# Parking Permit Policy

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| **Aligned City Value/s** | **Approachable** **Responsive** **Transparent** **Innovative** |
| **Responsible Directorate** | **Community Development** |
| **Responsible Business Unit/s** | **Community Safety** |
| **Responsible Officer** | **Manager Community Safety** |
| **Affected Business Unit/s** | **City Future**<br>**Community Safety**<br>**Development Services**<br>**Engineering Services** |

## Objective

The City will issue parking permits in accordance with this Policy and the *City of Stirling Parking Local Law 2014*. The purpose of this Policy is to set out the City's framework for the equitable issue, management and enforcement of parking permits including the transition to digital (e-permit) technology applying to eligible residential streets and area-controlled parking zones designated by the City.

## Scope

This Policy outlines the areas within the City of Stirling where parking permits are required and provides guidance and direction to the City and the community on the provision and management of parking permits. It establishes the eligibility criteria and conditions that apply to parking permits and supports the equitable management of limited on street parking in high demand areas.

This Policy applies to:

- Streets and zones designated by the City where time limited parking of two (2) hours or greater is in effect and where parking demand is significantly influenced by non-residential activities such as commercial, retail, education, recreational or transport hubs;
- Eligible properties and vehicles within those designated streets and zones; and
- The City's transition from physical permits to digital e-permits and associated enforcement technology.

This Policy does not:

- Provide a mechanism for residents to access unlimited public parking;
- Guarantee a parking space for any resident, visitor or permit holder; and
- Authorise parking contrary to other parking restrictions or prohibitions, including no-stopping, paid parking zones, clearways, verges where parking is prohibited or ACROD bays without authority.

## Policy

This Policy supports residents who experience limited on-site parking and who live in predominantly residential precincts where the availability of public parking is significantly constrained by nearby non-residential activities. These external influences:

- Are not normally experienced in most of the City's residential areas;

- Are of a non-residential nature;
- Detract from the residential amenity of the affected precincts; and
- Have the potential to adversely impact residents' quality of life if not appropriately managed.

In these circumstances, parking permits operate as a targeted management tool to help maintain residential amenity, support fair access, and mitigate the effects of high parking demand generated by surrounding land uses.

This Policy reaffirms that:

- There is a limit to the amount of public parking the City will provide, particularly within business and retail locations where the key role of public parking is to support customer turnover and commercial activity;
- It is not the City's responsibility to provide or ensure that a parking bay is available for residents, their visitors or any motorist at any time or place;
- Residents who have on-site parking available for their exclusive use are encouraged to use it, allowing public parking to remain available for broader public use; and
- The City supports reduced reliance on private motor vehicles and increased use of alternative transport options, including public transport and active travel.

## 1. Application of this Policy

1.1. The City will administer and issue parking permits in accordance with this Policy, the *City of Stirling Parking Local Law 2014* and all associated eligibility criteria.
1.2. Parking permits will not be issued in areas designated as centre locations, where the primary function of public parking is to support commercial, business and retail activity rather than residential access.
1.3. Parking permits may be applied in the following circumstances:
    - Area-controlled parking zones established to manage high demand environments.
    - Residential streets experiencing significant parking pressure generated by nearby business, retail, commercial, educational, recreational or transport related activities.
    - Streets or zones where time restrictions of two (2) hours or greater are in effect.

## 2. Requirements

2.1. The following requirements apply to all parking permits issued by the City:
2.2. Permits are valid only until the stated expiry date.
2.3. Permits are valid only within the streets or zones specified on the permit.
2.4. Permits cannot be used in paid parking areas (parking bays where fees apply).
2.5. Permits will not be issued for use in streets or parking stations where parking time restrictions are less than two (2) hours.
2.6. Permits will not be issued for and must not be used on, any vehicle classified as:
    - A commercial vehicle with a tare weight greater than 2,500 kilograms
    - A caravan or trailer
    - A bus
    - A bicycle
2.7. A fully completed Parking Permit Application must be submitted to enable assessment of the property and eligibility.
2.8. Where the applicant is not the property owner, acceptable proof of occupancy must be provided with the application.
2.9. All permits are subject to the City's Conditions of Issue and Use, which outline lawful use and compliance obligations.
2.10. The City reserves the right to cap the number of parking permits issued to a residential property in response to local demand, operational needs or policy objectives.

2.11. Fees may be adopted for the issue of permits to:
- Recover part of the cost of administering and enforcing the Parking Permit Policy; and
- Minimise fraudulent use of parking permits.

2.12. Residents may apply for a replacement parking permit where necessary. Replacement permits may attract a fee in accordance with the City's Fees and Charges.

2.13. The issue of a parking permit does not guarantee the availability of a parking bay at any time.

2.14. Fraudulent use, misuse or non-compliance with permit conditions may result in the cancellation of all permits issued to the property or applicant.

2.15. The number of permits issued by the City may be periodically reviewed in response to changes in local parking conditions. This may lead to adjustments in eligibility or entitlements.

2.16. The provisions of this Policy may be reviewed and amended by Council as required to reflect operational, legislative or strategic changes.

2.17. The City issues both physical permits (affixed to the vehicle windscreen) and digital e-permits, depending on the area and stage of the digital transition program.

