The City recommends that the EGM be held on Monday 23 March 2026. The City will undertake its advertising requirements for the EGM in accordance with the Act. In line with Council Resolution Number 0424/016, the City is committed to increasing community awareness of, and engagement with, its annual EGM. This will be carried out through connecting with electors and utilising a variety of advertising methods.

Updated procedures have been created (refer to Attachment 2). The information contained within this document will form the basis of a 'Frequently Asked Questions' (FAQ) document that will be uploaded to the City's website following Council's resolution to schedule the 2024/2025 EGM. The FAQ document will provide greater clarity in general to electors around the EGM, including how to pre-register for the meeting, and how to submit questions or motions.

Recommended Action

The Annual Report 2024/2025 demonstrates the City's dedication to transparency, accountability, and adherence to best practice in reporting. Compiled in accordance with legislative standards, this report outlines the City's achievements and challenges while delivering a comprehensive and transparent overview of the City of Stirling's operational and financial performance.

Relevant Policies, Legislation and Council Resolutions

Section 5.53(1) of the Act requires a Local Government to prepare an Annual Report for each financial year. Section 5.53(2)(f) of the Act specifies that the Annual Report is to contain the financial report of the financial year, and Section 5.53(2)(h) specifies that it must contain the Auditor's report for the financial year.

In accordance with Section 5.54(1) of the Act, an Annual Report for the financial year is to be accepted by the Local Government no later than 31 December after that financial year. Section 5.54(2) notes that if the Auditor's report is not available in time for the Annual Report for a financial year to be accepted by 31 December after that financial year, the Annual Report is to be accepted by the local government no later than two months after the auditor's report becomes available. The City received the Auditor's report on 15 December 2024.

Local Government Act 1995

Meeting Date	Council Resolution Number	Council Resolution
30 April 2024	0424/016	That Council NOTES Elector Motion 9.11/1 and ACKNOWLEDGES the City's commitment to increase the promotion of future Electors' General Meetings.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A capable and efficient City

Priority: Plan for the future, manage resources and measure performance

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

Relevant Documents and Information

Attachments

Attachment 1 Electors' Meetings Procedure 2026 ⇩

Attachment 2 2024/2025 City of Stirling Annual Report (previously circulated to Elected Members under separate cover) ⇨

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

Electors' Meetings Procedure

Aligned City Value/s	**Approachable**	**Responsive**	**Transparent**	**Innovative**
Responsible Directorate	**Office of the Chief Executive Officer**			
Responsible Business Unit/s	**Governance**			
Responsible Officer	**Manager Governance**			
Affected Business Unit/s	**Governance**			

Objective

In accordance with regulation 18 of the Local Government (Administration) Regulations 1996, the procedures to be followed at electors' meetings are to be determined by the person presiding over the meeting, being the Mayor.

This procedure has been approved by the Mayor for Electors' Meetings (both for the Electors' General Meeting and Special Electors' Meetings).

An ***elector*** as per the *Local Government Act 1995* is a person who is eligible to vote in an election of the City of Stirling and for the purposes of meetings of electors, the definition of an elector include ratepayers.

Scope

Electors' General Meetings

In accordance with the *Local Government Act 1995*, an Elector's General Meeting is to be held once every financial year.

In accordance with the Local Government (Administration) Regulations 1996, matters to be discussed at an Electors' General Meeting are the contents of the Annual Report for the previous financial year, followed by other general business.

Special Electors' Meetings

In accordance with the *Local Government Act 1995*, a Special Electors' Meeting is to be held at the request of not less than 300 electors, or 5% of the number of electors (whichever is the lesser number); or if called by an Elected Member (with the support legisltively required).

In accordance with the Local Government (Administration) Regulations 1996, the request is to be sent to the Mayor; specifying the matters to be discussed at the meeting; and be in the prescribed form.

A Special Electors' Meeting is to be held on a day selected by the Mayor not more than 35 days after the Mayor received the request.

The Mayor (in consultation with the CEO) may decide a Special Electors' Meeting is not to be held; or decide that a matter for discussion specified in the request not be discussed at a Special Electors' Meeting, if the substance of the matter was discussed in the previous 12 months or will be discussed in the next 35 days, in accordance with section 5.28(5) of the *Local Government Act 1995.*

Procedure

General Information

1. Electors' Meetings provide an opportunity for constructive engagement between City of Stirling Electors, Elected Members and City employees. Positive engagement that is respectful and courteous of all people in attendance is required during proceedings, including when questions are asked or motions raised.

2. Any offensive, defamatory and derogatory comments made towards any person during a meeting as determined by the Mayor will be ruled out of order. Questions or motions determined by the Mayor as offensive, defamatory or derogatory or reflecting adversely on any person, will not be published.