**3. Eligibility**

3.1. A maximum of up to three (3) parking permits may be issued for each rateable residential property, subject to assessed eligibility.

| **Eligibility Criteria** | | |
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| **Building type** | **Owner/Occupier** | **Cost Per Permit (per annum)** |
| Single Dwelling<br>(Residential Survey Strata Dwelling) | Up to 3 residential permits | As adopted |
| Grouped Dwelling<br>(Residential Multiple Dwelling) | Up to 2 residential permits | As adopted |
| Multiple Dwelling<br>(Residential Built Strata Unit) | 1 residential permit | As adopted |

## Definitions

**Area Controlled Parking Zone** means a predominantly residential are situated within the vicinity of business, commercial, retail or other high parking demand land uses, in which parking time restrictions are imposed generally within a radius of approximately 400 metres, for the purpose of preserving the availability of on street parking for residential activities.

**Authorised Vehicle** means a vehicle authorised for the purposes of enforcement or exemption by the City of Stirling, the Chief Executive Officer or an Authorised Person, in accordance with the *Local Government Act 1995* and the *City of Stirling Parking Local Law 2014*.

**Centre Locations** means areas identified by the City of Stirling as being predominantly developed for business, commercial or retail purposes, which may also include multi residential developments with or without on-site parking provision. These areas constitute precincts in which public parking is intended primarily to facilitate commercial and customer turnover. Centre locations may be amended from time to time by the City and include, without limitation:

**a) Karrinyup Shopping Centre Precinct and surrounding streets, comprising:**
- Bridgewater Crescent
- Burroughs Road
- Cheddar Place
- Davenport Street
- Draycott Street
- Elworthy Place
- Fermaner Street
- Francis Avenue
- Hall Street
- Hicks Street
- Paine Court
- Pike Street

- Porlock Way
- Somerton Road
- Taunton Way
- Wincanton Road

**b) Other Centre Locations, including:**

- Glendalough (Pollard Street and Rawlins Street)
- Innaloo (Dongara Street, Hertha Road, Kimber Street, Oswald Street between Twyford and Kimber Street, Staveley Place, Twyford Place, Windell Street)
- Mount Lawley (Almondbury Road, Clotilde Street, Farnley Street, Field Street between Walcott Street and Memorial Lane, Park Road)
- North Beach Retail Precinct (Flora Terrace between Lawley Street and Malcolm Street)
- Stirling City Centre (Casals Vista, Civic Place between Ravel Lane and Casals Vista, Elton Street, Hugo Street east side only, Leclair Terrace, Osborne Place between Paganini Lane and Vivaldi Avenue, Vivaldi Avenue).
- Stirling Leisure Centre Mirrabooka.

**E-Permit** means an electronic parking permit issued by and through the City's contracted digital permit management platform, which is linked to a specific vehicle licence plate and verified through electronic enforcement systems.

**Residential Parking Permit** means a permit issued by the City of Stirling authorising a nominated vehicle to park beyond the signposted time limits of two (2) hours or greater within designated residential streets or zones, valid until 31 December of each calendar year or such other date as determined by the City.

## Relevant management practices/documents

**City of Stirling Local Planning Scheme and Local Planning Policy Manual**
The City of Stirling Local Planning Scheme and accompanying Local Planning Policy Manual, as amended from time to time, provide the statutory and strategic planning framework within which parking-related requirements and land-use considerations are assessed.

**City of Stirling Security Systems Manual**
The City of Stirling Security Systems Manual outlines the operational standards, responsibilities, and procedures governing the use of security and CCTV technologies managed by the City. This includes field-deployable technologies like Automatic Number Plate Recognition Cameras (ANPR). CCTV footage must be retained in compliance with applicable state legislation, specifically the General Disposal Authority for Local Government Records. All City of Stirling CCTV systems are configured to retain recorded footage for a maximum of 31 days, after which data is automatically overwritten unless required for evidential purposes.

**Parking Permit Application Form (including Conditions of Issue and Use)**
The Parking Permit Application Form, together with the Conditions of Issue and Use prescribed by the City, forms an integral administrative document governing the application, assessment, issuance and lawful use of parking permits under this Policy.

## Legislation/local law requirements

***City of Stirling Parking Local Law 2014***
*The City of Stirling Parking Local Law 2014* establishes the regulatory framework for the issue, use, control and enforcement of parking permits and related parking restrictions within the district.

**Planning and Development Considerations**
Developers may seek approval from relevant State Government authorities to reduce or modify parking provision requirements associated with development proposals, where permitted under applicable State planning legislation and assessment processes.

**Appeals and Review Rights**
Applicants who are dissatisfied with a decision of the City relating to the issue, refusal, variation or cancellation of a parking permit may lodge a written request for review with the City. Where jurisdiction is

conferred under enabling legislation, further merits review may be sought through the State Administrative Tribunal (SAT).

| Office use only | | | | |
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| **Relevant delegations** | Prohibit or Regulate Parking | | | |
| **Initial Council adoption** | **Date** | 30 September 2014 | **Resolution #** | 0914/005 |
| **Last reviewed** | **Date** | 9/06/2026 | **Resolution #** | 0626/012 |
| **Next review due** | **Date** | 9 June 2028 | | |