3. Only electors of the City of Stirling are entitled to speak and vote at an Electors' Meeting.

4. Online registration of an elector's attendance at the meeting is encouraged and registration can be completed on the City's website. Elector details will also be recorded on the day of the meeting and before the meeting commences, and proof of identity (such as Photo ID) may be required.

5. Submission of questions and motions in writing before the meeting is encouraged to enable responses to be prepared by the City's Adminstration, and any motions assessed for their suitability. Submission forms will be made available on the City's website.

6. Any questions or motions raised at an Electors' General Meeting must relate to a matter within the responsibility of the City of Stirling. Questions or motions raised at a Special Electors' Meeting must relate to the purpose for the meeting being called.

7. Questions and responses will be summarised and included in the minutes of the Electors' Meeting.

8. Any procedures not defined are to be determined by the Mayor, as the person presiding over Electors' Meetings.

Order of Business

1. The Order of Business at Electors' General Meeting will be as follows:

    - Official Opening.
    - Apologies.
    - Approved Leave of Absence.
    - Mayor's Report.
    - Presentation of Annual Report incorporating Annual Financial Statements.
    - Auditor's Report.
    - Chief Executive Officer's Report.
    - Acceptance of the Annual Report incorporating Annual Financial Statements, including:
        - Questions submitted in writing prior to the meeting and response.
        - Questions asked verbally at the meeting and response.
    - General Business, including:
        - Questions and/or motions submitted in writing prior to the meeting;
        - Questions and/or motions asked or raised verbally at the meeting.
    - Closure.

2. The Order of Business at a Special Electors' Meeting will be as follows:

   - Official Opening.
   - Apologies.
   - Approved Leave of Absence.
   - Questions and Motions, including:
     - Questions and/or motions submitted in writing prior to the meeting;
     - Questions and/or motions asked or raised verbally at the meeting.
   - Closure.

Questions and Motions

1. Only City of Stirling electors are able to raise questions or submit motions at Electors' Meetings.

2. Written questions or motions lodged by 10.00am on the business day immediately prior to the scheduled Electors' Meeting will take priority over questions or motions raised at the meeting.

3. Following presentation of the Annual Report at an Electors General Meeting, electors will be offered an opportunity to ask up to three questions related to the Annual Report. Each question is to be limited to two minutes and is to be succinct but may include simple background preamble or statement.

4. Where required, an elector may be offered another opportunity to ask further questions related to the Annual Report following other electors being provided an opportunity to raise their initial three questions.

5. During General Business at an Electors' General Meeting, electors will be offered an opportunity to ask up to three questions and/or three motions at any given time. Each question is to be limited to two minutes and is to be succinct but may include simple background preamble or statement.

6. Where required, an elector may be offered another opportunity to ask further questions or motions during General Business following other electors being provided an opportunity to raise their initial questions and/or motions.

7. All written questions submitted will be provided a response at the Electors' Meeting. Verbal questions unable to be responded to during the Electors' Meeting, will be taken on notice and a written response provided in the minutes for the Meeting.

Procedures for Motions

1. Any motion is to be moved and seconded before discussion on the motion occurs. The mover and seconder each have up to two minutes in which to speak on the motion.
2. Other electors will be invited to speak to the motion for up to two minutes, at the discretion of the Mayor. The mover of the motion subsequently has the right of reply, for up to two minutes.
3. All motions are determined by a simple majority vote of the electors present. Voting is to be conducted so that no voter's vote is secret. Each elector is entitled to one vote on each motion, but does not have to vote.
4. Motions carried at an Electors' Meeting are not binding on the Council however will be presented for the Council's consideration at the next Ordinary Council Meeting where practicable, or the next available Council Meeting.

Office use only	
Initial Implementation	Date
Last reviewed	Date 4 February 2026
Next review due	Date

14. NOTICES OF MOTION FOR CONSIDERATION

'Notices of Motion for Consideration' include a brief report to assist Council in deciding to approve or not approve the Motion.

A further and more detailed report will be submitted at a future Ordinary Council meeting for Motions that are approved, in accordance with Clause 4.5(2)(c) of the City of Stirling Meeting Procedures Local Law 2021.

Nil.

15. NOTICES OF MOTION FOR CONSIDERATION AT THE NEXT MEETING

Nil.

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17. NEW BUSINESS OF AN URGENT NATURE

Nil.

18. MATTERS BEHIND CLOSED DOORS

Nil.

19. CLOSURE

The Presiding Member declared the meeting closed at 8.09pm.

These minutes were confirmed as a true and correct record of proceedings on:

Date: .....

SIGNED:

.....

Presiding Member Signature

.....

Presiding Member Name (*please print*)